Leitrim County Council

PLANNING AND DEVELOPMENT ACTS
2000-2017

PART XI

PLANNING AND DEVELOPMENT REGULATIONS 2001-2018

PART 8

REGISTER REFERENCE NUMBER 18-C-03

TO DEMOLISH AN EXISTING FIRE STATION, CONSTRUCT A
NEW FIRE STATION AND DRILL TOWER ALONG WITH
ASSOCIATED SITE WORKS AT STADERMOT TD., GOLF LINKS
ROAD, BALLINAMORE, CO. LEITRIM.
Introduction and Background to Project
Leitrim County Council is proposing to demolish an existing 246m², 6.827m high fire station, construct a new 324m², 7.25m high fire station and drill tower and associated site works. The proposal will also include the rehabilitation of the retaining walls which are incorporated into the build of the existing Fire Station, raising the height of the existing northern boundary wall to 1.7m in height, the provision of a new automatic gate and internal 1.7m high block walls to the roadside frontage of the site.

The current Fire Station structure is in a poor condition and the purpose of the proposal is to provide a modern fire station to serve the people in the town of Ballinamore and surrounding areas. The proposal includes for the provision of a specifically designed insulated panel unit and to fit out the unit to provide all necessary facilities for a modern fire station. The proposal also provides for a 13.72m high drill tower located to the front of the proposed fire station along the south eastern boundary of the site.

Drawings of the both the proposed fire station and drill tower have been shown on Drawing Nos. BF-PFS-02 and BF-PDT-03.

Public Consultation Process
The project was formally advertised for public consultation between Wednesday 25th April 2018 and Wednesday 6th June 2018. Details of the project were available for inspection during normal office hours at the office of the Planning Authority and also on the Council website. The closing date for submissions was Wednesday 20th of June 2018.

Planning Policy Context
Leitrim County Development Plan 2015 – 2021
The following section of the current County Development Plan is relevant to the proposed development in which it states that efforts will continue to seek new or improved fire and emergency services:

4.4.6 Fire and Emergency Services
The Council operates five fire stations in the County with the service headquarters in Carrick-on-Shannon. Leitrim is a participant in the Computer Aided Mobilisation Project (CAMP), including participation in the upgrading of an emergency call-out service. Leitrim Fire Service also participates in the implementation of the Leitrim Major Emergency Framework Plan 2012. Efforts will continue to seek new or improved facilities. Work will continue on the implementation of the findings of the review of the Fire Service carried out through the initiative of the DoECLG National Directorate for Fire and Emergency Management Keeping Communities Safe.

Submissions

Prescribed Bodies
It was considered necessary to refer the Part 8 application to the following Prescribed Bodies:

1. Irish Water

No report received. Refer below to report from Sanitary Services.
Internal Submissions
The application was referred to the following:

1. South Leitrim District Engineer;
2. Senior Executive Engineer, Sanitary Services;
3. Chief Fire Officer and;
4. Access Officer.

Report from Water Services
The report refers to the existing connection to the public water supply, that there has been no reported difficulty with the existing supply and any upgrading or relocation/connection shall be subject to IW terms and conditions.

Response
The above report is noted.

Report from Fire Officer
The Fire Officer’s report refers to the need for a Fire Safety Certificate

Response
The submission from the Senior Assistant Chief Fire Officer is noted. It shall be the responsibility of the successful contractor to ensure that a Fire Certificate is obtained for the proposed development. It is not considered necessary to include such a requirement under separate legislative codes within a Part 8 approval.

Report from the Access Officer
The report states that there is no objection to the proposed development. The proposed development is subject to the requirements of the Building Regulations and Building Control Regulations and as such will be subject to the requirement to submit a commencement notice and obtain a Fire Safety Certificate and Disability Access Certificate. The report goes on to strongly recommend that prior to any detailed design/specifications for the purposes of tendering the project, that consultations be held with the relevant parties of the Council in relation to compliance with the Fire Safety and Access requirements of the Building Regulations.

Response
The submission from the Access Officer is noted. It shall be the responsibility of the successful contractor to ensure that all relevant consents such as Fire Certificates, Disabled Access Certificates, etc. are obtained for the proposed development. It is not considered necessary to include such requirements under separate legislative codes within a Part 8 approval though it is considered prudent to ensure that consultations be held with the relevant parties of the Council in relation to compliance with the Fire Safety and Access requirements of the Building Regulations prior to any detailed design/specifications for the purposes of tendering the project be included.

Submissions from the General Public
No submissions were received from members of the general public.

Appropriate Assessment
NATURA 2000 sites are protected habitats for flora and fauna of European importance. They comprise Special Areas of Conservation (SACs), designated under the Habitats Directive and Special Protection Areas (SPAs), designated under the Birds Directive. The proposed works are located approximately 7 km from the nearest Special Area of Conservation (Cuilcagh – Anierin
Uplands Site Code 000584), There are no Special Protection Areas within 15km of the proposed works.

An Appropriate Assessment Screening Report has been prepared by Francis Davitt Plan & Design Engineers. The Appropriate Assessment Screening Report concludes that ‘no Natura 2000 sites will be detrimentally affected by the development……It is concluded that the proposed development does not require any further assessment to demonstrate compliance with the Directive’.

In light of the above the project does not require to be progressed through to Stage II Appropriate Assessment under the Habitats Directive.

Planning Assessment
This report has outlined the principal relevant provisions of the County Development Plan 2015-2021 as applicable to the consideration of this application. The conclusion of this assessment is that the County Development Plan is fully supportive of the new Fire Station and drill tower and associated works. Leitrim County Council supports the principle of the proposed development which accords with that contained in the current County Development Plan.

The conclusion of the Appropriate Assessment Screening Report (Habitats Directive) is that the proposed development will have no significant adverse impacts upon the qualifying interests of any NATURA 2000 site. As such the project can be screened out under the Habitats Directive as not requiring a Stage 2 Appropriate Assessment. No submission has been received which would challenge the findings of this report.

It is considered that the proposed development has been assessed in terms of its design and its potential impact on the receiving environment. The development does not impact on any Protected Structure included in the County Development Plan 2015-2021. Similarly, the project does not impact upon any Recorded National Monuments or their exclusion zones. The Planning Authority are of the opinion that the proposed development will benefit residents of the town of Ballinamore and the surrounding areas in terms of the provision of a modern and enhanced Fire Station.

Reconsideration of the removal of the existing trees along the roadside frontage of the site should take place. It is considered that the trimming back of the trees rather than their removal would be sufficient to ensure that they do not interfere with available sightlines at the existing point of entrance onto the public road. A condition to this effect should be included.

Conclusion and Recommendation
The Planning Department are satisfied that the principle of the proposed development adheres to the provisions of the statutory County Development Plan 2015-2021. The Planning Authority is equally satisfied that the proposed works will not adversely impact upon the local receiving environment and that the development accords with the proper planning and sustainable development of the area. The proposal seeks to realise a stated objective of the County Development Plan 2015-2021.

Section 179(3) of the Planning and Development Acts, 2000-2017, requires the preparation of a report by the Chief Executive of the Local Authority following the placing of the proposed Part 8 application on public display. This report shall culminate in a recommendation “whether or not the proposed development should be proceeded with as proposed, or as varied or modified as recommended in the report or should not be proceeded with, as the case may be”.
It is recommended that the proposed development be proceeded with as proposed subject to the inclusion of the attached recommended conditions.

Joseph Gilhooly  
Director of Services,  
Planning, Community and Economic Development

Vivienne Egan  
Senior Executive Planner

Lar Power  
Chief Executive

Appendix 1 – Schedule of Conditions

1. The development shall be executed in accordance with plans, particulars, details and specifications lodged as part of the Part B Consultation documentation, save, as is herein under otherwise required.

2. Consultations shall be held with the relevant parties of the Council in relation to compliance with the Fire Safety and Access requirements of the Building Regulations prior to any detailed design/specifications for the purposes of tendering the project.

3. During the construction phase, there shall be no discharge of silt/sediment/spillages and discharges.

4. All excavated / demolition material shall be disposed of in a proper and environmentally friendly manner. Where appropriate, i.e. if works are being undertaken by an outside contractor, licenses for these works shall be obtained prior to commencement. Details of and locations of landfills or sites to be utilised for the disposition of demolition debris and/or excavated material, shall be submitted to and agreed in writing with the Planning Department, following consultation with the Environment Department of Leitrim County Council.

5a. The existing trees on the site shall be protected during construction period. Where necessary the removal of existing trees along the northern boundary shall be minimal and only as required to facilitate access. All trees are removed shall be reinstated following construction.

b. The existing roadside boundary trees shall be retained and shall be trimmed back as necessary to facilitate improved sightlines.
Leitrim County Council

PLANNING AND DEVELOPMENT ACTS 2000-2017
PART XI

PLANNING AND DEVELOPMENT REGULATIONS 2001-2018
PART 8

Proposed Development
the construction of a 1km cycle/pedestrian trail including a new footbridge, new car
park and entrance road at Drumshanbo Lock and a new pedestrian/cycle road
crossing, including widening of the existing footpath on the R208 regional road, as part
of the

North Shannon Blueway Phase III
at Blackrock, Carricknabrack and Corrachuill townlands, Drumshanbo, County Leitrim.

REGISTER REFERENCE NUMBER 18-C-02

22 June 2018
Introduction

Leitrim County Council in partnership with Waterways Ireland are proposing the continuation of the North Shannon Blueway Trail from south of Drumshanbo Lock / bridge (R208) to the Outdoor Centre at Lough Allen Hotel, Drumshanbo by developing the construction of a 1km cycle/pedestrian trail including a new footbridge, new car park and entrance road at Drumshanbo Lock and a new pedestrian/cycle road crossing, including widening of the existing footpath on the R208 regional road, with all of the necessary ancillary site development works.

Project Background

Blueways are a network of multi-activity recreational trails, based on or alongside lakes, canals and rivers in Ireland. They provide scenic routes by canoe, bike or on foot. The overall vision of the Blueway network is to create a regional, national and international tourist attraction and amenity.

The development of Blueways presents valuable opportunities for rural communities to attract more visitors. These values lie not only in the recreational opportunities that they offer but also in their potential to stimulate local businesses and regenerate local areas. Blueways also provide an effective model of partnership between private, community, and voluntary sectors and relevant state bodies.

Waterways Ireland are responsible for the management, maintenance, development and restoration of inland navigable waterways principally for recreational purposes Waterways Ireland is the navigation authority for the Shannon Navigation. Along the banks of the canalised river and canal sections of the Shannon Navigation, Waterways Ireland owns and maintains the towpath.

Waterways Ireland is continually developing the opportunities on the Shannon navigation. There are exciting developments taking place, including the floating boardwalk around Acres Lake, this extension to the Drumhauver Bridge to Battlebridge Lock walk will eventually connect the town of Drumshanbo to Leitrim Village and Carrick-on-Shannon.
This proposal is located at Blackrock, Carricknabrack and Corrauchuill townlands, Drumshanbo, which is the area from Drumshanbo Lock at the north west of Drumshanbo town, where the southern extreme of Lough Allen meets the Canal, and extends north by 1 km to the Lough Allen Hotel.
approximately 4m x 3.4m, to provide structural stability to support the footbridge above. Shutters and reinforcing steel shall be placed to form a 4m x 3.4m insitu concrete base. The pre-fabricated footbridge will be lifted into place using a crane and connected to the two concrete pad foundations. A new car park and entrance road shall be constructed at Drumshanbo lock, providing 11nr additional car parking spaces and 2nr disabled parking spaces. New public lighting shall be included at the road crossing, in the new car park and access road as part of the proposed works. A surface water drainage system will include adequate attenuation and treatment via a hydrocarbon interceptor before being discharged into Lough Allen.

Planning Policy Context


This is the transport policy for Ireland for the period 2009-2020. It recognises the vital importance of continued investment in transport to ensure an efficient economy and continued social development, but also promotes more sustainable transport modes such as walking, cycling and public transport.

The National Cycle Policy Framework 2009 - 2020

The National Cycle Policy Framework (as part of Smarter Travel - A Sustainable Transport Future 2009) sets out a national policy for cycling, in order to create a stronger cycling culture, a friendlier environment for cycling and improved quality of life. The vision is that all cities, towns and rural areas will be bicycle friendly. The policy document sets a target of 10% of all trips by bicycle by 2020 and places emphasis on promoting and integrating cycle networks.

Leitrim County Development Plan 2015 – 2021

Leitrim County Council has a number of policies and objectives set out in the County Development Plan which supports the proposed development.
In accordance with the principles of sustainable development, the basis of the Council’s transportation policies include the encouragement of walking and cycling as a recreational activity and a healthy exercise.

Section 3.6.3 of the County Development Plan deals specifically with Walking and Cycling. A number of long distance walking and cycling tourist routes have been laid out and signposted throughout the County. The Council will facilitate the maintenance of existing routes and further expansion of these networks in co-operation with local community groups and the Regional Tourism Authority. These routes will be appropriately signposted so as to facilitate tourists and warn motorists.

Objective 29  It is an objective of the Council to seek opportunities for the development of suitable walking routes, cycle tracks and bridle paths along redundant railway lines and other suitable locations such as; along waterways and historical access routes.

Section 3.10.2 of the County Development Plan deals with the ‘Provision for Recreation and Amenity’. The Council is aware that the tourism potential of its amenities has not yet been fully developed and will facilitate, and where necessary become directly involved in, the promotion and development of amenities. Relevant policies and objectives in this regard include:

Policy 46 It is the policy of the Council to encourage safe walking and cycling by providing linear parks, footpaths, cycle paths and public lighting in towns and villages. The Council will facilitate, and where necessary become directly involved in, the promotion and development of amenities such as the work of Waterways Ireland in extending and promoting the Shannon Navigation, Lough Allen and the Shannon-Erne waterway.

In relation to Natura 2000 sites which refer to Special Areas of Conservation and Special Protection Areas, the County Development Plan states that the Council shall take appropriate steps to avoid, in these areas, the deterioration of natural habitats and the habitats of species, as well as disturbance of the species for which the areas have been designated, in so far as such disturbance could be significant in relation to the objectives of the EU Habitats Directive (92/43/EEC Directive). With regard to Natura 2000 sites, the County Development Plan includes the following policies:
In accordance with the principles of sustainable development, the basis of the Council’s transportation policies will be to encourage walking and cycling as a recreational activity and a healthy exercise.

**Road Safety Audit**

A Stage 1 Road Safety Audit has been undertaken and accompanies the Part 8 application. The purpose of the Road Safety Audit is to assess the associated works in relation to the provision of the Blueway trail and in particular the road crossing in the extent of the works for the proposed scheme. Indications of some of the measures which are proposed are outlined below.

The Blueway trail will cross the R208 Regional Road close to Drumshanbo Bridge, a controlled raised zebra crossing with clear visibility (70m minimum) has been provided. Additional warning signage shall be located on the approaches to the crossing and the street lighting in the vicinity of the crossing shall be improved. The existing foot paths shall be improved to provide a 2.5m wide path at the crossing location.

The existing safety barrier shall be reduced by approximately 10m to allow for a safe waiting area at the new zebra crossing for pedestrians and cyclist. A small retaining wall shall be constructed at the back of the new waiting area to eliminate the potential hazard of different ground levels.

The proposed new access road to the new car park shall have clear visibility (70m minimum). The junction has been designed as a Stop junction and a dwell area (approximately 10m or 2 car lengths) had been provided at the road junction.
the landowners have submitted their written agreement to the *principle* of the proposed development.

**Site History**

There have been no previous planning applications in respect of these lands.

**Site Services**

The development does not require public water supply or access to the foul sewer.

**Consultation Process**

This project was formally advertised for public consultation between Wednesday 11\(^{th}\) April 2018 and Wednesday 23\(^{rd}\) May 2018. The closing date for submissions was on Wednesday 6\(^{th}\) June 2018. There were no submissions received by members of the public or consultees.

**Submissions**

*Prescribed Bodies*

The application was referred to the following:

1. An Chomhairle Ealaíon
2. Fáilte Ireland
3. An Taisce
4. Inspector of Navigation

No response was received.

The application was referred to the following:

1. South Leitrim District Engineer
2. Senior Executive Engineer, Environment
3. Senior Executive Engineer, Roads Department
4. Chief Fire Officer
5. Access Officer
Conclusion and Recommendation

The Planning Department are satisfied that the principle of the proposed development adheres to the provisions of the statutory Leitrim County Development Plan 2015-2021. The Planning Authority is equally satisfied that the proposed works will not adversely impact upon existing amenity in the area and that the development would accord with the proper planning and sustainable development of the area.

Section 179(3) of the Planning and Development Acts, 2000-2017, requires the preparation of a report by the Chief Executive of the Local Authority following the placing of the proposed Part VIII application on public display. This report shall culminate in a recommendation “whether or not the proposed development should be proceeded with as proposed, or as varied or modified as recommended in the report or should not be proceeded with, as the case may be”.

It is recommended that the proposed development be proceeded with as proposed, subject to the inclusion of the attached recommended conditions in Appendix 1.

Vivienne Egan, 22 June 18.
Senior Executive Planner.

Joseph Gilhooly,
Director of Services,
Planning, Community and Economic Development.

Lar Power,
Chief Executive.
COMHAIRLE CHONTAE LIATROMA
Áras an Chontae,
Cora Droma Ruisc.

12th June, 2018

To: Cathaoirleach agus gach Ball
COMHAIRLE CHONTAE LIATROMA

Re: Notice of Intention to Dispose of Rural Cottage at Moneengaugh, Glenade, Co. Leitrim.

Dear Councillor,

Notice is hereby given in accordance with Section 183 of the Local Government Act, 2001 that Leitrim County Council proposes to dispose of property as set out hereunder and subject to the consideration and the conditions as outlined.

Registered Owner
Leitrim County Council

Description of Land
Rural Cottage and adjoining site comprising circa 0.934 Acres (0.378 Hectares) in the townland of Moneengaugh, Glenade, Co. Leitrim (registered in the name of Leitrim County Council – Folio No LM5367F)

This Rural Council House was built for the family on a site transferred to Leitrim County Council for the nominal sum of £1.00 in September 1992 for the purpose of the Council providing a house thereon under the provisions of the Housing Act, 1966.

Mr Martin Feely was a tenant of Leitrim County Council in this rural house at the above location. However, this rural house was burned down in 2013 – completely destroyed. It transpired at the time that Mr Feely had not been residing in the house for a number of years prior to the fire and had been residing in another house nearby at Clonmakroghlish, Glenade. From a technical examination of the building we have established that the property is damaged to the extent that refurbishment works are not possible and the only option will be to complete a full demolition of the dwelling.

Our proposal was that upon conclusion of the Garda investigation and the Insurance claim, that we would demolish what remains of the property and return the site into the ownership of the family as the site forms part of the family’s land holding at this location. However, it was deemed not cost effective to demolish the house and it is recommended that the sale of the property be sold as is.

Mr. Martin Feely has now submitted an offer of €5,000 for this Property and it is proposed to dispose of this Property to him for the sum offered of €5000, subject to the following conditions, which have been agreed:-

Conditions:
1. The Purchase Price of this Property is €5,000
2. The Purchaser will be responsible for all Legal Fees associated with the disposal of this property – i.e. Legal Fees incurred by Leitrim County Council and the Purchaser’s own legal fees.
3. The Property being disposed of is being disposed in its present condition and the disposal is not subject to Planning Permission.
4. The Disposal of this Property is conditional upon the Contract for Sale being completed within 3 months of this Disposal being approved by the Members of Leitrim County Council.

This item will be included on the Agenda of the July Council Meeting at which it may be considered.

Yours sincerely,

[Signature]

Shane Tiernan,
Senior Executive Officer,
Housing & Corporate Services.
Title
Area outlined in red and marked 'A' to be transferred from Leitrim County Council to Martin Feely = Circa 0.378Ha

Surveyed By  
na

Scales
1:2500

Date
05/06/2018

Drawing No
na

Director of Services Housing & Corporate Services
Leitrim County Council
Aras an Chontae
Carrick On Shannon
Co Leitrim

Marie Mulligan. Senior Ex. Eng, Housing

THIS IS A COMPUTER GENERATED MAP PRODUCED UNDER LICENCE FROM THE ORDNANCE SURVEY
LIC.No. 2018/18/C Co. Leitrim
Co. O.S.S. Leitrim 1139

MONEENGAUGH Td

Waterfall
Appendix 4 - 2nd July 2018

COMHAIRLE CHONTAE LIATROMA
Áras An Chontae
Cora Droma Ruisc

25/06/2018

Cathaoirleach and each Member

Re: Amendment of Housing Allocation Scheme to provide for clarification on matters relating to refusals of offers (to include RAS, SHLI and AHB’s)

Dear Member,

Leitrim County Council adopted its original Allocation Scheme on 13th June, 2011 in accordance with the Housing (Miscellaneous Provisions) Act, 2009. This scheme was amended and adopted on 11th January 2016 to provide for the introduction of Choice Based Letting.

The scheme now requires minor amendments to allow for clarification regarding the section entitled “(J) Refusal of offers of accommodation by Housing Applicants”. The wording of this section is currently as follows:

(J) Refusals
Part I - Refusals of Offers of Accommodation by Housing Applicants
Households who, without a satisfactory explanation, refuse two reasonable offers will have their application deferred for a period of twelve months

and it is proposed to amend it to the paragraph set out below:

(J) Refusals
Part I - Refusals of Offers of Accommodation by Housing Applicants
Following the coming into force of this Scheme, where a qualified household refuses two reasonable offers of the allocation of different dwellings in any continuous period of one year commencing on the date of the first refusal, the said household shall not, for the period of one year commencing on the date of the second refusal, be considered by Leitrim County Council for the allocation of a dwelling to which Section 22 of the Act of 2009 applies and the latter period shall not subsequently be reckonable in any way for the purposes of determining the relative priority of that household for a dwelling allocation.

