May

Chief Executive Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st – 31st May 2020

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014
Revenue Account

May 2020 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY May, 2020 - FIGURES)

<table>
<thead>
<tr>
<th></th>
<th>Expenditure €</th>
<th>Adopted Full Year Budget €</th>
<th>% Budget Spent</th>
<th>Budget Remaining €</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Housing &amp; Building</td>
<td>1,729,266</td>
<td>5,407,116</td>
<td>32%</td>
<td>3,677,850</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>3,996,835</td>
<td>13,819,551</td>
<td>29%</td>
<td>9,822,716</td>
</tr>
<tr>
<td>C Water Services</td>
<td>1,260,750</td>
<td>3,298,397</td>
<td>41%</td>
<td>1,937,647</td>
</tr>
<tr>
<td>D Development Management</td>
<td>1,717,793</td>
<td>5,756,899</td>
<td>30%</td>
<td>4,039,100</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>1,613,406</td>
<td>4,512,660</td>
<td>36%</td>
<td>2,899,254</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>1,066,424</td>
<td>3,527,363</td>
<td>30%</td>
<td>2,460,959</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>203,653</td>
<td>497,591</td>
<td>41%</td>
<td>293,938</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>1,139,287</td>
<td>2,814,750</td>
<td>40%</td>
<td>1,675,463</td>
</tr>
<tr>
<td>LG Local Government Fund / GPG</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Income €</th>
<th>Adopted Full Year Budget €</th>
<th>% Budget Raised</th>
<th>Budget outstanding €</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Housing &amp; Building</td>
<td>1,414,153</td>
<td>5,074,108</td>
<td>28%</td>
<td>3,659,955</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>1,249,619</td>
<td>10,232,772</td>
<td>14%</td>
<td>8,803,153</td>
</tr>
<tr>
<td>C Water Services</td>
<td>1,268,897</td>
<td>3,155,435</td>
<td>40%</td>
<td>1,886,538</td>
</tr>
<tr>
<td>D Development Management</td>
<td>562,460</td>
<td>1,777,813</td>
<td>32%</td>
<td>1,215,353</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>190,635</td>
<td>1,059,438</td>
<td>18%</td>
<td>868,803</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>157,960</td>
<td>164,816</td>
<td>107%</td>
<td>(11,144)</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>41,051</td>
<td>248,083</td>
<td>17%</td>
<td>207,032</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>928,871</td>
<td>2,234,023</td>
<td>42%</td>
<td>1,305,152</td>
</tr>
<tr>
<td>LG Local Government Fund / GPG</td>
<td>3,865,513</td>
<td>9,777,230</td>
<td>42%</td>
<td>5,911,718</td>
</tr>
<tr>
<td>RA Rates</td>
<td>1,575,946</td>
<td>6,410,629</td>
<td>25%</td>
<td>4,834,683</td>
</tr>
</tbody>
</table>

<p>| Actual Overall | Actual Overall |</p>
<table>
<thead>
<tr>
<th></th>
<th>Surplus/ Deficit €</th>
<th>Fav/(Unfav) €</th>
</tr>
</thead>
<tbody>
<tr>
<td>(315,113)</td>
<td>(17,895)</td>
<td></td>
</tr>
<tr>
<td>(2,567,216)</td>
<td>(1,019,563)</td>
<td></td>
</tr>
<tr>
<td>(91,853)</td>
<td>51,109</td>
<td></td>
</tr>
<tr>
<td>(1,155,333)</td>
<td>2,823,753</td>
<td></td>
</tr>
<tr>
<td>(1,422,772)</td>
<td>2,093,450</td>
<td></td>
</tr>
<tr>
<td>(890,464)</td>
<td>2,472,103</td>
<td></td>
</tr>
<tr>
<td>(162,802)</td>
<td>86,906</td>
<td></td>
</tr>
<tr>
<td>(210,416)</td>
<td>370,311</td>
<td></td>
</tr>
<tr>
<td>3,865,513</td>
<td>(5,411,718)</td>
<td></td>
</tr>
<tr>
<td>1,575,946</td>
<td>(4,834,683)</td>
<td></td>
</tr>
</tbody>
</table>

