Leitrim County Council

PLANNING AND DEVELOPMENT ACTS
2000-2015

PART XI

PLANNING AND DEVELOPMENT REGULATIONS 2001-2015

PART VIII

REGISTER REFERENCE NUMBER 16-C-04

REALIGNMENT OF N16 NATIONAL PRIMARY ROAD IN THE TOWNLANDS OF DIFFREEN, DRUMMAHAN, TAWNAMACHUGH & MULKAUN
Introduction and Scheme Overview

Leitrim County Council is proposing, in conjunction with Transport Infrastructure Ireland, the proposed realignment of the existing N16 National Primary route within the townlands of Diffreen, Drummahan, Tawnamachugh and Mulkaun.

The proposed realignment extends to approximately 1.55 km or 1 mile in length. The upgrade will be to Type 1 Single Carriageway standard - proposed cross-section is a single carriageway road which incorporates a 7.3m carriageway with 2.5m hard shoulders and minimum 3m grass verges. The design speed is 100km/hr. The scheme will involve the upgrading of existing junctions to provide full sightlines for motorists. A number of stream diversions and the construction of new culverts will be required to facilitate the realigning of this section of road. The scheme will commence at Diffreen Bridge to a point 760m east of the N16/L41382. It will tie into a section of the N16 which was realigned and improved pursuant to a previous Part VIII scheme – 11-C-01 (Re-alignment works and safety improvement measures on the N16 at Drummahan Td., Dromore Td. & Mulkaun Td. including sightline improvements, verge improvements, access upgrades, safety barriers and land fencing). The latter scheme was subsequently implemented.

The proposed road has been designed in accordance with Transport Infrastructure Ireland's Design Manual for Roads and Bridges (DMRB).

The location and details of the project accompany the Part VIII application drawings.

Landownership

Land Acquisition will be required in order to construct this proposed realignment of the N16. The preliminary design focuses on the development of the design to permit Land Acquisition procedures to be undertaken. The land area to be acquired for the construction of the proposed development measures approximately 9.07 hectares (ha) of which 2.5 hectares is the existing roadway. Most of the land to be acquired is from agricultural holdings with some small areas of domestic properties and roadbed also affected. In total, sixteen landowners/domestic properties are directly affected by the proposed development. 1 no old house and derelict shed will be required to be demolished.

The realignment is generally online and as a result the impact on properties will be limited to land take along the external boundaries of the national and local roads.

An agronomy assessment of the likely impacts on each of the individual land holdings will be undertaken. The assessment will include an estimation of the required accommodation works to mitigate impacts on these land holdings. Landowners have been consulted and following further consultation with the affected landowners, accommodation works required, including provision or revised access arrangements and replacement boundary fencing or walls, will be identified.

Public Consultation Process

The project was formally advertised for public consultation between Wednesday 17th August 2016 and Wednesday 28th September 2016. Details of the project were available for inspection during normal office hours at the office of the Planning Authority, at the Manorhamilton Area Office and also on the Council website. The closing date for submissions was Wednesday 12th October 2016.
Planning Policy Context

Leitrim County Development Plan 2015 – 2021
The County Development Plan acknowledges that a modern, efficient and safe road network is vital for the future development of Leitrim. The County is served by the N4 (Dublin-Sligo), the N15 (Letterkenny-Sligo) and the N16 (Enniskillen-Sligo) National Primary Routes. The County Development Plan states that a key priority will be to upgrade the National Primary Routes serving the County. This shall be achieved by carrying out and completing the following road schemes within the lifetime of the Development Plan:

- N4 Carrick on Shannon to Dromod (including the Carrick on Shannon Bypass);
- N16 Glenfarne to Glencar (including Manorhamilton Bypass).

Preferred routes have now been chosen for both of these routes.

Policy 54  It is the policy of the Council to upgrade the National Primary Routes serving the County. This can be achieved by carrying out certain road improvements along these routes and in particular completing the following road schemes within the lifetime of the Plan:

- N4 Carrick-on-Shannon to Dromod (including the Carrick-on-Shannon Bypass)
- N16 Glenfarne to Glencar (including the Manorhamilton Bypass)

N16 National Primary Route
The Department of Transport published ‘A Study of Border Region East West Transport Corridor’ (March 2010), which recommends the N16 as part of this corridor.

ICBAN produced a document entitled ‘Setting Strategic Direction Improving Transport Infrastructure in the Irish Central Border Area’ which discussed the importance of the N16.

The Council considers the realignment of the entire N16 route in County Leitrim as vital to the long-term development of the county and thus the Council supports the upgrading of the N16. A route selection report has been adopted by Leitrim County Council for sections of the N16 extending from the proposed Manorhamilton bypass to the Cavan Boundary and from Glencar to the Sligo boundary. These route selections, including the Manorhamilton bypass, will be included within the County Development Plan (See Map 3.5, Map 3.6 and Map 3.7).

Objective 31  It is an objective of the Council to complete the design and progress the realignment/construction of the most critical sections of the N16 route, particularly the Manorhamilton bypass and the interim realignment works already approved by the NRA, at Cornaclay.

In relation to Natura 2000 sites which refer to Special Areas of Conservation and Special Protection Areas, the County Development Plan states that the Council shall take appropriate steps to avoid, in these areas, the deterioration of natural habitats and the habitats of species, as well as disturbance of the species for which the areas have been designated, in so far as such disturbance could be significant in relation to the objectives of the EU Habitats Directive (92/43/EEC Directive).
With regard to Natura 2000 sites, the County Development Plan includes the following policies:

**Policy 76**  
It is the policy of the Council to protect and conserve Special Areas of Conservation and Special Protection Areas including ‘Candidate’ and ‘Proposed’ areas.

**Policy 77**  
It is the Policy of the Council to ensure that all Plans and Projects that have the potential to negatively impact on the integrity of the Natura 2000 network, will be subject to a Habitats Directive Assessment (HDA), in accordance with Article 6 of the Habitats Directive and in accordance with best practice and guidance.

**Submissions**

**Prescribed Bodies**
The application was referred to the following

1. An Chomhairle Ealaíon  
2. Fáilte Ireland  
3. An Taisce  
4. The Heritage Council  
5. Development Applications Unit – Archaeology & National Parks and Wildlife Service  
6. Transport Infrastructure Ireland  
7. Sligo County Council  
8. Cavan County Council  
9. Northern & Western Regional Assembly  
10. Inland Fisheries Ireland  
11. Irish Water

**Submission from Transport Infrastructure Ireland.**
A submission has been received from Transport Infrastructure Ireland which indicates that acknowledge receipt of our correspondence. As the scheme is proposed in conjunction with the TII, no further comments were expected.

**Submission from Inland Fisheries Ireland.**
A detailed submission has been received from Inland Fisheries Ireland. The proposed road realignment runs adjacent to a tributary stream of the Diffreen River which provides good quality, productive salmon and trout spawning habitat for the Glencar Lough and Drumcliff River fisheries. The proposed project includes three diversions totalling 341 metres in length and three culverts including one which is 26 metres in length. There are also a number of drainage ditches on the site which flow directly into Diffreen Stream. The Diffreen River also flows into the Ben Bulben, Gleniff and Glenade Complex SAC. This catchment has been allocated “good ecological status” in the Western River Basin Management Plan and this status must be protected. The submission states that there is considerable potential for this development to have a negative impact on the local fisheries resource and it is imperative therefore that all works that could impact on water quality and the aquatic habitat are carried out in consultation with the IFl through planning, design and construction. Having reviewed the application documentation and accompanying Ecological Impact Assessment and Appropriate Assessment Screening Statement, a series of recommendations are outlined (13 number conditions effectively).
Response
Having considered the detailed submission received, it is considered that a method statement shall be included as a condition of this Part VIII approval which requires the undertaking of the recommendations contained in the Inland Fisheries Ireland submission.

Submission from Development Applications Unit, Department of Arts, Heritage, Regional, Rural and Gaeltacht Affairs
The submission relates to the archaeological aspects of the proposed scheme. The Part VIII documentation refers to an archaeological assessment having been carried out. The assessment report was not referred to the Department. The Department requested that a copy of the assessment be forwarded to them which would enable the formulation of an informed archaeological recommendation.

Response
The Planning Department forwarded the Department with a copy of the archaeological assessment which was undertaken by Transport Infrastructure Ireland on October 18th last. A revised report was received on 1st November 2016 which recommends that archaeological test excavations should take place in the greenfield areas of the development site in advance of works as provided for in the archaeological assessment report. This shall be reinforced by the inclusion of an appropriate condition.

Internal Submissions
The application was referred to the following:

1. North Leitrim District Engineer
2. Water Services Department
3. Senior Executive Engineer, Environment Department
4. Access Officer.

Report from Water Services Department
The report notes that there is a water service mains adjacent to the proposed works on the L-41391 local road, namely Group Water Scheme No. 099, which traverses back to Local road L-4138, north of works. This is not a public mains but is also the water supply for the local National School in the townland of ‘Diffreen’.

Response
The Planning Department notes the contents of the submission. It is not considered necessary to include a condition in relation to avoiding existing services and this would be expected in any civil contract of this nature.

Submissions from the General Public
No submissions or observations were received from members of the general public.

Appropriate Assessment
NATURA 2000 sites are protected habitats for flora and fauna of European importance. They comprise Special Areas of Conservation (SACs), designated under the Habitats Directive and Special Protection Areas (SPAs), designated under the Birds Directive.

The site is located in an area where there are numerous Natura 2000 sites and Natural Heritage Areas / proposed Natural Heritage Areas. The nearest Natura 2000 site is Ben Bulben, Gleniff and Glenade Complex SAC (Site Code 000623) which is 1.1 km north of the proposed realignment or 2.9
km via surface water routes. There are 13 other Natura 2000 sites with a further 14 Natural Heritage Areas / proposed Natural Heritage Areas located within a 15 km radius of the proposed works.

An Appropriate Assessment Screening Report has been prepared by McCarthy Kevile O’Sullivan Planning and Environmental Consultants. The Planning Authority is satisfied that the Appropriate Assessment Screening Report is comprehensive and robust in its assessment.

The site of the proposed development is located 2.9km upstream of the boundary of the Ben Bulben, Gleniff and Glenade Complex SAC. There is surface water connectivity between the development site and the SAC via the Diffreen River and a tributary of the Diffreen River on which diversion and culvert replacement works are proposed.

Where necessary, best practice and control measures will be adopted to ensure avoidance of potential impacts on designated sites and the environment. The Appropriate Assessment Screening Report concludes that the project by itself or in combination with other plans and projects, in light of best scientific knowledge, will not, in view of the sites conservation objectives, have significant effects on any European Site. The project does not require to be progressed through to Stage II Appropriate Assessment under the Habitats Directive.

Ecological Impact Assessment

An Ecological Impact Assessment of the proposed realignment project has also been undertaken by McCarthy Kevile O’Sullivan Planning and Environmental Consultants.

The project includes the realignment of a tributary of the Diffreen River and the provision of one new crossing of the tributary via a new box culvert. An existing 800mm pipe culvert under the N16 will also be replaced by a box culvert. Inland Fisheries Ireland has been consulted at the design stage and has provided input in relation to the design of diversions and culverts. The existing culverts will be carefully removed and the new culverts will be lifted into place using a small crane. The proposed new 1.2m box culverts will be buried 500mm below the existing channel bed. The culverts will be lined with boulders, cobbles and gravels to mimic the natural channel bed.

The works will be carried out during the summer period, outside the fisheries spawning season, when water levels are likely to be low. Depending on water levels, dewatering of the bridge replacement site will be achieved by providing a flow through pipe or by damming the stream, with sandbags, upstream of the bridge and pumping water to a point downstream of the proposed culvert. The diversions will result in a net gain of 16m of channel.

The proposed works predominantly traverse the existing N16 road and wet grassland. The works will result in the loss of hedgerow/tree lines and some semi-mature trees. The majority of hedgerow to be lost is located along the existing road verge. Any length of hedgerow to be removed will be replaced by planting a hedgerow of equal length post construction works. The hedging plants chosen will be indigenous to the local area.

The development has been designed to ensure that ecological connectivity and cover is maintained around the perimeter of the site. There is limited potential for construction activity to cause disturbance to wildlife in areas surrounding the construction site. The proposed construction works will be temporary in duration and will be restricted to the proposed development footprint. It is recommended that pre-construction mammal surveys are conducted following NRA guidelines.

The proposed works will not result in any significant impact on faunal habitat within the proposed development site. No significant residual impacts are anticipated.
There is no identifiable connectivity between any Natural Heritage Areas and the proposed development and no pathways for impact were identified during the assessment process.

Environmental Impact Assessment
An Environmental Impact Assessment Screening Report of the proposed realignment project has been undertaken by McCarthy Keville O’Sullivan Planning and Environmental Consultants.

This screening report was carried out in accordance with a methodology that is based on ‘Environmental Impact Assessment (EIA), Guidance for Consent Authorities regarding Sub-threshold Development’ (EPA, 2003), ‘Environmental Impact Assessment of National Road Schemes – A Practical Guide’ (NRA, 2008) and ‘The European Commission Guidelines on EIA Screening’ (June 2001).

The proposed scheme is approximately 1.5km in length. The project does not exceed any of the thresholds outlined in the Roads Act 1993-2007 that would trigger a mandatory requirement to prepare an Environmental Impact Statement.

The Planning Authority does not anticipate significant effects on the environment. It is considered that the proposed development is of a nature and scale such that any potential for significant effects can be effectively avoided in the design of the scheme.

Due to the proximity to the National and European sites designated for nature conservation, the likely effects of the proposed works on the designated sites have been assessed in an Ecological Impact Assessment and Appropriate Assessment Screening Report which concluded as follows:

“In view of best scientific knowledge, on the basis of objective information, the proposed road development, individually or in combination with other plans and projects, will not have a significant effect on European sites.”

The proposed development will not impact on nationally designated sites, nature reserves or refuges for fauna.

The conclusion of the Screening Statement was a recommendation that Leitrim County Council determines that the proposed road development would not be likely to have significant impacts on the environment and that the N16 Road Improvement Scheme at Drummahan does not require an Environmental Impact Assessment. This recommendation was accepted by the Planning Authority and a copy of the correspondence from the Planning Authority to this effect accompanied the Part 8 documentation.

Archaeology
An Archaeological & Cultural Heritage Report of the proposed scheme was undertaken by Niall Roycroft of Transport Infrastructure Ireland and was based on a desk study and field survey. The N16 in this section is a mid-19th century road that was built in 'green fields' along the floor of the Glencar Glacial Valley. The road was placed at the junction between the higher, drier ground (generally on the northern side of the N16) and an area of wetland drained by the Diffreen River tributaries (generally on the southern side of the N16). The N16 is terraced into the rising northern land and the excavated material has been used to construct an embankment (with deep drainage ditches) on the southern side. The N16 has probably been previously widened in the 20th century (generally to the southern side) and all associated roadside furniture is wholly modern.
The proposed realignment does not directly or indirectly impact on any sites and monuments on the Record of Monuments and Places or on any Protected Structure. Some ring fort-type crop-marks occur in the area overlooking the N16, but these will not be impacted. Most of the N16 which is due to be widened is along the southern side into an area of wetland. The land take is approximately 30m wide. Previous stream channels occur all along this area and there is the possibility for burnt mounds and waterlogged material.

A mid-19th century single-arch masonry bridge on a local road to the N16 is due to be resurfaced. A modern concrete bridge on a side road to the N16 is due to be demolished and rebuilt. A 19th century vernacular house (no longer in original use) will continue to be adjacent to the N16. This would appear to be an error as the proposed scheme provides for its demolition and the adjoining outbuilding.

Therefore, there are no significant cultural heritage impacts. Although detail design is not complete, the green field (wetland) area into which the N16 is due to be expanded amounts to approximately 2.3 hectares over the 1.57km length.

Suggested Mitigation contained in the Archaeological & Cultural Heritage Report is that advance archaeological trial trenching and or test-pitting of the accessible areas be undertaken with further rescue excavation and publication should any archaeological remains be discovered. This is considered reasonable.

**Planning Assessment**

This report has outlined the principal relevant provisions of the County Development Plan 2015-2021 as applicable to the consideration of this Part VIII proposal. The conclusion of this assessment is that the County Development Plan is fully supportive of the realignment of the N16 route through County Leitrim as this corridor is considered vital to the long-term development of the county. Specifically, objective 31 is quite definitive in its support for the design and progression of the realignment/construction of the most critical sections of the N16 route through the county. Leitrim County Council therefore supports the principle of the proposed development which accords with the stated policy framework contained in the County Development Plan and is making every effort possible to seek to realise this objective as required by legislation.

The conclusion of the Appropriate Assessment Screening Report (Habitats Directive) is that the proposed development will have no significant adverse impacts upon the qualifying interests of any NATURA 2000 site in the vicinity of the site. As such the project can be screened out under the Habitats Directive as not requiring a Stage 2 Appropriate Assessment. No submission has been received which would challenge the findings of this report.

The conclusion of the Environmental Impact Assessment screening statement is that the proposed road development would not be likely to have significant impacts on the environment and does not therefore require an Environmental Impact Assessment to be carried out.

The project was also subjected to a thorough Ecological Impact Assessment which similarly determined that the proposed development would not adversely impact upon any protected species or important habitat. It is considered that the concerns of Inland Fisheries Ireland can be adequately dealt with through the inclusion of a condition which would require that the approved contractor provide an agreed method statement outlining how all of the recommendations outlined in the Inland Fisheries Ireland submission would be adhered to.
There are presently 3 residential properties with direct access onto the N16 along the stretch which is proposed for realignment. The first dwelling is 250 metres east of Diffreen Bridge. No alterations are proposed to the existing roadside boundary treatment or entrance to this dwelling. The proposed realignment will not impact on the existing roadside boundary treatment of Diffreen National School, the adjoining childcare facility (Little Learners) or of the adjoining graveyard. The second dwelling affected by the proposed realignment is approximately 300 metres east of L41383. This dwelling and farmyard complex has severely restricted sightlines egressing from the angled driveway. The proposed realignment will result in enhanced visibility for the occupiers of these properties although there will be an impact on the present setting of the roadside boundary which is characterised by mature wooded area. The Diffreen Stream also has to be culverted under the realigned roadway and a new culvert provided to the private access road serving the house and farm buildings. It is considered that the enhanced safety features which the scheme will provide will offset the short term loss of habitat. The third dwelling is a derelict dwelling and outbuilding located 330 metres from the tie in of this realignment with that of the previous scheme heading towards Manorhamilton. Planning permission was previously refused to Mr. Michael Swan pursuant to planning register ref. no. P05/702 to demolish this derelict dwelling and construct a new single storey dwelling, entrance, provide effluent treatment system and associated site works. The reasons for refusal included that adequate sight distances onto the N16 could not be provided and that the proposed development is located within the constraint study area for the re-alignment and road widening works for the N16. The scheme drawings indicate that these buildings are to be demolished whereas the Archaeological and Cultural Heritage Report indicates that they are to be retained and that the works would not impact on same. The buildings are to be demolished and the mobile home which is also within the curtilage of the derelict dwelling should also be removed off site.