Refusal of offers of accommodation of Council-owned dwellings, offers of accommodation under the Rental Accommodation Scheme or leased dwellings, or a dwelling owned by an Approved Housing Body will be treated as a refusal of accommodation.

Yours Sincerely,

Mary Quinn
Director of Services
LEITRIM COUNTY COUNCIL

ALLOCATION SCHEME

Adopted by the Elected Members of Leitrim County Council on 2nd July 2018 in accordance with Section 22 of the Housing (Miscellaneous Provisions) Act, 2009

And

Social Housing Allocation Regulations 2011 -2016
(S.I No. 198 of 2011
& S.I No. 503 of 2016)
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(A) Introduction – Purpose of the Scheme

The purpose of the Allocation Scheme is to provide a means of determining the order of priority to be accorded in the allocation of dwellings to:

- persons assessed as being qualified for social housing support in accordance with Section 20 of the Housing (Miscellaneous Provisions) Act, 2009 (and associated regulations);
- persons transferring from a dwelling, including from a dwelling provided under the Social Housing Leasing Initiative or the Rental Accommodation Scheme (RAS) and, including transfers to new dwellings being purchased under the Incremental Purchase Scheme.

This allocation scheme applies to -

Dwellings provided under the Housing Acts 1966 to 2009 or Part V of the Planning and Development Act 2000 –

(i) of which the housing authority (Leitrim County Council) is the owner,

or

(ii) of which the housing authority is not the owner and which are provided under a contract or lease between the housing authority and the owner concerned, including rental accommodation availability agreements,

and

(a) dwellings owned and provided by Approved Housing Bodies (AHBs) to whom assistance is given under section 6 of the Housing Act 1992 for the purposes of such provision.

(B) The manner in which dwellings are allocated

The manner in which Leitrim County Council (hereinafter called the housing authority) will allocate dwellings, or different categories of dwellings, to households referred to in Section 22(3) of the Act of 2009, or to different classes of households, shall have regard to the order of priority as set out in (c) to (h) hereunder.

(C) Order of Priority

In the making of an allocation, the following priorities shall apply in order as set out hereunder:

1. Applicants living in dwellings deemed to be dangerous as defined in Section 3 of the Local Government Sanitary Services Act, 1964 or being displaced by the operation of a local authority.
2. Applicants deemed to be homeless under Section 2 of the Housing Act, 1988.
3. Applicants living in unfit conditions as defined in Section of the Housing Act, 1966

4. Applicants living in overcrowded conditions as defined in Section 63 of the Housing Act, 1966

5. Applicants in need of housing on disability, medical, compassionate or other similar grounds.

6. Elderly applicants in need of housing where elderly is defined as 60 years of age or older and where such applicants are assessed and approved for social housing supports.

7. Applicants not included in any other specific category above, who have been assessed and approved for social housing supports.

'Time on List'
Whilst allocations will be made in accordance with the above order of priority, where a number of applicants fall within the same category, regard shall be had to the length of time that has elapsed since the applicant qualified for inclusion as a qualified applicant for housing by the housing authority. All allocations shall be subject to Section I (II) hereunder.

(D) Reviewing Eligibility for Social Housing Supports
Applicants must be eligible for, and in need of, social housing support at the point of allocation of that support. Changing circumstances may result in a household becoming ineligible for social housing support. Taking into consideration the nature of the change in circumstances, the Housing Authority may undertake a full review of the assessment to determine whether the applicant household remains qualified for social housing support. Rent Supplement recipients must qualify for social housing support in the same way as other households seeking support.

(E) Exceptions
In accordance with Section 20(8) of the 2009 Act, the housing authority, in applying the terms of this scheme to a person may disregard the accommodation that a household currently occupies where the housing authority has reason to believe that a household, or any member of it, has done something, or failed to do something, that has resulted in their accommodation now being less suitable to their housing need than it would formerly have been.

Notwithstanding anything in Section C above, the housing authority may disregard the order of priority given to a household under an allocation scheme where the household is being provided with social housing support in the following circumstances:

- Persons in need of accommodation arising from specified emergency circumstances, including displacement by fire, flood or any other emergency, development, redevelopment or regeneration of any an area by a housing authority, or exceptional medical or compassionate grounds.
In a dwelling let to the household under a Chapter 4 tenancy agreement having been assessed under Section 20(3), i.e. RAS Accommodation.

In the allocation of RAS accommodation, the housing authority will have regard to the length of time a household has been in receipt of rent supplement; the length of time a household has been on the waiting list for social housing support, or a combination of both; and will be subject to Section (I) (II) hereunder.

(F) Medical Report
Where priority is claimed on Disability / Medical Grounds, the applicant shall submit a report from a Medical Practitioner detailing their disability/medical condition and how this impacts on their housing requirements. The housing authority in considering the awarding of a priority claimed on medical grounds may seek supplementary medical reports in respect of any specific accommodation requirements.

(G) Special Category Allocations
The housing authority may, from time to time, determine as they see fit to set aside for persons of such category or categories as the authority may decide, a particular number or proportion of the dwellings becoming available to the authority for letting.

The following special conditions shall apply in respect of the Allocation Scheme for the Letting of Dwellings:

- allocation to particular classes of household, e.g. older persons, persons with disabilities etc., thus affording priority in the allocation of those dwellings to approved households in the relevant category of need;
- allocation to households transferring from other forms of social housing support (e.g. RAS Units, Voluntary Housing Units) and leased units;
- for particular forms of tenure, including an Incremental Purchase dwelling;

The procedure applied by the housing authority for an Incremental Purchase Scheme will be as set out in Part 3 of the 2009 Act and the Housing (Incremental Purchase) Regulations 2010 (S.I. No. 252 of 2010). Properties are designated by Manager’s Order for use for Incremental Purchase Schemes.

(H) Choice Based Letting (CBL)
Leitrim County Council may utilise Choice Based Letting as a method of allocating properties. Where Choice Based Letting is to be used as a method of allocating Properties, the following general provisions apply:

- Persons assessed as being qualified for social housing support in accordance with Section 20 of the Housing (Miscellaneous Provisions) Act, 2009 and associated
Regulations, may apply for Tenancies of Properties designated for allocation by Choice Based Letting

- Properties must be designated for allocation by CBL by means of a Chief Executive Order
- Where properties are to be allocated by CBL, there must be an open and transparent means for advising households of the availability of the designated properties
- Where two or more households of the same class bid for a Property, the decision as to which household will be allocated the Property will be in accordance with the priorities as set out in this Allocation Scheme
- The refusal of a Property following an reasonable offer under CBL will mean that the household concerned will not be considered for another CBL offer for a period of 12 months
- The Refusal of an offer made under CBL will not be counted as a refusal for the purposes of the general refusals policy

(I) Emergency Allocations
The housing authority, notwithstanding the order of priorities for lettings as set out in this scheme, may, where it considers necessary, make a letting to a person whose need for accommodation arises from an emergency.

(J) Refusals
Part I - Refusals of Offers of Accommodation by Housing Applicants
Following the coming into force of this Scheme, where a qualified household refuses two reasonable offers of the allocation of different dwellings in any continuous period of one year commencing on the date of the first refusal, the said household shall not, for the period of one year commencing on the date of the second refusal, be considered by Leitrim County Council for the allocation of a dwelling to which Section 22 of the Act of 2009 applies and the latter period shall not subsequently be reckoned in any way for the purposes of determining the relative priority of that household for a dwelling allocation.

Refusal of offers of accommodation of Council-owned dwellings, offers of accommodation under the Rental Accommodation Scheme or leased dwellings, or a dwelling owned by an Approved Housing Body will be treated as a refusal of accommodation.

A reasonable offer is defined in Regulation 12(3) as an offer of accommodation which in the opinion of the authority would meet the needs and requirements of the household and the dwelling is situated in the area of choice specified by the household.
A household will not be offered social housing support during the suspension period and time will not be added on during this period for ‘time on list’ or any other priority determining purposes.

All offers of accommodation shall be notified to the relevant Community Welfare Officer who is responsible for enforcement of the regulations in respect to payment of rent supplement [refusal of accommodation may result in loss of rent supplement payment from the H.S.E].

In general a household at the top of the list will stay there until they either have accepted a property or refused two offers of social housing support.

The only exceptions to this is where the housing authority is offering accommodation because of specified exceptional circumstances, including displacement by fire, flood or other emergency, development, redevelopment and regeneration of an area or exceptional and compassionate grounds. In these circumstances, the housing authority does not need to offer the household accommodation in their area of choice for it to be considered a reasonable offer. Households will not be penalised for refusing an initial offer if the offer is deemed to be a reasonable refusal.

The Refusal Policy will also apply to applicants for a Transfer.

**Refusal of an Offer made under Choice Based Letting (CBL)**
The Refusal of an Offer made under CBL will not be counted as a refusal for the purposes of the above/general refusals policy. However, the refusal of a Property following a reasonable offer under CBL will mean that the household concerned will not be considered for another CBL offer for a period of 12 months

**Part II - Refusal of Housing Authority to Allocate**
Notwithstanding the provisions of the Scheme in regard to an applicant’s entitlement to be considered for accommodation, the housing authority may in exceptional circumstances refuse to allocate, or defer to allocate a dwelling where it considers any of the following apply:

- the person is or has been convicted of engaging in anti-social behaviour as defined under Government legislation,
- that a letting to that person would not be in the interest of good estate management,
- on the grounds of promoting social inclusion
- on the grounds of countereacting social segregation
- where it has been assessed that a person’s accommodation needs cannot appropriately be met, at that point in time, through independent living
The housing authority may also refuse to allocate a dwelling in cases where an applicant:
- refuses to disclose any information which is requested by the housing authority either on the application form or at subsequent interviews and which is required either for the purpose of assessing the application or for estate management purposes.
- will not authorise the provision of data/information on the applicant by other agencies where this data/information is required by the housing authority for estate management purposes, or
- provides false or misleading information at any stage in the assessment or allocation process.

(K) Transfers
Tenants of the housing authority, including tenants of dwellings provided under the Social Housing Leasing Initiative, RAS, or by AHB's may apply for consideration for a transfer to other dwellings, under the following circumstances:

- **Down-sizing**: tenants who wish to transfer to a smaller unit of housing authority accommodation.

- **Exceptional medical/disability or compassionate grounds**: where the tenant has a serious disability/medical condition or illness for which the allocation of a transfer to an alternative housing authority dwelling would improve the tenant's medical condition. The housing authority shall obtain and have regard to a report from an Occupational Therapist/Medical Practitioner in respect of any specific accommodation requirements.

- **Overcrowding**: where the existing accommodation is no longer suitable on the grounds of over-crowding due to an increase in the family composition since the original date of allocation of the property.

The housing authority will not consider transferring a tenant because of unsatisfactory relations with a neighbouring tenant or because of dissatisfaction in general with the estate or the neighbourhood.

Notwithstanding the above, tenants seeking a transfer must fulfil the following requirements to the satisfaction of the housing authority:

**The following conditions also apply to the approval of a transfer request:**
1. Tenants must have a clear rent account with no arrears relating to their existing tenancy
2. The tenants must have complied with all the conditions of their letting agreement
3. The tenants must not have engaged in anti-social behaviour for the previous two years
4. The tenants must have resided in their current accommodation for the previous two years
5. Subject to an inspection of the existing accommodation the property must be in a satisfactory condition
6. The date of application for a transfer will only be set after all the conditions for a transfer have been met in the opinion of the housing authority.

(L) Succession Tenancies
On the death of a tenant, the tenancy may be transferred to the tenant's partner/spouse or to a member of the tenant's immediate family normally resident in the dwelling at the date of the tenant's death. In determining whether or not the tenant's immediate family was normally resident in the dwelling on the date of the tenant's death, details included on the previous Rent Assessments will be taken into account. It is a requirement that the details in relation to all persons residing in a housing authority property are declared to the authority and that the rent account is reassessed to reflect the additional member of the household residing in the accommodation. The entitlement to make an application for a succession of tenancy will not apply where the housing authority is satisfied that the applicant for succession deliberately took up occupancy in the dwelling for the sole purpose of obtaining tenancy in these circumstances. The housing authority will make whatever enquiries are necessary to verify any particulars furnished in support of an application for succession.

Under some circumstances where succession is being considered, the housing authority may require the family member to move to another property if it considers the property to be too large or the property has been designed or adapted for the use of someone with a disability who no longer resides in the property. No succession to the tenancy will be considered where the property has been designated as an Older Persons Dwelling (and where the person applying for succession is not an elderly person) save in exceptional circumstances.

(M) Review of /Amendments to the Allocation Scheme.
Leitrim County Council may from time to time review this allocation scheme, and revise it by way of amendments to the scheme or make a new scheme, subject to the approval of the Elected Members of the Council. Before making or amending an allocation scheme, the Council shall provide a draft of the scheme or amendment to the scheme, as the case may be, to the Minister, who may direct the Council to amend the draft scheme or draft amendment, and the Council shall comply with any such direction within such period as may be specified by the Minister. A copy of the Allocation Scheme will be available for public inspection at the offices of the housing authority during office hours and will also be available on the website at www.leitrimcoco.ie.
1st June 2018.

To: Cathaoirleach agus Gach Ball

Re: Flood Risk Managment Plans

The Commissioners of Public Works formally adopted the Flood Risk Management Plan on 14th March 2018. These plans were approved by Mr. Paschal Donohue TD, Minister for Public Expenditure and Reform on 16th April 2018. The Plans were launched on 3rd May by Mr. Kevin “Boxer” Moran, TD Minister of State for the Office of Public Works and Flood Relief, in the presence of An Taoiseach, Mr. Leo Varadkar, TD.

Copies of the Flood Risk Management Plan with associated Strategic Environmental Assessment and Natural Impact Statement are on display in Aras an Chonaité, Carrick on Shannon, located in the main foyer area adjacent to Reception/Motor Tax Office. It is a Reserve Function of each Local Authority to adopt the plan in order to meet its statutory obligations in accordance with Regulation 20 (1), (2) & (3) of the European Communities (Assessment & Management of Flood Risks) Regulations 2010 – 2015. This regulation requires that Leitrim County Council shall within three months examine and consider the Flood Management Risk Plans and decide whether to adopt or otherwise the said plans from date of OPW notification to Leitrim County Council 6th May 2018. Hence, the plans have to be adopted before 9th August 2018.

Leitrim County Council is to notify the Minister for Housing, Planning and Local Government and the Commissioners of Public Works of its decision within one month following the expiry of the three month consideration period.

The July 2018 Council Meeting will include the relevant item in order to facilitate the adoption of the plan in accordance with the above.

Mise, le meas,

[Signature]

Joseph Gilhooly,
Director of Service,
Economic Development, Planning, Environment and Transportation
THE ‘CFRAM’ PROGRAMME
AND THE
FLOOD RISK MANAGEMENT
PLANS

July Council Meeting
Leitrim County Council

Monday 2nd July 2018
NATIONAL FLOOD POLICY REVIEW

• REVIEW LEAD BY INTER-DEPARTMENTAL GROUP

• REVIEW REPORT APPROVED BY GOVERNMENT, SEPTEMBER 2004

• RECOMMENDATIONS INCLUDED:
  - Proactive, Catchment-based Approach to Flood Risk Management
    - Undertake Programme of Flood Mapping
    - Prepare Flood Risk Management Plans

• ‘CFRAM’ PROGRAMME DEVELOPED TO IMPLEMENT THESE RECOMMENDATIONS
EU ‘FLOODS’ DIRECTIVE: 2007

• KEY REQUIREMENTS

  – Preliminary Flood Risk Assessment (PFRA)
    • National Screening Assessment to Identify Areas of Potentially Significant Flood Risk (Called ‘Areas for Further Assessment, or ‘AFAs’ in Ireland)

  – Flood Maps
    • Prepare Flood Maps for the AFAs

  – Flood Risk Management Plans (FRMPs)
    • Prepare FRMPs to Reduce / Manage Risk in AFAs

• REVIEW ON A 6-YEAR CYCLE
PRELIMINARY FLOOD RISK ASSESSMENT (PFRA)

• APPROACH IN IRELAND BASED ON:
  – Historical Records
    • Assessment of Frequency / Damage from Past Floods
  – Predictive Hazard Assessment & Risk Analysis
    • Assessment of Risk from Potential Future Floods
  – Stakeholder Consultation (Local Authorities)

• PUBLISHED FOR PUBLIC CONSULTATION
• COMPLETED IN 2011
• IDENTIFIED 300 ‘AFAs’ NATIONALLY
300 ‘AFAs’
• ‘CFRAM’ PROGRAMME
  – Catchment-based Flood Risk Assessment and Management (‘CFRAM’) Programme
  – Programme was Outcome of National Flood Policy Review, 2004, but also Compatible with Floods Directive Requirements, 2007
  – Both Required Preparation of:
    • Flood Maps
    • Flood Risk Management Plans (FRMPs)
  – Pilot CFRAM Studies: 2005-2011
• SCOPE OF WORK

– River and Floodplain Surveys

– Hydrological Assessment
  • Determination of Flood Flows / Extreme Sea Levels

– Development of Hydraulic Models
  • Built using Survey Data to Determine Flood Levels and Extents based on Flood Flows / Sea Levels

– Flood Mapping
• FLOOD MAPS (‘CFRAM’ PROGRAMME)

- Range of Flood Maps Produced
  • Extent, Depth, Velocity, ‘Risk-to-Life’, Flood Zone & Various Risk Maps
  • Maps Prepared for up to 8 Flood Event Probabilities / Magnitudes

- Future Scenario Mapping
  • Flood Maps prepared for Current Conditions, and also for Two Possible Futures Scenarios, Including the Potential Impacts of Climate Change
FLOOD MAPS

- Detailed Mapping for 300 Communities (AFAs)
  - Appx. 4,000 km River Channel
  - 90 Coastal Communities
  - **Cover Communities with Appx. 3m People (Appx. 2/3rds Population)**

- Less Detailed Mapping for Appx. 2,500 km Other Mapped River Reaches between AFAs

- The Flood Maps should Inform:
  - Emergency Response Planning,
  - Community Resilience,
  - Sustainable Planning
• FRMPs – COMMUNITY-LEVEL MEASURES

- Development of Flood Relief Schemes:
  • Schemes Developed to ‘Line-&-Level’
  • Schemes have been Costed to Outline Level

- Schemes Subject to:
  • Multi-Criteria Analysis (MCA)
  • Cost-Benefit Analysis (CBA)
  • SEA / AA Environmental Assessment
  • Assessment of Adaptability to Climate Change
  • Public Consultation
• FRMPs – COMMUNITY-LEVEL MEASURES
  
  – CFRAM Programme has Identified Flood Relief Schemes to Provide Protection to Appx. 18,000 Properties
    
    • Pilot CFRAM Projects / Accelerated Schemes are Underway
      
      – Protection to Appx. 6,500 Properties
    
    • 118 New Schemes Proposed in Plans
      
      – Protection to Appx. 11,500 Properties
• FRMPs – COMMUNITY-LEVEL MEASURES
  – Overall OPW Flood Relief Programme
    • 42 Schemes Completed
      – Appx. 9,500 Properties Protected
      – Appx. €1.9bn NPV Benefits
    • 33 Schemes in Construction, Design, Planning
      – Appx. 5,500 Properties to be Protected + 6,500 through Pilot / Accelerated CFRAM Studies (per Previous Slide)
  – Full Programme will Provide Protection for Appx. 33,000 Properties:
    • Appx. 95% Properties in AFAs
    • Appx. 80% Properties Nationally
• **FRMPs – NATIONWIDE MEASURES**

  - Measures that could be Applicable Everywhere:
    
    • Prevention:
      
      - Sustainable Planning & Devt. Management, Sustainable Urban Drainage Systems, Voluntary Home Relocation Scheme, Climate Change Adaptation Planning, Natural Flood Risk Management
    
    • Protection:
      
      - Flood Relief Schemes, Minor Works Programme, Drainage Schemes
    
    • Preparedness:
      
      - Flood Forecasting & Warning, Emergency Response Planning, Promotion of Individual / Community Resilience, Individual Property Protection, Flood Event Data Collection
Flooding on N4 at Landmark Hotel
Flooding at Cryan’s Hotel
Park Lane Road
Leitrim Road Closed
• FLOOD RISK MANAGEMENT PLANS
  - Finalisation of Plans
    • Approved by Minister for PER – 16th April 2018
    • Reported to EU Commission
    • Launched 3rd May 2018 – www.floodinfo.ie
    • Submitted to Councils for Consideration
Welcome to FloodInfo.ie

Providing access to Flood Plans and Flood Maps developed by the OPW and information on flood risk management in Ireland.

Minister "Brex" Moran launches new website Floodinfo.ie - 3 May 2018

View Flood Plans
Access to flood risk management measures

View Flood Maps
Access to flood hazard and flood risk information

Flood Risk Management
The Office of Public Works (OPW) is the lead organisation for flood risk management in Ireland. We have been investing in flood relief schemes to protect communities since 1995.

The OPW has now studied and assessed flood risk in Ireland. We have focused on areas of significant risk throughout the country, across 300 communities.

We created Flood Maps to describe existing and potential flood risk. We have now set out in Flood Plans how that flood risk is to be managed through investment in flood relief schemes and other policy measures.

Learn More

Flood Plans
The Flood Plans detail the flood risk and proposed feasible flood risk management measures for 300 areas of significant flood risk throughout the country.

Individual Flood Plans have been prepared for each of the 21 River Basins that include the 300 communities.

These Plans set out the roadmap for both investment and policy decisions for the coming 5-10 years.

Our Flood Plans viewer allows users to see at a glance what measures are in place and proposed for locations throughout the country.

Learn More

Flood Maps
The Flood Maps provide a detailed picture of flood risk for a range of flood event scenarios including climate change.

The Flood Maps have informed the development of the Flood Plans and the proposed measures to be implemented.