€12,827,415   €39,634,347   32%   26,805,932

<table>
<thead>
<tr>
<th></th>
<th>Income V Budget May 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Expenditure V Budget May 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Expenditure V Adopted Full Year Budget €</td>
</tr>
</tbody>
</table>
**MAIN POINTS AS AT END OF MAY, 2020**

Water Expenditure in line with Income

The 2019 AFS has been deferred to 30 June 2020 as a result of COVID19

Income and Expenditure is down across all programme groups as a result of National Lockdown.

Rates collection is down considerably vs 2019 as a direct impact of COVID19. 70% of the total cash collected to date came from the Globals/Utilities sector.

Government has decided that commercial rates, for a 3 month period beginning on 27 March 2020, for all businesses that have been forced to close due to public health requirements, will be waived.

Restart Grant Scheme went live from Friday 22nd May, with a closing date of Aug 31st 2020.

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**May 2020 - Recourse to Overdraft**

| No. of Days in Overdraft during April 2020 | 0 |

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**2020 - Collection Rates**

<table>
<thead>
<tr>
<th>YTD</th>
<th>May-20</th>
<th>May-19</th>
<th>FY 2019</th>
<th>%</th>
<th>May-20</th>
<th>May-19</th>
<th>FY 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Rents</td>
<td>€1,092,421</td>
<td>€962,487</td>
<td>€2,571,076</td>
<td>79%</td>
<td>78%</td>
<td>90%</td>
<td></td>
</tr>
<tr>
<td>Commercial Rates</td>
<td>€1,576,319</td>
<td>€1,757,491</td>
<td>€7,294,301</td>
<td>23%</td>
<td>31%</td>
<td>82%</td>
<td></td>
</tr>
<tr>
<td>Housing Loans</td>
<td>€72,227</td>
<td>€68,172</td>
<td>€249,570</td>
<td>45%</td>
<td>44%</td>
<td>65%</td>
<td></td>
</tr>
</tbody>
</table>

**COMMENTS**

- Rents collection is marginally up both in monetary and % terms vs. 2019
- Rates collection for 2020 is down both in monetary and % terms vs. 2019. This reflects the impact of COVID 19 on collection figures.
- Loans collection is marginally up both in monetary and % terms vs. 2019

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**May 2020 - Aged Debt Analysis**

- **RATES**
  - 0 Days: 19%
  - 30 Days: 19%
  - 60 Days: 27%
  - 90 Days: 2%
  - 180 Days: 7%
  - 1 Year: 6%
  - 2 Years: 6%
  - > 2 Years: 0%

- **RENTS**
  - 0 Days: 0%
  - 30 Days: 0%
  - 60 Days: 21%
  - 90 Days: 21%
  - 180 Days: 7%
  - 1 Year: 7%
  - 2 Years: 7%
  - > 2 Years: 0%

- **LOANS**
  - 0 Days: 8%
  - 30 Days: 2%
  - 60 Days: 13%
  - 90 Days: 3%
  - 180 Days: 42%
  - 1 Year: 17%
  - 2 Years: 3%
  - > 2 Years: 9%

---

<table>
<thead>
<tr>
<th>30 Days</th>
<th>60 Days</th>
<th>90 Days</th>
<th>180 Days</th>
<th>1 Year</th>
<th>2 Years</th>
<th>&gt; 2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RATES</strong></td>
<td>€3,054,336</td>
<td>€1,038</td>
<td>€0</td>
<td>€1,569,923</td>
<td>€461,176</td>
<td>€438,142</td>
</tr>
<tr>
<td><strong>RENTS</strong></td>
<td>€117,306</td>
<td>€51,566</td>
<td>€18,467</td>
<td>€17,526</td>
<td>€341</td>
<td>€0</td>
</tr>
<tr>
<td><strong>LOANS</strong></td>
<td>€14,194</td>
<td>€8,159</td>
<td>€5,778</td>
<td>€10,496</td>
<td>€11,493</td>
<td>€0</td>
</tr>
</tbody>
</table>
Water Services Department