The scheme also proposes the closure of a number of agricultural entrances and their replacement with safer entrances and where possible, the creation of combined field entrances. This is considered a further enhancement of safety arising from the proposed scheme.

I am satisfied that the proposed scheme will not adversely impact upon the residential amenity of the dwelling close to Diffreen Bridge and that the scheme provides for the demolition of the derelict house and adjoining shed. I consider that the setting of the dwelling close to the L41383 will be affected by the realignment but that this is offset by the considerable improvement to the safety of persons egressing from the private access road and of all road users on the N16. I consider that the impact on the setting of the dwelling will lessen over time with the provision of replacement landscaping.

I am satirised that the proposed scheme adheres to the policy framework provided for in the County Development Plan, that the proposed scheme will not adversely impact upon the residential amenity of any existing dwelling and that the scheme will not adversely impact upon the receiving environment. I am satisfied therefore that the scheme adheres to the proper planning and sustainable development of the area.
Conclusion and Recommendation
The Planning Department are satisfied that the principle of the proposed development adheres to the provisions of the statutory County Development Plan 2015-2021. The Planning Authority is equally satisfied that the proposed works will not permanently adversely impact upon the local receiving environment and that the development would accord with the proper planning and sustainable development of the area. The proposal seeks, in part, to realise a stated objective of the County Development Plan 2015-2021 and has been subject to detailed environmental and ecological assessments.

Section 179(3) of the Planning and Development Acts, 2000-2017, requires the preparation of a report by the Chief Executive of the Local Authority following the placing of the proposed Part VIII application on public display. This report shall culminate in a recommendation "whether or not the proposed development should be proceeded with as proposed, or as varied or modified as recommended in the report or should not be proceeded with, as the case may be".

It is recommended that the proposed development be proceeded with as proposed subject to the inclusion of the attached recommended conditions.

Bernard Greene
Senior Planner

Joseph Gilhooly
Director of Services,
Planning, Community and Economic Development

Frank Curran
Chief Executive
Appendix 1  Schedule of Conditions

1. The development shall be executed in accordance with plans, particulars, details and specifications lodged as part of the Part VIII consultation documentation, save, as is herein under otherwise required.

2. The mitigation measures outlined in the ‘Ecological Impact Assessment: Road Realignment Drummahon’ which accompanied the Part 8 consultation documentation shall be implemented in full. The mitigation measures outlined in the submission received by the Inland Fisheries Ireland for the prevention of pollution and the protection of fisheries habitats shall also be adhered to. Prior to the commencement of development, a Method Statement by the successful contractor outlining compliance with the requirements of both documents shall be submitted to the Planning Authority and their written agreement received to the contents of same.

3. The proposed mitigation measures outlined in the ‘Archaeological and Cultural Heritage Report’ prepared by Niall Roycroft of Transport Infrastructure Ireland shall be adhered to in full. Pre development archaeological testing shall be carried out in strict accordance with the recommendations contained in the submission from the Departments of Arts, Heritage, Rural, Regional and Gaeltacht Affairs dated 01 August 2017.

4. The approved scheme provides for the demolition of the derelict house and outbuilding located at chainage 1200 as indicated on drawing no. WH1601-04-004.5 entitled Horizontal and Vertical Alignment – Mainline. This shall include the removal off side of the mobile home which is located in the curtilage of the derelict dwelling.
Appendix I Photographs of Proposed Footway / Cycleway

Figure 1: Site notice erected adjoining Diffreen Bridge
Scheme does not impact on bridge but Local Road L-41391 is realigned to improve sight distances

Figure 2 View towards Diffreen National School from in front on cemetery
Scheme will not impact on existing roadside boundaries at this location
Figure 3: Typical view of existing agricultural entrances along proposed realignment
The scheme provides for the rationalisation of the number and location of such entrances along the extent of the realignment.

Figure 4: Existing substandard entrance serving dwelling and farm buildings
Proposed scheme provides for significant improvement to sight distances serving both
Figure 5: View westwards of the N16 adjoining derelict dwelling and outbuildings
Proposed scheme provides for the demolition of both buildings with the existing roadway being realigned to the left of the existing roadway as viewed on the above photograph

Figure 6: Existing derelict dwelling to be demolished
Figure 7: Unoccupied mobile home in curtilage of derelict dwelling
Leitrim County Council

PLANNING AND DEVELOPMENT ACTS
2000-2017

PART XI

PLANNING AND DEVELOPMENT REGULATIONS 2001-2017

PART VIII

REGISTER REFERENCE NUMBER 17-C-06

EXTENSION TO ÁRAS AN CHONTAE & REFURBISHMENT OF
THE OLD JAIL
Introduction and Scheme Overview

Leitrim County Council is proposing to develop an extension to the existing civic offices and associated works at Áras an Chontae, Carrick-on-Shannon.

The proposed development will include:

- Demolition of detached shed/workshop structure to the north-east of the Old Jail, demolition of lean-to extension to the Gate Lodge and removal of existing prefabricated structures.

- Construction of a two-storey office building with three-storey lift and staircase enclosure to provide universal access to the Old Jail at each level. The additional office accommodation being provided extends to 1,636 sq. m.

- Refurbishment of the Old Jail including internal and external alterations to create a public concourse between the Áras and the new office building.

- Associated internal modifications to Áras an Chontae.

- Opening of existing blind archway in the east stone boundary wall to the Dock (former Court house) at St. George’s Terrace.

- Reconfiguration of the site layout to provide additional car parking, ESB electrical switch room, ancillary works and landscaping.

The proposed development will materially affect the character of the Old Jail, which is a Protected Structure, and will materially affect the character of the complex of former jail structures which lie within the Carrick-on-Shannon Architectural Conservation Area.

The location and details of the project accompany the Part VIII application drawings.

The application was accompanied by a detailed planning report which incorporated an architectural heritage impact assessment and photomontage views from St. George’s Terrace and from across the River Shannon, by a Screening Statement for Appropriate Assessment, by an Archaeological Impact Assessment, by an Engineering Report incorporating flood risk assessment and traffic impact assessment and the architectural and engineering drawings.

Public Consultation Process

The project was formally advertised for public consultation between Wednesday 21st June 2017 and Wednesday 2nd August 2017. Details of the project were available for inspection during normal office hours at the office of the Planning Authority and also on the Council website. The closing date for submissions was Wednesday 16th August 2017.

Planning Policy Context

Carrick on Shannon Local Area Plan 2010-2019
This is the primary document which the proposed development will be assessed against by the Planning Authority.
The site of the proposed extension to Áras an Chontae is identified with a 'mixed-use' land use zoning objective where office use is acceptable in principle.

**Built Environment / Heritage**

<table>
<thead>
<tr>
<th>Policy 11.3 (a)</th>
<th>It is the policy of the Council to protect the buildings and structures listed for protection in the Record of Protected Structures for County Leitrim that lie within the Carrick-on-Shannon development boundary.</th>
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<tbody>
<tr>
<td>Policy 11.3 (c)</td>
<td>It is the policy of the Council to seek the protection of the external fabric of structures of heritage value in the Architectural Conservation Area.</td>
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<tr>
<td>Policy 11.3(f)</td>
<td>It is the policy of the Council to protect the Recorded Monuments, located within Carrick-on-Shannon, from damage.</td>
</tr>
<tr>
<td><strong>Objective 11.4(a)</strong></td>
<td>It is an objective of the Council to protect and enhance the Architectural Conservation area as identified on Map No. 5.</td>
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</table>

**Views and Prospects**

<table>
<thead>
<tr>
<th>Policy 11.5</th>
<th>It is the policy of the Council to protect the views and prospects of special amenity value or special interest.</th>
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<tbody>
<tr>
<td><strong>Objective 11.5</strong></td>
<td>It is an objective of the Council to protect the following views and prospects:</td>
</tr>
<tr>
<td>c) The vista along St. George’s Terrace terminating in the former gaol building;</td>
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<tr>
<td>d) Prospects of Hatley Manor, from the Shannon and from St. George’s Terrace.</td>
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</table>

**Built Heritage**

Map 3b of the Carrick on Shannon Local Area Plan 2010-2019 indicates the many Protected Structures along St. George’s Terrace including most of the buildings located within the Áras an Chontae campus. For clarity, they are identified below.

**Protected Structures**

Ref. 56 - Courthouse (The Dock)
Ref. 57 - The Lodge
Ref. 58 - Governor House
Ref. 59 - Gaol
Ref. 60 - Infirmary
Architecture Conservation Areas

All of the buildings located within the Áras an Chontae campus are contained within an Architectural Conservation Area (ACA) as contained in the Carrick on Shannon Local Area Plan 2010-2019. The ACA is outlined opposite.

Archaeology

The existing Áras an Chontae campus immediately adjoins the Recorded National Monument of Carrick-on-Shannon town, ref. LE031-005.

Views and Prospects

The effect of the proposed extension[s], if any, on the Protected Views identified in the Carrick-on-Shannon Local Area Plan must be considered. These Protected Views (see Map 2a of the Local Area Plan – extract provided opposite) are identified in Objective 11.5 (c) the vista along St. George’s Terrace terminating in the former gaol building and possibly (d) Prospects of Hatley Manor, from the Shannon and from St. George’s Terrace.
Submissions

Prescribed Bodies
The application was referred to the following

1. An Chomhairle Ealaíon
2. Fáilte Ireland
3. An Taisce
4. The Heritage Council
5. Development Applications Unit – Architectural Heritage Service and National Archaeological Services
6. Environmental Health Officer, HSE
7. Inland Fisheries Ireland (Western River Basin District)
8. Irish Water

Only one response was received from the statutory referral process.

Submission from Development Applications Unit, Department of Culture, Heritage and the Gaeltacht
The submission relates to the archaeological aspects of the proposed scheme. The submission notes that the proposed development will be within the area of archaeological potential around Carrick on Shannon (Recorded Monument LE031-005 Town) which is subject to statutory protection in the Record of Monuments and Places established under Section 12 of the National Monuments (Amendment) Act 1994. The Department recommends the imposition of archaeological monitoring as a condition of the approval.

Response
The recommendation of the Department of Culture, Heritage and the Gaeltacht shall be reinforced by the inclusion of an appropriate condition which is similar to the proposed mitigation measures recommended in the archaeological appraisal which has been undertaken by Edmond O’Donovan & Associates.

Internal Submissions
The application was referred to the following:

1. South Leitrim District Engineer
2. Senior Engineer, Water Services Department
3. Senior Executive Engineer, Environment
4. Senior Engineer, Roads Department
5. Chief Fire Officer
6. Building Control & Disabled Access Certificate Officer
7. Access Officer

Submission from Chief Fire Officer
The Chief Fire Officer advised that a Fire Certificate is required for this development in accordance with the requirements of Part III of the Building Control Regulations 1997. This will be required before development commences.

Response
The submission from the Chief Fire Officer is noted. It shall be the responsibility of the successful contractor to ensure that all relevant consents such as Fire Certificates, Disabled Access Certificates,
etc. are obtained for the proposed development. It is not considered necessary to include such requirements under separate legislative codes within a Part VII approval.

Submissions from the General Public
No submissions from the general public were obtained following the public display period.

Planning Assessment

Design and Siting
In relation to the final preferred option presented in the Part VIII application, this was the culmination of a lengthy process where a multitude of different options were considered and assessed. The impact of each of these 9 options on the character, fabric and setting of the former county gaol, the adjoining courthouse and George’s Terrace was assessed. Possible mitigation measures, to reduce the impact of each option, were also identified.

The preliminary design options were each assessed under the following criteria;

1. Functionality of the new accommodation, including the efficiency of linkages and travel distances to the Áras reception area;
2. Impact on the architectural heritage value of the site;
3. Impact on established views and prospects;
4. Attendant alterations within the Áras building or disruption of existing facilities;
5. Fire safety considerations;
6. Universal access considerations;
7. Distribution and configuration of car parking, and;
8. Estimated cost.

Following this assessment, the principal determinants in the selection of the preferred design options emerged as;

1. Efficient location and distribution of staff by Section/Department according to their specific requirements;
2. Preservation of the views of the Old Gaol from St. Georges Terrace and from the forecourt between the Governors House and the Turnkey’s Lodge, and;
3. Maximising the value of the funding available for the project.

It was concluded that a development on two levels of 1,000 - 1,200m² would meet the terms of the Project Brief in an appropriate manner. 2 design options were explored in greater detail which were termed ‘The Bookends’ option and ‘The Quadrangle’ option respectively. Following this evaluation, it was concluded that the ‘Quadrangle’ scheme was best suited to meeting the requirements of the project brief.

As a result, the Project Brief upon completion of the preliminary design stage was confirmed as office and ancillary accommodation for 96 number staff in a two storey structure of between 1,500 – 1,800 m², including conference and canteen facilities, located between the old Jail building and The Dock in the area currently occupied by the machinery shed and portacabins. It was also concluded that the old Jail building should be made central to the overall complex rather than be used solely for ancillary purposes. This approach was considered to be of merit in two principal respects, firstly to integrate one of the historic elements of the site into the scheme as a publicly accessible concourse at ground level and secondly to remove the need for a new link corridor between the
Áras and the extension and thus significantly reduce the impact on the setting of the old Jail building and the Governors House.

The proposed extension sits between the old Jail building and the former Courthouse (the Dock Arts Centre) and in close proximity to the Governors House and the Gate Lodge. In order to mitigate the impact of the proposed development on established views:

- The extension is limited to two storeys in height with eaves aligning with the parapets of the Governor’s House and the ridge of the Gate Lodge;
- The stairs and lift enclosure to the top floor of the Old Jail is framed by the east gable so that the historic profile remains prominent in the view from St. Georges Terrace.

In addition to the principal views across the town, the setting of the Protected Structures within the Áras is altered by the formation of additional car parking between the west gable end of the old Jail building, the Infirmary and the stone wall within the green acre which is a remnant of the original three storey prison cell block. The setting to the historic structures will change from soft landscaping to hard landscaping but there will be no impact on the structures themselves. Within the Áras campus, the setting of the Protected Structures is also altered by removal of the long single storey timber and metal lean-to structure which extends northwards from the Gate Lodge. The removal of this structure is considered to be a positive aspect of the project. It will reveal the old prison wall and the north wall of the Gate Lodge at the lower levels and will allow the previous external faces to be made good and presented in their original form. It also creates the opportunity to open up the ‘blind arch’ in the east stone boundary wall between the Áras and The Dock (former Courthouse). It will also remove the air conditioning units from the gable of the Gate Lodge which is welcomed.

The impact of the proposed development on the fabric of the Protected Structures is mainly limited to the interventions required to make the old Jail building central to the operations of the Local Authority by providing the link between offices providing public services in the existing facility and in the new extension.

The interventions to the old Jail building comprise:

- Altering of a window opening on the west gable to a door opening at each level to access short link corridors to the new extension. These alterations can be carried out with little impact on the historic character of the building. Floor finishes are modern, as are the window units, which are without linings, and the openings can be widened below the springing point of the vaulted floor / ceiling structures.
- Connection of the 3-storey glazed link structure to the east gable of the building.
- Widening of three internal door openings at ground level, two internal door openings at first floor level and two internal door openings at second floor level. As with the lowering of window cills, the widening of these openings can be achieved without significant impact on the historic character with the alterations contained below the springing point of the vaulted floor / ceiling structures.

Following visual inspection, it appears that the external masonry of the old Jail building is retaining moisture although the internal dry lining may be covering overt evidence of this. There is a pronounced smell of dampness within the building and it can be assumed that the cement render on the north east and west wall is preventing the evaporation of moisture to the outside from these walls. It is proposed to remove the cement render from these walls and to re-plaster using lime render in order to dramatically improve the breathability of structure.
It is considered that making the old Jail building central to the operation of Áras an Chontae, as a public concourse and offices, is a decision which is sympathetic to the conservation of the Protected Structure, whereby an active future use is proposed rather than a mothballing of the structure for ancillary uses or storage. The provision of a lift within the new structure is extended upwards to serve the top floor of the old Jail building and this will make this historic building universally accessible and create improved means of fire escape.

I am satisfied that the least intrusive location for the new development has been identified through a thorough site selection and design process and that the scale and massing of the new extension is appropriate and has regard to the context and the surrounding built heritage structures. It presents a significant planning gain in demolishing the unsightly functional machinery yard and removing all derelict plant, portacabins, steel containers, etc. from this area which detracts from the settings of the Áras complex. The vista from within the complex within the existing courtyard framed by the Gate Lodge, Governor’s House, Jail Building and existing extension will be enhanced considerably.

The principal elevations of the extension emulate the classical elevations of the Governors House, The Gate Lodge and The Dock in a restrained manner and the location and massing of the proposed extension ensures that established views of the historic structures are maintained.

Policy Assessment
This report has outlined the principal relevant provisions of the Carrick on Shannon Local Area Plan 2010-2019 as applicable to the consideration of this Part VIII proposal. The Local Area Plan seeks to protect the structures listed for protection in the Record of Protected Structures and the external fabric of buildings located within the Architectural Conservation Area. The proposed development is in accordance with Policy 11.3 (c) of the Local Area Plan whereby the Council seeks to protect the external fabric of structures of heritage value in the Architectural Conservation Area. The proposed development is in accordance with Objective 11.5 (c) of the Local Area Plan whereby the Council seeks to protect the vista along St. Georges Terrace terminating in the former gaol building.

I am satisfied that the proposed development is in accordance with the policies and objectives of the Local Area Plan and has regard to all relevant Guidelines for Architectural Heritage.

Appropriate Assessment
NATURA 2000 sites are protected habitats for flora and fauna of European importance. They comprise Special Areas of Conservation (SACs), designated under the Habitats Directive and Special Protection Areas (SPAs), designated under the Birds Directive.

An Appropriate Assessment Screening Statement was prepared by Moore Group – Environmental Services. There are no European Sites within 15 km of the proposed development site. The nearest European Sites are located over 30km downstream at Lough Forbes to the south. Given the appropriate treatment of wastewater, there will be no downstream impacts from the proposed project on the River Shannon. The conclusion of the Screening Statement is that there would be no significant impacts on the qualifying interests or conservation objectives of any European Sites. A finding of no significant effects report has been presented in Appendix A in accordance with the EU Commissions methodological guidance. The project does not require to be progressed through to Stage II Appropriate Assessment under the Habitats Directive.

Environmental Impact Assessment
The project constitutes urban development in a business district of less than 2 hectares in area. The area of the complete site of Áras an Chontae is 0.98 hectares and as such, under Article 10 (iv) of
Schedule 5, Part 2 of the Planning & Development Regulations 2001-2017, the requirement for Environmental Impact Assessment (EIA) does not arise.

The Planning Authority has had regard to the need to undertake a screening process for sub-threshold EIA development is set out in Article 103(1) of the Planning & Development Regulations 2001-2017. Having regard to the nature of assessments which were being prepared to accompany the Part VIII application, the Planning Authority was satisfied that the likelihood of significant effects on the environment could be excluded.

**Flood Risk**

The site of the proposed development is located in close proximity to the River Shannon. The Shannon CFRAMS generated flood maps are based on modelled flood flows, and the relevant maps were consulted to assess the flood risk at the site of the proposed development. The proposed building falls outside the site of the estimated 1 in 1,000 year flood extents and no works are being carried out in an area at risk of flooding, and therefore, is considered that the proposed development lies in Flood Zone C. Furthermore, a review of the OPW flood Maps database did not identify any flood event at the site of the proposed development.

**Archaeology**

As outlined above, an archaeological appraisal of the proposed development has been undertaken by Edmond O’Donovan & Associates. The report outlines the findings of a desk-based archaeological assessment and field inspection of the proposed site. The assessment notes that the proposed development site is adjacent and overlies remains associated with the historic jail in Carrick on Shannon.

The Áras an Chontae campus immediately adjoins the Recorded Monument of Carrick-on-Shannon town (RMP Ref: LE031-005). Consequently, there is potential that previously unknown archaeological features exist within the development area, and survive as sub-surface archaeological features.

The proposed development will involve the clearance of the site and soft ground to load bearing rock, clays or gravels. It is currently proposed to construct the building on conventional strip foundations, although the current design is indicative. The final design of the foundations is preliminary and awaits the confirmation of the ground conditions based on engineering site investigations which should be undertaken later this year as part of the ‘Enabling Contract’. No basement is proposed at the site. The fabric of the new building will incorporate deeper foundations to accommodate two stair wells and a lift shaft. It is proposed to bridge over any pre-existing walls should these be encountered during the course of the construction works.

Accordingly, the assessment recommends that the developer engage the services of a suitably qualified archaeologist to monitor the excavation of foundations and / or all site investigations and ground disturbance associated with the development. Where archaeological material is found to be present during the course of the monitoring, the archaeologist may have the works on site stopped pending a decision on the best approach to deal with same. The developer shall be prepared to be advised by the National Monuments Service within the Department of Culture, Heritage and the Gaeltacht with regard to the necessary mitigation action. The developer shall facilitate the archaeologist in recording any such material prior to construction works being completed. It is envisaged that a record of any such walls and structures would be required prior to their removal.

It is recommended that archaeological test excavation be carried out in tandem with the excavation of site engineering test trenches on site before development commences where possible. This will assess the potential for any cultural remains that might be subsequently uncovered, such as
archaeological remains related to the early settlement and establishment of Carrick-on-Shannon as a town, but also to explore the remains of the jail buildings and particularly to see if any human burials are located at the site that may be associated with that institution. Such pre-development investigations might include geophysical survey and the digging of exploratory test trenches.

Development Standards
The proposed development is in accordance with the Development Standards contained in the Local Area Plan as set out in the Engineering Planning Report. The overall site layout has been modified to create an additional 51 no. car parking spaces and this corresponds closely with the number of staff in outlying offices who are to be accommodated.

Upon examination of the Site Layout Plan, there are a number of minor issues which should be resolved or clarified before development commences. This is not unusual for a development of this scale or at this stage of design.

The proposed car parking arrangement would see the existing access to the Machinery Yard used as the principal access for staff accessing the extended and remodelled car park area which would be controlled by barrier. The existing access to the car park adjacent to the Infirmary would be controlled by sliding gates. It would not appear practical to proceed with this option of gate as it would necessitate the unnecessary interference with the existing boundary walls at the Infirmary which act as retaining structures. An alternative form of gate should be considered at tender stage.

The submitted engineering drawings have demonstrated vehicle tracking analysis (typical fire appliance vehicle and large refuse vehicle). However, this analysis uses the roadway via the gate at the Infirmary which would appear to be for emergency use only. This should be clarified by way of submitting vehicle tracking analysis for the principal gateway. It shall also demonstrate how the Paper / Card Waste Management structure will be serviced by vehicles with consideration given to the location of the car parking spaces adjacent to same.

It is considered that traffic management measures will be required within the car park. The car park layout maintains the existing retaining walls and seeks to preserve the existing jail boundary wall except where it has been previously removed to facilitate vehicular and pedestrian access. Further consideration should be given to the swept path adjoining car parking space 41 which seems tight. A possible solution would be to remove an additional portion of wall and rebuild the section which was removed adjacent to space numbers 35 & 36.

There are also difference in levels which should be clarified with respect to spaces numbered 17-22 (5 no. spaces as there is no number 18) and spaces numbered 99-103.

The number of car parking spaces has had regard to the anticipated number of additional spaces required to accommodate the staff members who will be relocated to the Áras. Provision has been made for 4 no. accessible car parking spaces and for bicycle parking.

Conclusion
I am satisfied that the proposed scheme adheres to the policy framework provided for in the Carrick on Shannon Local Area Plan 2010-2019 and that the proposed scheme will not adversely impact upon the setting or context of this important grouping of Protected Structures associated with the Gaol complex or with the fabric of buildings within the Architectural Conservation Area. The design is considered appropriate and is the culmination of an exhaustive site selection and design exercise. The development should represent planning gain in the removal of an unsightly machinery yard building, derelict plant, portacabins and storage containers. I am equally satisfied, subject to the
Submission of a detailed Method Statement in relation to the works to the old Jail building (and Gate Lodge and external perimeter wall), that the extent of intervention proposed is appropriate. All matters pertaining to Flood Risk Assessment, Flood Risk Assessment, Environmental Impact Assessment, archaeology and servicing have been addressed through the documentation submitted with the Part VIII application. The development will not adversely impact upon the sensitive receiving environment. I am satisfied therefore that the scheme adheres to the proper planning and sustainable development of the area.

Conclusion and Recommendation
The Planning Department are satisfied that the principle of the proposed development adheres to the provisions of the statutory Carrick on Shannon Local Area Plan 2010-2019. The Planning Authority is equally satisfied that the proposed works will not adversely impact upon the sensitive local receiving environment and that the development would accord with the proper planning and sustainable development of the area.

Section 179(3) of the Planning and Development Acts, 2000-2017, requires the preparation of a report by the Chief Executive of the Local Authority following the placing of the proposed Part VIII application on public display. This report shall culminate in a recommendation "whether or not the proposed development should be proceeded with as proposed, or as varied or modified as recommended in the report or should not be proceeded with, as the case may be".

It is recommended that the proposed development be proceeded with as proposed subject to the inclusion of the attached recommended conditions.

Bernard Greene
Senior Planner

Joseph Gilhooly
Director of Services,
Planning, Community and Economic Development

Frank Curran
Chief Executive
Appendix 1  Schedule of Conditions

1. The development shall be executed in accordance with plans, particulars, details and specifications lodged as part of the Part VIII consultation documentation, save, as is herein under otherwise required.

2. During the course of development works, all necessary precautions shall be taken to safeguard all of the built heritage features of the building and its curtilage.

The developer shall engage the services of a suitably qualified and competent person with appropriate conservation expertise [minimum Grade III Conservation Architect] in relation to the conservation work to these Protected Structure (old Jail building and Gate Lodge building inclusive of external boundary wall to former Gaol complex). All works undertaken shall be in strict adherence to a detailed Method Statement which shall be agreed in writing with the Planning Department prior to the commencement of development.

3. Prior to the commencement of development, a revised Site Layout Plan shall be submitted to, and the written agreement, of the Planning Department obtained which shall provide, inter alia, for the following details:

   a) The Site Layout Plan shows that the existing access to the car park adjacent to the Infirmary would be controlled by sliding gates. It would not appear practical to proceed with this option as it would necessitate the unnecessary interference with the existing boundary walls at the Infirmary which act as retaining structures. An alternative gate design shall be considered.

   b) The revised Site Layout Plan shall demonstrate the vehicle tracking analysis (typical fire appliance vehicle and large refuse vehicle) for the access to the car park from the principal barrier controlled gateway. This analysis shall also demonstrate how the Paper / Card Waste Management structure will be serviced by vehicles with consideration given to the location of the car parking spaces adjacent to same.

   c) Provide traffic management measures in the form of road markings and signage.

   d) The car park layout maintains the existing retaining walls and seeks to preserve the existing jail boundary wall except where it has been previously removed to facilitate vehicular and pedestrian access. Further consideration should be given to increase the width of the access road and radius of curvature adjoining car parking space 41. Such consideration may require having to remove an additional portion of wall and rebuild the section which was removed adjacent to space numbers 35 & 36.

   e) There are also difference in ground levels which should be clarified with respect to spaces numbered 17-22 (5 no. spaces as there is no number 18) and spaces numbered 99-103 with the adjoining roadway.

4. The archaeological mitigation recommendations contained in the submission from the Departments of Arts, Heritage, Rural, Regional and Gaeltacht Affairs dated 16 August 2017 shall be adhered to in full by the successful contractor.
To: Cathaoirleach agus gach Ball
COMHAIRLE CHONTAE LIATROMA

Re: Notice of Intention to Dispose of Land at Mohill Townland, Mohill, Co. Leitrim to Mr. Mervyn Lloyd, Main Street, Mohill, Co. Leitrim.

Dear Councillor,

Notice is hereby given in accordance with Section 183 of the Local Government Act, 2001 that Leitrim County Council proposes to dispose of land as set out hereunder and subject to the consideration and the conditions as outlined.

Registered Owner
Leitrim County Council

Description of Land
Land comprising circa 0.0089 Hectares (0.022 Acres) in the townland of Mohill, Mohill, Co. Leitrim currently registered in Folio No. LM9503F – Drawing No. 203/1575 is attached.

Leitrim County Council and Mr. Mervyn Lloyd, Main Street, Mohill, Co. Leitrim reached an agreement with regard to a Land Swap in connection with the provision of a car park in Mohill Town. Agreement was made with Mr. Mervyn Lloyd, Main Street, Mohill, Co. Leitrim for the disposal of 0.0089 HA (0.022 Acres) of land owned by Leitrim County Council to Mr. Mervyn Lloyd (details as set out above) and for the acquisition of 0.0195 HA (0.048 Acres) of adjoining land by Leitrim County Council from Mr. Mervyn Lloyd. This land swap ensured the best possible car park design and layout.

In accordance with this Agreement regarding this Land Swap for the purposes of the provision of this Car Park, it is proposed to dispose of the above Land to Mr. Mervyn Lloyd, Main Street, Mohill, Co. Leitrim subject to the following conditions, which have been agreed:

1. No Purchase Money will be paid by either party in relation to this Disposal of Land or Acquisition of Land.
2. Leitrim County Council will be responsible for all Legal Fees associated with the Disposal of this property to Mr. Mervyn Lloyd and the Acquisition of this adjoining property from Mr. Mervyn Lloyd – i.e. Legal Fees incurred by Leitrim County Council and Mr. Mervyn’s Lloyd’s legal fees.
3. The Property being disposed of is being disposed in its present condition and the disposal is not subject to Planning Permission.

This item will be included on the Agenda of the September Council Meeting at which this Disposal will be considered.

Yours sincerely,

Kathryne Bohan,
Administrative Officer,
Roads Department.
This is a computer generated map, produced under licence from ORDNANCE SURVEY IRELAND on ITM projection. © O.S.I. All rights reserved. Licence No: 2015/16 CCMA Leitrim County Council.

Note:

Folio No.: LM9503F
Note: Land-take line a-b is not OS Detail

LAND TRANSFER MAP
LEITRIM COUNTY COUNCIL TO MERVYN LLOYD

AREA OUTLINED IN RED:
NET AREA (excluding road): 0.0089 ha (0.022 acres)
or thereabouts.

LEITRIM COUNTY COUNCIL

DRAFTING

INITIALS DATE
G. Duley 15/04/2017

CHECK

203/1575

SUBJECT: DEVELOPMENT PLANNING ENVIRONMENT & TRANSPORTATION DIRECTORATE
DIRECTOR OF SERVICES JOSEPH G. MOLLOY

DATE: 10/04/2017
Appendix 4 - 4th September 2017

COMHAIRLE CHONTAE LIATROMA
Áras an Chontae, Cora Droma Ruisc.
16th August 2017

To: Cathaoirleach agus gach Ball
COMHAIRLE CHONTAE LIATROMA

Re: Notice of Intention to Dispose of Lands at Tawnymoyle, Manorhamilton, Co. Leitrim.

Dear Councillor,

Notice is hereby given in accordance with Section 183 of the Local Government Act, 2001 that Leitrim County Council proposes to dispose of lands as set out hereunder and subject to the consideration and the conditions as outlined.

Registered Owner | Description of Property
Leitrim County Council | Lands comprising circa 3.557 Acres (1.440 Hectares) in the townland of Tawnymoyle, Manorhamilton, Co. Leitrim (Freehold Interest Registered in name of Leitrim County Council - Folios No. LM12561F, LM10306F, LM1124F, LM8624F)

Lands the subject of transfer from Leitrim County Council to Ms. Caroline McManus are part of a land purchase agreement for the acquisition of a site for a new fire station in Clooneen, Manorhamilton were acquired as follows:

(i) Part from James McManus in 1998 (road re-alignment) Folio No. LM8624F
(ii) Part from John Mitchell in 1998 (road re-alignment) Folio LM12561F
(iii) Part from Edward Curneen in 1977 (rural cottage site) Folio LM1124F
(iv) Part from Edward Curneen in 1998 (road re-alignment) Folio LM10306F

The land in question was purchased by the Council in 1997/1998 for road widening purposes on the N16. The Council has no strategic interest in folding onto the said lands. Accordingly, it is proposed to dispose of the Freehold Interest in these lands to Ms. Caroline McManus of Castletown, Manorhamilton, subject to the following conditions:-

Conditions:
1. Leitrim County Council will be responsible for all legal fees and valuations associated with the acquisition of lands (0.5 acre) at Clooneen, Manorhamilton and the disposal of lands at Tawnymoyle - (Copy of maps attached).
2. Leitrim County Council is agreeable to the matters highlighted in the letters received from the vendor of the property at Clooneen, Manorhamilton dated 16 January 2017 and 2nd August 2017.

It is proposed that these lands at Tawnymoyle be disposed of as part of a land agreement for the acquisition of a site for a new fire station in Clooneen, Manorhamilton.

This item will be included on the Agenda of the September Council Meeting at which it may be considered.

Yours sincerely,

[Signature]

Finian Joyce
Chief Fire Officer
COMHAIRLE CHONTAE LIATROMA

To: Cathaoirleach agus gach Ball
COMHAIRLE CHONTAE LIATROMA

Re: Notice of Intention to Dispose of Land at Attifinlay, Carrick on Shannon

Dear Councillor,

Notice is hereby given in accordance with Section 183 of the Local Government Act, 2001 that Leitrim County Council proposes to dispose of property as set out hereunder and subject to the consideration and the conditions as outlined.

<table>
<thead>
<tr>
<th>Registered Owner</th>
<th>Description of Land</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leitrim County Council</td>
<td>Plot of land comprising circa 0.0404Ha or thereabouts in the townlands of Attifinlay, Carrick on Shannon comprised in Folio No. 3664F of the Register of Freeholders County Leitrim as outlined in red on the attached map (Drawing No 203/1586/01)</td>
</tr>
</tbody>
</table>

This plot is associated with the land which Leitrim County Council sold to Mr Gerard Reynolds some years ago. The land was adjacent to the National Primary Road N4. This disposal is necessary in order to rectify title registration details relating to this property. Accordingly it is proposed to dispose of the plot to Mr Gerard Reynolds subject to the following conditions:

Conditions

1. The Purchase Price for the property is a nominal fee of €500 (Five hundred Euros) given that this is a rectification process only.
2. Each party to be responsible for their own Legal Fees associated with the disposal of this property.
3. The property is being disposed of in its present condition and the disposal is not subject to Planning Permission.

This item will be included on the Agenda of the September Council Meeting at which it may be considered.

Yours sincerely,

[Signature]

SHANE TIERNAN
A/DIRECTOR OF SERVICES
HOUSING AND COMMUNITY,
CORPORATE, CULTURE
& EMERGENCY SERVICES
Budget 2018 Timelines

12th July – 14th August
- LPT Public Consultation Period.

4th September
- LPT Variation Meeting.

Yet to be determined
- General Municipal Allocation (GMA) Meetings.

Yet to be determined
- Budgetary Prescribed Period.
  - (MD meetings must conclude no later than 10 days prior to Budget Meeting)
Re: Setting of the Local Adjustment Factor for Local Property Tax Rates for 2018

29th August 2017

Dear Councillor,

In accordance with Part IV of the Local Property Tax (Local Adjustment Factor) Regulations 2014, please find enclosed the following documents:-

2. Schedule 2 - Summary of the Financial Position of the Local Authority as specified in Section 20(2A)(b) of the Act.

Mise le meas,

[Signature]

Frank Curran.

Chief Executive.
### SCHEDULE 1

**ESTIMATION OF INCOME AND EXPENDITURE OF LEITRIM COUNTY COUNCIL**

<table>
<thead>
<tr>
<th>INCOME</th>
<th>Estimated Outturn 2017</th>
<th>Preliminary Estimate 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Rates (Gross)</td>
<td>5,245,030</td>
<td>5,245,030</td>
</tr>
<tr>
<td>Local Property Tax</td>
<td>8,956,315</td>
<td>9,062,740</td>
</tr>
<tr>
<td>Grants and subsidies</td>
<td>10,254,858</td>
<td>10,254,858</td>
</tr>
<tr>
<td>Other Receipts</td>
<td>8,621,034</td>
<td>8,621,034</td>
</tr>
</tbody>
</table>

**TOTAL INCOME**

| | 33,077,237 | 33,183,662 |

| EXPENDITURE | | |
|-------------| | |
| Payroll Expenses | 15,513,479 | 15,901,316 |
| Loan Interest and principal repaid | 425,486 | 525,486 |
| Social benefits (transfer payments to households) | 841,445 | 883,517 |
| Capital Grants paid | 502,608 | 527,738 |
| Other Expenditure | 15,794,219 | 15,345,605 |

**TOTAL EXPENDITURE**

| | 33,077,237 | 33,183,662 |

* Work on refining the details for the purposes of preparing the Statutory Budget is ongoing and consequently the data included here are not final data and a certain amount of estimation has been required.
### SCHEDULE 2

**FINANCIAL POSITION OF LEITRIM COUNTY COUNCIL**

<table>
<thead>
<tr>
<th><strong>As at</strong></th>
<th><strong>€</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Jun-17</td>
<td></td>
</tr>
</tbody>
</table>

#### ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current assets (including cash and investments)</td>
<td>29,911,672</td>
</tr>
<tr>
<td>General Revenue Reserve (if surplus)</td>
<td>-</td>
</tr>
<tr>
<td>Loans Receivable</td>
<td>1,715,808</td>
</tr>
</tbody>
</table>

#### LIABILITIES

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current liabilities</td>
<td>9,130,576</td>
</tr>
<tr>
<td>General Revenue Reserve (if deficit)</td>
<td>266,479</td>
</tr>
</tbody>
</table>

**Loans Payable:**

- Voluntary Housing/Mortgage Loans: 417,890
- Non-Mortgage Loans: 11,863,270

#### INDICATORS

- Ratio of loans payable to Revenue Income: 2.7:1
- Ratio of current assets to current liabilities: 3.3:1
**SCHEDULE 3 - Financial Impact**

**IMPACT OF LOCAL PROPERTY TAX VARIATION +5%**

**Impact of Variation on a liable person**

<table>
<thead>
<tr>
<th>Valuation Bands</th>
<th>Mix</th>
<th>Current LPT Rate</th>
<th>Increase by 5%</th>
<th>Financial Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Band A (€0–€100,000)</td>
<td>60.6%</td>
<td>€90.00</td>
<td>€94.50</td>
<td>€4.50</td>
</tr>
<tr>
<td>Band B (€100,001–€150,000)</td>
<td>33.7%</td>
<td>€225.00</td>
<td>€236.25</td>
<td>€11.25</td>
</tr>
<tr>
<td>Band C (€150,001–€200,000)</td>
<td>4.2%</td>
<td>€315.00</td>
<td>€330.75</td>
<td>€15.75</td>
</tr>
<tr>
<td>Band D (€200,001–€250,000)</td>
<td>1.0%</td>
<td>€405.00</td>
<td>€425.25</td>
<td>€20.25</td>
</tr>
<tr>
<td>Band E (€250,001–€300,000)</td>
<td>0.2%</td>
<td>€495.00</td>
<td>€519.75</td>
<td>€24.75</td>
</tr>
<tr>
<td>Band F (€300,001–€350,000)</td>
<td>0.3%</td>
<td>€585.00</td>
<td>€614.25</td>
<td>€29.25</td>
</tr>
</tbody>
</table>

* Data provided represents Valuation Bands based on Property Values as at 1st May 2013.
* Figures based on preliminary analysis of Returns filed.

**Impact of Variation on the local property tax revenue during the next Financial Year**

Value of Potential Increase of 5% is €106,425
Leitrim County Council will gain 100% of any increased Variation of LPT.

Every 1% Variation equates to approx €21,285 in Annual Revenue for Leitrim County Council.

**Local Property Tax (LPT) proposal 2018**

The additional revenue (€106,425) will increase the General Municipal Allocation (GMA) available to each Municipal District and provide further discretionary funding to Municipal District Members for allocation in the draft budgetary plan.

The GMA allocation is dependent upon the total level of income available and the non-discretionary costs that must be met as a first call on said income, including at municipal district level.

Consequently, the Council has been limited in its ability to assign further resources to the GMA. However, this additional proposed LPT revenue can now be ring fenced for GMA purposes.

Given that this income is being generated directly from householders in the County, it is considered that the proposed LPT income should be invested directly towards ongoing community, voluntary and local business efforts for the betterment of all residents of the County. In this regard it is proposed that a “Municipal District Scheme”, would be developed in conjunction with the CPG and approved by the Members.
The following is a non exhaustive list of potential initiatives which could be supported by the Municipal District Scheme:

- Additional support for town and rural area environmental cleanups
- Support for landscaping or streetscape improvements
- Address small scale dereliction in collaboration with local community organisations
- Public lights at community facilities
- Extension of the pilot hedge cutting scheme
- Minor footpath remediation
- Support business organisations with assistance toward town centre initiatives such as town promotional programs, town promotional signage etc
- Support of town renewal initiatives such as shop front improvements e.g. painting schemes
4. LPT REPORT ON PUBLIC CONSULTATION

A public consultation process whereby 'Notification of consideration of setting a local adjustment factor' was published by Leitrim County Council in the Leitrim Observer on 12th of July 2017.

The period for acceptance of submissions arising from the Public Consultation Process ran from 12th July 2017 until 14th August 2017.

Leitrim County Council welcomed written submissions from the public on this matter specifically covering the potential effects of varying the basic rate of the Local Property Tax on businesses, individuals and on local authority services.

The members of the local authority must consider the feedback received from the public consultation as part of the decision-making process and the report herein was prepared under the direction of the Chief Executive, to provide them with a summary of the written submissions received, for this purpose.

As a result of this process one submission was received. The submission reads as follows:

"I urge the Council not to change the current rate in respect of local property taxes for these reasons:

- My husband and I are pensioners and cannot afford an increase.
- In general, many people are just now beginning to recover from austerity—or at least have become used to paying bills at the current rate. We believe increasing any mandatory payments at this time will be a setback.
- House prices in Leitrim are increasing at a fast pace and, while we recognise that property taxes are important to the local authority's functioning and ability to provide services, we fear that a bubble is again developing.

We would be in favour of applying new or increased taxes to vacant properties or to holiday homes."

LEITRIM COUNTY COUNCIL

BUDGET 2018

4TH SEPTEMBER 2017.
Key Budgetary Issues

- Wages, Salaries and Pensions
- Insurance Cost
- Commercial Rate Collection
  - Highest Commercial Vacancy rate nationally.
  - Valuation Office Revaluation Project.
  - Existing Commercial Rates Arrears

- Limited Discretionary Budget
**Budget 2018 Timelines**

12th July – 14th August

- LPT Public Consultation Period.

4th September

- LPT Variation Meeting.

Yet to be determined

- General Municipal Allocation (GMA) Meetings.

Yet to be determined

- Budgetary Prescribed Period.
  - (MD meetings must conclude no later than 10 days prior to Budget Meeting)
Legislative basis

To consider the Local Property Tax Variation in accordance with the provisions of Section 20 of the Finance (Local Property Tax) Act 2012
2018 LPT collectable in Leitrim €2,128,450
80% retained €1,702,760
20% to equalisation €425,690
Distribution from equalisation fund €7,253,555
Total LPT funding for 2017 €8,956,315
# Estimation of Income & Expenditure

## Income

<table>
<thead>
<tr>
<th>Source</th>
<th>Estimated Outturn 2017</th>
<th>Preliminary Est. 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commercial Rates (Gross)</td>
<td>5,245,030</td>
<td>5,245,030</td>
</tr>
<tr>
<td>Local Property Tax</td>
<td>8,956,315</td>
<td>8,956,315</td>
</tr>
<tr>
<td>Grants &amp; Subsidies (inc. PRD)</td>
<td>10,254,858</td>
<td>10,254,858</td>
</tr>
<tr>
<td>Other Receipts</td>
<td>8,621,034</td>
<td>8,621,034</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>€33,077,237</strong></td>
<td><strong>€33,077,237</strong></td>
</tr>
</tbody>
</table>

## Expenditure

<table>
<thead>
<tr>
<th>Source</th>
<th>Estimated Outturn 2016</th>
<th>Preliminary Est. 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Payroll Expenses</td>
<td>15,513,479</td>
<td>15,901,316</td>
</tr>
<tr>
<td>Loan Interest &amp; Principal</td>
<td>425,486</td>
<td>525,486</td>
</tr>
<tr>
<td>Social Benefits</td>
<td>841,445</td>
<td>883,517</td>
</tr>
<tr>
<td>Capital Grants paid</td>
<td>502,608</td>
<td>527,738</td>
</tr>
<tr>
<td>Other Expenditure</td>
<td>15,794,219</td>
<td>15,345,605</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td><strong>€33,077,237</strong></td>
<td><strong>€33,077,237</strong></td>
</tr>
</tbody>
</table>
## Financial Position as at 30<sup>th</sup> June 2015

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>€</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current assets</td>
<td>29,911,672</td>
</tr>
<tr>
<td>Loans Receivable</td>
<td>1,715,808</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Current Liabilities (including overdraft)</td>
<td>9,130,576</td>
</tr>
<tr>
<td>General Revenue Reserve Deficit</td>
<td>266,479</td>
</tr>
</tbody>
</table>

| Loans Payable:               |       |
| Voluntary Housing/Mortgage Loans | 417,890 |
| Non-Mortgage Loans           | 11,863,270 |

### INDICATORS

| Ratio of Loans payable to Revenue Income | 2.7:1 |
| Ratio of Current Assets to Current Liabilities | 3.3:1 |
### IMPACT OF LOCAL PROPERTY TAX VARIATION +5% - LEITRIM COUNTY COUNCIL

<table>
<thead>
<tr>
<th>Valuation Bands</th>
<th>Mix</th>
<th>Current LPT Rate</th>
<th>Increase by 5%</th>
<th>Financial Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Band A (€0–€100,000)</td>
<td>60.6%</td>
<td>€90.00</td>
<td>€94.50</td>
<td>+€4.50</td>
</tr>
<tr>
<td>Band B (€100,001–€150,000)</td>
<td>33.7%</td>
<td>€225.00</td>
<td>€236.25</td>
<td>+€11.25</td>
</tr>
<tr>
<td>Band C (€150,001–€200,000)</td>
<td>4.2%</td>
<td>€315.00</td>
<td>€330.75</td>
<td>+€15.75</td>
</tr>
<tr>
<td>Band D (Over €200,000)</td>
<td>1.0%</td>
<td>€405.00</td>
<td>€425.25</td>
<td>+€20.25</td>
</tr>
</tbody>
</table>

*Data provided represents Valuation Bands based on Property Values as at 1st May 2013.*

Every 1% Variation equates to a **90 cent** Annual Charge for the Owner of a **Band A Property**.

Every 1% Variation equates to a **€2.25** Annual Charge for the Owner of a **Band B Property**.

Every 1% Variation equates to a **€3.15** Annual Charge for the Owner of a **Band C Property**.

Every 1% Variation equates to a **€4.05** Annual Charge for the Owner of a **Band D Property**.
Impact of Variation on the LPT

Leitrim County Council will gain OR lose 100% of any variation of LPT.

Every 1% variation equates to €21,186 in Annual Revenue for Leitrim County Council.

Value of Potential Increase/Decrease if max. variation of 5% implemented = €106,425
Increased Variation - Municipal District Scheme

- Town and Rural Area Cleanups
- Landscaping and Streetscape Improvements.
- Small Scale Dereliction.
- Community Centre Public Lighting
- Extend Pilot Hedge Cutting Scheme
- Minor Footpath Remediation
- Town Centre Initiatives.
- Town Renewal.
## June 2017 - Revenue Account Income & Expenditure Summary by Service Division

### Preliminary June 2017 - Figures

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>Income</th>
<th>NET</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditure £</td>
<td>Adopted Full % Budget</td>
<td>Budget</td>
<td>Spent</td>
<td>Remaining £</td>
<td>Income £</td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>3,150,443</td>
<td>4,457,755</td>
<td>48%</td>
<td>1,307,311</td>
<td>1,540,887</td>
</tr>
<tr>
<td>B Road Traffic Reports &amp; Safety</td>
<td>5,432,450</td>
<td>13,058,819</td>
<td>49%</td>
<td>5,627,409</td>
<td>3,243,577</td>
</tr>
<tr>
<td>C Water Services</td>
<td>1,721,051</td>
<td>3,796,670</td>
<td>51%</td>
<td>1,874,978</td>
<td>1,689,172</td>
</tr>
<tr>
<td>D Development Management</td>
<td>3,764,210</td>
<td>3,708,501</td>
<td>48%</td>
<td>1,944,391</td>
<td>744,672</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>1,883,300</td>
<td>5,705,495</td>
<td>50%</td>
<td>1,882,187</td>
<td>1,575,473</td>
</tr>
<tr>
<td>F Recreation &amp; Ancestry</td>
<td>1,457,450</td>
<td>3,083,430</td>
<td>47%</td>
<td>1,645,973</td>
<td>347,572</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>232,448</td>
<td>455,443</td>
<td>51%</td>
<td>320,905</td>
<td>131,857</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>1,381,361</td>
<td>5,712,554</td>
<td>44%</td>
<td>1,790,681</td>
<td>608,792</td>
</tr>
<tr>
<td>LG Local Government Fund (LG)</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>4,878,258</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>2,612,515</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>16,083,435</strong></td>
<td><strong>33,077,237</strong></td>
<td><strong>49%</strong></td>
<td><strong>17,013,803</strong></td>
<td><strong>15,714,396</strong></td>
</tr>
</tbody>
</table>

### June 2017 - Collection Rates

<table>
<thead>
<tr>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
<th>YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>£</td>
<td>%</td>
<td>£</td>
<td>%</td>
</tr>
<tr>
<td>Housing Rates</td>
<td>1,587,485</td>
<td>998,737</td>
<td>2,043,139</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>1,497,557</td>
<td>1,390,043</td>
<td>1,537,347</td>
</tr>
<tr>
<td>Housing Bills</td>
<td>94,730</td>
<td>85,310</td>
<td>188,244</td>
</tr>
</tbody>
</table>

### Water Services

**Maximo - Asset Management**
- The month of June saw 80 issues raised on Maximo, Irish Water Asset Management System 63 related to water, 17 to waste water.
- There were 70 Bursts/Leaks detected and repaired.
- There was 1 No new Drinking Water Connections and 1 No Waste Water Connections.

**Water Conservation:**
- UFW in this county 49.8%.
The following are the District Metering Areas (DMA’s) which require urgent targeted leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Total Nett Inflow m3/day</th>
<th>AFW Total m3/day</th>
<th>UFW Total m3/day</th>
<th>Percentage UFW %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>1700_TEMP_005</td>
<td>1956.30</td>
<td>798.533</td>
<td>1157.76</td>
<td>59.181</td>
</tr>
<tr>
<td>Corraleehan Scheme</td>
<td>1700_TEMP_010</td>
<td>316.505</td>
<td>80.065</td>
<td>236.440</td>
<td>74.703</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>2700MA045</td>
<td>694.737</td>
<td>233.69</td>
<td>461.047</td>
<td>66.363</td>
</tr>
<tr>
<td>Glenade WTP to Fertagh Res</td>
<td>1700MA007</td>
<td>229.900</td>
<td>56.151</td>
<td>173.749</td>
<td>75.576</td>
</tr>
<tr>
<td>Gowel to Kilnagross</td>
<td>1700MA003</td>
<td>244.2</td>
<td>44.406</td>
<td>199.764</td>
<td>81.814</td>
</tr>
<tr>
<td>Leckau &amp; Fivemilebourne</td>
<td>2700MA010</td>
<td>252.000</td>
<td>86.407</td>
<td>165.593</td>
<td>65.712</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>1700MA005</td>
<td>1108.000</td>
<td>731.462</td>
<td>376.538</td>
<td>33.984</td>
</tr>
<tr>
<td>Mt. Campbell to Jamestown</td>
<td>1700MA058</td>
<td>221.000</td>
<td>61.141</td>
<td>159.859</td>
<td>72.334</td>
</tr>
<tr>
<td>Point X to Drumkeeran</td>
<td>1700MA046</td>
<td>53.500</td>
<td>3.551</td>
<td>49.949</td>
<td>93.363</td>
</tr>
<tr>
<td>Point X to Manorhamilton</td>
<td>1700MA001</td>
<td>126.100</td>
<td>32.494</td>
<td>93.606</td>
<td>74.232</td>
</tr>
<tr>
<td>School Road Black Road</td>
<td>1700_TEMP_007</td>
<td>101.000</td>
<td>11.404</td>
<td>89.596</td>
<td>88.709</td>
</tr>
<tr>
<td>Toomans to Gortfadda</td>
<td>1700MA022</td>
<td>494.800</td>
<td>144.600</td>
<td>350.200</td>
<td>70.776</td>
</tr>
</tbody>
</table>

**Capital Update: June 2017**

**North Leitrim Regional Water supply Scheme (Project No. 1000390)**

The contractor EPS commenced work on site at Moneyduff WTP on 26th October, 2016. Works are progressing but there has been some slippage in the programme. The Contractor EPS has been informed that performance of the contract is behind on programme and that increased effort is needed on site to improve progress and make up lost time. The Contractor has indicated that they may seek an extension of time but, to date, he has not done so. The contract requires completion of the Design Build work by 26th October, 2017.

The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. There have been some minor issues with alarms and shutdowns but these are routine and normal for this old plant.

The Contract sum is €3.84 million.

**Extension of Supply to Rossinver and Kiltyclogher (Project No 10014315)**

Ward and Burke Construction Ltd. substantially completed these works circa January of this year. The certificate of substantial completion has not been issued as some works on a small number of connections, snagging and decommissioning of the old AC Watermain etc is still outstanding. Ward and Burke were back on site at the end of June 2017 to complete the outstanding works.
Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734
& Mohill Wastewater Treatment Plant Upgrade Project No 10000735
Closing date for receipt of tenders was 25th January, 2016. Leitrim County Council CaPO together with Nicholas O’ Dwyers Consulting Engineers and Irish Water has completed the evaluation of the tenders and the award and regret letters issued in June, 2017.

The formal appointment of the successful contractor by ERVIA will take place shortly with a view to commencing this contract on site in August/September, 2017.

The all in cost of this project will exceed €3.0 million.

Capital Investment Plan 2017- 2012
There is only one Major Capital Project listed in Leitrim for this Plan 2017-2021.

Upgrade of Drumshanbo Waste Water Treatment Plant Project No. 10015050
This project is included in Irish Waters Capital investment Plan for 2017-2021. This project is at an early stage and Irish Water is currently seeking the appointment of Consultants as Employers Representative. This project is bundled with similar works on Waste Water Treatment Plants in Cavan and Monaghan.

Minor Capital Works
The total cost of all Projects Approved to date is estimated to be in excess of €2.5million

- **Energy Efficiency Programme**
  Carrick on Shannon Water Treatment Plant is selected as a pilot project to examine the energy usage and efficiency at this facility. Proposals for upgrade of raw water pumps, high lift pumps, pumps at Mong Reservoir to include some civil works of pipelines upgrading at Mong and the Plant has been approved and a budget of €260,000 has been allocated under the Minor Capital Projects expenditure.

  J.B.Barrys Consulting Engineers has been appointed as ER on this project. The data gathering exercise is completed and we would hope that final contract documents will be completed and issued to the market by ERVIA.

- **Disinfection Programme - Leitrim Cavan and Monaghan**
  Irish Water asset strategy has sought tenders for the upgrading of all primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract includes for inspection and reporting on existing facilities and scoping works to meet standards.

  A working group has been set up with representatives from each County and IW staff. The tenders have now been evaluated and the scorecard has been completed. The Tender Evaluation Group’s recommendation was submitted to ERVIA on 7th June, 2017 for appointment of the preferred Contractor. The recommendation of the Tender Evaluation Committee was considered by Irish Waters Contracts approvals Committee meeting in June 2017. We await confirmation of their decision and appointment of the preferred Contractor. If approved it is hoped that works may commence in August, 2017.
• **Process Optimisation and Control Programme – Reservoir Sites**
  Ryan Hanley Consulting Engineers have prepared preliminary designs and tender documents for the delivery of a scope of the works at 10 Reservoir sites in Leitrim. We await Irish Waters appointment of a Contractor for these works. Staff from the Capital Office will supervise the works when they commence.

• **DMA Programme**
  Upgrade and complete the District Metering Structure on the networks in Co. Leitrim. EMR are the main Contractor on this project which is now substantially completed.
  **Total cost: €518,000.**

• **Killenanna Watermain** - replacement of 2km of old cast iron watermains which is causing a water quality (iron/colour) issue.
  Irish Water has now appointed Sean Quigley Contracts Limited to this job. The contract commencement meeting was held on 14th June, 2017. The Contractor is currently organising his mobilisation to site and materials purchase etc. A road opening licence is being negotiated with the Roads Department of Leitrim County Council. Work is expected to commence on site by mid August 2017. Estimated cost: €350,000.

• **Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades**
  Tendering completed and a recommendation to Irish Water on the preferred bidder was made on 11th April, 2017. Irish Water has submitted the recommendation to ERVIA Shared Services to complete the appointment and signing of contracts etc. We await this appointment but would expect that these minor works on this small bundled 4 No. WWTP’s to commence in July, 2017 with a view to completion before the end of the year. Tendered Contract sum: €612,064.

• **Inline UV T and Crypto Samplers**
  Coffey’s Water Ltd. has completed all works at our two WTP’s. Commissioning and calibrating of instruments ongoing. The contract also includes for a 12 month monitoring of raw and treated water at these plants which has commenced.

• **Trunk Main replacement Eslin – Mohill (2.5Km) - €500,000**
  Leitrim CaPO completed the tender evaluation and made its recommendation on preferred bidder to Irish Water in January, 2017. Irish Water appointed MAST Construction Limited as PSDP and PSCS for construction of these works and an initial meeting was held with this Contractor on 25th May, 2017. MAST will commence works on site in July, 2017 with stage 1 site investigation works which will inform their design. Following approval of their design MAST has set a programme of 10 weeks to complete the works.

• **Water Networks Portfolio Frameworks.**
  Irish Water has introduced a new funding stream “Networks Portfolio” to address all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc. New Framework Contracts are to be awarded on a regional basis for all of these works.
Leitrim is included in the region with Donegal, Cavan and Monaghan. These works will be managed by the proposed Regional Capital Offices.

ERVIA has completed the tendering for this work and Farran’s of Northern Ireland are appointed as the main Contractor for all “Networks Portfolio” work in this region.

Irish Water is anxious that works under this new programme will take place immediately and before the end of 2017. We have made a number of submissions for water main upgrades in Leitrim and two projects have been approved as priority

1. Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell
2. Replace 2,270 meters of old cast iron mains at Ballinamore

It is expected that both of these projects will be completed in the current year. Construction supervision will be by the Leitrim CaPO Office.

- Manorhamilton Cast Iron Water Main Replacement
  This Minor Capital Water Project is going ahead and we are currently preparing designs and contract documents for the procurement of a new distribution watermain on the N16 in Manorhamilton. When completed these will be submitted to Irish Water for review and appointment of a Contractor.

- Kinalough / Tullaghan – Glenade Water Treatment Plant
  Filter Run to Waste required. Tenders being sought by Operations for these minor works.

**Economic Development, Planning, Environment and Transportation Directorate**

**ECONOMIC DEVELOPMENT & PLANNING:**

**Local Enterprise Office (LEO)**

Training

The Spring/Summer training schedule has been completed and training will recommence in the autumn.

**Outreach Office – Manorhamilton**

The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

**Ireland’s Best Young Entrepreneur (IBYE)**

The IBYE Programme is now open with a closing date of 29th September, 2017. Marketing the programme will commence shortly.

**Leo Innovation Investment Fund (LIIF)**

The LEOs will have an overall investment fund of €1.5 million. This fund will be available through the network of 31 Local Enterprise Offices, targeting investor ready LEO Clients who wish to start, grow, or develop innovative Micro Enterprises. Promoters will apply online and will be selected to participate on a short highly focused Investor Ready Programme. This programme will work with Investor Ready LEO clients who typically will have short term investment requirements, to implement their innovative development plan. The programme will incorporate one-to-one mentoring to assist the promoter prepare an investor ready plan.
Other

LEO Competitive Funds Programmes
- Graduate Internship for Entrepreneurship Programme is progressing well and to date 21 students have commenced work placements. The first two students placed will have their 6 months placement completed in early July.

- The second phase of the Creative Connections Programme continues and a new brand INSIDE CRAFT has been developed and calls went out for participation in the Pop-up Events and the Regional Craft Trail publication. A call also went out to venues in the four counties to host a pop-up event with the first one planned for the August Bank Holiday (Virginia Show, Cavan). The Pop-up Events retail display has been designed and commissioned and the network website will be ready for launch at the first Pop-up in August.

- The Energy Awareness events took place in Mohill and Manorhamilton during Energy Awareness week 19th – 23rd June. Feedback was strong from both events.

- A staff member from LEO attended and had a stand at the Intertrade Ireland Supplier Engagement Event on 21st June in Cookstown, Co. Tyrone. The Student Enterprise Winner at National School level was won by a 6th class pupil in Fatima National School, Cloone, who produced a logo/slogan for enterprise for the county.

Economic Development

Local Economic Development Committee, Rural Development Programme and SICAP
There was no LCDC Meeting in June.

Rural Development Programme
- Work continued on dealing with the animation and administration payments to the Implementing Partner and dealing with queries arising from A48 checks.

- The first projects went to the Evaluation Committee in June. These projects will now go forward for Article 48 Checks

- An RDOC Meeting was held on June 16th.

SICAP
Training on the procurement process was held on June 29th. The tender documents are currently being prepared nationally.

Town Teams – Carrick on Shannon
- Purple Flag – A meeting was held on June 27th to review the documents prepared. The full renewal application was submitted on June 28th including full assessment review, overnight self assessment and statistical backup. The Assessors will visit the town at the end of July.

- Carrick-on-Shannon Town & Village: The Town brochure was drafted and photographs sourced across all aspects of the town to create a top and tail brochure for quality of life and investment for the town under the 2016 Town and Village Funding.

- The CCTV Group met for the first time on June 2nd. Mr. Joe Dolan is the Chairperson and he is leading the collection of funding to match any Department funding that may be granted. The Economic Development Officer worked on the mapping and assessment of need forms with the Group.

- An application for Town and Village 2017 was submitted along with the Chamber of Commerce and MRD Marketing to provide a covered area in the Market Yard.

- An application was submitted to the Bank of Ireland Enterprising Town Competition.
Town Teams – Manorhamilton

CCTV
- Information was provided to the Sub-Committee working on the CCTV Scheme for North Leitrim with regard to the National Community based CCTV scheme and the steps needed to progress the application

REDZ Team
- A meeting was held on June 14th, updates on each of the priority areas were discussed including the application to Town and Village 2017 by Cáislean Hamilton.

Town and Village
- The Economic Development Officer worked with the Caislean Hamilton Group in preparing an application for funding for improvement works, audio visual and tourism at Manorhamilton Castle.

Dromahair
- The Economic Development Officer worked with the Dromahair Development Association in preparing an application for funding for a footpath to link the village with the Park under the Town and Village Scheme 2017.

Renewable Energy
Assistance was provided to stakeholders to host a Regional Renewable Energy Group meeting on June 14th 2017.

SECURE Project
- An Energy Expo was held in Mohill on June 23rd as well as a seminar for businesses on energy efficiency in Manorhamilton on June 21st as part of EU Energy Week. Both events were promoted on the Council’s social media channels.
- A presentation on progress in relation to the SECURE Project was given by the Economic Development Officer at the Economic Development and Planning SPC on June 26th.
- The first claim on SECURE was completed and approved and the second claim was submitted.
- The First Smarter Energy Group meeting was set up internally in Leitrim County Council. It was agreed to issue the tender for Energy Management Expertise and the Development of an Energy Plan for buildings as part of the SECURE Project.

District Heating System
Confirmation of the RHI is awaited in relation to making progress on the District Heating System report for the Council campus area.

USEFE
- A USEFE Diaspora Strategy Group meeting took place on the 8th of June. During this meeting we had an excellent presentation from Martina Hughes, Head of Communications with Mayo County Council who talked to the group about how Mayo has successfully reached out to their Diaspora. A follow on meeting took place on the 30th of June in Leitrim County Council, which focused specifically on how best to develop a Diaspora Strategy.
- A USEFE Renewable Energy Group meeting took place on the 14th of June in The Hive Enterprise Centre, Carrick- on-Shannon.
- A USEFE Operational Group meeting took place on the 19th June, 2017 where sectoral updates were provided and a discussion took place around the Enterprise Ireland Development Fund Initiative.
The first and second claim for the Laptive Tourism Project was submitted to the Lead Partners for approval in June. The final claim is to be submitted in July.

A USEFE Lakelands meeting took place on the 28th of June in Longford County Council where a discussion on the development of the Lakelands and an update on the product development of the region took place.

The USEFE Co-Ordinator worked with Cavan, Leitrim and Longford LEO's to develop a funding application for a feasibility study for the development of a network of ICT enterprise centres/e-hubs across counties Cavan, Leitrim and Longford. This application was submitted to Enterprise Ireland under the E.I. Regional Development Fund.

**Tourism Development**

The following actions have been undertaken throughout June 2017 facilitating the continued promotion of the tourism offering in the county:

- The Tourism Officer made presentations to the three Municipal Districts on tourism projects in Leitrim and in specific Municipal District areas.
- Leitrim Tourism attended Recreational Working Group Meetings held in Drumshanbo in both the Waterways Working Group and the Angling Working Group.
- The Tourism Officer took part in the monthly SAINT Project SKYPE meeting with International Partners.
- The Tourism Officer attended SAINT meeting in Fort William Scotland where the next stage of the programme was discussed and terms agreed.
- The Tourist Office was open throughout the month of June and supported by Leitrim Tourism.
- Tourism Officer attended the LEADER Co-operation group meeting in Longford and the follow up meeting in Roscommon. The purpose of these meetings was to discuss potential projects that the four counties could seek funding for under the LEADER Co-Operation measure of the RDP Programme.
- Leitrim Tourism continued to support both the Tourist Information Point at Glencar Waterfall and the Angling and Tourism Centre in Ballinamore. Both centres were restocked for the upcoming touris: season.
- The Tourism Officer attended Food Tourism Pilot Project – Shannon Erne Waterway at Waterways Ireland in Carrick on Shannon.
- Tourism Officer attended the launch of Emerald Star's 11 new Horizon-class boats on the Shannon.
- The Leitrim Tourism Website was updated.
- A continued presence on all Social media platforms was maintained.

**Development Management**

**Unfinished Housing Developments / Taking in Charge**

Works are nearing completion within 8 housing estates across the county which obtained funding under the National Taking in Charge Initiative and also in relation to the a research project on development bonds. The Council have appointed a firm of consulting engineers (Collins Boyd Consulting Engineers) to prepare Site Resolution Plans with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative. These Site Resolution Plans will be completed by the end of August allowing the Council to make a detailed claim against each of the bonds in question. The Council has sought further clarification with respect to a draft legal opinion from our Senior Counsel in relation to a series of question pertaining to development bonds. This legal opinion will be finalised by the end of August.

Six estates were advertised for Taking in Charge in June

1. Mill Road Housing Estate, Kinlough.
3. Summerhill Court Housing Estate, Carrick on Shannon.
4. Woodford Green Housing Estate, Newtowngore
5. Cois Abhainne Housing Estate in Leitrim Village.
6. Corryard Wood Housing Estate in Drumshanbo

Pre Planning
The pre planning clinics continued during the month of June. Seven new pre-planning consultations took place during June in addition to a number of other inquires which are dealt with through e-mail and phone.

Development Management
Eleven valid planning applications were received in June of which two related to commercial development. Of the applications lodged, three applications sought retention of planning permission and one application sought an extension of duration of their planning permission. A further five applications were deemed invalid of which one of the invalid applications had a subsequent valid applications accepted by the Planning Authority. The Planning Authority are undertaking a review of the relatively high levels of invalidation of applications lodged and will work with agents submitting applications with a view to reducing the current levels of invalidation. Up to the end of June, 28% of all planning applications lodged were deemed invalid which is resulting in unnecessary doubling handling of planning applications by the Planning Authority.

- Sixteen final decisions on planning applications were made during June all except one of which were granted planning permission (twelve related to applications seeking planning permission, two applications sought retention of planning permission, whilst one application related to extension of duration of planning permission. A request for further information issued with respect to a further nine applications during the month of June.

Forward Planning
- A draft of the 2 Year Progress Report for implementing the objectives of the County Development Plan 2015-2021 has been completed and was submitted to the Council in June with a short presentation to the Elected Members being prepared for the July meeting.
- The Planning Authority has appointed Consultants to undertake the screening for Strategic Environmental Assessment and Appropriate Assessment for the proposed Variation to the County Development Plan in relation to the implementation of the Vacant Site Levy. An amendment to the Carrick-on-Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan will also be undertaken at the same time.

Environment
National Inspection Program (DWWTS) – The Council are inspecting 28 No DWWTS in 2017 and these inspections will take place during the summer months. The Sites were selected based on EPA Risk based methodology mapping across the Country. All the 2016 DWWTS inspections were completed. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works were due to be completed and re-inspections are requested. Approximately 50% of the DWWT inspections for 2017 were processed during the months of May and June.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2017 RMCEI Plan. The 2017 RMCEI Plan was submitted to EPA in January 2017. The EPA has now concluded that Leitrim’s 2016 RMCEI Plan had an overall ranking of High where all Evaluation of Environmental Priorities, Environmental Outcomes and Environmental Resourcing and Plan Review ranked as High.
The EPA has recently released a draft copy of Leitrim’s Environmental Enforcement for 2016 Performance Report & Local Authority Assessment. The National Average Assessment achieved in 2016 is “Target”. The Overall 2016 Assessment for Leitrim County Council achieved was “Above Target” which represents one level of improvement from 2015 and four levels of Improvement from 2014 where Minimum was achieved. As part of the NIECE collaborative process Leitrim County Council will reply with comments and observations on the report before the closing date of the 14th July.


**Veterinary Services**

**Abattoirs**

Slaughter Returns: May 2017*: Cattle 85; Sheep 231, Pigs 12 (*figures reported on one month in arrears).

**Small Meat Manufacturing Plants**

Two Ready Meals manufacturers, one organic meat cutting plant and two distributors are in operation in Leitrim.

**Dog Control & Welfare**

Dog Warden Service returns for June 2017:

- 30 stray dogs, 1 dog surrendered, 19 dogs re-homed, 5 dogs re-claimed by owner, 0 dogs died, 2 dog euthanized,
- 18 complaints/notifications received, 55 dog warden inspections
- 2 dogs neutered, 9 neutering vouchers issued, 12 dogs micro-chipped.

**Responsible dog ownership**

A programme of school visits has been arranged for 12 Leitrim Primary schools in conjunction with Dog’s Trust for June and September 2017. A programme of responsible dog ownership talks in Leitrim libraries will commence in July 2017.

**Horse Control & Horse Welfare**

An 8-week Pony-riding & Animal Welfare course for 16 disadvantaged teenagers from Carrick-on-Shannon, Drumsna & Mohill commenced on 15th June. Funding provided by Department of Agriculture Food & the Marine, Leitrim Development Company and Leitrim County Council.

**Roads**

- Annual Area Programme works under way
- Works nearing completion on Town and Village Improvement schemes at Mohill, Kinlough and Manorhamilton.
- Road Crews concentrating on surfacing and strengthening works at present
- Road Crews carrying out routine maintenance works.
- Verge Trimming has commenced along National Roads
- Verge Trimming commenced at Junctions of Local Roads and Regional Roads
- **Special Speed Limit Draft Bye Laws 2017** – Following a countywide review of speed limits in accordance with guidelines issued by the Department of Transport, Tourism & Sport, Leitrim County Council has prepared Draft Special Speed Limit Bye Laws for the revision of Speed Limits on both National and Local Roads. These Special Speed Limit Draft Bye Laws 2017 with associated maps are
now available for inspection at the offices of Leitrim County Council and on our Website until 28th July, 2017. Submissions or Objections to the proposed Bye Laws may be submitted in writing up to 4 pm on Friday 28th July, 2017.

- **National Road Grants** – The following additional allocations were received in respect of National Roads:-
  - **National Primary Maintenance** - €88,000 (€34,000 for Maintenance Works on the N4 & €54,000 for Maintenance Works on the N16)
  - **Maintenance of Route Lighting on National Roads** - €51,957 in respect of the cost of power and maintenance of public lighting on National Roads in the County
  - **Lay-By’s on the N4 Dromod / Roosky Bypass** - €280,000 in respect of the provision of 2 Lay-By’s on the N4 Dromod / Roosky Bypass
  - This bring the total allocation for 2017 for National Roads to €2,148,972

### Rural Water Programme

#### Enhancement of Schemes

- Works on the following schemes are being progressed at present: Antfield GWS, Drumaleague GWS, Drumkeelan GWS, Lismoyle/Coolcrieve GWS, Mohergregg GWS and Tarmon GWS.
- Poolboy GWS has been completed.
- Environmental and Public Health Compliance - Cornashamsogue GWS. Investigation on and report on current Water Treatment Plant procured. Tenders received for the appointment of Consulting Engineer. Discussions ongoing with the Group regarding works to be undertaken and a Public Meeting with all Group Scheme Members is scheduled to take place in September, 2017
- Planning Approval is underway for pumping stations on Hartley Group Sewerage Scheme. Hartley Group Sewerage intends to progress the collection of the household contribution fee (£2,250) and arrange with the Consultant Engineer (Ensen) to progress the design element.
- An interim Allocation of €63,602 has been received from the Department under Measure 2 (Block Grant Allocation) of the Multi-Annual Rural Water Programme 2016 – 2018. This allocation equates with 75% of Payments received from the Department under this measure in 2016.

### Housing and Community, Corporate Services, Culture and Emergency Services Directorate

#### Housing

##### Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 30th June 2017</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>41</td>
<td>22</td>
<td>58%</td>
<td>16</td>
<td>42%</td>
<td>3</td>
</tr>
</tbody>
</table>

#### New Tenancies created from 1st January 2017 to 30th June 2017

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 30th June 2017</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>36</td>
</tr>
</tbody>
</table>

#### Traveller Accommodation Programme Targets – Progress Report at 30th June 2017

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2017</th>
<th>Outputs achieved at 30th June 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
### Local Authority Standard Housing

<table>
<thead>
<tr>
<th>Description</th>
<th>2017</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Accommodation Scheme</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>(incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>1</td>
</tr>
</tbody>
</table>

**Totals:** 8 3

### Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2017</th>
<th>No of inspections completed to 30th June 2017</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>70</td>
<td>50</td>
<td>71%</td>
</tr>
</tbody>
</table>

### Housing Grants

**NOTE:** HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

### 2017 Allocation

<table>
<thead>
<tr>
<th>01/01/2017 – 30/06/2017</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAID 2017</td>
<td>HGD</td>
<td>11</td>
<td>118,662.13</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>7</td>
<td>19,764.85</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>24</td>
<td>98,072.38</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>42</td>
<td>236,499.36</td>
</tr>
<tr>
<td>Approved not paid</td>
<td>HGD</td>
<td>5</td>
<td>58,954.20</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>1</td>
<td>4,066.00</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>8</td>
<td>39,431.50</td>
</tr>
<tr>
<td></td>
<td>TOTAL</td>
<td>14</td>
<td>102,451.70</td>
</tr>
</tbody>
</table>
## Application Rec'd Not Yet Approved

<p>| | | | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>HOP</td>
<td>10</td>
<td>20,000.00</td>
<td>Estimated</td>
</tr>
<tr>
<td>MAG</td>
<td>2</td>
<td>5,000.00</td>
<td>Estimated</td>
</tr>
<tr>
<td>HGD</td>
<td>4</td>
<td>10,000.00</td>
<td>Estimated</td>
</tr>
<tr>
<td>Total</td>
<td>16</td>
<td>35,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>€373,951.06</td>
</tr>
</tbody>
</table>

**Balance**  
€62,784.94

### Housing Capital

#### Energy Efficiency Works

Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department.

### Voids & Derelict Housing Units

The Council made a submission in February for funding to refurbish 16 void units and 1 dwelling classed as derelict. Funding has been received for 16 units by the Department. Appointment of building contractor is been progressed through the building works framework.

### Disability Works in Council Houses

In April the Council made a submission following a call for suitable projects from the Department, identifying 29 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2017 is €231,102 and Leitrim County Council has sought funding of 90% of these costs in the sum of €207,991.80 approximately and awaits a full approval response from the Department.

### Acquisitions

The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017. In 2016 the Council purchased 25 number houses across the county some of these house required refurbishment works and contracts are in place to complete energy efficiency works and remedial works to these houses to return them to productive use in 2017.

#### Capital Construction Project - Taobh Tire, Manorhamilton

This project to construct an additional 7 units of social housing has received stage 4 approval; to appoint a contractor. Contractor commenced on site in early June. Approved construction costs have now been set at close to €885,000.

#### Capital Project Appraisal for Construction of Social Housing in Carrick on Shannon

A capital project appraisal for the construction of 20 social housing units in Carrick on Shannon has received stage 1 approval in principle from the Department to the value of €3,949,500. Appointment of Design Team is being progressed.
Capital Assistance Schemes – Saint Vincent de Paul, Ballinamore

A project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canoboe Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. This project has received stage 4 approval; to appoint a contractor. Construction works will commence on site in April 2017. Approved construction costs have now been set at close to €207,000.

The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Community

Peace IV

- Permission to start was granted by SEUPB and the Letter of Offer has been signed. Leitrim is the first border county to receive permission to start.

Public Participation Network

There are currently 200 groups registered with the PPN. Interviews will take place on 14th July for the Resource Worker. The Department have given sanction for a 2 year contract.

Comhairele na nOg

A meeting took place in May of the Comhairle na nOg. There is concern over lack of funding for the Youth Project 2017 “Use your Brain, Not your Fist” – a campaign spreading awareness in relation to assault and the consequences of assault. The cost of the campaign is estimated at €6,500.

Environmental and Community Awards

Judging has commenced for the Environmental and Community Awards. Judging has been completed in Schools and businesses, estates, cleaner and greener will be completed by the end of July. Eanna Ni Lamhna and Billy Flynn are the Judges for the Environmental Awards. Judging for the Community Awards will commence in August once a Judge has been chosen by the PPN.

Pride of Place

Bornacoola (0-300 population category), Carrigallen (300-1000 population category) and Manor\hamilton (Creative Place Initiative) have been chosen for Pride of Place entries in 2017.

Smoke Alarm Scheme

A Community Smoke Alarm Scheme is now in operation to provide battery operated smoke alarms to vulnerable homes in the county who do not currently have them. It is hoped that these will be installed by volunteers in addition to LDC who operate the Warmer Homes Scheme.

Community Facilities Scheme

The Communities Facilities Scheme is closed with 126 applications received. A recommendation has been sent to the LCDC for approval. A submission will then go to the three Municipal Districts for review and approval in July. It is hoped that we will notify Community Groups in August and funding can be drawn down by Community Groups at this point.

Leitrim Sports Partnership

St. Clare’s N.S. – Bike at School Day

The schools organised and delivered a Bike at school day, where all the children were encouraged to cycle to school and take their bikes to school with over 50 children participating on the day along. Many Parents
took the opportunity to cycle to school with the child. There was a strong Cycling safety element to the day. All cyclists at school were required to have a high visibility vest, a helmet and parental permission. Total Number: 58

**Scoil Clann Naofa – School Family Cycle**
All pupils from classes 3-6 and their families participated in a 5 mile leisurely cycle from the school in Ballinamore to Ballyduff locks on the Shannon Erne Waterway and back. All participants had to wear their cycling helmets, high-visibility vests and we received Garda patrol support on the day with 78 children, 25 parents and 7 school staff completing the cycle. When the cyclists returned to the school a barbeque was provided to all involved. Total Number: 110

**Leitrim Glen’s Cycling Club -10k Family Cycle**
The club organised a 10k family cycle around the Manorhamilton area for children and adults with refreshments for all at the finish line. On the day, we got a very small response with 11 people participating on the day. The club will continue to promote and encouraging cycling in the Manorhamilton area. Total number: 11

**Melvin Cycling Club**
The club held a kids fun cycling event with over 40 children participating on the day. The trip was around the Kinlough Community area. At the start of the programme, there was a safety briefing and all bicycles and helmets were checked. There were two events, one for 4-9 years old, which was obstacle course, including ramps, slaloms and limbo challenge. The second group was for 9-12 years old completed the time trial which were timed by club marshals and stewards. A great day was had by all and refreshments were served to adults and children at the end of the programme. Total number: 40

**St Brigid’s N.S. Schools Cycling Skills Day**
The school got a community Bike week grant from Leitrim County Council to promote cycling in the school and to introduce the children to different cycling and safety skills in the school playground. All the children brought in their bikes and helmets and they got opportunity to participate in fun cycling games, like slow bicycle races, obstacle races, bike wars and fast cycle races around the playground. Total participants: 80

**Gaelscoile Liatroma- School Picnic Cycle in Lock Key Forest Park**
The school held a 10k family leisure cycle around Lough Key Forest Park, “Rothaigh agus Cothaigh”, followed by a family picnic and refreshments. Prizes were awarded on the day and for the Bike Safety Poster Competition being held in the school all week. Total participants: 160

**Fatima N.S. –School Bike Fun Day**
The school organised their own Cycling Sports Day similar to last year with a range of different activities such as relay marathon (42km) for 5/6th classes, bike ability events, fun events, picnic in the GAA park and bicycle races. The aim of the event was to promote cycling as a healthy, safe and enjoyable exercise for children. All 62 of the pupils took part as well as staff members and parents. Total participants: 80

**Newtowngore N.S. – School Bike Week Fun Day**
Newtowngore N.S. hosted a Bike Fun Day in School, the children brought in their bikes and helmets on the day. All the bikes received a safety and maintenance check to make sure that all bikes were in good working order. The rules of the roads and safety issues were discussed in the playground. In the class grouping the students participated in multiple races, like obstacle races, slow bicycle races, bike Limbo
challenge and team building races. The parents were all invited to attend/participate on the day, and the day was finished off with refreshments for all. Total participants: 60

Schools Cycling Skills and Safety Programme
Annaduff N.S Scoil, Gaelscoil Cluainne, Mhuire N.S. St Patrick’s N.S, and Aughasheelin N.S took part in the schools cycling skills day and safety programme. All the children learn the fundamentals of learning to cycle a bicycle, from getting on a bike, to learning how to use your brakes and using your hand signals when cycling on the road etc, improved their balance and coordination. Annaduff N.S. – 40 Children, Aughasheelin N.S. – 59 Children, Gaelscóile Cluainne – 38 children, Drumshanbo N.S. – 54 Children. Total Number: 191

Leitrim Sports Partnership – Cycling Sports Day
Leitrim Sports Partnership organised a Primary schools cycling sports day in Leitrim Village Community facility with 7 schools and 181 children attending the sports day. This event is always well attended and all the children get opportunity to try out many different cycling activities, like obstacle races, slow bicycle races, run, Limbo challenge and fast bicycle race, skills bicycle races and fun games and activities sessions for all children. Total Number: 181.

A total of 971 people participated in Bike Week 2017 in Leitrim.

Kidz on the Run Programme
We had 27 primary school from 3rd- 6th class participating on this programme in 2017 with 1693 students completing the programme and first group event in Lough Rynn Castle hotel grounds, we had over 625 students completing the 3k run around the hotel grounds as part of the end of programme group event. We also had two other group events in Dromahair community facility and Lurgan Boy woods in Manorhamilton. Total Number: 1,693

The Arts
Creative Ireland –The 2017 activation plan was launched in Dublin Castle and we are in the process of formulating a 5 year Cultural Strategy. A call out has been made to community groups, organisations, venues, artists, writers, historians and all those involved in the culture and creative sectors to develop high quality projects and programmes that encourage greater access, knowledge and appreciation of the arts, culture and heritage.

Creative Frame- In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A continuous series of workshops and seminars have been organised.

Spark – Leitrim County Council has been selected as the next company to work and all interested artists attended a site visit to the Council Headquarters.

Festivals and Events –8 Festivals received funding under the scheme from across the County for 2017.

Artists in Schools –8 primary schools have been selected - 4 for 2017 and 4 for 2018 covering the whole County and 4 artists have been appointed to work with the schools. A planning session for artists and schools has taken place and the residencies will commence in September.
**Artist in the Community** — 4 Community Groups were selected to participate in the 2017 Artist in the Community Programme from across the county and 4 artists selected to work with them. A facilitated planning meeting has taken place ahead of their projects.

**Drumshanbo Artist Studios** — A call out has been made for new artists for the residencies.

**Leitrim Equation 4** — The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

**Youth Theatre** — The 2017 term 1 has been completed

**Film** — Tenders were invited from individuals and/or companies to develop and manage the initial phase of a new Film Development Programme for the Northwest region shared between Sligo, Leitrim and Roscommon Local Authorities. Ms. Sinead Dolan has been appointed to the role and a public meeting has been organised for June.

**Music Generation** — An application has been made under the Music Generation Programme following extensive research and we are currently waiting the decision.

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**Library Service**

**Event Programming**

June was a very busy month in Leitrim Library Service, with a full and varied programme of activities taking place in all branches across the county, including Reading Group meetings, a gardening event in Ballinamore Library, I.T. classes, language sessions, film screenings for adults and children, creative writing group meetings and craft activities. Ballinamore Library hosted the ICA Seanfhocal Exhibition during the month.

**Highlights:**
- Ballinamore Library hosted the launch of ‘The Azure Window’ by author Nicola Kearns, with special guest Seamus O’Rourke.
- Mohill Library hosted visits by the children from the Hunt National School and from Eivers Lane Creche.
- Ballinamore Library held a presentation on Bats Sites by Batlas 2020 Bat Conservation Ireland.
- Carrigallen Library organised a fun-filled Games morning for children on Saturday 10th June.
- Workshops celebrating the life and works of Jane Austen are currently being facilitated in Ballinamore Library, (June and July).
- Manorhamilton Library participated in local promotion events, with representatives from Feel Good Clubs in North Leitrim and Community Development workers, and also as part of the Bank of Ireland Enterprise Town Initiative.

**Summer Stars Reading Adventure**
- A major national storyline initiative will run in public libraries throughout the summer months, with associated workshops, storytelling sessions etc taking place in libraries across the county. The initiative was launched in Manorhamilton Library with an engaging storytelling event aimed at children and their parents.
Fire Service

Building Control

Commencement Notices
- Received 1 Opt Out Commencement Notices (valid), 1 Short Commencement Notice (valid), 2 Commencement Notices (valid).

Fire Safety Certificates
- Received 5 Fire Safety Certificate, processed 5.

Disabled Access Certificates
- Received 5 Disabled Access Certificates, processed 2.

Fire Stations – Capital Works
Works are progressing on the proposed capital projects for the Fire Stations in Manorhamilton, Ballinamore and Drumshanbo.

During Performance Inspections
A During Performance Inspection of a Nightclub premises was carried out in early June.

Civil Defence
- On 2\textsuperscript{nd} June Safety Boats and First Aid services were supplied during an Air Display as part of Carrick Festival.
- On 4\textsuperscript{th} June Safety Boat and First Aid services were supplied during a Fireworks and Water Jet Display at Carrick-on-Shannon Festival.
- On 5\textsuperscript{th} June Safety Boat and First Aid services were supplied during a Raft Race and Air Display at Carrick-on-Shannon Festival.
- On 9\textsuperscript{th} June Safety Boat and First Aid services were provided during an Air Display at Carrick-on-Shannon Festival.
- On 17\textsuperscript{th} June Safety Boat and First Aid services were provided at Lough Rinn during a Special Olympic Kayak event.
- Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.
- Assistance was provided during the month to the Water Services Department while water sampling on the Shannon at Leitrim Village.

Signed: \[\text{Signature}\] 

Date: 13\textsuperscript{th} July, 2017

Frank Curran
Chief Executive
Appendix 10 - 4th September 2017


Finance & Water Services Directorate

JULY 2017 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY JULY 2017 - FIGURE 3)

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
<th>NET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Expenditure £</td>
<td>Income £</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>6,049,429</td>
<td>6,021,130</td>
</tr>
<tr>
<td>C Water Services</td>
<td>3,641,419</td>
<td>3,388,279</td>
</tr>
<tr>
<td>D Development Management</td>
<td>2,777,299</td>
<td>1,316,915</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>2,129,470</td>
<td>2,140,360</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>1,068,223</td>
<td>1,054,412</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>350,065</td>
<td>535,526</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>1,668,389</td>
<td>1,757,784</td>
</tr>
<tr>
<td>I Local Government Fund, LGF</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>K Rates</td>
<td>4,321,909</td>
<td>4,211,589</td>
</tr>
<tr>
<td></td>
<td>(11,454,893)</td>
<td>(7,880,597)</td>
</tr>
<tr>
<td></td>
<td>£16,636,119</td>
<td>£13,121,737</td>
</tr>
<tr>
<td></td>
<td>56%</td>
<td>46%</td>
</tr>
</tbody>
</table>

MAIN POINTS AS AT END OF JULY 2017
* Water Expenditure is the net income from Irish Water

July 2017 - Reconciliation to Overdraft

June 30th Balance in Overdraft during July 2017

July 2017 - Collection Rates

<table>
<thead>
<tr>
<th>YTD</th>
<th>%</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>€</td>
<td>Jul-17</td>
<td>Jul-16</td>
</tr>
<tr>
<td>Housing &amp; Rents</td>
<td>7,714,461</td>
<td>7,184,844</td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>2,558,087</td>
<td>2,662,886</td>
</tr>
<tr>
<td>Rent Arrears</td>
<td>106,733</td>
<td>166,124</td>
</tr>
</tbody>
</table>

July 2017 - Aged Debt Analysis

<table>
<thead>
<tr>
<th>RATES</th>
<th>20 Days</th>
<th>1 Year</th>
<th>&gt; 2 Years</th>
<th>&gt; 2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Days</td>
<td>468,826,320</td>
<td>468,826,320</td>
<td>468,826,320</td>
<td>468,826,320</td>
</tr>
<tr>
<td>60 Days</td>
<td>120,615,436</td>
<td>120,615,436</td>
<td>120,615,436</td>
<td>120,615,436</td>
</tr>
<tr>
<td>90 Days</td>
<td>42,032,038</td>
<td>42,032,038</td>
<td>42,032,038</td>
<td>42,032,038</td>
</tr>
<tr>
<td>180 Days</td>
<td>6,784,529</td>
<td>6,784,529</td>
<td>6,784,529</td>
<td>6,784,529</td>
</tr>
<tr>
<td>360 Days</td>
<td>254,161</td>
<td>254,161</td>
<td>254,161</td>
<td>254,161</td>
</tr>
</tbody>
</table>

Water Services Operations Update

Maximo: Asset Management
- The month of July saw 101 issues raised on Maximo, Irish Water Asset Management System 74 related to water, 14 to waste water and 13 were classified as 'other'
- There were 42 Bursts/Leaks detected and repaired.
Water Conservation:
UFW in this county 49.8% -
The following are the District Metering Areas (DMA’s) which require urgent targeted leak detection and repair:

<table>
<thead>
<tr>
<th>DMA Name</th>
<th>DMA Code</th>
<th>Total Nett Inflow m3/day</th>
<th>AFW Total m3/day</th>
<th>UFW Total m3/day</th>
<th>Percentage UFW %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrick on Shannon Town</td>
<td>1700_TEMP_005</td>
<td>1956.30</td>
<td>798.533</td>
<td>1157.76</td>
<td>59.181</td>
</tr>
<tr>
<td>Corraleehan Scheme</td>
<td>1700_TEMP_010</td>
<td>316.505</td>
<td>80.065</td>
<td>236.440</td>
<td>74.703</td>
</tr>
<tr>
<td>Dromahair PWS</td>
<td>2700MA045</td>
<td>694.737</td>
<td>233.69</td>
<td>461.047</td>
<td>66.363</td>
</tr>
<tr>
<td>Glenade WTP to Fertagh Res</td>
<td>1700MA007</td>
<td>229.900</td>
<td>56.151</td>
<td>173.749</td>
<td>75.576</td>
</tr>
<tr>
<td>Gowel to Kinagross</td>
<td>1700MA003</td>
<td>244.2</td>
<td>44.406</td>
<td>199.764</td>
<td>81.814</td>
</tr>
<tr>
<td>Leckauin &amp; Fivemilebourne</td>
<td>2700MA010</td>
<td>252.000</td>
<td>86.407</td>
<td>165.593</td>
<td>65.712</td>
</tr>
<tr>
<td>Manorhamilton PWS</td>
<td>1700MA005</td>
<td>1108.000</td>
<td>731.462</td>
<td>376.538</td>
<td>33.984</td>
</tr>
<tr>
<td>Mt. Campbell to Jamestown</td>
<td>1700MA058</td>
<td>221.000</td>
<td>61.141</td>
<td>159.859</td>
<td>72.334</td>
</tr>
<tr>
<td>Point X to Drumkeeran</td>
<td>1700MA046</td>
<td>53.500</td>
<td>3.551</td>
<td>49.949</td>
<td>93.363</td>
</tr>
<tr>
<td>Point X to Manorhamilton</td>
<td>1700MA001</td>
<td>126.100</td>
<td>32.494</td>
<td>93.606</td>
<td>74.232</td>
</tr>
<tr>
<td>School Road Black Road</td>
<td>1700_TEMP_007</td>
<td>101.000</td>
<td>11.404</td>
<td>89.596</td>
<td>88.709</td>
</tr>
<tr>
<td>Toomans to Gortfadda</td>
<td>1700MA022</td>
<td>494.800</td>
<td>144.600</td>
<td>350.200</td>
<td>70.776</td>
</tr>
</tbody>
</table>

Capital Update:
North Leitrim Regional Water Supply Scheme (Project No. 1000390)
The Contractor EPS commenced work on site at Moneyduff WTP on 26th October 2016. There has been some slippage in the programme and EPS are slightly behind on programme at this point in time. EPS are seeking a three month extension of time which will push out completion of the new plant to end of January, 2018. This has yet to be approved by Irish Water and Jennings O Donovan Consulting Engineers. The Contractor EPS is operating the existing water treatment plant and the water produced is meeting all of the necessary drinking water standards. The contract sum is €3.84 million.

Extension of Supply to Rossinver and Kiltyclogher (Project No 10014315)
Ward and Burke Construction Ltd commenced on site on 20th June, 2016. All of the 11.0 Km of pipelines were completed, tested and commissioned in December, 2016 and the pipelines put into service. The Boil Water Notice on the old Kiltyclogher supply was lifted on 16th December, 2016. Outstanding work on private property which involves approx 300 meters of service connections from the meters to the rear/backyards of houses situated well off the road is not included in the scope of works for the Ward and Burke
contract. A schedule of all such outstanding works is being prepared and we will seek to get a budget to cover these extra works and get them done separately. All in total project cost is €2.0 million

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734
& Mohill Wastewater Treatment Plant Upgrade Project No 10000735
Closing date for receipt of Tenders was 25th January, 2016. Leitrim County Council CaPO together with Nicholas O’ Dwyers Consulting Engineers and Irish Water has completed the evaluation of the tenders and letters on the outcome of the tendering process issued in June, 2017. A start date on site is likely in September, 2017 with a one year contract for the design build phase and a further one year operational contract. The all in cost of this project will exceed €4.0 million.

Capital Investment Plan 2017 - 2021
There is only one Major Capital Project listed in Leitrim for this Plan 2017 -2021.

Upgrade of Drumshanbo Waste Water Treatment Plant Project No. 10015050
This project is included in Irish Waters Capital Investment Plan for 2017-2021. This project is at an early stage and Irish Water is currently seeking the appointment of Consultants as Employers Representative. This project is bundled with similar works on Waste Water Treatment Plants in Cavan and Monaghan.

Minor Capital Works
The total cost of all projects approved to date is estimated in excess of €2.5million.

Water Networks Portfolio Frameworks.
Pipeline Replacement
Irish Water has introduced a new funding stream “Networks Portfolio” to address all water main upgrades, pipeline replacement, water conservation measures, find and fix leaks, lead replacement, first fix etc. ERVIA has completed the tendering for this work and Farran’s of Northern Ireland are appointed as the main Contractor for all “networks Portfolio” work in this region. Leitrim is included in the region with Donegal, Cavan and Monaghan.

Irish Water is anxious that works under this new programme will take place immediately and before the end of 2017. We have made a number of submissions for water main upgrades in Leitrim and two projects have been approved as priority:
1. Replace 1,680 meters of old 300 mm AC Trunk Main at Mountcampbell
2. Replace 2,270 meters of old cast iron mains at Ballinamore
The CaPO Office has provided background information on both of these projects which are scheduled for completion in the current year. Construction supervision will be by the Leitrim CaPO office.

Find and FIX
Find and fix is included in the network portfolio and we are currently negotiating with Irish Water on resources for staffing this new and additional initiative.

First Fix Customer Side Leakage
Farrens have been given a list of 60 domestic customers with excessive (>5.0cum/day) usage and will be approaching these with a view to finding and fixing leaks on private property. The project will be managed by a Project Manager from the CaPO Office.

Energy Efficiency Programme
Carrick on Shannon Water Treatment Plant is selected as a pilot project to examine the energy usage and efficiency at this facility. Proposals for the upgrade of raw water pumps, high liit pumps, pumps at Mong
Reservoir to include some civil works of pipelines upgrading at Mong and the plant has been approved and a budget of €260,000 has been allocated under Minor Capital projects expenditure. J.B. Barry’s Consulting Engineers has been appointed as ER on this project. The data gathering exercise is complete and we would hope that final contract documents will be completed and issued to the market by ERVIA soon.

Disinfection Programme – Leitrim, Cavan and Monaghan
Irish Water Asset Strategy has sought tenders for the upgrading of all primary disinfection at all Water Treatment Plants in these three counties with a view to bringing all such facilities up to the new Irish Water standards. The contract provides for inspection and reporting on existing facilities and scoping works to meet standards.

A working group has been set up with representatives from each County and Irish Water staff. The tenders have now been evaluated and the scorecard has been completed. The Tender Evaluation Groups recommendation was submitted to ERVIA on 7th June 2017 for appointment of the preferred contractor. We await confirmation of their decision and appointment of the preferred contractor. If approved it is hoped that works may commence in August, 2017.

Water Treatment Programme - Mayo/Sligo/Leitrim/Roscommon
Irish Water wish to appoint contractors to provide design and build services to upgrade and optimise the treatment processes at existing Water Treatment Plants in these four counties. The Glenade Water Treatment Plant in Leitrim is included in this bundle. We are currently engaged with Irish Water on the scoping of the brief and providing background information on Glenade Treatment Plant.

Process Optimisation and Control Programme – Reservoir Sites
Ryan Hanley Consulting Engineers have prepared preliminary designs and tender documents for the delivery of a scope of the works at ten Reservoir sites in Leitrim. We await Irish Waters appointment of a Contractor for these works.

DMA Programme
Upgrade and complete the District Metering Structure on the networks in Co. Leitrim. EMR are the main Contractor on this project which is now substantially completed. Total cost: €518,000.

Killenna Watermain
Replacement of 2km of old cast iron watermains which are causing a water quality (iron / colour) issue. Irish Water has now appointed Sean Quigley Contracts Limited to this job. The initial contract meeting was held on 14th June, 2017. The Contractor is currently organising his mobilisation to site and materials purchase etc. A road opening licence is being negotiated with the Roads Department of Leitrim County Council. We expect work will commence on site by mid August, 2017. Estimated cost: €350,000.

Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades.
Tendering completed and a recommendation to Irish Water on the preferred bidder was made on 11th April, 2017. Irish Water has submitted the recommendation to ERVIA shared services to complete the appointment and signing of contracts etc. We await this appointment, which is somewhat delayed, but would expect that these minor works on this small bundled Waste Water Treatment Plants to commence in Quarter 3, 2017 with a view to completion before the end of the year. Tendered contract sum: €612,064.
Appendix 10 - 4th September 2017

**Inline UVT and Crypto Samplers.**
Coffey’s Water Ltd. has completed all works at our two WTP’s. Commissioning and calibrating of instruments is ongoing. The contract also includes for a 12 month monitoring of raw and treated water at these plants which has commenced.

**Trunk Main Replacement Eslin – Mohill (2.5Km) - €500,000**
Leitrim CaPO completed the tender evaluation and made its recommendation on the preferred bidder to Irish Water in January, 2017. Irish Water appointed Mast Construction Limited as PSDP and PSCS for construction of these works and a meeting was held with this Contractor on 25th May, 2017. Mast commenced works on site in July 2017 with Stage 1 Site Investigation Works. Mast will submit a design for approval and a road opening licence will be sought based on the design. The works are scheduled to commence on 21st August with a programme of 10 weeks to complete the works.

**Manorhamilton Cast Iron Watermain Replacement**
This Minor Capital Water Project may not go ahead and may be done as part of network portfolio in 2018 by the new framework Contractor.

**Economic Development, Planning, Environment and Transportation Directorate**

**ECONOMIC DEVELOPMENT & PLANNING:**

**Local Enterprise Office (LEO)**

**Evaluation and Approvals Committee Meeting**
The third meeting of the Evaluation and Approvals Committee took place on 18th July and a total of 10 projects were considered with 8 receiving letters of offer. The total awarded was €76,605.

**Training**
Autumn training programmes are currently being advertised on the LEO website and newspaper advertising will take place in August/September.

**Outreach Office – Manorhamilton**
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

**Ireland’s Best Young Entrepreneur (IBYE)**
The IBYE Programme is now open with a closing date of 29th September, 2017. Marketing the programme will commence shortly.

**Other**
- LEO Competitive Funds Programmes
  - Graduate Internship for Entrepreneurship Programme is progressing well and to date 22 of the 24 allocated students have commenced work placements. The first two students placed will have their 6 months placement completed in early July.
  - The second phase of the Creative Connections Programme continues to progress well and the first pop-up event takes place in August (Virginia Show, Cavan). The website and craft trail publication are currently under development.
- The closing date of the LEO Innovation Investment Fund is 31st July. This is a new scheme which will work with Investor Ready LEO clients who typically will have short term investment requirements, to implement their innovative development plan. The programme will incorporate one to one mentoring to assist the promoter prepare an investor ready plan.
Food Strategy
The first meeting of the Food Strategy Steering Group took place on 18th July in the Hive.

Mohill Sustainable Energy Communities
Mohill Sustainable Energy Communities project is progressing well with its energy master plan and completing the work approved under the Better Energy Communities funding approved earlier this year.

Economic Development
Town Teams – Carrick on Shannon
Purple Flag
Purple Flag Assessment took place in Carrick-on-Shannon on Friday 28th July, 2017.

Carrick-on-Shannon Town and Village
Town Brochure completed.

CCTV
Queries in relation to funding and group formation forwarded to the Department. A Public Meeting took place on 24th July, 2017 and the maps were arranged based on final agreed locations for CCTV cameras.

Town Teams – Rooskey
- Meeting held with Roscommon County Council regarding the rollout of the Community Plan
- Meeting arranged with Elected Members in Carrick-on-Shannon and Boyle Municipal Districts to outline the process.

BOI Enterprising Towns
- Dates agreed for Assessors visits.

Diaspora Strategy
- Meeting arranged with partner counties for preparation of Diaspora Strategy
- Request to quote document prepared and circulated to other counties for comment
- Request to Quote document issued to four companies
- Assessment meeting set up with other counties

Healthy Ireland
- Contact made with Co-ordinator and discussion on Leitrim LECP Fit with Healthy Ireland Initiative

SECURE Project
- Queries on claims responded to and updates were provided to the Lead Partner
- Partners notified of Leitrim Project Meeting and Seminar Itinerary

USEFE
- The final Laktive Tourism project claim was submitted to the Italian project partners for approval.
- Enterprise Ireland notified USEFE that we were successful in acquiring funding to develop a feasibility study for the development of a network of ICT enterprise centres/e-hubs across counties Cavan, Leitrim and Longford.
- Following a tender assessment meeting on the 3rd July the USEFE Co-Ordinator appointed Future Analytics as the Consultants to develop the feasibility study.
Tourism Development

The following actions have been undertaken throughout July, 2017 facilitating the continued promotion of the tourism offering in the County:

Filming took place as part of the EU SAINT Project as follows:
- Twelve Activity Providers across Leitrim were given the opportunity to have their activity/accommodation filmed as part a pilot which will eventually see worldwide promotion of Slow Adventure in Leitrim.
- Filming took place across Leitrim with the various providers over three weeks and Leitrim Tourism provided direction, advice and support for the production company.
- The areas filmed included the following: Battlebridge, Ballinaglera, Dromahair (Edergole and Mullagh, The Organic Centre, Rossinver, Teapot Lane, Fenagh, The Food Hub at Drumshanbo, The Shannon Blueway and Fowley’s Falls at Manorhamilton.
- As part of the SAINT Project Leitrim Tourism worked with Leitrim SMEs to develop activity and accommodation clusters. The clusters consist of two day and one day slow adventure experiences in Leitrim.
- Tourism Officer took part in the monthly SAINT Project SKYPE meeting with International Partners.
- Leitrim Tourism continued to support both the Tourist Information Point at Glencar Waterfall and the Angling and Tourism Centre in Ballinamore.
- Updates were carried out on the Leitrim Tourism Website.
- Continued presence on all social media platforms was maintained including featuring a town of the week and a weekly Friday focus.
- Promotion of festival and events throughout the county.

Development Management

Unfinished Housing Developments / Taking in Charge
- Works are nearing completion within 8 housing estates across the county which obtained funding under the National Taking in Charge Initiative and also in relation to the a research project on development bonds. The Council have appointed a firm of Consulting Engineers (Collins Boyd Consulting Engineers) to prepare Site Resolution Plans with respect to four estates funded as part of Measure 3 of the National Taking in Charge Initiative. These Site Resolution Plans will be completed by the end of August allowing the Council to make a detailed claim against each of the bonds in question. The Council has sought further clarification with respect to a draft legal opinion from our Senior Counsel in relation to a series of questions pertaining to development bonds. This legal opinion will be finalised by the end of August.
- No submissions were received on the six estates which were advertised for taking in charge in June. These will now be brought to the September meeting for consideration of taking in charge.
- In conjunction with the Roads Section we hope to advertise a further 10 estates to be taken in charge in September.

Pre Planning
- The pre planning clinics continued during the month of July. Two new pre planning consultations took place during July in addition to a number of other enquiries which are dealt with through e-mail and phone.

Development Management
- 7 valid planning applications were received in July of which 1 related to commercial development. Of the applications lodged, 3 applications sought retention of planning permission and no application was sought for an extension of duration of planning permission.
- A further 5 applications was deemed invalid of which 3 of the invalid applications had a subsequent valid application accepted by the Planning Authority.
• The Planning Authority are undertaking a review of the relatively high levels of invalidation of applications lodged and will work with agents submitting applications with a view to reducing the current levels of invalidation. Up to the end of July, 3 out of every 10 of all planning applications lodged is deemed invalid which is resulting in unnecessary doubling handling of planning applications by the Planning Authority.
• 17 final decisions on planning applications were made during July all except two of which were granted planning permission (14 related to applications seeking planning permission, 1 application sought retention of planning permission, whilst no application related to extension of duration of planning permission). A request for further information issued with respect to a further 8 applications during the month of July.

Forward Planning
• A draft of the 2 Year Progress Report for implementing the objectives of the County Development Plan 2015-2021 has been completed and was submitted to the Council in June with a short presentation being made to the Elected Members at the July meeting.
• The Planning Authority has appointed Consultants to undertake the screening for Strategic Environmental Assessment and Appropriate Assessment for the proposed Variation to the County Development Plan in relation to the implementation of the Vacant Site Levy. An amendment to the Carrick on Shannon Local Area Plan 2010-2019 to give effect to the Variation to the County Development Plan will also be undertaken at the same time.

ENVIRONMENT:
National Inspection Program (DWWTS) – The Council are inspecting 28No DWWTS in 2017 and these inspections are ongoing. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

RMCEI Plan – Works will be targeted in the Environment Department based on the 2017 RMCEI Plan. The EPA has recently released a draft copy of Leitrim’s Environmental Enforcement for 2016 Performance Report & Local Authority Assessment. As the time span for observations on the report has passed the Council await the final outcome of the Assessment for 2016.


VETERINARY SERVICES
Abattoirs
• Slaughter returns: June 2017: Cattle 62, Sheep 162, Pigs 0
(Slaughter returns for July 2017 not yet available)

Dog Control & Welfare
Dog Warden Service returns for July 2017 as below;
• 19 stray dogs, 7 dogs surrendered, 16 dogs re-homed, 5 dogs re-claimed by owner, 4 dogs died, no dog euthanized,
  • 18 complaints/notifications received,
  • 31 dog warden inspections
  • 2 dogs neutered, 6 neutering vouchers issued,
  • 23 dogs micro-chipped.
**Responsible Dog ownership**
A programme of school visits has been arranged for 12 Leitrim Primary schools in conjunction with Dog’s Trust in September 2017. A programme of responsible dog ownership talks in Leitrim libraries has commenced.

**Horse Control & Horse Welfare**
An 8-week Pony-riding & Animal Welfare course for 18 disadvantaged teenagers from Carrick-on-Shannon, Drumsna & Mohill finished on 3rd August. The course was highly successful and enjoyed full participation. Funding was provided by Department of Agriculture Food & the Marine, Leitrim Development Company and Leitrim County Council.

**ROADS:**
- Annual Area Programme works under way
- Works are completed on Town and Village Improvement Schemes at Kinlough and Manorhamilton and works on Town & Village Improvement Scheme at Mohill is nearing completion.
- Road Crews concentrating on surfacing and strengthening works at present
- Road Crews carrying out routine maintenance works.
- Verge Trimming ongoing along National Roads
- Verge Trimming ongoing at Junctions of Local Roads and Regional Roads
- **N4 Road Works Speed Limit Order** – A Road Works Speed Limit Order of 60 km/Hour in respect of the N4 Dromod Rooskey By Pass commenced with effect from 28th July, 2017 and will remain in place until 22nd December, 2017

**CLAR Programme**
- Tender & Design Works are complete in respect of three Fishery Roads under this Scheme (Carrigallen Lake Road, Yukon Shore Road & Heron Shore Road) and it is expected that works on these roads will be completed in September.
- Design Works are complete in respect of School Crossings at Drumkeerin, Carrick on Shannon & Ballinamore with the works due to commence shortly. Contractors have commenced upgrading of School Flashing Lights under the CLAR 2016 Programme

**REDZ**
- Works have commenced on both of the REDZ Scheme Roads (St. John’s Lake and Garadice Lake) with works due to be completed by October.

**Rural Water Programme:**
Enhancement of Schemes - Works on the following schemes are being progressed at present: Antfield GWS, Drumaleague GWS, Drumkeelan GWS, Lismoyle/Coolcreeve GWS, Mohergegg GWS and Tarmon GWS.
- Poolboy GWS has been completed
- Approx 50% of the works to Mohergegg GWS completed
- Drumkeelan & Lismoyle Coolcreeve GWS’s - Road Opening Licence applications submitted.

Environmental and Public Health Compliance - Cornashamsogue GWS. Investigation and report on current Water Treatment Plant procured. Tenders received for the appointment of a Consulting Engineer. Discussions ongoing with the Group regarding works to be undertaken and a public meeting with all Group Scheme Members is scheduled to take place in September, 2017
- Planning Approval underway for pumping stations on Hartley Group Sewerage Scheme. Hartley Group Sewerage intends to progress the collection of the household contribution fee (€2,250) and arrange
with the Consultant Engineer (Ensen) to progress the design element. Health & Safety Questionnaire Received from Ensen.

Housing and Community, Corporate Services, Culture and Emergency Services Directorate
HOUSING:

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31st July 2017</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>63</td>
<td>32</td>
<td>65%</td>
<td>17</td>
<td>35%</td>
<td>14</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st January 2017 to 31st July 2017

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st July 2017</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>45</td>
</tr>
</tbody>
</table>

Traveller Accommodation Programme Targets – Progress Report at 31st July 2017

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2017</th>
<th>Outputs achieved at 31st July 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>Housing provided by Approved</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td>5</td>
<td>1</td>
</tr>
<tr>
<td>Totals</td>
<td>8</td>
<td>3</td>
</tr>
</tbody>
</table>

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2017</th>
<th>No of inspections completed to 31st July 2017</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>70</td>
<td>69</td>
<td>98.57%</td>
</tr>
</tbody>
</table>
## Housing Grants

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>01/01/2017 – 31/07/2017</th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>PAID 2017</strong></td>
<td>HGD</td>
<td>13</td>
<td>144,787.13</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>7</td>
<td>19,764.85</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>23</td>
<td>98,072.38</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>43</td>
<td></td>
<td><strong>262,624.36</strong></td>
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</tbody>
</table>

### Approved not paid

<table>
<thead>
<tr>
<th></th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HGD</td>
<td>6</td>
<td></td>
<td>63,742.20</td>
</tr>
<tr>
<td>MAG</td>
<td>1</td>
<td></td>
<td>4,066.00</td>
</tr>
<tr>
<td>HOP</td>
<td>12</td>
<td></td>
<td>56,498.74</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>19</td>
<td></td>
<td><strong>124,306.94</strong></td>
</tr>
</tbody>
</table>

### Applications Rec'd Not Yet Approved

<table>
<thead>
<tr>
<th></th>
<th>GRANT</th>
<th>NO</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HOP</td>
<td>8</td>
<td></td>
<td>20,000.00</td>
</tr>
<tr>
<td>MAG</td>
<td>2</td>
<td></td>
<td>5,000.00</td>
</tr>
<tr>
<td>HGD</td>
<td>1</td>
<td></td>
<td>3,000.00</td>
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<tr>
<td><strong>Total</strong></td>
<td>11</td>
<td></td>
<td><strong>28,000.00</strong></td>
</tr>
</tbody>
</table>

**Balance**  €21,804.70

---

### Housing Capital

#### Energy Efficiency Works

Phase 2 Energy Efficiency works includes such works as external wall and attic insulation. This Council has identified approximately 17 potential units that require these energy efficiency works and funds to complete these works have been sought from the Department.