The Flood Maps support planning and emergency response and allow property owners to be prepared for possible flood events.

Our Flood Maps viewer allows users to access a range of maps for specific locations and information about past flood events.

Learn More
Appendix 7 - 2nd July 2018

Monthly Management Report (for the period 1st April, 2018 to 30th April, 2018) prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014.

FINANCE & WATER SERVICES DIRECTORATE

APRIL 2018 - Revenue Account Income & Expenditure Summary by Service Division

(PRELIMINARY APRIL 2018 - FIGURES)

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Income</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure €</td>
<td>Income €</td>
<td>Expenditure €</td>
</tr>
<tr>
<td>Adopted Full Year Budget €</td>
<td>Adopted Full Year Budget €</td>
<td>% Budget Spent</td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>1,245,959</td>
<td>4,355,372</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>3,705,942</td>
<td>12,318,831</td>
</tr>
<tr>
<td>C Water Services</td>
<td>1,036,889</td>
<td>3,354,137</td>
</tr>
<tr>
<td>D Development Management</td>
<td>1,105,842</td>
<td>4,153,951</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>1,279,581</td>
<td>4,310,589</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>926,394</td>
<td>3,006,970</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>185,500</td>
<td>493,490</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>772,824</td>
<td>2,936,687</td>
</tr>
<tr>
<td>LG Local Government Fund / GPG</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

€10,259,680 | €34,999,065 | 29% | €10,318,179 | €34,999,065 | 29% | €24,783,386 | €56,499 | €56,499

Water Expenditure is in line with income from Irish Water. Development Management Income is ahead of budget due to LEO Grant Income from Enterprise Ireland, this is distributed throughout the year.

APRIL 2018 - Collection Rates

<table>
<thead>
<tr>
<th>YTD</th>
<th>€</th>
<th>%</th>
<th>€</th>
<th>%</th>
<th>€</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apr ’18</td>
<td>Apr ’17</td>
<td>FY ’17</td>
<td>Apr ’18</td>
<td>Apr ’17</td>
<td>FY ’17</td>
<td></td>
</tr>
<tr>
<td>Housing Rates</td>
<td>74%</td>
<td>71%</td>
<td>71%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>405,482</td>
<td>924,651</td>
<td>2,123,678</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Loans</td>
<td>52,027</td>
<td>36,070</td>
<td>165,957</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

APRIL 2018 - Aged Debt Analysis

MORTGAGES
- 0-3 Months: 29% 4-5 Months: 21% 6-12 Months: 15% 13-24 Months: 12% 25-36 Months: 9% 37-48 Months: 1% 49-59 Months: 0%
- 60-65 Months: 4% 66-72 Months: 8% 73-84 Months: 8% 85-96 Months: 6% 97-108 Months: 4% 109-120 Months: 2% 121-144 Months: 1% 145 Months+: 0%
- 0-12 Months: 40% 13-24 Months: 40% 25-36 Months: 15% 37-48 Months: 4% 49-59 Months: 0%
- 60-65 Months: 4% 66-72 Months: 8% 73-84 Months: 8% 85-96 Months: 6% 97-108 Months: 4% 109-120 Months: 2% 121-144 Months: 1% 145 Months+: 0%
- 0-12 Months: 40% 13-24 Months: 40% 25-36 Months: 15% 37-48 Months: 4% 49-59 Months: 0%
- 60-65 Months: 4% 66-72 Months: 8% 73-84 Months: 8% 85-96 Months: 6% 97-108 Months: 4% 109-120 Months: 2% 121-144 Months: 1% 145 Months+: 0%


<table>
<thead>
<tr>
<th>Rates</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>180 Days</th>
<th>1 Year</th>
<th>2 Years</th>
<th>&gt;2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>€2,694,836</td>
<td>€0</td>
<td>€0</td>
<td>€1,733,916</td>
<td>€886,516</td>
<td>€711,482</td>
<td>€1,486,907</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Rents</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>180 Days</th>
<th>1 Year</th>
<th>2 Years</th>
<th>&gt;2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>€55,109</td>
<td>€76,137</td>
<td>€59,886</td>
<td>€55,990</td>
<td>€71,348</td>
<td>€37,711</td>
<td>€71,337</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Loans</th>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>180 Days</th>
<th>1 Year</th>
<th>2 Years</th>
<th>&gt;2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>€0</td>
<td>€0</td>
<td>€0</td>
<td>€0</td>
<td>€12,525</td>
<td>€11,593</td>
<td>€15,492</td>
<td></td>
</tr>
</tbody>
</table>

**Water Services**

**Operations Update**

**Maximo:** Asset Management


- 90 No. related to Water, 22 No. to Waste Water,
- 42 No. First Fix completed,
- 7 No. were LA Complaints,
- 1 No. related to Leak Detection,
- 9 No. related to Design/rehabilitation works, and,
- 3 No. other.

**Water Conservation:**

UFW is 50.2% as per Audit end of Quarter 1, 2018.

The UFW has decreased from 50.5% which was the position at end of Quarter 4, 2017.

The following are the top 10 District Metering Areas (DMA’s) which require leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Date</th>
<th>Current Input Volume m³/day</th>
<th>m3 UFW</th>
<th>%UFW (IFM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>MA1120</td>
<td>01/03/2018</td>
<td>1984</td>
<td>1332</td>
<td>67.15%</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>MA7010</td>
<td>01/03/2018</td>
<td>1152.0</td>
<td>318</td>
<td>27.60%</td>
</tr>
<tr>
<td>Drumshanbo Town</td>
<td>MA1101</td>
<td>01/03/2018</td>
<td>559</td>
<td>179</td>
<td>32.02%</td>
</tr>
<tr>
<td>Mt. Campbell to Finnalaghta</td>
<td>MA1117</td>
<td>01/03/2018</td>
<td>527</td>
<td>277</td>
<td>52.56%</td>
</tr>
<tr>
<td>Dromod East</td>
<td>MA1130</td>
<td>01/03/2018</td>
<td>508</td>
<td>322</td>
<td>63.39%</td>
</tr>
<tr>
<td>Toomans to Ardrum Res</td>
<td>MA1124</td>
<td>01/03/2018</td>
<td>484</td>
<td>269</td>
<td>55.58%</td>
</tr>
<tr>
<td>Kinkeen &amp; Corrawallen Schemes</td>
<td>MA1132</td>
<td>01/03/2018</td>
<td>302</td>
<td>199</td>
<td>65.89%</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>MA1122</td>
<td>01/03/2018</td>
<td>210</td>
<td>146</td>
<td>69.52%</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>MA7001</td>
<td>01/03/2018</td>
<td>431.9</td>
<td>211</td>
<td>48.78%</td>
</tr>
<tr>
<td>Leitrim Village</td>
<td>MA1119</td>
<td>01/03/2018</td>
<td>319</td>
<td>220</td>
<td>68.97%</td>
</tr>
</tbody>
</table>
Capital Update:

North Leitrim Regional Water supply Scheme Phase 2
Contract 3a:- Extension of Water Treatment Plant at Moneyduff
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. Works are ongoing but significantly delayed and the Contractor EPS has sought a further extension of time and has submitted a revised programme which indicates completion on 15th October 2018 which will be 50 weeks overdue the original programme. Irish Water has not received any valid claims on this contract and the Extension of time if granted will be time only without costs. There will be some cost implications associated with this delay for Irish Water which will be dealt with under the contract. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. Following completion of the works EPS will operate the new extended WTP for a further year as a commissioning / process proving period. Following this the new plant will be handed over to Irish Water / Leitrim County Council for operate under the Service Level Agreement. The Contract sum is €3.84 million.

Contract 3b : - Extension of Supply to Rossinver and Kiltyclogher
Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main Ward and Burke contract and will be undertaken by separate contract under capital maintenance with Leitrim County Council acting as Project Supervisor Construction Stage (PSCS).

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade
Nicholas O’ Dwyers Consulting Engineers is the Employers Representative on this project. Coffey Water Ltd commenced this Design Build contract on 15th January 2018 and their programmed completion date is December 2018. Works are progressing on programme. On completion of the works Coffey Water Ltd will operate the two WWTP’s at Manorhamilton and Mohill for a further year as a process proving /commissioning phase. The new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the Service Level Agreement sometime in January 2020. The all in cost of this project will exceed €4.0 million.

Capital Investment Plan 2017- 2021
There is only one Major Capital Project listed in Leitrim for this Plan 2017 -2021.

Upgrade of Drumshanbo Waste Water Treatment Plant
This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Irish Water has appointed Atkins Consulting Engineers to undertake the Feasibility study and Preliminary Report on the bundled scheme. The kick off meeting with Atkins took place on 26th September 2017. The CaPO office in Leitrim will be preparing background information, as constructed drawings and historical performance data on the existing WWTP at Drumshanbo and we will be making observations on the feasible options for upgrading. Whilst the Drumshanbo WWTP is bundled with the 5 other WWTP’s in Cavan for the purposes of the Feasibility study and Design Options reports etc it is likely to go forward as a separate contract for construction likely to commence in 2020.
Minor Capital Works

Water Networks Portfolio Frameworks;
ERVIA has appointed Farran’s Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. Pipeline replacement
Under this “Networks Portfolio” Irish Water continue to approve substantial water main replacement projects in County Leitrim under this programme. Farrans Construction have been issued with orders for the design and Build of the following projects;

1. Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell. Pipeline substantially completed and tested. Service connections outstanding. This will be completed by end of May 2018.
2. Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town. Work on site commenced in March 2018 and are on programme to be substantially completed by end July 2018.
3. Replace 4.5 Km of old PVC watermain at Corraleehan. Work commenced on site on 8th May with site investigations to inform detailed designs and method of construction which will be by directional drilling. These works will be completed by end September 2018.
4. Replace 2.0 Km of old cast iron watermain at N16 Manorhamilton. Section to be replaced from Main Street westwards along the N16. Farran’s has undertaken the initial site investigations and are finalising designs. Work will commence on this site in May 2018.

The CaPO office will provide all planning and background information on all pipeline projects and approve the designs for replacement pipelines. A resident engineer from CaPO section will supervise and project manage Farran’s work.

2. Find and FIX
Find and fix is included in the network portfolio. Irish Water has allocated a budget of €675,000 to fund this project in 2018 and has set a target reduction 1MLD in unaccounted for water (UFW) in 2018 or approx 12.5% in the current UFW of circa 7.5MLD. Irish Water has approved the recruitment by Leitrim County Council of the 4 man team of 1 No Assistant Engineer, 1 No. caretaker and 2 No. skilled outdoor staff. Two members of this team have been appointed and we await the appointment of the Assistant Engineer and plumber. This team will be put to work on active targeted leak detection and repair and will be focussing on the Carrick on Shannon DMA to start. The work of repair of found leaks will be shared between the in house fix crew and the framework contractor Farran’s. This find and fix initiative will be managed by a PM from the CaPO office and the new Assistant Engineer and will include other initiatives “First Fix”, “Back Yard services”, “lead service replacement” and “pressure management” etc.

3. First Fix customer side leakage
Work is ongoing by Farran’s on a list of 60 domestic customers with excessive (>5.0cum/day) usage and some leaks on private property have been addressed and repaired. The CaPO office are facilitating on this. Operations Staff Caretakers.
4 Back Yard mains replacement and lead service replacement
The network Contractor Farrans has commenced design works on the back yard mains replacement. Work will commence on these in due course under our supervision. Priorities for lead replacement listed by Leitrim County Council and Farrans preparing work schedules for commencement.

Energy Efficiency Programme –
This project requires the replacement of all major pumping at Carrick on Shannon WTP i.e. Raw water pumps, High Lift Pumps, pumps at Mong Reservoir with more efficient ones. Also included are some civil works of pipelines upgrading at Mong reservoir. J.B. Barry’s Consulting Engineers are acting as ER. EPS limited has been awarded this contract. Designs and Pump selection is currently being approved and actual work on site will commence once replacement pumps are delivered to site. All in cost circa €375k.

Disinfection Programme - Leitrim Cavan and Monaghan
Irish Water Asset Strategy has appointed Veolia on this project to assess the primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards and undertaking the necessary upgrades. Carrick on Shannon WTP (SLRWSS) and Glenade WTP (Kilnough Tullaghan WSS.) are included in this project. Draft design proposals for both WTP’s have been produced by Veolia and are being considered. Once approved a scope of required works to upgrade the systems will be prepared and budgets agreed and approved by Irish Water.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Irish Water has appointed EPS contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. Irish Water will be managing this project with our assistance and we will be expected to act as PM / RE on Leitrim plant only.

Killenna Watermain
Replacement of 2km of old cast iron water mains which are causing a water quality (iron / colour) issue. The Contractor Sean Quigley Contracts Limited has substantially completed the works. Minor snagging works are outstanding prior to close out of project and agreement of Final Account.

4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore.
ERVIA has appointed RCC engineering as the contractor on this project and a pre commencement meeting was held with the Contractor, Irish Water and Leitrim County Council. A work order has been issued by Irish Water and RCC has commenced works on the detailed design. Some changes / options are being considered by Irish Water in Drumshanbo WWTP. Works will start in Quarter 2, 2018. Contract sum circa €800,000.

Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000
The Contractor MAST Construction Limited has substantially completed works. Surface dressing of the permanent reinstatement outstanding and will be done in May / June as weather permits. Final Account to be agreed and closed out.

Reservoir Cleaning
Irish Water has commenced a programme of Reservoir cleaning in Leitrim and a contractor has been appointed to undertake these works. Nicholas O’ Dwyer’s are acting as ER on the project and the CaPO
office is supervising the works on the ground. 7 Reservoirs were successfully completed to date and others are ongoing.

**HSQE Height Protection**
Audits being prepared for inclusion in this Health and Safety programme to provide ladders, stairs and railings as required at all Irish Water facilities for inclusion in contract programme of works.

**ECONOMIC DEVELOPMENT & PLANNING:**
**LOCAL ENTERPRISE OFFICE (LEO)**

**Evaluation and Approvals Committee Meeting**
The first meeting of the Evaluation and Approvals Committee took place on 5th April and a total of 8 projects were considered with 6 receiving letters of offer. The total awarded was €88,219.

**Training**
There continues to be a great interest in training programmes, with many courses selling out well in advance of start date. During April we introduced GDPR training and there was a strong uptake on the courses in both Carrick on Shannon and Manorhamilton.

**Mentoring**
There continues to be a strong interest in one to one mentoring requests.

**Student Enterprise**
The winners of Co. Leitrim final are preparing for the National Final in Croke Park on 2nd May. The National Schools Enterprise Visits commenced at end of April.

**Outreach Office – Manorhamilton**
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

**National Ploughing Championships**
The Local Enterprise Village will host one client from each Local Enterprise Office at a subsidised rate this year. Preference is given to a manufacturing business, emails have issued to eligible clients to express their interest by 24th April. The clients from each county will be selected centrally to avoid duplication of business types.

**National Enterprise Awards**
The interview for the National Enterprise Awards was held in Hodson Bay Hotel, Athlone during April and the County Leitrim winner was Niall Kiernan, Global Green Sustainability. All county winners are invited to attend the National Final in the Mansion House, Dublin on 24th May.

**Leitrim Design House**
To further enhance their online presence, the Leitrim Design House website is currently being revamped.

**Other**
- The two Erasmus projects which LEO Leitrim are involved in continue to progress, Smart Data Smart Regions and WISE. The Strategic Guide developed under the Smart Data Smart Regions programme is now live. Dissemination plays a key role in both and we continue to promote the programmes.
ECONOMIC DEVELOPMENT

Town Teams – Carrick on Shannon
- CCTV
  - Carrick CCTV group met with the Technical Expertise to review the revised proposal document, next step is to engage with ESB re power.
  - Worked with Superintendent Kevin English, and Joe Dolan to submit revised proposal to the Garda Commissioner.

Town and Village - Carrick on Shannon
Met with Bernard Greene, Senior Planner in relation to retractable roof project at the Market Yard.

Town Team – Manorhamilton
Met with Gerry Creamer of the Caislean Hamilton group to follow up progress with the project on the ground and offer assistance.

Town and Village – Mohill
Liaised with members to progress to the next stage with drawdown.

SEC Mohill (Sustainable Energy Communities Mohill)
Final decision made on this energy masterplan tender, awarded to Global Green.

REDZ Food – Taste Leitrim /The Food Hub.
Work is ongoing at the Food Hub in relation to finishing the Food Experience.
Scheduled first Food event “Marketing Master Class for Food Businesses”
Distribution of all food trail brochures and maps has taken place.
Worked with Mohill Youth Cafe and Family Support Centre on Easter Camps with young people.

SECURE project
- Finalised details with Seamus Dunbar of Manorhamilton SEC in relation to Energy Awareness day for EU Energy Week for June 8th.
- Exploring Energy Awareness training for Leitrim County Council Staff booked for June 8th.
- Exploring the possibility of a renewable energy strategy for the County under this funding.

Graduate Internship Programme
Working with USEFE Coordinator to confirm a placement in Cora Systems and Archway Products for 2018.

Co-Innovate:
Programme progressing well, claim 2 submitted.

Purple Flag.
Working on the Public Perception Survey to go with this application along with complete other relevant paperwork for 2018 renewal. Attended meeting with ATCM representatives in Mullingar.

TOURISM DEVELOPMENT
The following actions have been undertaken throughout April facilitating the continued promotion of the tourism offering in the County:
Slow Adventure
1. Tourism Officer took part in SAINT end of project webinar. This project has now come to an end and the final Claim has been submitted.

Destination Marketing
2. Work is on going on the graphics and design for the new Discovery Centre at Ireland West Knock airport.

Meetings
3. Attended this year’s Meitheal at City West in Dublin. This event, run by Failte Ireland in conjunction with Tourism Ireland, is Ireland’s most important travel trade event with hundreds of key overseas tourism buyers from over 19 different countries meeting and agreeing future business with Irish tourism businesses. Leitrim promoted Slow Adventure at this event. There was huge interest from a number of tour operators who are very excited about the offering. Our main focus will be the FIT and small group sectors.
4. Attended a meeting with the 5 Glens Project committee in Manorhamilton. They are currently putting the final touches to the town’s ‘off the Wild Atlantic Way’ experience.

Events
5. Work continues for the King of Clubs being held in Ballinamore in May 2018.
6. Attended the launch of the Beara Breifne Way in Roscommon. The Beara Breifne Way is Ireland’s longest national waymarked trail which starts in Dursey on the Beara Peninsula in Co. Cork and travels through the country to Blacklion in Co. Cavan taking in Leitrim along the way.
7. Attended the launch of Failte Ireland’s new brand ‘Ireland’s Hidden Heartlands’ in Athlone.

Tourist information
8. Continue to support Tourist Offices in Carrick on Shannon and Tourist information points at Glencar Waterfall and in Ballinamore.

Digital Marketing
9. Updates were carried out on the Leitrim Tourism Website.

10. Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels.

Miscellaneous
11. Final documentation including images submitted to Claims at Failte Ireland in respect of Glencar Project. This should now release the funding for the works carried out at Glencar Waterfall.

DEVELOPMENT MANAGEMENT
Unfinished Housing Developments / Taking in Charge
- The Council have finalised Site Resolution Plans prepared with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative and has finalised the legal opinion from Senior Counsel in relation to a series of question pertaining to development bonds. The Council are at an advanced stage of finalising the detailed claims against each of the bonds in question. The claims are being submitted by our legal advisors on our behalf.
Pre Planning
- The pre planning clinics continued during the month of April. 4 no. new pre planning consultations took place during April in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
- 13 no. valid planning applications were received in April. Of the applications lodged, 1 application sought an extension of duration of planning permission and the remaining applications all sought planning permission. 2 no. of the previously deemed invalid applications have had subsequent valid applications accepted by the Planning Authority.
- 13 no. final decisions on planning applications were made during April, all of which were granted planning permission. A request for further information issued with respect to a further 2 no. applications during the month of April.

Forward Planning
- The Planning Authority placed proposed Variation No. 1 to the County Development Plan on public display in relation to the implementation of the Vacant Site Levy. An amendment (No. 2) to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan was also placed on public display at the same time. The Variation to the County Development Plan was on public display from February 22nd to March 22nd whilst the Amendment to the Carrick on Shannon Local Area Plan has a slightly longer public display period until April 5th. A report from the Chief Executive with respect to the submissions made during the display period was submitted to the Elected Members on 18th April. A recommendation will be brought to the Council at the scheduled May meeting.

Heritage
- The Council advertised the post of Heritage Officer following the adoption of the budget by the Elected Members last year. A total of 35 no. applications for the post were received and are presently being shortlisted by Human Resources to attend at interview.
- The Planning Authority was successful in our submission for funding under the Structures at Risk Fund for the following buildings / structures:

  1. Drumkeeran Court House (€15,000)
  2. Church of St Mogue - Gubalaun Abbey, Rossinver (€15,000)
  3. St. John’s Church of Ireland, Drumshanbo (€15,000)

An application for funding for Tynte Lodge, Tullaghan was unsuccessful.

- The Planning Authority was successful in our submission for funding under the Built Heritage Investment Scheme for the following buildings / structures:

  1. Drumkeeran Court House (€10,000)
  2. Former National Irish Bank, Drumshanbo (€13,100)
  3. Church of St Mogue - Gubalaun Abbey, Rossinver (€15,000)
  4. St Catherine’s Church, Fenagh (€8,900)

Letters of offer to the successful applicants have issued from the Planning Authority to avail of the funding under both schemes.
ENVIRONMENT:

**National Inspection Program (DWWTS)** – The Council are inspecting 25 no DWWTS in 2018 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 programme. These inspections will be completed from April 2018 to end of year. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

**RMCEI Plan** – Works will be targeted in the Environment Department based on the 2018 RMCEI Plan. The EPA have now released a copy of Local Authority Environmental Performance Assessment Report (2014-2016 Report Leitrim County Council). The 2016 Overall Grade for Leitrim County Council is “Excellent”. The National Average for 2016 was “Above Target”. The ranking for Leitrim is one level above the National average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review. Leitrim County Council has submitted the 2017 RMCEI Return and the 2018 RMCEI Plan before the submission date of Friday 16th February 2018.