Maximo: Asset Management

There were a total of 241 No. Work Orders for the month of May 2020. Breakdown as follows:

<table>
<thead>
<tr>
<th>Work Orders</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA Complaints</td>
<td>10</td>
</tr>
<tr>
<td>Planned Leak Detection</td>
<td>12</td>
</tr>
<tr>
<td>New Connections Water</td>
<td>8</td>
</tr>
<tr>
<td>New Connections (Waste Water)</td>
<td>4</td>
</tr>
<tr>
<td>First Fix Repairs</td>
<td>2</td>
</tr>
<tr>
<td>First Fix Surveys</td>
<td>1</td>
</tr>
<tr>
<td>Emergency Work Orders</td>
<td>0</td>
</tr>
<tr>
<td>Drinking Water RM</td>
<td>111</td>
</tr>
<tr>
<td>Waste Water RM</td>
<td>51</td>
</tr>
<tr>
<td>Contractor Related Work Orders</td>
<td>42</td>
</tr>
</tbody>
</table>

Unaccounted for Water
UFW is now 48.65% or 6804 m³

Capital Works – Water Services

Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million
Completed plants included Mohill, Manorhamilton, Ballinamore, Carrigallen, Leitrim Village and Drumshanbo WwTP’s. Snagging works remain outstanding. EPS are operating the Mohill and Manorhamilton plants for the 12 months service period up to September 2020 when the plant will be handed over to SLA for continued operation.

Irish Water Capital Programmes and Projects

Water Networks Portfolio Programme Frameworks (Farrans Construction Ltd) Pipeline Rehabilitations:
St George’s Terrace: 242m of cast iron watermain upgrade and service replacement. Works on site have resumed following restriction and now 90% complete.

Trunk Main Upgrades: Irish Water confirmed all other pipeline replacements in Co Leitrim were put on hold due to budget restraints. LCC Water Capital office continues to push for rehabilitation works on the Gortfada AC trunk main and the Keshcarrigan to Fenagh AC trunk main. Irish Water to review budgets in mid 2020 to see if the above schemes can progress.

Newtownmanor: Previously approved upgrade works to Newtownmanor watermain are now placed on hold by Irish Water.

Find & Fix Water Conservation
Farrans have resumed leak detection & repair works in Drumshanbo DMA and nearing completion. Farrans leak detection crew are also mobilised in Mohill Town DMA. Farrans are to carry out pressure logging assessments of the troublesome AC trunk mains in South Leitrim.

LCC Direct Labour Find and Fix crew
The LCC direct labour crew have made good gains in leak detection and repair in the Corraleehan DMA and alleviated pressure issues locally. The crew has now progressed to Corgar to Aughawillan DMA.

Back Yard Services
- Back yard services works on 9 nr service connections at Cooladonnell are now re-programmed to commence in early July.
- Back Yard service works are also to progress in Lahard, Ballinamore in 2020.
- Irish Water has confirmed that Mc Dermott Terrace, Manorhamilton and Rockwell Park, Drumshanbo will not proceed in 2020 due to budget restraints.
Disinfection Programme - Veolia Contractors

Design & Build upgrade works to the disinfection process are ongoing at Carrick on Shannon & Glenade WTP’s. Works were due to ramp up at both sites in early April but are now starting to recommence following Covid restrictions.

Carrick WTP

Under the IW Telemetry Programme EMR are currently upgrading the PLC and a number of associated controls at Carrick WTP. Works are to be complete by mid June.

Drumshanbo WWTP: Significant upgrade carried out to Drumshanbo WwTP. Additional Civil works are being completed as variations to this contract. Snagging works also remain outstanding.

IWSS (Inlet Works, Storm & Sludge) Programme: Ballinamore and Leitrim Village WWTP have been approved for upgrades to their inlet works and tendering has been progressed. Irish water to advise on timeline for these works. