Members Present: Councillor Mary Bohan
Councillor Frank Dolan
Councillor Padraig Fallon
Councillor Felim Gurn
Councillor Sean McDermott
And Councillor Justin Warnock, Cathaoirleach of Manorhamilton Municipal District presiding

Officials Present: Mr. Frank Curran, Chief Executive, Leitrim County Council
Ms. Mary Quinn, Director of Services, Housing and Community, Corporate Services, Cultural and Emergency Services
Mr. Vincent Dwyer, A/Head of Finance & Water Services
Mr. Bernard Greene, Senior Planner
Ms. Vivienne Egan, Senior Executive Planner
Mr. Padraic MacShea, Senior Executive Engineer, North Leitrim Area Office.
Mr. Kieran Brett, Senior Staff Officer, Finance Department
Ms. Carol Mulvihill, A/Financial Management Accountant, Finance Department.
Ms. Sinead Flynn, Administrative Officer, Corporate Services
Ms. Paula Farrell, Clerical Officer, Corporate Services

MMD 16/124 17/10/16
Deimhniú Miontuairisci
Proposed by Councillor Padraig Fallon, seconded by Councillor Felim Gurn and UNANIMOUSLY RESOLVED:

“That the Minutes of the Meeting of the Manorhamilton Municipal District held in Meeting Room No. 1, HSE Headquarters, Manorhamilton, Co. Leitrim on Monday 19th September, 2016 be adopted.”

MMD 16/125 17/10/16 General Municipal Allocation for Manorhamilton Municipal District

Mr. Frank Curran, Chief Executive provided an overview of the 2017 Budgetary Process and the proposed General Municipal Allocation for the Manorhamilton Municipal District. The report as circulated to the Members appears as Appendix 1 of the Minutes of the Meeting in the Minute Book.

Mr. Curran outlined that at the September Council meeting, the Members agreed not to vary the Local Property Tax (LPT) for 2017 and he advised that the LPT allocation including the equalisation fund for 2017 will be €8,956,315. Mr. Curran advised that the Council will be in a position to present a balanced Budget to the Members notwithstanding additional costs across a range of service areas that have to be funded in 2017. He outlined that the Council continues to operate within very limited budgetary constraints and that there is no capacity to increase the level of funding available for the
General Municipal Allocation. Mr. Curran advised that the Council will be in a position to maintain the GMA Allocation at the same level as 2016 at €75,000.

Mr. Vincent Dwyer advised the Members that they have an opportunity to input into the budgetary process in advance of the Budget Meeting which has been provisionally agreed to take place on Monday 28th November, 2016.

Mr. Curran concluded by stating that the 2017 Roads Allocation from the Department of Transport and the NRA will not be known until February 2017. He advised Councillors to engage with the Area Engineers with any proposals they wish to have considered for inclusion in the 2017 Road Works Programme.

The Members welcomed the update on the Budgetary Process and they welcomed that the 2017 General Municipal Allocation will be maintained at the 2016 level. They also took the opportunity to pay tribute to the voluntary efforts of the many community groups for their work in Tidy Towns Groups, Adopt a Road etc.

With regard to the 2017 Road Works Allocation, the Members requested that the funding be allocated fairly between the three Municipal Districts.

Mr. Curran noted the concerns of the Members in relation to the Roads Allocation for the Manorhamilton Municipal District. He advised that the Roads Allocation will be apportioned as fairly as possible having regard to the guidelines issued by the Department.

Proposed by Councillor Sean McDermott, seconded by Councillor Felim Gurn and UNANIMOUSLY RESOLVED:

“That the General Municipal Allocation for the Manorhamilton Municipal District in accordance with the provisions of Section 102(4A) (a) of the Local Government Act, 2001 as inserted by Section 58 of the Local Government Reform Act, 2014 be adopted.”

MMD 16/126
17/10/16 Presentation on Ongoing Investment in North Leitrim

Mr. Frank Curran, Chief Executive provided a detailed over-view of the continued investment by the local authority in North Leitrim by the provision of new infrastructure and services. A copy of the presentation appears as Appendix 2 of the Minutes of this meeting in the Minute Book. He outlined that the Council will continue to seek additional funding from all available sources e.g. Central Government, Failte Ireland, REDZ, the Clar Progamme and Failte Ireland to progress and finance new projects in North Leitrim.

The Cathaoirleach, Councillor Justin Warnock thanked Mr. Curran for his presentation.
Ms. Vivienne Egan, Senior Executive Planner provided an over-view of the Manorhamilton Land Use Strategy. A copy of the presentation appears as Appendix 3 of the Minutes of this meeting in the Minute Book. Ms. Egan outlined that the aim of the REDZ Plan is to identify tangible actions which a local REDZ Team will pursue in conjunction with relevant Agencies. She then outlined that one of the main tasks is to progress ‘Manor 2020’ to make Manorhamilton a sustainable town for the 21\textsuperscript{st} Century and she outlined the main actions to progress this.

The Members thanked Ms. Egan for her presentation and the following items were raised:

- Councillor Felim Gurn and Councillor Sean McDermott voiced their concern in relation to the lack of adequate parking facilities in Manorhamilton.
- Councillor McDermott stated that the lack of a hotel facility in North Leitrim must be addressed.
- Councillor Justin Warnock requested clarification in relation to the time-scale for delivery of the various projects/initiatives and he also queried how the projects will be financed.

Mr. Curran advised that priority will be given to projects that will have an immediate positive impact for the town. He further advised that as funding streams become available other projects will then be progressed.

- Councillor Frank Dolan paid tribute to the enhancement of facilities at Glencar Waterfall which is a major tourist attraction. He called for other initiatives to be progressed to encourage those visitors to travel to Manorhamilton and other locations in North Leitrim.
- Councillor Mary Bohan and Councillor Warnock proposed that under the next REDZ Programme that applications are dealt with on a county wide basis to include Dromahaire and Kinlough.

Mr. Curran outlined that the Council have communicated this recommendation to the Department and are awaiting a response in this regard.

- Councillor Mary Bohan proposed that in order to increase visitor numbers to North Leitrim that Tourism Providers need to link up and provide a package for tourists to link all amenities and walks in North Leitrim.

\textit{Public Lighting in North Leitrim}

\textbf{To consider the following Notice of Motion submitted by Councillor Padraig Fallon;}

"I propose that this Municipal District call on our Council to ensure that all public lighting in North Leitrim is functioning and working properly regardless of whether it is in developments/estates that are taken in charge or not. I am aware of a number of areas where this is an issue at the moment and I call on Leitrim County Council to rectify this ongoing situation."
Report by Director of Service, Planning, Community and Economic Development

"As previously advised, until a housing estate has been taken in charge by the Local Authority, the street lighting contained within the estate is not a matter for the Local Authority to maintain as the estate is a private development. Leitrim County Council has no responsibility with respect to such estates and no legal entitlement to undertake any works therein. The Planning Authority is engaged on an ongoing basis with Developers, where they remain, Receivers, Liquidators and Insurance Companies who hold development bonds on individual estate type developments to ensure that all estates are completed to a satisfactory condition which includes public lighting."

Councillor Padraig Fallon expressed his disappointment with the reply to his Notice of Motion.

Mr. Bernard Greene stated that until an estate has been taken in charge that the Council has no responsibility or legal entitlement to attend to any works including the provision of public lighting in an estate. He also outlined that the Council have an active Taking in Charge Work Programme and that approximately 20 additional estates will be taken in charge by the Council by year-end.

Mr. Frank Curran advised that lighting is a priority once an estate is taken in charge.

MMD 16/129
17/10/16

Voids Programme

To consider the following Notice of Motion submitted by Councillor Padraig Fallon;
"I ask this Municipal District how many local authority dwellings are awaiting works under the Voids Programme and what proportion are one, two or three-bedroom dwellings."

Report by Director of Service, Corporate Services & Housing

"To date the Department of Housing, Planning, Community and Local Government has approved funding to Leitrim County Council for 40 void housing units under the 2016 Voids Programme. The breakdown of 40 units by accommodation type is as follows: 17 are one-bed units, 17 are two-bed units and 6 are 3-bed family type dwellings.

Works to 21 of these housing units are complete and works to a further 19 units are substantially complete or at contractor appointment under public procurement. Of the 19 units that are awaiting completion of works under the 2016 Voids Programme, the breakdown by accommodation type is as follows: 9 are one-bed units, 9 are two-bed units and one is a 3-bed family type unit.

A further request for funding has been submitted to the Department for an additional 8 units and awaits approval. The breakdown of these 8 units by accommodation type is as follows: 3 one-bed units, 3 two-bed units and 2 three-bed family type units. A total of 6 of these units are located in the Manorhamilton Municipal District.

On foot of an application to the Department under the Derelict Programme 2016 the Council also received funding towards refurbishment works to 4 derelict housing units in the south of the county. The contract is approximately 50% complete."

Councillor Mary Bohan expressed concern in relation to delays on the part of Private Contractors in progressing small housing maintenance contracts. She outlined that she is aware of a number of cases where the Contractors failed to complete the works within a reasonable time-frame and this is causing difficulties for the tenants.
Jobs Created in Manorhamilton Municipal District

To consider the following Notice of Motion submitted by Councillor Justin Warnock;
"I ask the Director of Services for Economic Development how many real jobs were created in the Manorhamilton Municipal Area in 2015 and how many of these were supported by the Local Enterprise Office?"

Report by Director of Service, Planning, Community and Economic Development
"Detail at sub county level is not readily available. However direct jobs created in north Leitrim area during 2015 in LEO supported companies are as follows; 4 part time and 5 full time which is equivalent of 7 new full time jobs. Strategic infrastructural development was also carried out in the development of Manor Hub and FabLab. Other indirect jobs were either created or sustained through delivery of other services such as mentoring, training, business clinics and county initiatives that exist but cannot be directly quantified. Other supported initiatives include

- Outreach Office operates on the first Tuesday of the month in Manorhamilton
- All training courses delivered through LEO are available in a North Leitrim venue subject to numbers available
- 2015 Winner of Student Enterprise Awards Leitrim at both Senior and Intermediate levels were from St. Clare’s Secondary School, Manorhamilton
- Worked closely with Manorhamilton Enterprise Forum on the Enterprise Expo in May 2015
- Ireland’s Best Young Entrepreneur Competition – winner of Best New Idea was from Manorhamilton
- Delivery of the Taste Leitrim Food Initiative which includes 14 food outlets in North Leitrim.

All eligible applications received from North Leitrim for financial support to the LEO were awarded funding.

The Manorhamilton Area Department of Social Protection Live Register statistics shows a fall of over 10% (70 no) between 2014 and 2015."

Medieval Church at Rosclogher and the Ruins of MacClancy’s Castle

To consider the following Notice of Motion submitted by Councillor Justin Warnock;
"After the article "Historic monument reduced to rubble" published in the Leitrim Observer on the 21st September, 2016, I ask Leitrim County Council's Heritage Department to seek immediate funding to carry out urgent remedial works at the medieval church at Rosclogher and the ruins of MacClancy’s Castle to have them preserved for future generations. This site on the shores of Lough Melvin is also a very important part of the established De Cuellar Trail. The access needs upgrading and new signage on the R281 at the entrance is necessary."

Report by Director of Service, Planning, Community and Economic Development
"The Planning Department and Heritage Officer are aware from reading the article which appeared in the Leitrim Observer of the state of repair of the Recorded Monument in question. Unfortunately, there are limited funding streams available nationally to assist. The owner of the site may be able to seek funding through the Heritage Council Grant Scheme which is announced annually each year in January/February. Leitrim’s Heritage Officer would be happy to liaise with the relevant owner of the site with regard to providing advice and assistance. The Heritage Office is also aware that the National Monuments Section of the Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs have been notified of this situation. The Heritage Officer will contact the Department and seek advice of how best to proceed in this matter and explore other possible funding opportunities."
Traffic Calming Measures on Park Road, Manorhamilton

To consider the following Notice of Motion submitted by Councillor Frank Dolan;
"I will ask Leitrim County Council to consider the introduction of some traffic calming measures on Park Road, Manorhamilton to facilitate the activity at the Crèche in the Bee Park Centre. Even some signage would help to alert motorists to the danger that exists there."

Report by Senior Engineer, Roads
"The Park road in Manorhamilton is located in a 50km/hr speed zone. Suitable advance warning signs indicating a School ahead are in place in advance of the Bee Park Centre. There is a footpath on both sides of the Park Road with car parking adjacent to the entrance. Problems being experienced at this location are likely to be as a result of excessive speed and inappropriate driver behaviour and should be reported to the Gardaí."

Mr. Padraig MacShera agreed to review the situation and to examine the possibility of providing additional signage at this location.

Pier on Lough Gill at Parkes Castle

To consider the following Notice of Motion submitted by Councillor Frank Dolan;
"I will ask Leitrim County Council to source some funding for the development of a Pier on Lough Gill at Parkes Castle. Years ago there was a Pier there but for some reason it was removed or allowed to disappear. Rowing Clubs in the region held a Regatta on Lough Gill earlier in the year, which some years ago was an annual event and they had complaints about the loss of the Pier."

Report by Director of Service, Planning, Community and Economic Development
"The most effective way to attract funding to such projects is where the project is led at local community level. This process opens up opportunity with funding such as Leader or through Fisheries Ireland."

Maintenance Work On the L8255 Bawn Road

To consider the following Notice of Motion submitted by Councillor Felim Gurn;
"I call on Leitrim County Council to undertake urgent maintenance work on the L8255 Bawn road. The road runs close to the SLNR Cycleway near Alan Duncan’s house and emerges onto the R287 Dromahair to Sligo road. It serves approximately twelve households and is in very poor condition. Trees and grass verges along the roadside are overgrown and the road surface also requires maintenance. In addition the R287 is in poor condition and also in need of resurfacing."

Report by Senior Engineer, Roads
"Local road L8255 at Bawn, Dromahaire was surface dressed as part of the 2013 Restoration Maintenance Grant Programme of Works. The road has been assessed and its surface is considered to be in good condition. The regional road R287 at Friarstown has been included for strengthening works as part of the 2018 Restoration Improvement Grant Programme."
**MMD 16/134**

17/10/16

**Maintenance Work On The R286 Shriff Road**

To consider the following Notice of Motion submitted by Councillor Felim Gurn;

"I call on Leitrim County Council to undertake urgent maintenance work on the R286 Shriff road which serves as a feeder road to the R288 road to Sligo by Lough Gill. It is totally overgrown with hanging trees and is causing such damage, particularly to school buses using the road, that the businesses concerned are considering withdrawing their services unless remedial action is undertaken by either the Council or whoever is responsible for removing the overhanging trees and bushes."

Report by Senior Engineer, Roads

"The road in question will be assessed and we will try and establish the names of the landowners with hedges that are a hazard to road users where upon we will write to the land owner under the Roads Act instructing them to cut/maintain the hedges/trees. We will be grateful with any assistance in relation to the establishment of the names of the land owners in question"

**MMD 16/135**

17/10/16

**Repairs To Upper Glenboy Road**

To consider the following Notice of Motion submitted by Councillor Mary Bohan;

"I propose that repairs be carried out as a matter of urgency on the upper Glenboy Road, the worst area is between the old school and O'Hagans shed."

Report by Senior Engineer, Roads

"Local road number L4220 has been assessed and routine maintenance will be scheduled in the coming weeks. Any significant works will require extra funding. This road can be listed for inclusion on future road restoration programmes"

**MMD 16/136**

17/10/16

**Rural Resettlement**

To consider the following Notice of Motion submitted by Councillor Sean McDermott;

"I will ask Leitrim County Council to engage with Rural Resettlement regarding stabilizing the school numbers in rural areas."

Councillor Sean McDermott proposed that an official from the Housing Department liaise with Rural Resettlement Ireland to discuss the potential for persons to be accommodated under the Rural Resettlement Programme in North Leitrim. Councillor Mary Bohan also supported this Notice of Motion.

Ms. Mary Quinn confirmed that she has engaged with Rural Resettlement and that further discussions can take place in order to progress the matter. She also suggested that if landlords have properties available to rent in North Leitrim that they should contact Rural Resettlement and that they may have a family interested in moving to that location.
**Signage for Cloonlougher Graveyard**

To consider the following Notice of Motion submitted by Councillor Sean McDermott; "Can I ask if signage can be provided indicating where Cloonlougher Graveyard is situated outside Manorhamilton."

**Report by Senior Engineer, Roads**
"Directional signage for this burial ground will be ordered and erected along the R280."

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**Abbey Hotel Dromahaire**

To consider the following Notice of Motion submitted by Councillor Mary Bohan; "What is the Council's current position regarding the Abbey Hotel in Dromahaire?"

**Report by Director of Service, Planning, Community and Economic Development**
"As indicated to the Members in May, 2016, the Council was continuing in their efforts to have the Abbey Hotel in Dromahaire repaired and cleaned up but unfortunately the registered owners were not engaging with us. Following legal advice, Leitrim County Council served a Section 59 Confirmation Notice (Endangerment of a Protected Structure) on the surviving part owners of the Abbey Hotel, Dromahaire on 29th June, 2016. The notice took effect within 2 weeks of the issuance of same, by 12th July, 2016 as no appeal against the notice was made to the District Court by the registered owners. The completed works must therefore be completed within 16 weeks of said notice coming into effect which is 1st November, 2016. No works have yet commenced on foot of the Notice being served. In light of the potential legal action which may arise in this matter, the Council is not in a position to comment any further at this time."

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**Other Business**

Councillor Justin Warnock thanked Mr. Frank Curran Chief Executive for attending the meeting and he also thanked Ms. Vivienne Egan for her presentation.

Ms. Mary Quinn informed the Members that the next meeting of Manorhamilton Municipal District will take place on Monday 21st November, 2016 in Meeting Room No. 1, HSE Headquarters, Manorhamilton, Co. Leitrim at 2.30pm.

This concluded the business of the meeting at 4pm.

**SIGNED:**

Councillor Justin Warnock  
Cathaoirleach, Manorhamilton  
Municipal District

Sinead Flynn  
Meetings Administrator

21st November, 2016