**CFRAMs – OPW and their Consultant Jacobs Engineering are working on** the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Ireland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Floods” Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing. A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016. The OPW and their Consulting Engineers examined all the submissions before making the final Draft Plan which then went for Ministerial approval.

Further details on the draft Flood Risk Management Plans consultation process, including the date which observations or comments were required, are available on the website:

[www.opw.ie/floodplans](http://www.opw.ie/floodplans)

The Shannon CFRAM consultants on completion of the Flood Risk Management Plans for the Shannon CFRAM areas submitted them to the Department of Public Expenditure (D/PDR) for review (including the assessment and checking of the environmental assessments and conclusions).

The national Suite of Plans were then signed off officially by the Commissioners of Public Works and Minister Kevin ‘Boxer’ Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval. The Minister has now approved these plans on the 16th April 2018.
The CFRAM Flood Risk Management Plans will be formally launched at an event in Athlone on Thursday 3rd May 2018. Thereafter, all material will be publicly available on www.flooding.ie, the bespoke web-portal for the dissemination of the final outputs from the CFRAM Programme.

The Minister has now confirmed and approved the Flood Risk Management Plans. The Commissioners must now send a copy of the Plans to each relevant County Council/Local Authority [in line with Regulation 20 of the European Communities (Assessment & Management of Flood Risks) Regulations 2010-2015]. The County Councils/Local Authorities then have three months to examine and consider the Plans and decide whether to adopt, or otherwise the Plans. This duty is a reserved function. The OPW intends to send the relevant documentation to each Local Authority in the near future, following the launch on the 3rd May 2018.


River Basin Management Planning provides a catchment based framework to protect our waters and develop collaborative approaches to water management that should engage all stakeholders, increase awareness of its value, protect biodiversity and deliver multiple benefits to all stakeholders.

This second cycle River Basin Management Plan aims to build on the progress made during the first cycle.

Leitrim County Council made a detailed submission to the Department of Housing, Planning, Community and Local Government on the Draft River Basin Management Plan (2018 – 2021) before the closing date of 31st August 2017. Leitrim County Council held a Briefing session in conjunction with LAWCO on the Proposed Areas of Action in Leitrim on Thursday 26th October 2017 to the elected members and to members of the public.

The DHPLG is reviewing all submissions from the public consultation process and its likely such submissions will result in significant changes to the draft Plan. RPS have been engaged by LAWCO to analysis and report on over 900 submissions made directly to the LAWCO (Local Authority Waters and Communities Office). When this report is received LAWCO plan to respond to those who made submissions and also where appropriate to discuss issues raised at the public consultations with relevant public bodies.

The Regional Committees are up and running and recruitment is ongoing (by LAWCO) for additional resources to work in priority areas to be identified in the River Basin Management Plan.

The River Basin Management Plan was launched in the Custom House, Dublin by the Department of Housing, Planning and Local Government on Tuesday 17th April 2018.

All River Basin Management Plan documents and video can be found on the following Web Links:


https://www.youtube.com/watch?v=kx2DyC8Wokk&feature=youtu.be
Appendix 7 - 2nd July 2018

VETERINARY SERVICES

Abattoirs

Slaughter Returns: April 2018: 66 Cattle, 204 Sheep and 9 Pigs were slaughtered.

4 Hygiene Inspections were carried out in abattoirs

Small Meat Manufacturing Plants
Two Ready Meal Manufacturers, two Meat Cutting Plants and one Meat Distributor are under the supervision of Leitrim County Council. 6 Premises Hygiene Inspections were carried out, 3 food samples, 9 environmental swabs and 0 water samples were taken.

Dog Control & Welfare
Dog Warden Service activities during April 2018 are detailed below;
- 13 stray dogs, 5 surrendered dogs.
- 19 dogs re-homed, 3 dogs re-claimed.
- 1 dog died, 1 dog euthanized.
- 40 Service requests received, 39 Dog warden inspections.
- 6 dogs neutered, 7 neutering voucher issued, 10 dogs micro-chipped.

Responsible Dog Ownership Programme
2 School Visits, 3 Radio Interviews, 1 Newspaper Articles published, 2 Presentations to Community Groups.

Leitrim Trap-Neuter-Return Programme for Stray Cats
0 cats were trapped and tested for pathogenic viruses. 0 cats was put-to-sleep and 0 cats were neutered and returned under the Leitrim Animal Welfare / Leitrim County Council Trap-Neuter-Release Programme.

Leitrim Pony-Riding and Animal Welfare Project
Recruitment and selection of participants is complete. 42 successful candidates aged 12-18 from a traveller, disadvantaged or multi-ethnic background have been accepted on the 10-week programme which commences on 19th June 2018.

20 applicants will participate in on online Irish Horse Welfare Trust online training programme.

Leitrim County Council will participate in the proposed Department of Agriculture & Food / RACE joint training programme for entry of young people from disadvantaged background to the horse-racing industry as jockeys, grooms etc.

The Project Launch will be held on 25th May at Moorlands Equestrian Centre, Drumshanbo. Purchase of equipment and recruitment of a Project Co-ordinator is underway.

TY Integration Day
The TY Integration Day was held in the Lough Allen Hotel on 19th April. 110 TY students from around the county attended. The event was considered by all to be very informative and enjoyable. Topics covered included Road Safety, Fire Safety, Responsible Dog Ownership, Use Your Brain Not Your Fists and Personal Fitness. Presentations were given by the RSA, Leitrim Fire Brigade, Leitrim Comhairle na Nog, Leitrim Sports Partnership and Dog's Trust.
ROADS:

- Road Crews continuing to carry out routine maintenance works.

- Annual Area Roads Programme Works are now underway.

CLAR Programme

CLAR 2017 Programme – Works are complete on the following Clar 2017 Projects – Pedestrian Crossing & Associated Works at Carrick on Shannon Community School, Erection of Public Lighting at Drumshanbo between Acres Amenity Area and houses at Drumduff North, Pedestrian Crossing at Dromod Health Centre, Pedestrian Crossing at the Gaelscoil at Manorhamilton, Erection of Public Lighting at Annaduff National School and Footpath & Public Lighting at Aughnasheelin National School.

Works are in progress and nearing completion on the following Clar 2017 Projects - Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (90% Complete), Footpath at Drumshanbo (part of footpath complete with funding allocation received and additional funding will be required in order to complete this project), Upgrade and Refurbishments at Keeldra Lake Amenity Development (90% Complete).

Recreational Trails 2017

Leitrim Way from Drumshanbo to Dowra – Design of the Footbridge on this Walkway is currently in progress.

Dromahair Demonstration Greenway – Design works on this Greenway are in progress.

Carrick on Shannon to Leitrim Greenway – Currently preparing Design for Part 8 Planning Approval which will be advertised for Public Consultation. Discussions with Landowner currently underway. ESB diversion works have been completed by ESB and Public Lighting works have been completed.

Local Improvement Schemes (LIS)

Works are currently in progress on the 20 LIS Schemes which are being completed with the 2017 LIS Allocation. Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018. This will enable approx. 11 LIS Schemes to progress in 2018. This office is currently communicating with applicants on our LIS Waiting List in relation to progressing these LIS Works. In March, a submission was made to the Department of Rural & Community Development seeking further funding for such Schemes in 2018 based on our existing LIS Waiting List and we await a response from the Department.

Community Involvement Schemes (CIS)

Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport in March 2018 for funding for Local Roads under the Community Involvement Schemes 2018. A total of 35 Schemes were submitted for Funding at a total estimated cost of €1,406,667. We await an announcement from the Department with regard to the funding available for such Schemes in 2018.

N16 Drummahon Realignment Scheme

The Compulsory Purchase Order (CPO) in relation to the Compulsory Acquisition of Land required as part of this Realignment Scheme was made in March 2018 and all affected landowners have been notified accordingly. This CPO will be submitted to An Bord Pleanala for consideration and approval. A copy of the CPO and associated maps and documents are available for public inspection at Leitrim County Council Offices at Aras an Chontae, Carrick on Shannon & District Engineers Office, Manorhamilton, Co. Leitrim, from 28th March, 2018 to 16th May, 2018 and objections may be submitted to An Bord Pleanala.

Road Safety

The Annual Transition Year Integration Day 2018 was held on 19th April, 2018 in the Lough Allen Hotel, Drumshanbo, Co. Leitrim and was attended by all Schools in the County which participate in the Transition
Year Programme. The Programme included a number of Workshops for the Students, including “Use Your Brain Not Your Fists” Campaign, Responsible Dog Ownership, Health & Fitness, Fire Service Demonstration and Road Safety. The Road Safety Workshops included a Presentation on Road Safety from the Road Safety Authority (RSA) Road Safety Education Officer and the RSA Shuttle and Simulator attended the event.

**RURAL WATER PROGRAMME:**
Enhancement of Schemes - Upgrade Works on Drumaleague GWS are currently in progress.

Environmental and Public Health Compliance – Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS) - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place. A Consultant Engineer has been appointed to complete a Survey and Analysis of the Scheme Network, Design of upgrade to Network, assess existing Water Treatment Facility and provide upgrade options, etc. This Survey and Analysis is underway at present.

**Hartley-Cartown Group Sewerage Scheme** – Preliminary Design of this Scheme has been completed. It is planned to re-advertise for Planning Approval for the proposed 3 Pumping Stations on this Scheme. The preparation of a detailed design for this Scheme is currently in progress.

**HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE**

**HOUSING:**

**Housing Allocations**

<table>
<thead>
<tr>
<th>Offers issued to 30th April 2018</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
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<tbody>
<tr>
<td>35</td>
<td>21</td>
<td>60%</td>
<td>14</td>
<td>40%</td>
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</table>

**New Tenancies created from 1st April 2018 to 30th April 2018**

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 30th April 2018</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>4</td>
</tr>
</tbody>
</table>

**Traveller Accommodation Programme Targets – Progress Report at 30th April 2018**

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 30th April 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
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<td></td>
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<tr>
<td>Local Authority Standard Housing</td>
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<td>1</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
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<tr>
<td>Long Term Leasing (incl. renewals)</td>
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</tr>
<tr>
<td>Housing provided by Approved</td>
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</table>
### Housing Body under CAS Scheme

<table>
<thead>
<tr>
<th></th>
<th>5</th>
<th>3</th>
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</table>

### Housing Assistance Payment (Incl. new family formations)

<table>
<thead>
<tr>
<th>Totals</th>
<th>8</th>
<th>6</th>
</tr>
</thead>
</table>

### Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 30th April 2018</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>164</td>
<td>42</td>
<td>25%</td>
</tr>
</tbody>
</table>

### HOUSING GRANTS

**NOTE:** HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

#### 2018 Allocation

<table>
<thead>
<tr>
<th>01/01/2018 – 30/04/2018</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
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<tr>
<td></td>
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<td>18881.55</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>8</td>
<td>31490.40</td>
</tr>
</tbody>
</table>

| Approved not paid       | HGD   | 6  | 41804.50 |
|                         | MAG   | 2  | 7896.00  |
|                         | HOP   | 7  | 32695.95 |
|                         | TOTAL | 15 | 82396.45 |

| Applications Rec'd Not Yet Approved | HOP | 1  | 12188.50 |
|                                     | MAG | 1  | 5282.80  |
|                                     | HGD | 3  | 3330.00  |
|                                     | Total | 6  | 20801.30 |
|                                       | Balance | 134687.75 |

TBA
HOUSING CAPITAL

Energy Efficiency Works
Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department no approval has been received to date.

Voids & Derelict Housing Units
Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.
The Council made a submission in March for funding to refurbish 21 void units. Surveys and tender documentation are being progress, to procure a contractor to undertake the refurbishment works once funding is approved by the Department.

Disability Works in Council Houses
In April the Council made a submission following a call for suitable projects from the Department, identifying 27 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated expenditure anticipated under this Programme by Leitrim County Council in 2018 is € 289,500 and Leitrim County Council has sought funding of 90% of these costs in the sum of € 260,550 approximately and awaits a full approval response from the Department.
Funding approval was received for one extension in the later end of 2017, construction of this extension will be complete in spring 2018.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018.

Capital Construction Project - Taobh Tire, Manorhamilton
Under construction, completion date October/September 2018, construction costs of €880,000.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 1 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design. Part 8 planning approval was submitted to the Planning Authority on 28th February 2018.

Capital Project Appraisal for Construction of Social Housing at Attirory, Carrick on Shannon.
Stage 1 approval for the design and construction of 24 social housing units (to the value of €3,743,850) at Attirory, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing on the design.

COMMUNITY:

Peace IV
- Leitrim County Childcare Committee were the successful Tenderer in the Children & Young People Diversity Programme — Conflict, Tolerance & Difference. Contracts have been signed and the programme is now progressing.
• North Connaught Youth Services were the successful Tender in the Children & Young People Diversity Programme – Diversity Through Arts. Contracts are due to be signed this week and the programme will commence thereafter.
• Ulster University Centre for Sports Enterprise were the successful Tender in the Children & Young People Diversity Programme – ‘Sports 4 Peace’. Contracts are due to be signed this week and the programme will commence thereafter.
• A Project Manager will be appointed this week for the Mohill Peace Room.
• Quotations are being sought for Project Management for Manorhamilton & Kiltyclogher projects.
• Quotations for Facilitation & Mediation Services for a WW1 Remembrance Project in Leitrim have will be assessed on 21st May.
• A Community Arts Engagement Officer has been appointed to work and support the Kiltyclogher and Cashel communities in a series of activities under the Building Positive Relations Programme.
• Recruitment has commenced for a Youth Development Working to work on a programme addressing Anti-Social Behaviour issues.
• Under the Supporting Minority Faiths programme ‘Peace Gardens’ are progressing in Fenagh, Newtowngore, Manorhamilton & Oaklands, Carrick-on-Shannon.

Public Participation Network
At the end of the April 2018 Leitrim PPN had 245 registrations including 15 pending and 1 associate membership. There was one new registration within the Environmental Pillar bringing their membership to 5 in total. This reflects the widening of criteria and selection introduced by Irish Environmental Network earlier this year.

Activities during April included:
• Commencement of outreach meetings with individual member groups to engage with them on the purpose and role of the PPN, especially with regard to influence on decision-making at policy level at a local and national level. This will be continued with PPN Resource Worker being situated at offices in Rossinver and Ballinamore for 2 x ½ days per month and then out meeting groups for the remainder of those days at least. Due to commence mid May. To be scheduled.
• Development Officer met with South Leitrim Community Network. Arising from this meeting, a collaborative project has been established with Leitrim Development Company and in cooperation with the National Ambulance Service with the aim of creating an up to date and accessible list of Public Defibrillator locations in Co. Leitrim.
• Development Officer met with the Older People’s Council.
• GDPR Training for PPN Member groups was held at Ballinamore and Manorhamilton on the 17th and 19th April respectively. Attended by over 30 groups.
• Promotion and receipt of entries for Love Where You Live – Leitrim 2018;
• Promotion of CLÁR Funding;
• Promotion of Use Your Brain Not Your Fists campaign launch including request to National Network of PPN Development Officers to share.
• Leitrim PPN Secretariat to take part in research project with UCC on the practice of participatory policy making. Agreed during April.

Work during April has focused on engaging with the members and representatives to garner a better understanding of the issues that member groups are concerned with and exploring the representative mechanisms of the PPN so that groups can see how this may be used to affect policy and decisions.
Communications: Leitrim PPN Facebook followers increased from 208 to 224 in the last month; Twitter following increased from 150 to 166 in the same period. 18 articles and events were published on Leitrim PPN website during April, 10 relating to training and funding opportunities and one public consultation. The website had 2,379 page views by 653 users over 1,100 sessions. Bounce rate has decreased by 13% and session duration has increased by 34%. There was one newsletter issued during April.

Comhairle na nÓg: Comhairle na nÓg “Use Your Brain Not Your Fists” short film had a very successful launch in the Bush Hotel on 27th April at 11.30am. Approximately 200 attendees included relevant agencies, gardaí, local and national press. The YouTube video had 2,292 views as of 11.30am 1st May 2018.

Love Where You Live: Love Where You Live, Jointly sponsored by Leitrim County Council and PPN, was launched and promoted via website, email and social media with a new logo and brochure. There are 100 entrants which far exceeds last years entries, and judging will commence with Éanna Ní Lamhna judging all the schools on 8th and 9th May.

Age Friendly: Age Friendly Alliance partners progressing actions as appropriate under the Age Friendly Strategy 2017-2020 (routine / ongoing, urgent / short term – achievable in 2018, and medium term). Action feedback recorded in the Action Plan for the next Age Friendly Alliance meeting on 16th May.

Smoke Alarm Scheme: Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on an ongoing basis through social media, via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warmer Homes Scheme (LDC). 24 households have benefitted from the scheme so far in 2018.

Community Facilities Scheme & RAPID: The Minister proposed to launch a streamlined, possibly amalgamated scheme in May. Not yet announced.

CLÁR Funding: Three playgrounds were funded under CLAR 2017, Glenfarne (€48,805), McDermotts Terrace (€27,000) and Fenagh (€7000). Works are now complete. CLÁR 2018 was launched, and promoted via website and social media.

Traveller Interagency Group: Traveller Interagency Education, Accommodation and Health working groups have met to progress their specific actions. The 2018 Horse Riding and Animal Welfare Programme is being organised.

Towns and Villages Funding: Progressing the 2 Community Development projects funded under 2017 T&V Scheme: 1) Renovations to St Felim’s College, Ballinamore and 2)Roosky Tourism Initiatives.

LEITRIM SPORTS PARTNERSHIP
Girls Active Festival: As part of the HSE Girls Active programme we conclude this programme with a festival of sport for all the participants involved in the programme. This year we completed two days for the Girls active festival in Drumshanbo Vocational school, where the participants got the opportunity to participate in different sports, Dance, Self Defence, Cycling, Olympic handball, Tag Rugby and Go for Life games. We had 90 girls on the first day and 83 girls from 6 post primary schools in Leitrim completing this initiative. Total Participants: 173

Sports First Aid Course: The Leitrim Sports Partnership delivered a 1 day basic sports First Aid course with CPR for Bornacoola GAA club coaches with 9 people participating on the day. Total Participants: 9
Sports Leadership Course: As part of the TY sports leadership course we completed the course with Drumshanbo PLC Programme with 7 participants completing the course. **Total Participants: 7**

Train to Swim a Mile Challenge: Leitrim Sports Partnership completed the Train to Swim a Mile challenge in the Aura Leisure centre, as part of this programme all the participants received two coached swimming lessons for 8 weeks and then completed the mile challenge. On the programme we had 13 participants that engaged in the training programme and 20 people completing the mile challenge. **Total Participants: 13**

Safe Guarding 1 Workshop: Leitrim Sports Partnership completed a safe Guarding 1 workshop for sports coaches and community group members in April with 17 participants completing the course. **Total Participants: 17**

Leitrim County Council TY Integration Day
Leitrim County Council and Leitrim Sports Partnership organised and delivered a TY integration day with for all the TY students in the post primary schools in Leitrim. The students got opportunity to participate in physical activity team building games, Road Safety workshop with RSA Simulator Vehicle, Responsible Dog Ownership workshop, and watch a real life Leitrim Fire Service Demonstration by Drumshanbo Fire Brigade Unit. We had students from Ballinamore Community School, Carrick Community School, Lough Allen College, Carrigallen Vocational school, and Mohill Community School with 106 students attending the event on the day. **Total Participants: 106**

THE ARTS

Creative Ireland –We have now formulated a 5 year cultural strategy following the launch of the programme in 2017. A Project Manager will also be appointed to manage the Creative Ireland programmes.

Within the Creative Ireland programme we have also made a call out for events for children and young people as part of Cruinniú na nÓg and 15 applications for events were received from across the County. A Creative Ireland Open Call has also been made to community groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists and everyone involved in the culture and creative sectors.

Creative Frame - In partnership with Leitrim Local Enterprise Office, the Creative Frame programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. We are currently in the process of planning our 2018 series of workshops and seminars.

Spark –Artist Vanya Lambrecht Ward is currently working with Leitrim County Council on the Spark programme and held an open session for all staff at the Dock.
A call out for businesses to be involved for this year has been advertised.

Festivals and Events –11 applications for 2018 Festivals were received from across the County and 10 were approved.

Artists in Schools – 4 primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September with a planning meeting in May.

Drumshanbo Artist Studios – Artists Margot Quinn and Cathy Reynolds have begun their residencies in the studios.
Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - 9 youth theatre groups in Carrick on Shannon, Manorhamilton & Carrigallen are taking part in the January/April term and a meeting has been held with the 3 senior youth theatre leaders.

Music Generation – A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB. We are in the process of developing a cross border ukulele project and have submitted an application to the dormant accounts fund to purchase €140k worth of musical instruments. We have also developed singing programmes for pre school and primary school and introductory programmes for Cruinniú na nÓg which will be further developed during Carrick Water Music Festival.

Wild Words – Following the call out for submissions for Wild Words volume 6, 350 entries were received from young people across the country, compared with 160 in 2017 and 60 have been selected for inclusion in the book.

Film – Under the Sligo/Leitrim/Roscommon partnership programme, a collaboration meeting for filmmakers and writers was held in County Roscommon and a call out has been made for applications for film bursaries.

LIBRARY SERVICE:

Event Programming
Leitrim Libraries hosted a varied programme of events during the month of April, with special Easter-themed activities for children, along with the weekly Parent and Toddler Group sessions in Ballinamore Library, Computer classes, movie screenings, reading groups, writing groups and craft group sessions. Outreach activities with Leitrim Citizen Information Centre and Foróige took place regularly at Mohill Library.