### Voids & Derelict Housing Units

The Council made a submission in February for funding to refurbish 16 void units and 1 dwelling classed as derelict. Funding has been received for 16 units by the Department. Appointment of a Contractor is being progressed through the Building Works Framework.
Disability Works (Local authority dwellings)
In April the Council made a submission following a call for suitable projects from the Department, identifying 29 suitable tenancies for proposed disability adaption works and 2 dwellings requiring extensions in order to meet the long term need of the tenants. The total estimated Expenditure anticipated under this Programme by Leitrim County Council in 2017 is €231,102 and Leitrim County Council has sought funding of 90% of these costs in the sum of €207,991.80 approximately and awaits a full approval response from the Department.

Acquisitions
The Council is continuing an acquisition programme subject to Departmental approval and targets identified in the Social programme 2015 – 2017. In 2016 the Council purchased 25 number houses across the county some of these house required refurbishment works and contracts are in place to complete energy efficiency works and remedial works to these houses to return them to productive use in 2017.

Capital Construction Project - Taobh Tire, Manorhamilton
This project to construct an additional 7 units of social housing has received stage 4 approval; to appoint a contractor. Contractor commenced on site in early June. Approved construction costs have now been set at close to €885,000.

Capital Project Appraisal for Construction of Social Housing in Carrick on Shannon.
A capital project appraisal for the construction of 20 social housing units in Carrick on Shannon has received Stage 1 Approval in principle from the Department to the value of €3,949,500. Appointment of Design Team is being progressed.

Capital Assistance Schemes – Saint Vincent de Paul, Ballinamore
A project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canoebi Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. This project has received stage 4 approval; to appoint a contractor. Construction works will commence on site in April 2017. Approved construction costs have now been set at close to €207,000.

Community:
Peace IV
- The Assessment Committee met on Friday 7th July and on their recommendation, the Peace IV Partnership Committee approved the following four programmes:
  - Building Positive Relations Programme 1: Support for Ethnic Minorities
  - Building Positive Relations Programme 5: Events around Women’s Suffrage
  - Building Positive Relations Programme 7: Rural Women Along the Border
  - Children and Young People Programme 4: Anti-social Behaviour Programme
- A contract has been awarded to Blu Zebra Ltd. to carry out the Consultation Process.
- Shared Spaces and Services, consultations are underway
- The Programme Launch will take place on International Peace Day on 21st September.

Public Participation Network
There are currently 200 groups registered with the PPN. Interviews took place on 14th July for the Resource Worker and a panel has been formed. The Department have given sanction for a 2 year contract.

Age Friendly
A meeting was held with the Age Friendly Alliance on 5th July to agree the strategy for 2017-2019. The lunch date of the strategy will take place on 28th September during Positive Ageing Week.
Environmental and Community Awards
Judging has commenced for the Environmental and Community Awards. Judging has been completed in Schools and businesses, estates, cleaner and greener. Eanna Ni Lambahna and Billy Flynn are the Judges for the Environmental awards. Judging for the Community Awards will commence in August once a judge has been chosen by PPN.

Pride of Place
Bornacoola (0-300 population category), Carrigallen (300-1000 population category) and Manorhamilton (Creative Place Initiative) have been chosen for Pride of Place entries in 2017. The judging takes place on 10\textsuperscript{th} and 11\textsuperscript{th} August.

Smoke Alarm Scheme
A community smoke alarm scheme is now in operation to provide battery operated smoke alarms to vulnerable homes in the county who do not currently have them. It is hoped that these will be installed by volunteers in addition to Leitrim Integrated Development Company who operate the Warmer Homes Scheme.

Community Facilities Scheme
The Communities Facilities Scheme is closed with 126 applications received. Approval has been given by the three Municipal Districts and the LCDC and all community groups have been notified. Funding has been received from the Department and Community Groups can now submit invoices for payment.

Leitrim Sports Partnership
St Ciaran’s Day Service Zumba Dancing Programme.
We delivered an 8 week Zumba dancing programme with St. Ciaran’s Day Service with 10 people completing the programme.

IWA Chair Exercises
Completed an 8 week chair exercise and fun games programme in the Irish Wheelchair Association Centre in Carrick-on-Shannon with 16 people benefiting from the programme.

Rehab Care Nutrition and Go For Life Games Programme
Delivered an 8 week programme in the Rehab Care centre in Ballinamore with 12 adults participating and benefiting from the programme.

Childhood Days Games and Dancing programme
Completed an 8 week Games and Dancing programme in Drumshanbo with 6 children benefiting from this programme.

Active Age groups
Completed a 3 week chair aerobics and exercises programme with the Active Age Groups in Ballinamore, Carrigallen and Mohill with 64 people participating over the three week programme.

FAI Summer Soccer Schools
Leitrim Community Soccer Development Officer organised and delivered 4 summer soccer camps in Manorhamilton, Carrick on Shannon, Ballinamore and Kinlough with 340 children participating on the summer soccer camps.
The Arts

Creative Ireland – The 2017 Activation Plan was launched in Dublin Castle and we are in the process of formulating a 5 year Cultural Strategy. A public meeting has been held in Carrick on Shannon with two other meetings planned for Manorhamilton and Ballina. A total of sixteen applications from across the county were received in response to the Open Call to develop high quality projects and programmes.

Creative Frame - In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame programme – a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A continuous series of workshops and seminars has been organised.

Spark – Leitrim County Council has been selected as the next company to work and all interested artists attended a site visit at the Council Offices. Nine proposals were received and the shortlisted artists have been invited for interview.

Festivals and Events - 8 Festivals received funding under the scheme from across the County for 2017

Artists in Schools – 8 primary schools have been selected - 4 for 2017 and 4 for 2018 covering the whole County and 4 artists have been appointed to work with the schools. A planning session for artists and schools has taken place and the residencies will commence in September.

Artist in the Community – 4 Community Groups were selected to participate in the 2017 Artist in the Community Programme from across the county and 4 artists selected to work alongside them. A facilitated planning meeting has taken place ahead of their projects.

Drumshanbo Artist Studios – 2 artists have been selected for new residencies and a planning meeting is in the process of being arranged between the Library, The Arts Office and the Artists

Leitrim Equation 4 – The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - The first term has been completed.

Film – Tenders were invited from individuals and/or companies to develop and manage the initial phase of a new Film Development Programme for the Northwest region shared between Sligo, Leitrim and Roscommon Local Authorities and Sinead Dolan has been appointed to the role.

Music Generation – An application has been made under the Music Generation programme following extensive research and we are currently awaiting the decision.

Iron Mountain Literature Festival – The programme is in the process of being finalised and 31 applications have been received for the John McGahern Award.

Culture Night – Events are being planned for Culture Night for Friday 22nd September.

Library Service:

Event Programming

Event Programming in July had a strong focus on children and family events, with film screenings taking place in Ballinamore and Mohill Libraries, art and craft workshops in Drumshanbo and Dromahair Libraries,
and family story time events in a number of libraries. In addition, libraries held Reading Group meetings, language sessions, Astronomy Club meetings and creative writing group sessions. Manorhamilton Library hosted the ICA Seanfhocal exhibition during the month.

Highlights:
- Carrick-on-Shannon Library supported the Purple Flag assessment on July 28th by preparing a themed display of library stock and hosting a Puppet-making workshop for all the family.
- A number of workshops were held in the Events Space of Drumshanbo Library, as part of the Joe Mooney Summer School.
- Ballinamore Library presented a series of drama workshops for young people, celebrating the work of Jane Austen on the occasion of the 200 year anniversary of her death. The 17 participants delivered an inspiring performance to an audience of family and friends. (45 attended)
- Drumshanbo Library hosted a visit from the Dowra Summer Camp, with over 25 children taking part in a Craft Workshop.

Summer Stars Reading Adventure
- This is a major national reading initiative which is running throughout the summer months, with associated workshops, storytelling sessions etc taking place in libraries across the county. For example, Dromahair Library hosted a creative art workshop for children while Drumshanbo, Carrick-on-Shannon and Manorhamilton Libraries hosted Storytelling events for all the family.

Fire Service

Building Control
- Commencement Notices: Received 5 all valid.
- Fire Safety Certificates: Received 2 Fire Safety Certificate, processed 5.
- Disabled Access Certificates: Received 0 Disabled Access Certificates, processed 5.

Fire Stations – Capital Works
Works are progressing on the proposed Capital projects for the Fire Stations

Meeting with National Directorate
The National Directorate called a meeting of all Chief Fire Officers in the Custom House to review the aftermath of the Grenfell fire tragedy. They are planning to set up a national Fire Safety Task force to review all aspects of fire safety.

Major Emergency Management
A meeting of the North West Regional Working Group was held in Buncrana. Plans for the regional live exercise in Leitrim in late 2017 were advanced.

Civil Defence
Civil Defence continued to provide Civil Defence assistance at a number of events in the county in July, 2017.

Signed: __________________________  Date: 11th August, 2017
Joseph Gilhooly,
Deputy Chief Executive
National Revaluation Programme
REVAL 2017 - Leitrim

4th September 2017

Declan Lavelle - Head of Valuation Services
Areas Covered

- Valuation Office & Rating System in Ireland
- Governing Legislation
- National Revaluation Programme
- REVAL 2017
- Appeal Mechanisms
- Q & A
Valuation Office - Who we are & What we do

The Valuation Office has been responsible for Ireland’s State valuation service since 1830.

We are an independent Office under the aegis of the Minister for Justice and Equality.

Our work leads to the collection of approximately €1.4 billion in Local Authority revenue each year.

We employ approximately 130 people.
Rates and Rateable Valuation

• Three figures relevant to Commercial Rates:
  – **Overall Rates contribution** to Annual Budget: Decided by Elected Members of Local Authority
  
  – **Rateable Valuation of Individual Properties ("Net Annual Value")**: Determined by Valuation Office
  
  – **Annual Rate on Valuation (ARV)**: Set by Elected Members

• **Valuation x ARV = Amount of Rates liable for collection by Local Authority**
What Properties are Rateable?

• A question of law

• All properties are rateable unless specifically exempted

• Section 15, Schedule 3 & Schedule 4 of Valuation Acts 2001-2015

• Extensive case law from Valuation Tribunal & Higher Courts on what properties are and are not rateable
Revaluation: Legal Context

• Part 5 of Valuation Acts 2001 to 2015:
  http://www.valoff.ie/en/Legislation/

• “Net Annual Value” specifically defined in legislation
  - Rental Value, not Capital Value
  - “Correctness” and “Equity & Uniformity”

• Decisions of independent Valuation Tribunal & Higher Courts
What is a Revaluation?

- Revaluation is a reassessment of rateable value of all properties in a Local Authority area, leading to **Redistribution** of commercial rates burden between ratepayers

- **Revenue Neutral** for Local Authorities

- **Recurring** exercise (every 5 to 10 years) to maintain the fairness of rating system

- Results in the production of a **New Valuation List** that contains modern valuations for all rateable properties in the County
Revaluation - Why?

• Restore relativity between different properties, categories & locations:
  – “Correctness” and “Equity & Uniformity”
  – Reflect differential movements in rental values across sectors/locations occur over time

• Transparency:
  – Only way to bring Rateable Values back into line with contemporary property rental values
  – Current market rental values replace old RVs which had Nominal Valuations with no relevance to modern values
Revenue Neutral for Council

- Revaluation is about **Redistribution** of rates liability

- Rates liability of individual ratepayers may change

- Revenue neutral for Local Authority:
  - Overall “Size of cake” remains the same
  - Ministerial Rates Cap (Sec. 56 Valuation Act 2001)

- Any increase in overall Rates take limited to:
  - Inflation
  - New developments
  - Improvements to existing buildings
## Before & After: Examples

<table>
<thead>
<tr>
<th></th>
<th>Example A</th>
<th>Example B</th>
<th>Example C</th>
</tr>
</thead>
<tbody>
<tr>
<td>Old RV</td>
<td>€120.00</td>
<td>€120.00</td>
<td>€120.00</td>
</tr>
<tr>
<td>Leitrim ARV (2017)</td>
<td>62.15</td>
<td>62.15</td>
<td>62.15</td>
</tr>
<tr>
<td>Rates Liability before Revaluation</td>
<td>€7,500</td>
<td>€7,500</td>
<td>€7,500</td>
</tr>
<tr>
<td>Net Annual Value (NAV) after Revaluation</td>
<td>€37,500</td>
<td>€31,250</td>
<td>€45,000</td>
</tr>
<tr>
<td>Assumed ARV after Revaluation</td>
<td>0.20</td>
<td>0.20</td>
<td>0.20</td>
</tr>
<tr>
<td>Rates Liability after Revaluation</td>
<td>€7,500</td>
<td>€6,250</td>
<td>€9,000</td>
</tr>
<tr>
<td>Change in Liability due to Revaluation</td>
<td>No Change</td>
<td>-€1,250</td>
<td>+€1,500</td>
</tr>
</tbody>
</table>
National Revaluation Programme

• Phase 1 Completed-
  - Dublin
  - Waterford
  - Limerick

• REVAL 2017 – 10 Counties
  - Leitrim: Commenced November 2015, Completed September 2017

• REVAL 2019 - Repeated every 5 – 10 years
Completing the National Revaluation Programme
Key Steps

• Commissioner makes Valuation Order fixing:
  • Valuation Date/Publication Date/Effective Date
• REVAL 2017 material issued to Ratepayers
• VO collects & analyses data
  • Rent/ Lease/ Tenure details/ Trading data
  • Physical property details/ survey
  • Data transferred from Rating Authority to VO
• VO issues Proposed Valuation Certificates
• Rating Authority makes Indicative ARV available
Key Steps (continued)

- “Representations” made to Valuation Manager (40 days)
- VO considers Representations
- **VO issues final Valuation Certificates**
- Commissioner publishes new Valuation List for Rating Authority
- Appeals can be made to Valuation Tribunal (within 28 days)
- Rating Authority sets ARV for 2020
- New Valuation List becomes effective
What Evidence do we use?

• Evidence from Occupiers
  – Current Rental Market Evidence.
  – Trading Data/Accounts.
  – Development/Construction costs

• Revenue Commissioners - “Particulars Delivered” transactions
  – Current Rental Market Evidence

• Lease details from the PSRA
  – Current Rental Market Evidence

• Approx 25% of Properties inspected
### Extracts from the accounts and trading information:

<table>
<thead>
<tr>
<th></th>
<th>Year End (Date)</th>
<th>Year End (Date)</th>
<th>Year End (Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Turnover</strong></td>
<td></td>
<td></td>
<td>€</td>
</tr>
<tr>
<td><strong>Breakdown of Turnover [excluding admission charges]</strong></td>
<td></td>
<td></td>
<td>€</td>
</tr>
<tr>
<td>On Sales</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Off Sales</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Food</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Other (please specify)</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>From accounts</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td><strong>Franchise Income (see note below)</strong></td>
<td>Details</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td><strong>Admission Charges</strong></td>
<td>Details</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td></td>
<td></td>
<td>€</td>
</tr>
<tr>
<td>Wages &amp; Salaries</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Insurance</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Entertainment Expenses</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Licence Fees</td>
<td>€</td>
<td>€</td>
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</tr>
<tr>
<td>Security Costs</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Legal Fees</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
<tr>
<td>Rent Paid</td>
<td>€</td>
<td>€</td>
<td>€</td>
</tr>
</tbody>
</table>
How Revaluation is Conducted
Estimating the NAV - Primary Evidence

Rental Information

Trading Data
- Hotels,
- Service Stations,
- Licensed Premises,
- Nursing Homes, etc.

Construction Costs
- Specialised properties

"Valuation Scheme"
Revaluation Outcomes

<table>
<thead>
<tr>
<th></th>
<th>SDCC</th>
<th>Fingal</th>
<th>DLR</th>
<th>Dublin City Council</th>
<th>Waterford</th>
<th>Limerick</th>
<th>REVAL 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduced Rates Liability</td>
<td>49%</td>
<td>65%</td>
<td>54%</td>
<td>56%</td>
<td>65%</td>
<td>65%</td>
<td>60% ?</td>
</tr>
<tr>
<td>Increased Rates Liability</td>
<td>39%</td>
<td>30%</td>
<td>46%</td>
<td>41%</td>
<td>32%</td>
<td>32%</td>
<td>40% ?</td>
</tr>
</tbody>
</table>
Leitrim Revaluation

- 1,059 Proposed Valuation Certificates Issued
- 167 Representations received.
- 1,081 Final Valuation Certificates will issue
- Total NAV - €25.85m
  - €21.6m Leitrim Valuation List
  - €4.25m Central Valuation List.
Rates Increased – Why?

• Possible Increase in **Relative** Value

• Property may have been altered since last valued

• Outstanding request for information from VO
Is My Valuation Fair?

• Compare the Valuation (NAV) to
  - Rent you are paying
  - Rent you know others are paying
  - PSRA Website
  - Actual Income Streams v VO Income Streams
  - Rent you would receive/accept if vacant and to let.

• Go online – Compare your Valuation to other valuations on the Leitrim Valuation List.
Appeal Mechanisms

• “Representations” to Valuation Office by Ratepayer
  – 40 days from Proposed Valuation certificate
  – Informal process with no fee
  – Happens before valuation is finalised

• Valuation Tribunal
  – 28 days
  – Statutory Fee
  – Formal and quasi-judicial process

• Three outcomes:
  – No change
  – Valuation decreased
  – Valuation increased

• Appeal to Higher Courts on Point of Law
Ratepayer Support

• Hardcopy material to Ratepayers
  – Making of the Valuation Order
  – Issue of Proposed Valuation Certificates
  – Issue of Final Valuation Certificates

• Briefing of Elected Representatives & copies of Specimen Documents

• “Walk-in” Clinics

• Extensive engagement with Trade Bodies

• Valuation Office website www.valoff.ie,

• E-mail reval2017@valoff.ie,

• Telephone Helpline Lo-Call 1890 531 431 or 01 8171033
Ratepayer Support

- Read the Explanatory Letter


- Meet/Brief Trade Bodies

- The Valuation Office website, www.valoff.ie,

- E-mail at reval2017@valoff.ie,

- Helpline - Lo-Call 1890 531 431 or 01 8171033
Key Dates

- 7th September 2017 – Final Valuation Certificates
- 15th September 2017 - Valuation List published
- Appeal to Valuation Tribunal – 28 Days (from 15th Sept)
- 1st January 2018 - Effective for Rates purposes
Summary

• Revenue neutral exercise
• Evidence based exercise – Leitrim rents and Leitrim trading data only
• Objective - Valuation List that is Fair & Equitable to everyone
• Well established statutory process
• Valuation Tribunal appeal
Questions/Thank You