Class visits at pre-school, primary and secondary level continued: Dromahair Library visited Ballintogher Playschool every fortnight with a selection of stock and an opportunity for storytime.

Highlights
• Leitrim Libraries participated in Spring into Storytime, a national storytime initiative during the month of April, aimed at fostering a love of reading among young children, and to provide storytelling tips for parents and carers of young children.
• To mark World Curlew Day on April 21st, Mohill Library hosted a presentation on Curlew Conservation facilitated by Annie Birtwistle, working as part of the Curlew Action Team contracted to the National Parks & Wildlife Service for the Curlew Conservation Programme.
• April is Autism Awareness Month, and Mohill Library held an Information morning on April 25th to raise awareness of the Sensory Room facility available at Mohill Library. The event included a presentation on sensory issues and how these affect children, followed by a discussion on the benefits of the sensory room, by senior occupational therapist, Carla Flynn.
• To coincide with An Taisce’s National Spring Clean, Mohill Library presented a Recycling Workshop as part of a new Recycling Ambassador Programme to help people improve Ireland’s recycling rates and reduce levels of contamination in household recycling bins. The VOICE initiative has been funded by the Department of Communications, Climate Action and Environment and REPAK, with the three regional waste offices (the Southern Region, Connacht Ulster Region and the Eastern Midlands Region) as project partners.
• Dromahair Library commenced conversational Irish classes in partnership with St. Patrick’s Football Club.

FIRE SERVICE

Capital Programme

New Class B fire appliance
The delivery date of our new Class B fire appliance was received. Organised familiarisation training for crew in early May.

Fire Stations

Manorhamilton: This capital project is progressing with land transfer being finalised.

Ballinamore: Fire Station Upgrade progressing with Part 8 planning application detail being finalised.

Drumshanbo: Approval obtained from the Department to appoint the recommended tenderer for the upgrade works.

Fire Service recruitment
Further round of recruitment held for vacant firefighter post in Manorhamilton. One recruit being trained at present.

Building Control Activity

• **Commencement Notices:** 2 received, 1 valid, 1 not yet assessed
• **Opt Out Commencement Notices:** 5 received, 4 valid, 1 not yet assessed
• **Completion Certs:** 1 received, 1 not yet assessed
• **Fire Safety Certificates:** 3 received, 8 processed
• **Disabled Access Certificates:** 2 received, 8 processed

Cross Border Emergency Management meeting
The Cross Border Emergency Management Group met in Dublin to progress the development of a cross border mapping platform and an activation protocol.

CIVIL DEFENCE

• On the 11 April the CDO attended a Severe Weather debrief conducted by Civil Defence HQ in Roscrea.
• On the 14/15 April 3 Volunteers commenced the first stage of the Drone training course provided by Civil Defence HQ. On completion of this training programme Leitrim CD will be equipped with a Drone.
• On the afternoon of Sun 15 April Malin Head Coastguard requested that assistance would be provided to a Cruiser aground on Lough Tap near Drumsna. The Boat Crew responded and the Cruiser was refloated.
• On the 19 April the CDO attended the Civil Defence Officers Association AGM in Ballinasloe.
• Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.

Signed: [Signature]

Date: 14th May, 2018

Lar Power
Chief Executive
FINANCE & WATER SERVICES DIRECTORATE

May 2018 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY May 2018 - FIGURES)

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditure £</strong></td>
<td><strong>Income £</strong></td>
<td><strong>Actual/Overall Surplus/Deficit</strong></td>
</tr>
<tr>
<td><strong>Adopted Full Year Budget £</strong></td>
<td><strong>Adopted Full Year Budget £</strong></td>
<td><strong>% Budget Spent</strong></td>
</tr>
<tr>
<td><strong>A Housing &amp; Building</strong></td>
<td>1,667,722</td>
<td>4,315,372</td>
</tr>
<tr>
<td><strong>B Road Transport &amp; Safety</strong></td>
<td>4,749,543</td>
<td>12,318,831</td>
</tr>
<tr>
<td><strong>C Water Services</strong></td>
<td>1,300,009</td>
<td>3,354,137</td>
</tr>
<tr>
<td><strong>D Development Management</strong></td>
<td>1,490,436</td>
<td>4,155,953</td>
</tr>
<tr>
<td><strong>E Environmental Services</strong></td>
<td>1,583,308</td>
<td>4,019,528</td>
</tr>
<tr>
<td><strong>F Recreation &amp; Amenity</strong></td>
<td>1,183,955</td>
<td>3,056,707</td>
</tr>
<tr>
<td><strong>G Agriculture, Education, Health &amp; Welfare</strong></td>
<td>179,095</td>
<td>495,439</td>
</tr>
<tr>
<td><strong>H Miscellaneous Services</strong></td>
<td>975,816</td>
<td>2,318,837</td>
</tr>
<tr>
<td><strong>LG Local Government Fund / ERP</strong></td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Actual/Overall Surplus/Deficit £:

- **€13,234,034**
- **€34,999,065**
- **28%**
- **€13,482,880**
- **€34,999,065**
- **28%**
- **€21,516,085**
- **€188,880**

MAIN POINTS AS AT END OF MAY 2018

Water Expenditure is now with Income from Irish Water.

Development Management Income is ahead of budget due to LEO Grant Income from Enterprise Ireland, this is distributed throughout the year.

Housing & Building and Road Transport & Safety differences in income vs. expenditure mainly due to outstanding grant claims.

May 2018 - Recourse to Overdraft

<table>
<thead>
<tr>
<th>No. of Days in Overdraft during May 2018</th>
<th>Interest Incurred</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>€0</td>
</tr>
</tbody>
</table>

May 2018 - Collection Rates

<table>
<thead>
<tr>
<th>YTD</th>
<th>May 18</th>
<th>May 17</th>
<th>% YTD</th>
<th>May 18</th>
<th>May 17</th>
<th>% YTD</th>
<th>%</th>
<th>COMMENTARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rates</td>
<td>900,076</td>
<td>834,185</td>
<td>7%</td>
<td>7%</td>
<td>7%</td>
<td>7%</td>
<td>7%</td>
<td>Euro Collections are ahead in 2017</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>944,263</td>
<td>1,449,405</td>
<td>57%</td>
<td>28%</td>
<td>82%</td>
<td>28%</td>
<td>82%</td>
<td>Euro and % collections are down on 2017. This is due to the fact that Rates Bills for 2016 were only issued at the end of April 2018.</td>
</tr>
<tr>
<td>Housing Loans</td>
<td>63,449</td>
<td>75,594</td>
<td>4%</td>
<td>4%</td>
<td>4%</td>
<td>4%</td>
<td>4%</td>
<td>Moniterry and % collections slightly down on 2017</td>
</tr>
</tbody>
</table>

May 2018 - Aged Debt Analysis

- **120 Days to 180 Days:** 10%, 38%, 45%
- **180 Days to 270 Days:** 12%, 55%, 30%
- **270 Days to 365 Days:** 7%, 19%, 72%

- **Over 365 Days:** 0%, 0%, 100%

- **120 Days to 180 Days:** 40%, 55%, 100%

- **180 Days to 270 Days:** 20%, 20%, 60%

- **270 Days to 365 Days:** 15%, 15%, 70%

- **Over 365 Days:** 0%, 0%, 100%
Water Services

Operations Update

Maximo: Asset Management

384 issues raised on Maximo, (Irish Water Asset Management System) in May, 2018.
- 104 No. related to Water, 28 No. to Waste Water,
- 16 No. First Fix completed,
- 8 No. were LA Complaints,
- 2 No. related to Leak Detection,
- 203 No. related to Rehabilitation works,
- 4 No. other, and,
- 11 No. new connections Water and 8 No. new connections waste.

Water Conservation:
UFW is 50.2% as per Audit end of Quarter 1, 2018

The UFW has decreased from 50.5% which was the position at end of Quarter 4, 2017.

The following are the top 10 District Metering Areas (DMA’s) which require leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Date</th>
<th>Current Input Volume m³/day</th>
<th>m3 UFW</th>
<th>%UFW (IFM)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>MA1120</td>
<td>01/03/2018</td>
<td>1984</td>
<td>1332</td>
<td>67.15%</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>MA7010</td>
<td>01/03/2018</td>
<td>1152.0</td>
<td>318</td>
<td>27.60%</td>
</tr>
<tr>
<td>Drumshanbo Town</td>
<td>MA1101</td>
<td>01/03/2018</td>
<td>559</td>
<td>179</td>
<td>32.02%</td>
</tr>
<tr>
<td>Mt. Campbell to Finneralghta</td>
<td>MA1117</td>
<td>01/03/2018</td>
<td>527</td>
<td>277</td>
<td>52.56%</td>
</tr>
<tr>
<td>Dromod East</td>
<td>MA1130</td>
<td>01/03/2018</td>
<td>508</td>
<td>322</td>
<td>63.39%</td>
</tr>
<tr>
<td>Toomans to Ardum Res</td>
<td>MA1124</td>
<td>01/03/2018</td>
<td>484</td>
<td>269</td>
<td>55.58%</td>
</tr>
<tr>
<td>Kinkeen &amp; Corrawallen Schemes</td>
<td>MA1132</td>
<td>01/03/2018</td>
<td>302</td>
<td>199</td>
<td>65.89%</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>MA1122</td>
<td>01/03/2018</td>
<td>210</td>
<td>146</td>
<td>69.52%</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>MA7001</td>
<td>01/03/2018</td>
<td>431.9</td>
<td>211</td>
<td>48.78%</td>
</tr>
<tr>
<td>Leitrim Village</td>
<td>MA1119</td>
<td>01/03/2018</td>
<td>319</td>
<td>220</td>
<td>68.97%</td>
</tr>
</tbody>
</table>
Capital Works Update:

North Leitrim Regional Water supply Scheme Phase 2
Contract 3a:- Extension of Water Treatment Plant at Moneyduff
The contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. Works are ongoing but significantly delayed and the Contractor EPS has sought a further extension of time and has submitted a revised programme which indicates completion on 15th October 2018 which will be 50 weeks overdue the original programme. Irish Water has not received any valid claims on this contract and the Extension of time if granted will be time only without costs. There will be some cost implications associated with this delay for Irish Water which will be dealt with under the contract. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. Following completion of the works EPS will operate the new extended WTP for a further year as a commissioning / process proving period. Following this the new plant will be handed over to Irish Water / Leitrim County Council for operate under the Service Level Agreement.

Contract 3b:- Extension of Supply to Rossinver and Kiltyclogher
Some outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear / backyards of houses situated well off the road remains. These works were not included in the scope of works for the main Ward and Burke contract and will be undertaken by separate contract under capital maintenance with Leitrim County Council acting as PSCS. These works have yet to be arranged difficulties with Irish Water procurement.

Manorhamilton Wastewater Treatment Plant Upgrade & Mohill Wastewater Treatment Plant Upgrade
Nicholas O’ Dwyers Consulting Engineers is the Employers Representative on this project. Coffey Water Ltd commenced this Design Build contract on 15th January 2018 and their programmed completion date is December 2018. Works are progressing on programme. On completion of the works Coffey Water Ltd will operate the two WWTP’s at Manorhamilton and Mohill for a further year as a process proving/commissioning phase. The new upgraded WWTP’s will be handed over to Leitrim County Council for operate under the Service Level Agreement sometime in January 2020. The all in cost of this project will exceed €4.0 million.

Minor Capital Works
Water Networks Portfolio Frameworks;
ERVIA has appointed Farrans Construction of Northern Ireland as the main Contractor for all “networks Portfolio” work in this region which includes Donegal, Cavan and Monaghan. The networks portfolio covers all work on pipelines below ground and includes for all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc.

1. Pipeline replacement
Under this “Networks Portfolio” Irish Water continue to approve substantial water main replacement projects in County Leitrim under this programme Farrans Construction have been issued with orders for the design and Build of the following projects;
1. Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell. Pipeline substantially completed and tested. Service connections outstanding. An extension by 140 meters approx. at the Drumsna end has been approved and is ongoing. This will be completed by end of June 2018.
2. Replace 2,270 meters of old cast iron mains at Ballinamore Reservoir into Town. Work on site commenced in March 2018 and are on programme to be substantially completed by end July 2018.

3. Replace 4.5 Km of old PVC watermain at Corracleehan. Work on the pipeline will commence on 18th June 2018. Farrans has appointed Campbells as subcontractors on this job. Road closures have been granted to allow works to proceed safely. Method of construction which will be by directional drilling. These works will be completed by end September 2018.

4. Replace 2.0 Km of old cast iron watermain at N16 Manorhamilton. Section to be replaced from Main Street westwards along the N16. Farran’s has undertaken the Initial site investigations and are finalising designs. Work will commence on this site in June 2018 and will be undertaken by Carty Contractors following completion of the works at 2 above Ballinamore.

The CaPO office will provide all planning and background information on all pipeline projects and approve the designs for replacement pipelines. A resident engineer from CaPO section will supervise and project manage Farran’s work.

2. Find and FIX
Find and fix is included in the network portfolio. Irish Water has allocated a budget of €675,000 to fund this project in 2018 and has set a target reduction 1MLD in unaccounted for water (UFW) in 2018 or approx 12.5% in the current UFW of circa 7.5MLD. Work has commenced on active targeted leak detection and repair in the Carrick on Shannon DMA to start. The work of repair of found leaks will be shared between the in house fix crew and the framework contractor Farran’s.

3. First Fix customer side leakage
Work is ongoing by Farren’s on a list of 60 domestic customers with excessive (>5.0cum/day) usage and some leaks on private property have been addressed and repaired. The CaPO office are facilitating on this.

4. Back Yard mains replacement and lead service replacement
The network Contractor Farrans has commenced design works on the back yard mains replacement and walkovers have been conducted with Leitrim County Council staff. Work will commence on these in due course under the Council’s supervision. Priorities for lead replacement listed by Leitrim County Council and Farrans preparing work schedules for commencement.

Energy Efficiency Programme
This project requires the replacement of all major pumping at Carrick on Shannon WTP i.e. Raw water pumps, High Lift Pumps, pumps at Mong Reservoir with more efficient ones. Also included are some civil works of pipelines upgrading at Mong reservoir. J.B. Barry’s Consulting Engineers are acting as ER. EPS Limited has been awarded this contract. Designs and Pump selection have now been approved and these have been ordered. There is a delivery period of about 4/5 weeks on these and as soon as they are received the Mong Reservoir pumps will be installed first as a priority. All in cost circa €375k.

Disinfection Programme - Leitrim Cavan and Monaghan
Irish Water asset strategy has appointed Veolia on this project to assess the primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards and undertaking the necessary upgrades. Carrick on Shannon-WTP (SLRWSS) and Glenade-WTP (Kinlough Tullaghan-WSS) are included in this project. Draft design proposals for both WTP’s have been produced by Veolia and are being considered.
Once approved a scope of required works to upgrade the systems will be prepared and budgets agreed and approved by Irish Water.

**Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon**

Irish Water has appointed EPS contractors to provide design and build services for the upgrade and optimise the treatment processes at existing water treatment plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. Irish Water will be managing this project with our assistance and we will be expected to act as PM / RE on Leitrim plant only.

**4 No. WWTP upgrades Drumshanbo, Leitrim Village, Carrigallen and Ballinamore.**

ERVIA has appointed RCC engineering as the contractor on this project and a pre commencement meeting was held with the Contractor, Irish Water and Leitrim County Council. A work order has been issued by Irish Water and RCC has commenced works on the detailed design. Some changes / options are being considered by Irish Water in Drumshanbo WWTP with additional works proposal to upgrade the aeration ditch with a fine bubble aeration system instead of the existing surface aerators which are not efficient. Works will start in June 2018. **Final Contract sum will exceed €1,000,000.**

**Reservoir Cleaning**

Irish Water has commenced a programme of Reservoir cleaning in Leitrim and a contractor has been appointed to undertake these works. Nicholas O’ Dwyers are acting as ER on the project and the CaPO office is supervising the works on the ground. 7 Reservoirs were successfully completed to date and others are ongoing.

**HSQE Height Protection**

Audits being prepared for inclusion in this Health and Safety Programme to provide ladders, stairs and railings as required at all Irish Water facilities for inclusion in contract programme of works.

**Future Developments planning by Irish Water**

**Tullaghan WWTP --- Proposed Pumping Station**

Tullaghan was included with Leitrim Towns and Villages Sewerage Scheme Bundle 1 and it was proposed and agreed with the DoEHLG that Tullaghan would become part of the Bundoran Sewerage scheme and rather than treat at Tullaghan the effluent would be pumped forward for treatment in the Bundoran scheme. This would require only one sea outfall instead of the two currently. The Pumping station civil works were substantially completed in 2011. Due to the delay in procurement of the Bundoran scheme nothing further happened until now.

Following the preparation of an Options Report by RPS Consulting Engineers Irish Water has now agreed that the best way forward is to complete the Tullaghan Pumping Station (Mech/Elec works) and tie up to the Bundoran scheme. Irish Water has addressed the issue and has included these works in a Minor Works Programme (NCAP) to be completed as a matter of priority. This is long overdue and will when completed will remove the discharge on the Leitrim Shoreline at Tullaghan.

**Water Networks Portfolio Frameworks Watermain refurbishment 2018 / 2019**

Since the commencement of this programme in late 2017 approximately 17Km of pipeline under replacement in County Leitrim. Some are completed and all due for completion by Quarter 3 2018.

We are being asked to prepare proposals for the next round of watermain refurbishment to commence in 2018 / 2019 and we will finalise our list for inclusion in the next week or so.
Capital Investment Plan 2017-2021
There is only one Major Capital Project listed in Leitrim for this Plan 2017-2021.

Upgrade of Drumshanbo Waste Water Treatment Plant
This project is included in Irish Waters Capital Investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. It is at Gate 2 – Preliminary report stage. Irish Water has appointed Atkins Consulting Engineers to undertake the Feasibility study and Preliminary Report on the bundled scheme. The kick off meeting with Atkins took place on 26th September 2017. The CaPO office in Leitrim will be preparing background information, as constructed drawings and historical performance data on the existing WWTP at Drumshanbo and we will be making observations on the feasible options for upgrading. Whilst the Drumshanbo WWTP is bundled with the 5 other WWTP’s in Cavan for the purposes of the Feasibility study and Design Options reports etc it is likely to go forward as a separate contract for construction likely to commence in 2020.

Capital Investment Plan 2020-2024
Over the last number of years we have been making business case and asset needs applications to Irish Water for the extension of the Water Treatment Plant at Carrick on Shannon. Currently Carrick on Shannon WTP is the 20th largest WTP in the country, based on production, which is now at 11,250cum/day on average. This WTP is now at its maximum capacity and there is very little headroom or additional capacity to meet peak demand.

Asset Strategy Section in Irish Water has now listed this WTP for an extension in the next Capital Programme 2020 – 2024. We have held our first meeting with Irish Water on the broad scoping of the project and we will be pushing for an extension in the order of an extra 3000 – 4000 Cum/day to a total production capacity of 14,000 – 15,000 cum/day. or an increase in capacity of 25%.

Irish Water will now proceed and engage a Consultant to prepare all of the necessary documents, Planning permissions, Appropriate Assessments, environmental reports, abstraction orders etc and prepare a scope of works and Tender Documents for procurement by Irish Water of a Contract to deliver the project.
All current works at the plant under the energy project (new pumps) and disinfection programme are being upsized for this new ultimate capacity of an extended plant.

Economic Development, Planning, Environment and Transportation Directorate

ECONOMIC DEVELOPMENT & PLANNING:

LOCAL ENTERPRISE OFFICE (LEO)

Training
There continues to be a strong great interest in training programmes, particularly GDPR and Social Media.

Mentoring
There continues to be a strong interest in one to one mentoring requests particularly in areas of Social Media, Marketing and Finance.

Student Enterprise Awards
Two groups of students from St. Clare’s, Manorhamilton represented Leitrim at the Student Enterprise Final in Croke Park on May 5th. Congratulations to “Slide it Up” who received a Special Merit award in the Junior category.
National School Enterprise Awareness
All workshops with the 14 National Schools under the programme have been completed and the closing date for entry for slogan is 12\textsuperscript{th} June next.

National Enterprise Awards
The National Enterprise Awards were held in the Mansion House in Dublin on 24\textsuperscript{th} May last, Niall Kiernan, Global Green Sustainability represented Leitrim, and unfortunately he was unsuccessful on the night.

Food Academy
An event to mark the 5\textsuperscript{th} anniversary of the Food Academy Programme was held on 23\textsuperscript{rd} May in Bord Bia, Dublin. Among the nine successful Food Academy participants to represent the Food Academy Programme, were Mc Niffe’s Boxty, Drumshanbo.

National Ploughing Championships
The Local Enterprise Village will host one client form each Local Enterprise Office at a subsidised rate this year. Preference is given to enterprises manufacturing their own product or offering an innovative service relevant to the audience expected at the show. Eligible clients were invited to express their interest by 26\textsuperscript{th} April, and submitted for selection centrally to avoid duplication of business types. Dromod Boxy were selected to represent Co. Leitrim at the 2018 Enterprise Village.

Showcase
The Enterprise Zone at Showcase will host two clients from Local Enterprise Office Leitrim. The two clients for 2019 are Artwood and Carol Mc Loughlin Calligraphy.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Other
- The two Erasmus projects which LEO Leitrim are involved in continue to progress, Smart Data Smart Regions and WISE. The Strategic Guide developed under the Smart Data Smart Regions programme is now live. Dissemination plays a key role in both and we continue to promote the programmes.
- A new Food Starter Programme will give emerging food entrepreneurs and those who want to begin their food production journey, practical support to bring their idea or product to life. Run across two days, the programme will focus on providing new and emerging food businesses with all the information they need in the early stages of food production. This will include product research, identifying gaps and opportunities in the food market, branding and brand building, production costs and distribution.

ECONOMIC DEVELOPMENT
Town Teams – Carrick on Shannon
- CCTV
Meeting took place of Carrick CCTV group along with the Technical Expertise to review the progress including review meeting with Electric Skyline and agree.

Town and Village - Carrick on Shannon
Linked in with Bernard Greene on retractable Roof.

Town Team – Manorhamilton
- Met with Gerry Creamer of the Caislean Hamilton group to follow up progress and process claim.
- Meeting with Mark Conway re reviewing progress on Manorhamilton Plan and develop plan going forward.
Town and Village – Mohil
Liaise with members to progress to the next stage with drawdown. Initial Town meeting re Economic Development Plan.

SEC Mohill (Sustainable Energy Communities Mohill)
First Public Consultation on Energy Masterplan.

REDZ Food – Taste Leitrim /The Food Hub.
Work is ongoing at the Food Hub in relation to finishing the Food Experience. “Marketing Master Class for Food Businesses” took place in Lough Rynn. Worked with Mohill Youth Cafe and Mohill Community Network on Street Feast.

SECURE project
- Roll out promotion of Energy Awareness day for EU Energy Week for June 8th.
- Finalised and promoted Energy Awareness training for LCC Staff booked for June 6th.
- Exploring the possibility of a renewable energy strategy for the County under this funding.
- SECURE Partner meeting in the Faroe Islands

Graduate Internship Programme
Finalised placements in Cora Systems one other for 2018.

Co-Innovate:
Programme progressing well, claim 2 submitted.

Purple Flag.
Finalised Public Perception Survey, and preparations for the Self Assessment on June 16th. Local Steering group meeting.

TOURISM DEVELOPMENT
The following actions have been undertaken throughout May facilitating the continued promotion of the tourism offering in the County:

Slow Adventure
1. Followed up on the huge interest shown in our Slow Adventure offering at Meitheal 2018 held in City West in Dublin last month. Information was sent to in excess of 40 Tour Operators with details of Slow Adventure experiences in Leitrim.

Destination Marketing
2. Work is on going on design for the new Discovery Centre at Ireland West Knock airport.

Meetings
3. Attended a meeting with the 5 Glens Project Committee in Manorhamilton.
4. Attended a special meeting of the Recreational Strategy Angling subcommittee where presentations were made by Inland Fisheries Ireland and The Wild Atlantic Salmon Project.
5. Attended meeting with LDCO regarding edits to the Leitrim Tourism on-line angling guide. IFI are funding the publication of print copies of this guide.
Events
6. King of Clubs took place in Ballinamore in May 2018. Leitrim Tourism provided support for the event and attended event on final night. Plans are already in place for this event returning to the area next year.

Tourist information
7. Continue to support Tourist Offices in Carrick on Shannon and Tourist information points at Glencar Waterfall and in Ballinamore.

Digital Marketing
8. Updates were carried out on the Leitrim Tourism Website.

9. Continued presence on all Social media platforms was maintained. We are also promoting festival and events throughout the county on our social media channels.

Miscellaneous
10. Final images submitted to Failte Ireland in respect of Glencar Project. This will now release the funding for the works carried out at Glencar Waterfall.

DEVELOPMENT MANAGEMENT
Unfinished Housing Developments / Taking in Charge
- The Council have finalised Site Resolution Plans prepared with respect to 4 no. estates funded as part of Measure 3 of the National Taking in Charge Initiative and have finalised the legal opinion from Senior Counsel in relation to a series of questions pertaining to development bonds. The Council are at an advanced stage of finalising the detailed claims against each of the bonds in question. The claims are being submitted by our legal advisors on our behalf.

Pre Planning
- The pre planning clinics continued during the month of May. 4 no. new pre planning consultations took place during May in addition to a number of other enquires which are dealt with through e-mail and phone.

Development Management
- 27 no. valid planning applications were received in May. These include application seeking to develop a multiple house development (10 no. houses) at Church Lane, Ballinamore and 3 no. light industrial units in Drumshanbo. A total of 6 no. commercial development proposals were included in these applications. Of the applications lodged, 1 application sought an extension of duration of planning permission, 2 applications sought the retention of planning permission and the remaining 24 no. applications sought planning permission. In addition, a further 5 no. applications submitted were deemed invalid and returned to the applicants. 3 no. of the previously deemed invalid applications have had subsequent valid applications accepted by the Planning Authority.
- 10 no. final decisions on planning applications were made during May, 9 of which were granted planning permission. An application seeking to extend the duration of their permission was refused. A request for Further Information issued with respect to a further 7 no. applications during the month of May.
- A Part 8 proposal for the development of 27 no. dwelling houses at Autumn View, Summerhill, Townparks, Carrick-on-Shannon was approved at the May Council meeting. There are 2 separate Part 8 proposed developments currently on public display – Phase III of North Shannon Blueway at Drumshanbo in partnership with Waterways Ireland comprising of the construction of a 1km cycle/pedestrian trail including a new footbridge, new car park and entrance road at Drumshanbo Lock.
and a new pedestrian/cycle road crossing, including widening of the existing footpath on the R208 regional road whilst separately the proposed demolition of the existing fire station in Ballinamore and the construction of a new fire station and drill tower on the same site.

Forward Planning
- The Planning Authority made Variation No. 1 to the County Development Plan at the May 9th meeting in relation to the implementation of the Vacant Site Levy. An amendment (No. 2) to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan was also made at this meeting. The Variation and Amendments were published along with their Strategic Environmental Assessment determinations on May 30th.

Casual Trading
- The Casual Trading Byelaws 2019 pursuant to Section 6 of the Casual Trading Act 1995 in relation to the control, regulation, supervision and administration of casual trading in Co. Leitrim were adopted at the May Council meeting.

Heritage
- The Council advertised the post of Heritage Officer following the adoption of the budget by the Elected Members last year. Interviews were held on 24th May and the successful candidate will shortly be offered a 3 year contract.

ENVIRONMENT:
National Inspection Program (DWWTS) – The Council are inspecting 25 no DWWTS in 2018 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 programme. These inspections will be completed from April 2018 to end of year. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2018 RMCEI Plan. The EPA have now released a copy of Local Authority Environmental Performance Assessment Report (2014-2016 Report Leitrim County Council). The 2016 Overall Grade for Leitrim County Council is “Excellent”. The National Average for 2016 was “Above Target”. The ranking for Leitrim is one level above the National average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2017 had an overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan Review. Leitrim County Council has submitted the 2017 RMCEI Return and the 2018 RMCEI Plan before the submission date of Friday 16th February 2018. The EPA are holding the National Water Event in Galway on 20th & 21st June 2018. They have selected Leitrim County Council initiative on the Infographic for the Management of Organic Fertilisers and this will feature in Poster format at the Event.

CFRAMs – OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim on in November 2015. The Office of Public Works (OPW) is leading the CFRAM Programme in part to meet Irland’s obligations under the 2007 EU Floods Directive, in accordance with the European Communities “Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

Draft Flood Maps went on Public Display as part of the Statutory Public Consultation from Friday 20th November 2015 to Wednesday 23rd December 2015 inclusive and were available at all Local Authority offices for viewing.
A Stakeholder Workshop took place with OPW/Jacobs Engineering in Athlone on Wednesday 25th May 2016 on Preliminary Options report Stage.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016. The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which then went for Ministerial approval.

Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website:

www.booksc41ae

The Shannon CFRAM Consultants continue to work hard on completing the Flood Risk Management Plans for the Shannon CFRAM areas and these are scheduled for submission to the Department of Public Expenditure (D/PER) for review (including the assessment and checking of the environmental assessments and conclusions).

The national Suite of Plans will then be signed off officially by the Commissioners of Public Works and Minister Kevin 'Boxer' Moran T.D. (subject to any final amendments as required), and submitted to the Minister of Public Expenditure and Reform for approval. The Minister has now approved these plans on the 16th April 2018.

The CFRAM Flood Risk Management Plans will be formally launched at an event in Athlone on Thursday 3rd May 2018. Thereafter, all material will be publicly available on www.flooding.ie, the bespoke web-portal for the dissemination of the final outputs from the CFRAM Programme.

The Minister has now confirmed and approved the Flood Risk Management Plans. The Commissioners have now sent a copy of the Plans to each relevant County Council/Local Authority [in line with Regulation 20 of the European Communities (Assessment & Management of Flood Risks) Regulations 2010-2015]. The County Councils/Local Authorities have three months to examine and consider the Plans and decide whether to adopt, or otherwise the Plans. This duty is a reserved function. The Flood Risk Management Plans (FRMP) are now on Public Display in the foyer area of County Buildings adjacent to the Reception/Tax office. These will be on Public display until the FRMP are adopted. All documentation can also be viewed on the OPW web site www.flooding.ie by the public. The OPW Flood Risk Management Plan (FRMP) will go before the elected member on Monday 2nd July at the Council Meeting for consideration and adoption.


Water is essential for life and for our natural environment. It is also critical to our wellbeing and our economy and provides essential services supporting people and communities, agriculture, industry, transport and tourism. However, water is a fragile resource that needs to be protected from the many pressures that are placed on it. It must be managed and used in a sustainable manner.

River Basin Management Planning provides a catchment based framework to protect our waters and develop collaborative approaches to water management that should engage all stakeholders, increase awareness of its value, protect biodiversity and deliver multiple benefits to all stakeholders.
This second cycle River Basin Management Plan aims to build on the progress made during the first cycle.

A presentation was given by LAWCO and Local Authority staff on the Draft River Basin Management Plan for Ireland to the Environment, Transportation & Infrastructural Policy Committee took place on Wednesday 3rd May 2017. The Draft River Basin Management Plan can be viewed on the Department website as follows:

http://www.housing.gov.ie/

A paper copy version of the draft plan can also be requested from the email or postal address below:

RBMP@housing.gov.ie

River Basin Management Plan Consultation
Water and Marine Advisory Unit
Department of Housing, Planning, Community and Local Government
Custom House
Dublin 1


The Border Regional Water & Environment Management Committee chaired by Frank Curran (CE) continue to have quarterly meetings with the last meeting held on Monday 19th June 2017. A wide range of stakeholders attends these meetings such as senior management staff from EPA, LAWCO, Waterways Ireland, Teagasc, Department of Agriculture, National Parks & Wildlife Service, Irish Water, Marine Institute, Inland Fisheries Ireland, Office of Public Works, Coillte, EPA Regional office staff, Forest Service, Loughs Agency, Geological Survey of Ireland, New regional resource, ESB, Regional Authorities etc.

A Border Regional Operational Committee was set up and they held their first meeting on the 27th July 2017 under the chair of Michael Mc Garvey (DOS – Donegal County Council). The membership is similar to the Management Committee but focused on staff working on the ground and developing and enhancing interagency networking, develop relationships and work together to help achieve objectives of the Water Framework Directive to benefit both the local Community and the Environment.

Leitrim County Council he’d a Briefing session in conjunction with LAWCO on the Proposed Areas of Action in Leitrim on Thursday 26th October 2017 to the elected members and to members of the public.

The DHPLG is reviewing all submissions from the public consultation process and its likely such submissions will result in significant changes to the draft Plan. RPS have been engaged by LAWCO to analysis and report on over 900 submissions made directly to the LAWCO(Local Authority Waters and Communities Office). When this report is received LAWCO plan to respond to those who made submissions and also where appropriate to discuss issues raised at the public consultations with relevant public bodies.

The Regional Committees are up and running and recruitment is ongoing (by LAWCO) for additional resources to work in priority areas to be identified in the River Basin Management Plan.
The River Basin Management Plan was launched in the Custom House, Dublin by the Department of Housing, Planning and Local Government on Tuesday 17th April 2018.

All River Basin Management Plan documents and video can be found on the following Web Links:


https://www.youtube.com/watch?v=kx2DyC8Wokk&feature=youtu.be

The New 2018-2021 River Basin Management Plan establishes a framework for coordination between Local Authorities and Public agencies to achieve water quality improvements that will protect public Health and amenities, wildlife, and our economy. A reliable supply of good water quality is vital for industries like agriculture, pharmaceuticals and tourism, across the entire country.

Local Authorities are currently finalizing a recruitment drive for 35 scientists, who will have specific responsibility for implementing the actions set out in the River Basin Management Plan. This new team is called the Local Authority Water Support and Advice Team (LAWSAT) and they will work closely with local authority staff, LAWCO, the EPA, and other public agencies. In addition, there will be 30 advisors in the Agricultural Sustainability Support and Advice Programme (ASSAP) which is being led by Teagasc and the dairy industry. All members of the SPC were briefed on Wednesday 26th July 2018 regards the RBMP and the priority Areas of Action. A presentation will be made in the autumn to full Council regards the new 2018-2021 River Basin Management Plan.

**Recommended Areas of Protection**

**Co Leitrim**

Lough Allen

Cullies River

Lough Melvin and Drowes

Yellow River

Lough Gill

Glencar Lake

Upper Bonet

Duff River

Killukin River (Upper Shannon)

Lough Rinn
Areas for Action within regional committee boundaries

Data Source: EPA/OSI
Date: 10/05/2018
VETERINARY SERVICES
Abattoirs
Slaughter Returns: May 2018: 67 Cattle, 152 Sheep and 17 Pigs were slaughtered.

4 Hygiene Inspections were carried out in abattoirs. 5 microbiology samples and 2 veterinary residue samples were taken.

Small Meat Manufacturing Plants
Two Ready Meal Manufacturers, two Meat Cutting Plants and one Meat Distributor are under the supervision of Leitrim County Council. 4 Premises Hygiene Inspections were carried out, 0 food samples, 0 environmental swabs and 0 water samples were taken.

Dog Control & Welfare
Dog Warden Service activities during May 2018 are detailed below;
- 9 stray dogs, 7 surrendered dogs.
- 7 dogs re-homed, 3 dogs re-claimed.
- 0 dog died, 0 dog euthanized.
- 37 Service requests, 51 Dog warden inspections.
- 4 dogs neutered, 1 neutering voucher issued, 9 dogs micro-chipped.

Responsible Dog Ownership Programme
3 School Visits, 2 radio Interviews, 1 newspaper articles published, 2 presentations to community groups.

Leitrim Trap-Neuter-Return Programme for Stray Cats
5 cats were trapped and tested for viruses. 0 cats were euthanized, 5 cats were neutered and returned under the Leitrim Animal Welfare / Leitrim County Council Trap-Neuter-Release Programme.

Leitrim Pony-Riding and Animal Welfare Project
Recruitment and selection of participants is complete. 42 successful candidates aged 12-18 from a traveller, disadvantaged or multi-ethnic background have been accepted on the 10-week programme which commences on 19th June 2018.

20 applicants will participate in on online Irish Horse Welfare Trust online training programme.

Leitrim County Council will participate in the proposed Dept of Agriculture & Food / RACE joint training programme for entry of young people from disadvantaged background to the horse-racing industry as jockeys, grooms etc.

The Project Launch will be held on 25th May at Moorlands Equestrian Centre, Drumshanbo. Purchase of equipment and recruitment of a Project Co-ordinator is underway.

TY Integration Day
The TY Integration Day was held in the Lough Allen Hotel on 19th April. 110 TY students from around the county attended. The event was considered by all to be very informative and enjoyable. Topics covered included Road Safety, Fire Safety, Responsible Dog Ownership, Use Your Brain Not Your Fists and Personal Fitness. Presentations were given by the RSA, Leitrim Fire Brigade, Leitrim Comhairle na Nog, Leitrim Sports Partnership and Dog’s Trust.
ROADS:
- Road Crews continuing to carry out routine maintenance works.
- Annual Area Roads Programme Works are now underway.

CLAR Programme
CLAR 2017 Programme — Works are complete on the following Clar 2017 Projects — Pedestrian Crossing & Associated Works at Carrick on Shannon Community School, Erection of Public Lighting at Drumshanbo between Acres Amenity Area and houses at Drumduff North, Pedestrian Crossing at Dromod Health Centre, Pedestrian Crossing at the Gaelscoil at Manorhamilton, Erection of Public Lighting at Annaduff National School, Footpath & Public Lighting at Aughnsheelin National School, Footpath at Drumshanbo (part of footpath complete with funding allocation received and additional funding will be required in order to complete this project) and Upgrade and Refurbishments at Keelera Lake Amenity Development. Works are in progress and nearing completion on the following Clar 2017 Project - Pedestrian Crossing, Footpaths and Public Lighting at Newtowngore Community Hall & Car Park (90% Complete),

Recreational Trails 2017
Leitrim Way from Drumshanbo to Dowra — Design of the Footbridge on this Walkway is currently in progress.
Dromahair Demonstration Greenway — Design works on this Greenway are in progress.
Carrick on Shannon to Leitrim Greenway — Currently preparing Design for Part 8 Planning Approval which will be advertised for Public Consultation. Discussions with Landowner currently underway.

Local Improvement Schemes (LIS)
Works are currently nearing completion on the 20 LIS Schemes which are being completed with the 2017 LIS Allocation. Leitrim County Council received an Allocation of €250,000 for Local Improvement Schemes in 2018. This will enable approx. 11 LIS Schemes to progress in 2018. This office is currently communicating with applicants on our LIS Waiting List in relation to progressing these LIS Works. In March, a submission was made to the Department of Rural & Community Development seeking further funding for such Schemes in 2018 based on our existing LIS Waiting List and we await a response from the Department.

Community Involvement Schemes (CIS)
Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport in March 2018 for funding for Local Roads under the Community Involvement Schemes 2018. A total of 36 Schemes were submitted for Funding at a total estimated cost of €1,406,667. We await an announcement from the Department with regard to the funding available for such Schemes in 2018.

N16 Drummahon Realignment Scheme
The Compulsory Purchase Order (CPO) in relation to the Compulsory Acquisition of Land required as part of this Realignment Scheme was made in March 2018 and all affected landowners have been notified accordingly. A copy of the CPO and associated maps and documents were available for public inspection at Leitrim County Council Offices at Aras an Chontae, Carrick on Shannon & District Engineers Office, Manorhamilton, Co. Leitrim, from 28th March, 2018 to 16th May, 2018 and objections may be submitted to An Bord Pleanala. This CPO was submitted to An Bord Pleanala in May 2018 for their consideration and approval.
Road Safety
As part of our Road Safety Programme, an education Programme called “Drive for Life” was provided to Transition Year Students in Carrigallen Vocational School on 2nd May, 2018. This Programme provides education to young people about the importance of taking care on our roads and the dangers posed by speed, drink driving etc. A meeting of the “Road Safety Working Together Group” was held on the 16th May, 2018. This Group consists of representatives from Leitrim County Council, the Road Safety Authority (RSA), An Garda Síochana, Transport Infrastructure Ireland (TII), the HSE, Carrick on Shannon Education Centre and North Connacht Youth Services. This Group meets on approx. 2 – 3 occasions per annum in order to review the objectives set out in the “County Leitrim Road Safety Plan 2016 – 2020”.

Special Speed Limit Bye Laws 2018
The Road Traffic (Special Speed Limits) (County of Leitrim) Bye Laws 2018 provide for Speed Limits of 30 km/h, 50 km/h, 60 km/h, 80 km/h and 100 km/h on designated sections of specified National, Regional and Local Roads throughout County Leitrim. These Bye Laws were adopted and approved by Leitrim County Council at a meeting of Leitrim County Council on 8th May, 2018. These Bye Laws will become operational on 2nd July, 2018.

RURAL WATER PROGRAMME:
Enhancement of Schemes –
Drumaleague GWS - Upgrade Works on Drumaleague GWS are currently in progress.
Mohercregg GWS - Works have commenced with regard to the construction of an Access Road to the Treatment Plant and the laying of a Water main.

Environmental and Public Health Compliance – Breveiga GWS Co-Operative Society Ltd. (Formerly known as Cornashamsogue GWS) - Leitrim County Council and the National Federation of Group Water Schemes are working closely with Breveiga GWS Co-Operative Society Ltd. in order to progress the upgrade of this Scheme and a regular schedule of meetings with this Co-Operative Society is now in place. A Consultant Engineer has been appointed to complete a Survey and Analysis of the Scheme Network, Design of upgrade to Network, assess existing Water Treatment Facility and provide upgrade options, etc. This Survey is at an advanced stage at present.

Hartley-Cartown Group Sewerage Scheme – Preliminary Design of this Scheme has been completed. It is planned to re-advertise for Planning Approval for the proposed 3 Pumping Stations on this Scheme. The preparation of a detailed design for this Scheme is currently in progress.

Multi Annual Rural Water Programme 2016 – 2018 – 2018 Allocation - An Interim Block Grant Allocation of €90,000 in respect of Measure 2 of this Programme (Enhancement of existing Schemes) was received by Leitrim County Council from the Department of Housing, Planning & Local Government in January 2018. In May 2018, Leitrim County Council made a Submission to the Department for further funding under Measures 1, 2, 3 & 4 of this Programme.
## HOUSING AND COMMUNITY, CORPORATE SERVICES, CULTURE AND EMERGENCY SERVICES DIRECTORATE

### HOUSING:

#### Housing Allocations

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<th>Offers issued to 31st May 2018</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
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<td>65</td>
<td>17</td>
<td>35</td>
<td>0</td>
</tr>
</tbody>
</table>

#### New Tenancies created from 1st May 2018 to 31st May 2018

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st May 2018</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>4</td>
</tr>
</tbody>
</table>

#### Traveller Accommodation Programme Targets – Progress Report at 31st May 2018

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2018</th>
<th>Outputs achieved at 31st May 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl. new family formations)</td>
<td>5</td>
<td>3</td>
</tr>
</tbody>
</table>

**Totals** 7 6

#### Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2018</th>
<th>No of inspections completed to 31st May 2018</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>164</td>
<td>53</td>
<td>32.5%</td>
</tr>
</tbody>
</table>


**HOUSING GRANTS**

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2018 Allocation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2018 – 31/05/2018</td>
<td><strong>GRANT</strong></td>
</tr>
<tr>
<td><strong>PAID 2018</strong></td>
<td>HGD</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
</tr>
<tr>
<td><strong>Approved not paid</strong></td>
<td>HGD</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
</tr>
<tr>
<td><strong>Applications Rec’d Not Yet Approved</strong></td>
<td>HOP</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
</tr>
<tr>
<td></td>
<td>HGD</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
</tr>
<tr>
<td></td>
<td><strong>Available Balance €301,774.21</strong></td>
</tr>
</tbody>
</table>

**HOUSING CAPITAL**

**Energy Efficiency Works**

Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department no approval has been received to date.

**Voids & Derelict Housing Units**

Under the Voids Programme in 2017, a total of 17 No. Social Housing Units were returned to productive use at a total cost of €252,678 and €200,684 was claimed from the Department.
The Council made a submission in March for funding to refurbish 21 void units. Surveys and tender documentation are being progress, to procure a contractor to undertake the refurbishment works once funding is approved by the Department.

Disability Works in Council Houses
In April the Council made a submission following a call for suitable projects from the Department, identifying 27 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2018 is €289,500 and Leitrim County Council has sought funding of 90% of these costs in the sum of €260,550 approximately and awaits a full approval response from the Department.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2017 – 2021, in 2017 the Council purchased 8 number houses across the county. These houses will require some energy and remedial works to return them to productive use in 2018.

Capital Construction Project - Taobh Tire, Manorhamilton
Under construction, completion date September 2018, construction costs of €880,000.

Capital Construction Project – Autumn View, Summerhill, Carrick on Shannon
Stage 2 approval for the design and construction of 27 social housing units at Autumn View, Summerhill, Carrick on Shannon has been received from the Department. An Architect led Design Team has been appointed and work is progressing the detailed design. Part 8 planning approval was approved at the May Council meeting.

COMMUNITY:
Peace IV

Children & Youth People
• Cross Border Exchange Programme (€35,000) awarded to ETB (Uke4Peace) Music Programme with Music Generation Development Worker
• Peace Learning for Young People Programme (€94,700) Foróige Approved to run this programme, contracts have been issues.
• Diversity Project x2 programme (€30,000 & €50,000) North Connacht Youth Services & Leitrim Childcare Committee respectively – programme now underway.
• Anti-Social Behaviour Programme (€41,190) – Interviews for Dev worker (LDC) took place. Development Worker has been appointed as of last week
• Sports4Peace (€77,000) Uni of Ulster awarded contract – programme underway.

Building Positive Relations
• Support for Ethnic Minorities (€106,000) Programme well underway, workshops and cultural events ongoing through summer months
• Support for Minority Christian Faiths (€148,000) Programme well underway, Peace Gardens in 4 locations around county, Interfaith dialogue Workshop and Cross Community training and events ongoing through Summer
• Support for Ex Prisoners and Former Combatants (€140,000) – La Nua responded to open tender, tender was assessed Tuesday 5th but did not meet assessment criteria, will be re-advertised asap.
Appendix 8 - 2nd July 2018

- Events around Women’s Suffrage (€20,000) Living History Project includes drama and a series of Public talks and workshops – project is well underway and includes women groups & TY students in school in Manorhamilton and Mohill.
- Remembering Leitrim War Dead (€90,000 - 10% for facilitation) Facilitator appointed and facilitation element of the project has commenced as of last week. Facilitator (connectPR – Maeve McCormack) met with Partnership to discuss issues of contention.
- Rural Women Along the Border (€52,000) Programme well underway, events and workshops scheduled for coming months, themes used include quilting, craft workshops & print workshops
- Capacity Building Project in Kiltyclogher and Cashel (€64,250) LDC Dev. Worker appointed and project has commenced, launch and day trip schedule for later this month, Dev worker has engaged with local groups along the border and planning intergenerational drama/arts events for the Kilty Shared Space.

Shared Spaces
- Mohill (€210,000) – Architect working on designs – meeting with community group to review designs 20th June, designs to go to planning by 2nd July.
- Kiltyclogher & Manorhamilton Projects (€139,621 & €173,037 respectively) – Tenders for Architectural services on E-tenders, closing date 15th June, to be assessed Monday 18th June.

Public Participation Network
At the end of the May 2018 Leitrim PPN had 247 members including 6 pending and 1 associate membership. A number of new registrations are expected arising from the work of the Peace IV Partnership, the Open Call for Creative Ireland and the imminent release of application forms for the new Community Enhancement Scheme.

Activities during May included:
- Outreach Days were held in Ballinamore and Rossinver with Development Officer on site at office for approximately a half day and then out visiting and meeting with groups for the remainder. Days for June to be scheduled.
- Increased cooperation with representatives resulting in 2 feedback reports from Strategic Policy Committee meetings. These are the first feedbacks to groups and mark a good improvement on the communications required within the PPN.
- Collaborative project with Leitrim Development Company creating an up to date and accessible list of Public Defibrillator locations in Co. Leitrim is ongoing. Five areas have submitted details of locations and access codes and these have been registered with the National Ambulance Service. The collation of data is being carried out by Leitrim Volunteering Information Service. More areas to be individually targeted as information is not forthcoming.
- Met with North Leitrim Community Network: exploration of collaboration and improved engagement with groups in cooperation with Leitrim Development Company. Work progressing in July and culminating in Sept.
- GDPR Privacy Policy, Risk Assessment and Information Audits implemented and publicised prior to May 25th.
- Ongoing promotion of: Use Your Brain Not Your Fists campaign, Bealtaine Events, Peace IV and Sports Partnership (Events, Voice Recycling Ambassador Programme, Source to Tap and Creative Ireland Open Call.
- Leitrim PPN Secretariat took part in Participatory Policy Making Research with Dr Mark Cullinane, UCC. Some follow up expected. Research will be made available once published.
Work during May was focused on GDPR and consolidating database, removing unnecessary files, etc. Engaging with the member groups and representatives is improving understanding the representative mechanisms of the PPN and issues that concern PPN member groups. It is a slow but useful process.

The strategy of prioritising communications to increase engagement and perceived purpose of Leitrim PPN appears to be paying off with 20% monthly increases in website traffic between April and May and anecdotal evidence from third parties that the website and social media platforms are being seen as “go to” for community funding, training and news information.

**Comhairle na nOg**
Comhairle na nOg “Use Your Brain Not Your Fists” steering group is focussing on a social media plan to maintain the momentum of the campaign over the summer months and to introduce it into the schools in September. The YouTube video has had almost 5,000 views and has been extensively shared on social media.

**Love Where You Live**
Love Where You Live, Jointly sponsored by Leitrim County Council and PPN, has 107 entrants this year, and judging has commenced. 4 more days of judging to take place in June and July with Éanna Ni Lamhna.

**Age Friendly**
Age Friendly Alliance partners progressing actions as appropriate under the Age Friendly Strategy 2017-2020 (routine / ongoing, urgent / short term – achievable in 2018, and medium term). Two triobikes have been purchased and a social media campaign to recruit volunteer cyclists has been launched.

**Smoke Alarm Scheme**
Smoke Alarm Scheme, providing free smoke alarms for vulnerable households, is being promoted on an ongoing basis through social media, via the Older People’s Council and Active Age Groups, and also in conjunction with Leitrim Warmer Homes Scheme (LDC). 25 households have benefitted from the scheme so far in 2018.

**Community Enhancement Programme**
The Minister has announced this new programme which is an amalgamation of last year’s Community Facilities Scheme and RAPID Recast. It will be launched when details are finalized by LCDC.

**CLÁR Funding**
CLÁR 2018 was launched, and promoted via website and social media.

**Traveller Interagency Group**
The 2018 Horse Riding and Animal Welfare programme has been launched.

**Towns and Villages Funding**
Progressing the 2 Community Development projects funded under 2017 T&V Scheme: 1) Renovations to St Felims College, Ballinamore and 2) Roosky Tourism Initiatives.

**LEITRIM SPORTS PARTNERSHIP**
**Go For Life Games:** Leitrim Sports Partnership have completed two Go For Life Games afternoons with the Active age Groups in Ballinamore (15) and Carrick on Shannon (15) and Drumshanbo (19) with 49 people
attending the workshops. A Leitrim County team will be selected to attend the National Go For Life Games in Dublin in June. **Total Participants: 49**

**Paddle’s Up Group Event:** Leitrim Sports Partnership in association with Waterways Ireland completed the Paddle’s up group event with Ballinamore Community School and St Clare’s Comprehensive school with 40 students participating on the day in Acres Lake. **Total Participants: 40**

**Safe Guarding 2 Workshop:** A Safe Guarding 2 workshop in Carrick on Shannon with 9 people attending the workshop, representing GAA, Horse riding, Gymnastics and staff members from Aura leisure centre. **Total Participants: 9**

**Body and Soul Workshop:** Leitrim Development Company in partnership with Leitrim Sports Partnership delivered the Body and Soul workshop with 145 people attending this event. The LSP delivered a Zumba Gold and Pilates workshop and a flexibility and Mobility workshop. **Total Participants: 145**

**Fighting Fit Programme:** This is an 8 week functional Movement class for over 50's, using boxing specific exercise taking place on Friday evenings in Drumsna Boxing Club. This is fun way to get active and get involved in your local boxing club with 21 men participating on this programme. **Total Participants: 21**

**Women on the Water:** Leitrim Sports Partnership have started this week the Women’s on the Water programme in three venues, Acres Lake, Drumshanbo, and two evening in Lough Rynn Rowing facility with 100 women registered to complete this programme. **Total Participants: 100**

**Healthy Leitrim**

**Men’s Shed Health:** Men’s Shed Health and Fitness Initiative, free PSA checks were delivered to Leitrim County Council outdoor workers in four depots across four days and a total of 108 Leitrim County Council outdoor staff workers were screened. **Total Participants: 108**

**Cycle Right Training:** Cycle Right training was delivered to the TY students in Lough Allen Secondary schools with 27 students completing the training. **Total Participants: 27**

### THE ARTS

**Creative Ireland** – Following the launch of the programme in 2017, a 5 year cultural strategy has been formulated. A Project Manager will also be appointed to manage the Creative Ireland Programmes.

Within the Creative Ireland Programme a call out was made for events for children and young people as part of Cruinniú na nÓg and 15 applications for events were received from across the County, of which 14 were accepted with 26 events confirmed. A Creative Ireland Open Call has also been made to community groups, organisations, venues, artists, writers, performers, archaeologists, historians, archivists and everyone involved in the culture and creative sectors.

**Creative Frame** - In partnership with Leitrim Local Enterprise Office, the Creative Frame Programme has been developed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. Our 2018 Programme of workshops and seminars included a Child Protection information session in May.

**Spark** – Artist Vanya Lambrecht Ward is currently working with Leitrim County Council on the Spark programme and held an open session for all staff at the Dock. A call out for businesses to be involved for this year has been advertised.
Festivals and Events – 11 applications for 2018 Festivals were received from across the County and 10 were approved.

Artists in Schools – 4 primary schools have been selected for 2018 covering the whole County and 4 artists have been appointed to work with the schools commencing in September. The planning meeting was held in May.

Drumshanbo Artist Studies – Artists Margot Quinn and Cathy Reynolds have begun their residencies in the studios.

Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - 9 youth theatre groups in Carrick on Shannon, Manorhamilton & Carrigallen are taking part in the January/April term and a meeting has been held with the 3 senior youth theatre leaders.

Music Generation – A successful application was made under the Music Generation programme and the position of Coordinator has now been filled by the ETB. We are in the process of developing a cross border ukulele project and have submitted an application to the Dormant Accounts Fund to purchase €140,000 worth of musical instruments. Singing programmes for pre school and primary school have also developed as have introductory programmes for Cruinniú na nÓg which will be further developed during Carrick Water Music Festival.

Wild Words – Following the call out for submissions for Wild Words volume 6, 350 entries were received from young people across the country, compared with 160 in 2017 and 60 have been selected for inclusion in the book.

Film – Under the Sligc/Leitrim/Roscommon Partnership Programme, a collaboration meeting for filmmakers and writers was held in County Roscommon and a call out has been made for applications for film bursaries.

Library Service:
Library Team News:
The untimely passing of our colleague Orla Parkinson, Senior Library Assistant from Manorhamilton Library (RIP) took place on May 13th 2018 – her loss is keenly felt by the Service.

Event Programming
Leitrim Libraries hosted a varied programme of events during the month of May, including the weekly Parent and Toddler Group sessions in Ballinamore Library, movie screenings, reading groups, writing groups and craft group sessions. Outreach activities with Leitrim Citizen Information Centre and Foróige took place regularly at Mohill Library.

Highlights
- The County Library in Ballinamore played host to a day-long seminar entitled “Time and Place: A taste of John McGahern’s Leitrim”.
- A series of free i-Pad classes delivered over 5 days by Digitise the Nation – Getting Ireland online took place in Ballinamore, Carrick, Drumshanbo and Manorhamilton Libraries during the month of May.
- To mark Biodiversity Week, Ballinamore Library presented a talk on Bats and Bat Conversation, facilitated by a member of Bat Conservation Ireland.
• Dromahair Library held an event to mark the presentation of a map of local historical importance to the community of Dromahair, the map was unveiled by Councillor Frank Dolan.
• Ballinamore Library presented a local history lecture by Monsignor Liam Kelly.

**BEALTAINÉ:**
Leitrim Libraries ran a number of events to mark **Bealtaine**, a festival which celebrates creativity in older age, in association with local Active Age groups and other interested groups, including:
• Ballinamore Library screened a series of documentaries on local customs.
• Carrigallen Library presented a special Reeling in The Years event, comprising a Photographic display of local people and places 1997-2018.
• Manorhamilton Library ran a Leather Workshop in association with the local Men’s Shed.
• Mohill and Manorhamilton Libraries held craft workshops including how to knit a bookmark and create a fascinator.
• Carrick-on-Shannon Library held a harmonious Sing Together event.

**Services to Schools**
Class visits at pre-school, primary and secondary level continued:
• Dromahair Library visited Ballintogher Playschool every fortnight with a selection of stock and an opportunity for storytime.
• Kiltyclogher Library ran a special Yoga for Kids event in association with Kiltyclogher N.S.
• Ballinamore and Manorhamilton Libraries invited groups in from local primary and secondary schools to participate in Rap workshops.

The sensory room facility in Mohill Library continues to be a highly-valued and well-used service, with over 26 visits recorded in May.

**FIRE SERVICE**

**Capital Programme**

**Application for capital funding for fire service fleet**
A report on our existing fire service fleet was prepared. A submission is to be forwarded to the Department to seek additional capital funding.

**Fire Stations**
**Manorhamilton**: Purchase of site for fire station completed.

**Ballinamore**: Part 8 planning application completed and ready for July Council meeting

**Drumshanbo**: Received approval from the Department to appoint the recommended tenderer.

**Fire Service recruitment**
Further round of recruitment being held for vacant firefighter post in Manorhamilton

**Building Control Activity**
• **Commencement Notices**: 2 valid
• **Opt Out Commencement Notices**: 1 valid
• **Completion Certificates**: 2 valid
• **Fire Safety Certificates**: 2 received, 2 processed
• **Disabled Access Certificates**: 2 received, 1 processed
CIVIL DEFENCE

- On 11 May the Civil Defence Officer attended serious incident scenario training.
- On 12 May First Aid services were provided during the Darkness in to Light event held in Ballinamore.
- On the 28 May a display of Civil Defence Equipment was held during the Jamestown Festival. Civil Defence Volunteers also secured the landing site for the Coastguard helicopter display during the Festival.
- On 30 May the Civil Defence Officer attended Child Protection Instructor training at Civil Defence HQ in Roscrea.

Signed: [Signature]

Date: 14th June, 2018

Lar Power
Chief Executive
COMHAIRLE CHONTAE LIATROMA

Áras an Chontae,
Cora Droma Ruisc.

26th June, 2018

Re: Agenda Item No. 1: To note the National & Local Performance Indicators 2017

Dear Member,

Leitrim County Council reports performance as measured by the National & Local Performance Indicators in the Council’s Annual Report. The Management Team also review and set targets for delivery in the Annual Service Delivery Plan with regard to the National and Local Performance Indicators. Local authorities are required to submit an annual return to the Local Government Management Agency (LGMA) with the data relating to outputs achieved in 2017 for the 35 National Performance Indicators: Housing (6), Roads (3), Water (1), Waste & Environmental Pollution (3), Planning (5), Fire Services (3), Library Service (2), Youth & Community (2), Corporate (4), Finance (2), Economic Development (4).

Leitrim County Council submitted data relating to the National Performance Indicators on 26th April, 2018. Following submission of the data to the LGMA they will carry out a Quality Assurance Exercise to identify any anomalies or variances in the data. If an issue arises, the LGMA refer the matter back to the local authority for clarification purposes. In accordance with best practice on the review of National Performance Indicators a report on the outputs achieved in 2017 is being provided to the Elected Members at the July Council meeting and to the Audit Committee at their next meeting.

The National Oversight and Audit Commission (NOAC) was established under the Local Government Reform Act 2014 to provide independent scrutiny of local government performance in fulfilling national, regional and local mandates, including performance in respect of its financial resources. A function of NOAC is to scrutinise the performance of any local Government body against or in comparison with other indicators that the Commission considers appropriate. This role commenced in 2014 and replaced, in respect of performance in 2014 and subsequent years, the service indicators in local authorities that were introduced by the Minister for the Environment, Community and Local Government in 2004.

It is anticipated that NOAC will publish a full report later this year with details relating to the National Performance Indicators for all local authorities for 2017.
outputs achieved in relation to the National Performance Indicators 2017. Appendix No. 2 details the outputs achieved in relation to the Local Performance Indicators. For the purposes of both reports the targets for 2017 are also included in the report, however, it should be noted that the submission of data on the National Performance Indicators to the LGMA does not involve the entry of the targets agreed for delivery by the Council.

Yours sincerely,

Lar Power,
Chief Executive,
Leitrim County Council
## Appendix No. 1: Leitrim County Council National Performance Indicators 2017

<table>
<thead>
<tr>
<th>Topic</th>
<th>Indicator</th>
<th>Value</th>
<th>Target for 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing: H1, H2 &amp; H4 Approved</td>
<td>A. No. of dwellings in the ownership of the LA at 1/1/2017</td>
<td>930</td>
<td>Target H1: 40</td>
</tr>
<tr>
<td></td>
<td>B. No. of dwellings added to the LA owned stock during 2017 (whether constructed or acquired)</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C. No. of LA owned dwellings sold in 2017</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>D. No. of LA owned dwellings demolished in 2017</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>E. No. of dwellings in the ownership of the LA at 31/12/2017</td>
<td>938</td>
<td></td>
</tr>
<tr>
<td></td>
<td>F. No. of LA owned dwellings planned for demolition under a DHPLG approved scheme</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. The percentage of the total number of LA owned dwellings that were vacant on 31/12/2017</td>
<td>5.86 %</td>
<td>Target H2 : 6%</td>
</tr>
<tr>
<td></td>
<td>The number of dwellings within their overall stock that were not tenanted on 31/12/2017</td>
<td>55</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A. Expenditure during 2017 on the repair and maintenance of housing bought or built by the LA compiled on a continuous basis from 1 January 2017 to 31 December 2017, divided by the no. of directly provided dwellings in the LA stock at 31/12/2017</td>
<td>€1319.18</td>
<td>Target H4: €1,200</td>
</tr>
<tr>
<td></td>
<td>Expenditure on repair and maintenance of LA stock compiled on a continuous basis from 1 January 2017 to 31 December 2017, including planned maintenance expenditure but excluding expenditure under approved major refurbishment schemes</td>
<td>€1237390</td>
<td></td>
</tr>
</tbody>
</table>
Appendix 9 - 2nd July 2018

**Housing: H3 & H5 Approved**

A. The Time taken from the date of vacation of a dwelling to the date in 2017 when a new tenancy had commenced in the dwelling, averaged across all dwellings re-let during 2017

B. The cost expended on getting the dwellings re-tenanted in 2017 ready for re-letting, averaged across all dwellings re-let in 2017

The number of weeks from when the previous tenant vacated the dwelling up to the date of the new tenant's first rent debit totalled for all dwellings re-tenanted in 2017

Total expenditure on repairs necessary to enable re-letting of the dwellings

A. Total number of registered tenancies in the LA area at end of June 2017

B. Number of rented dwellings inspected in 2017

C. Percentage of inspected dwellings in 2017 that were found not to be compliant with the Standards Regulations

D. Number of non-compliant dwellings that became compliant during 2017

The number of dwellings inspected in 2017 that were found not to be compliant with the Housing (Standards for Rented Houses) Regulations

**Housing: H6 Approved**

A. Number of adult individuals in emergency accommodation that are long-term homeless as a % of the total number of homeless adult individuals in emergency accommodation at the end of 2017

The number of adult individuals classified as homeless and in emergency accommodation on the night of 31 December 2017 as recorded on the PASS system

The number out of those individuals who, on 31/12/2017, had been in emergency accommodation for 6 months continuously, or for 6 months cumulatively within the previous 12 months

**Target H3: 40 weeks**

**Target H3: €12,000**

**Target H5: 70 inspections**

This is a nil return as there are no long-term homeless adults in Leitrim or emergency accommodation in the county.

70.25 wk

€17253.90

4004.14 wk

€983472.4

1640

111

90.99 %

8

101

0

0

Page 2 of 12
<table>
<thead>
<tr>
<th>Metric</th>
<th>2017-2018</th>
<th>2016-2017</th>
<th>Target</th>
</tr>
</thead>
<tbody>
<tr>
<td>The % of Regional road kilometres that received a PSCI rating in the 24 month period prior to 31/12/2017</td>
<td>51%</td>
<td>41%</td>
<td>No target set in Annual Service Delivery Plan</td>
</tr>
<tr>
<td>The % of Local Primary road kilometres that received a PSCI rating in the 24 month period prior to 31/12/2017</td>
<td>39%</td>
<td>39%</td>
<td>40%</td>
</tr>
<tr>
<td>The % of Local Secondary road kilometres that received a PSCI rating in the 24 month period prior to 31/12/2017</td>
<td>85%</td>
<td>96%</td>
<td>80%</td>
</tr>
<tr>
<td>The % of Local Tertiary road kilometres that received a PSCI rating in the 60 month period prior to 31/12/2017</td>
<td>87%</td>
<td>88%</td>
<td>90%</td>
</tr>
<tr>
<td>The % of total Regional road kilometres with a PSCI rating of 1-4 at 31/12/2017</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>The % of total Regional road kilometres with a PSCI rating of 5-6 at 31/12/2017</td>
<td>19%</td>
<td>19%</td>
<td>20%</td>
</tr>
<tr>
<td>The % of total Regional road kilometres with a PSCI rating of 7-8 at 31/12/2017</td>
<td>32%</td>
<td>32%</td>
<td>33%</td>
</tr>
<tr>
<td>The % of total Regional road kilometres with a PSCI rating of 9-10 at 31/12/2017</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
</tr>
<tr>
<td>The % of total Local Primary road kilometres with a PSCI rating of 1-4 at 31/12/2017</td>
<td>2%</td>
<td>2%</td>
<td>2%</td>
</tr>
<tr>
<td>The % of total Local Primary road kilometres with a PSCI rating of 5-6 at 31/12/2017</td>
<td>25%</td>
<td>25%</td>
<td>25%</td>
</tr>
<tr>
<td>The % of total Local Primary road kilometres with a PSCI rating of 7-8 at 31/12/2017</td>
<td>47%</td>
<td>47%</td>
<td>48%</td>
</tr>
<tr>
<td>The % of total Local Primary road kilometres with a PSCI rating of 9-10 at 31/12/2017</td>
<td>20%</td>
<td>20%</td>
<td>20%</td>
</tr>
<tr>
<td>The % of total Local Secondary road kilometres with a PSCI rating of 1-4 at 31/12/2017</td>
<td>7%</td>
<td>7%</td>
<td>7%</td>
</tr>
<tr>
<td>The % of total Local Secondary road kilometres with a PSCI rating of 5-6 at 31/12/2017</td>
<td>42%</td>
<td>42%</td>
<td>42%</td>
</tr>
<tr>
<td>The % of total Local Secondary road kilometres with a PSCI rating of 7-8 at 31/12/2017</td>
<td>38%</td>
<td>38%</td>
<td>38%</td>
</tr>
<tr>
<td>The % of total Local Secondary road kilometres with a PSCI rating of 9-10 at 31/12/2017</td>
<td>8%</td>
<td>8%</td>
<td>8%</td>
</tr>
<tr>
<td>The % of total Local Tertiary road kilometres with a PSCI rating of 1-4 at 31/12/2017</td>
<td>15%</td>
<td>15%</td>
<td>15%</td>
</tr>
<tr>
<td>The % of total Local Tertiary road kilometres with a PSCI rating</td>
<td>39%</td>
<td>39%</td>
<td>39%</td>
</tr>
</tbody>
</table>
of 5-6 at 31/12/2017
The % of total Local Tertiary road kilometres with a PSCI rating of 7-8 at 31/12/2017
The % of total Local Tertiary road kilometres with a PSCI rating of 9-10 at 31/12/2017
A1. Kilometres of regional road strengthened during 2017
A2. The amount expended on regional roads strengthening work during 2017
B1. Kilometres of regional road resealed during 2017
B2. The amount expended on regional road resealing work during 2017
C1. Kilometres of local road strengthened during 2017
C2. The amount expended on local road strengthening work during 2017
D1. Kilometres of local road resealed during 2017
D2. The amount expended on local road resealing work during 2017

<table>
<thead>
<tr>
<th>Motor Tax: R3</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. The percentage of motor tax transactions which were dealt with online (i.e. transaction is processed and the tax disc is issued) in 2017</td>
<td>62.84 %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Water: W1</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>% of Private Drinking Water Schemes in compliance with statutory requirements in respect of the monitoring of the quality of private drinking water supplies during 2017</td>
<td>1.00 %</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Waste: E1</th>
<th>Approved</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. The number of households, based on the 2016 Census, who are situated in an area covered by a licensed operator providing a 3 bin service at 31/12/2017</td>
<td>7975</td>
</tr>
<tr>
<td>B. The % of households within the local authority (also as per the 2016 Census) that the number at A represents</td>
<td>64.29 %</td>
</tr>
</tbody>
</table>
### Environmental Pollution: E2 Approved

A1. Total number of pollution cases in respect of which a complaint was made during 2017: 351

A2. Number of pollution cases closed from 1/1/2017 to 31/12/2017: 283

A3. Total number of cases on hands at 31/12/2017: 68

### Litter Pollution: E3 Approved

A1. The % of the area within the LA that when surveyed in 2017 was unpolluted or litter free: 1%

A2. The % of the area within the LA that when surveyed in 2017 was slightly polluted: 1%

A3. The % of the area within the LA that when surveyed in 2017 was moderately polluted: 1%

A4. The % of the area within the LA that when surveyed in 2017 was significantly polluted: 1%

A5. The % of the area within the LA that when surveyed in 2017 was grossly polluted: 1%

### Planning: P1 Approved

A. Buildings inspected as a percentage of new buildings notified to the local authority: 14.58%

Total number of new buildings notified to the local authority i.e. buildings where a valid Commencement Notice was served in the period 1/1/2017 to 31/12/2017 by a builder or developer on the local authority: 48

Number of new buildings notified to the local authority in 2017 that were the subject of at least one on-site inspection during 2017 undertaken by the local authority: 7

### Planning: P2 & P3 Approved

A. Number of LA planning decisions which were the subject of an appeal to An Bord Pleanála that were determined by the Board on any date in 2017: 2

Target P2: 80%
B. % of the determinations at A which confirmed (either with or without variation) the decision made by the LA
Number of determinations confirming the LA's decision (either with or without variation)
A. Total number of planning cases referred to or initiated by the local authority in the period 1/1/2017 to 31/12/2017 that were investigated
B. Total number of investigated cases that were closed during 2017
C. % of the cases at B that were dismissed as trivial, minor or without foundation or were closed because statute barred or an exempted development
D. % of cases at B that were resolved to the LA's satisfaction through negotiations
E. % Cases at B that were closed due to enforcement proceedings
F. Total number of planning cases being investigated as at 31/12/2017
Number of cases at 'B' that were dismissed under section 152(2), Planning and Development Act 2000
Number of cases at 'B' that were resolved to the LA's satisfaction through negotiations
Number of cases at 'B' that were closed due to enforcement proceedings

Planning: P4 & P5
Approved
A. The 2017 Annual Financial Statement (AFS) Programme D data divided by the population of the LA area per the 2016 Census
AFS Programme D data consisting of D01 - Forward Planning, D02 - Development Management, D03 - Enforcement (inclusive of the relevant Programme D proportion of the central management charge) for 2017
A. The percentage of applications for fire safety certificates received in 2017 that were decided (granted or refused) within two months of their receipt

50.0 %
1
49
25
60.0 %
8.00 %
32.00 %
24
15
2
8

Target P3: 60%

€34.87
Target P4: €30.00

€1117416

85.00 %
B. The percentage of applications for fire safety certificates received in 2017 that were decided (granted or refused) within an extended period agreed with the applicant

The total number of applications for fire safety certificates received in 2017 that were not withdrawn by the applicant

The number of applications for fire safety certificates received in 2017 that were decided (granted or refused) within two months of the date of receipt of the application

The number of applications for fire safety certificates received in 2017 that were decided (granted or refused) within an agreed extended time period

Fire Service: F1 Approved

A. The Annual Financial Statement (AFS) Programme E expenditure data for 2017 divided by the population of the LA area per the 2016 Census figures for the population served by the fire authority as per the Risk Based Approach Phase One reports

AFS Programme E expenditure data consisting of E11 - Operation of Fire Service and E12 - Fire Prevention for 2017

Target F1: €65.00

€66.23

Target F2: 5 minutes

Fire Service: F2 & F3 Approved

A. Average time taken, in minutes, to mobilise fire brigades in Full-Time Stations in respect of fire

B. Average time taken, in minutes, to mobilise fire brigades in Part-Time Stations (retained fire service) in respect of fire

C. Average time taken, in minutes, to mobilise fire brigades in Full-Time Stations in respect of all other (non-fire) emergency incidents

D. Average time taken, in minutes, to mobilise fire brigades in Part-Time Stations (retained fire service) in respect of all other (non-fire) emergency incidents

A. % of cases in respect of fire in which first attendance at scene is within 10 minutes

B. % of cases in respect of fire in which first attendance at the scene is after 10 minutes but within 20 minutes

C. % of cases in respect of fire in which first attendance at the

Target F2: 5 minutes

0 min

4.69 min

0 min

4.27 min

32.04 %

44.66 %

23.30 %

40%

45%

15%
scene is after 20 minutes

D. % of cases in respect of all other emergency incidents in which first attendance at the scene is within 10 minutes

48.89 %

45%

E. % of cases in respect of all other emergency incidents in which first attendance at the scene is after 10 minutes but within 20 minutes

40.74 %

42%

F. % of cases in respect of all other emergency incidents in which first attendance at the scene is after 20 minutes

10.37 %

13%

Total number of call-outs in respect of fires from 1/1/2017 to 31/12/2017

103

Number of these fire cases where first fire tender attendance at the scene is within 10 minutes

33

Number of these fire cases in which first fire tender attendance at the scene is after 10 minutes but within 20 minutes

46

Number of these fire cases in which first fire tender attendance at the scene is after 20 minutes

24

Total number of call-outs in respect of all other emergency incidents (i.e. not including fire) from 1/1/2017 to 31/12/2017

135

Number of these non-fire cases in which first fire tender attendance at the scene is within 10 minutes

66

Number of these non-fire cases in which first fire tender attendance at the scene is after 10 minutes but within 20 minutes

55

Number of these non-fire cases in which first fire tender attendance at the scene is after 20 minutes

14

Library Service: L1
Approved

A. Number of visits to libraries per head of population for the LA area per the 2016 Census

4.62

Target L1: 5 visits

B. Number of items issued to borrowers in the year

80685

Number of visits to its libraries from 1/1/2017 to 31/12/2017

147916

Library Service: L2
Approved

A. The Annual Financial Statement (AFS) Programme F data for 2017 divided by the population of the LA area per the 2016 Census

€49.68

Target L2: €48.37
AFS Programme F data consisting of F02 - Operation of Library and Archival Service (inclusive of the relevant proportion of the central management charge for Programme F) for 2017 €1592039

Youth and Community: Y1 & Y2 Approved
A. Percentage of local schools involved in the local Youth Council/Comhairle na nÓg scheme 100% Target Y1: 100%
Total number of second level schools in the LA area at 31/12/2017 7
Number of second level schools in the LA area from which representatives attended the local Comhairle na nÓg AGM held in 2017 7
A. Number of organisations included in the County Register and the proportion who opted to be part of the Social Inclusion College within the PPN 31.93% Target Y2: 230
Total number of organisations included in the County Register for the local authority area as at 31/12/2017 238
Total number of those organisations that registered for the first time in 2017 50
Number of organisations that opted to join the Social Inclusion Electoral College on whatever date they registered for the PPN 76

Corporate: C1 & C2 & C4 Approved
A. The wholetime equivalent staffing number as at 31 December 2017 259.91 Target C1: 270
The Whole time equivalent (WTE) figure excludes NON-DOE Staff and Part-time Retained Fire-fighters.

A. Percentage of paid working days lost to sickness absence through medically certified leave in 2017 4.77% Target C2: 3.5%
B. Percentage of paid working days lost to sickness absence through self-certified leave in 2017 0.32%
Total Number of working days lost to sickness absence through medically certified leave in 2017 2822.1 day
Total Number of working days lost to sickness absence through self-certified leave in 2017 191.3 day
| Number of unpaid working days lost to sickness absence included within the total of self-certified sick leave days in 2017 | 0.34 day |
| Number of unpaid working days lost to sickness absence included within the total of medically certified sick leave days in 2017 | 5.5 day |
| If any staff are on long-term sick leave (i.e. a continuous period of more than 4 weeks), include a text note of the number of staff on long-term sick leave | 25 staff were on long term sick leave in 2017 including 13 who were out for more than 60 days, 3 of whom were out for the full year. Excluding long term sick leave brings the indicator figure back to 558 certified sick days or 0.95% |
| A. All ICT expenditure in the period from 1/1/2017 to 31/12/2017, divided by the WTE no. | €3919.06 |
| Total revenue expenditure on Account Elements | €1018602 |
| Corporate: C3 Approved | Target C4: €3,400.00 |
| A. Total page views of the local authority's websites in 2017 | 217574 |
| B. Total number of followers at end 2017 of the LA’s social media accounts | 6119 |
| The number of social media accounts operated by the local authority | 2 |
| Finance: M1 & M2 Approved | Target C3: 250,000 |
| A. Cumulative balance at 31/12/2013 in the Revenue Account from the Income & Expenditure of the AFS | €-1579451 |
| B. Cumulative balance at 31/12/2014 in the Revenue Account from the Income & Expenditure of the AFS | €-1426331 |
| C. Cumulative balance at 31/12/2015 in the Revenue Account from the Income & Expenditure of the AFS | €-1324122 |
| D. Cumulative balance at 31/12/2016 in the Revenue Account from the Income & Expenditure of the AFS | €-266479 |
| E. Cumulative balance at 31/12/2017 in the Revenue Account from the Income & Expenditure of the AFS | €-264105 |
| F. Cumulative surplus or deficit at 31/12/2017 as a percentage | -0.74 % |
| Target M1: €200,000 deficit |
of Total Income from the AFS statement

G. Revenue Expenditure per capita in 2017

€1083.31

€35550361

€34713437

The 2017 Total Income figure from the Income and Expenditure Account Statement of the AFS

The 2017 Total Expenditure figure from the Income and Expenditure Account Statement of the AFS

Collection level of Rates from the Annual Financial Statement for 2013

65.0 %

Collection level of Rates from the Annual Financial Statement for 2014

60.0 %

Collection level of Rates from the Annual Financial Statement for 2015

79.0 %

Collection level of Rates from the Annual Financial Statement for 2016

81.0 %

Collection level of Rates from the Annual Financial Statement for 2017

82.0 %

Target M2: Housing Rates: 81%

Collection level of Rent & Annuities from the Annual Financial Statement for 2013

91.0 %

Collection level of Rent & Annuities from the Annual Financial Statement for 2014

87.0 %

Collection level of Rent & Annuities from the Annual Financial Statement for 2015

86.0 %

Collection level of Rent & Annuities from the Annual Financial Statement for 2016

88.0 %

Collection level of Rent & Annuities from the Annual Financial Statement for 2017

88 %

Target M2: Housing Rents: 86%

Collection level of Housing Loans from the Annual Financial Statement for 2013

63.0 %

Collection level of Housing Loans from the Annual Financial Statement for 2014

60.0 %

Collection level of Housing Loans from the Annual Financial Statement for 2015

65.0 %

Collection level of Housing Loans from the Annual Financial Statement for 2016

63.0 %
Collection level of Housing Loans from the Annual Financial Statement for 2017

64%

Target M2: Housing Loans: 63%

**Economic Development: J1 to J4**

Approved

A. The no. of jobs created with assistance from the Local Enterprise Office during the period 1/1/2017 to 31/12/2017
31.0

Target J1: 36 jobs

A. The no. of trading online voucher applications approved by the Local Enterprise Office in 2017
12

Target J2: 19

B. The no. of those trading online vouchers that were drawn down in 2017
5

Target J3: 110

A. The no. of participants who received mentoring during the period 1/1/2017 to 31/12/2017
101

New Performance Indicator for 2017

A. Does the local authority have a current tourism strategy? Yes

B. Does the local authority have a designated Tourism Officer? Yes
<table>
<thead>
<tr>
<th>Ref</th>
<th>Functional Area</th>
<th>Metric/Performance Indicator</th>
<th>Target 2017</th>
<th>Quarter 4, 2017 Output</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loc 1</td>
<td>Housing</td>
<td>Number of units upgraded under Improvement Works Programme</td>
<td>140</td>
<td>438</td>
</tr>
<tr>
<td>Loc 2</td>
<td>Housing</td>
<td>New tenancies created</td>
<td>50</td>
<td>71</td>
</tr>
<tr>
<td>Loc 3</td>
<td>Housing</td>
<td>Number of private Housing Adaptation Grants Paid</td>
<td>55</td>
<td>66</td>
</tr>
<tr>
<td>Loc 4</td>
<td>Housing</td>
<td>% achievement Traveller Accommodation Programme targets</td>
<td>100%</td>
<td>75%</td>
</tr>
<tr>
<td>Loc 5</td>
<td>Planning</td>
<td>Number of formal pre planning enquiries and average waiting time</td>
<td>100(10 working days)</td>
<td>88 (16.85 working days)</td>
</tr>
<tr>
<td>Loc 6</td>
<td>Environment</td>
<td>% schools participating in environmental campaigns (Green Schools)</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Loc 7</td>
<td>Water</td>
<td>% of unaccounted for water</td>
<td>48%</td>
<td>50.5%</td>
</tr>
<tr>
<td>Loc 8</td>
<td>Youth/Community</td>
<td>Participation in sport (Leitrim Sports Partnership Events / Activities)</td>
<td>10,000</td>
<td>10,791</td>
</tr>
<tr>
<td>Loc 9</td>
<td>Youth/Community</td>
<td>Usage of social infrastructure:</td>
<td>4,500</td>
<td>4,340 visitors per 1,000 population</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1. No. of visitors to local authority facilitated leisure facilities per 1,000 population</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. No. of childrens playgrounds per 1,000 pop directly provided/facilitated by LCC</td>
<td>0.6</td>
<td>.594</td>
</tr>
<tr>
<td>Loc 10</td>
<td>Youth/Community</td>
<td>Number participating in Arts activities</td>
<td>8,000</td>
<td>7,222</td>
</tr>
<tr>
<td>Loc 11</td>
<td>Corporate</td>
<td>% Customer Contacts closed within 4 weeks</td>
<td>90%</td>
<td>95.38%</td>
</tr>
<tr>
<td>Loc 12</td>
<td>Finance</td>
<td>% suppliers paid within 15 days</td>
<td>90%</td>
<td>92.22%</td>
</tr>
<tr>
<td>Loc 13</td>
<td>Economic Development</td>
<td>Number of start-ups through LEO/local services (not including non eligible start ups who availed of training and mentor support).</td>
<td>10</td>
<td>9</td>
</tr>
<tr>
<td>Loc 14</td>
<td>Economic Development</td>
<td>Number of grants approved (LEO)</td>
<td>23</td>
<td>24</td>
</tr>
<tr>
<td>Loc 15</td>
<td>Economic Development</td>
<td>Number of participants on Start your Own Business Courses</td>
<td>80</td>
<td>5</td>
</tr>
<tr>
<td>Loc 17</td>
<td>Economic Development</td>
<td>Business vacancy rate</td>
<td>17%</td>
<td>16%</td>
</tr>
</tbody>
</table>
| Loc 18 | Tourism | Number of page visits to Tourism website | 350,000 | 250,000  
|        |         | Number of Facebook Likes | 10,000 | 11,941  
|        |         | Number of Twitter Followers | 3,000 | 3,044  
| Loc 19 | Tourism | Number of visitors at specific points |            |            
|        |         | - Glencar Waterfall | 95,000 | 91,571  
|        |         | - Costello Chapel | 42,000 | 31,906  
|        |         | - Lime Kiln | 4,600 | 2,803  |
Appendix 10 - 2nd July 2018

COMHAIRLE CHONTAE LIATROMA

LEITRIM COUNTY COUNCIL

Aras An Chontae,
Carrick on Shannon,
Co. Leitrim

26th June, 2018

Cathaoirleach agus Gach Ball, Comhairle Chontae Liatroma

Re: Local Improvement Scheme (LIS) – Application from Mr. Brendan Cafferty, Keshcarrigan Village, Keshcarrigan, County Leitrim

Dear Councillor,

The current Policy with regard to Local Improvement Schemes was agreed at a meeting of the Environmental, Transportation & Infrastructural Strategic Policy Committee (SPC) on 20th February, 2018 and approved by the members of Leitrim County Council at a meeting of the full Council on 5th March, 2018. Included in this Policy is a provision that Gross expenditure is to be limited to €65,000 on any one scheme except with the prior approval of the council.

The Local Improvement Scheme Application from Mr. Brendan Cafferty, Keshcarrigan Village, Keshcarrigan, County Leitrim relates to a roadway at Keshcarrigan Village. This Scheme is on the Local Improvement Scheme Waiting List since 23rd February, 2007 and is in line to be completed in 2018 with the 2018 Allocation of funding received from the Department of Rural & Community Development. The Cost of this Local Improvement Scheme Project amounts to €76,995 including VAT, Supervision & Administration Costs. This LIS Project complies with the Terms & Conditions of the Local Improvement Scheme and is an eligible project in all respects. However, as the cost of the project exceeds the current allowed limit of €65,000, the approval of the Council is sought in order to proceed with this Scheme at a total cost of €76,995. The Local Contribution required is €7,700 (10%) and therefore the Grant for this Scheme will amount to €69,295. The total allocation from the Department of Rural and Community Development for these Schemes for 2018 is €250,000 and this will allow approx. 11 – 12 such Schemes to be completed in County Leitrim in 2018 including this Scheme.

The approval of the Council is sought in order to proceed with this Local Improvement Scheme at a total cost of €76,995.

[Signature]

Shay O’Connor,
Senior Engineer, Roads Department.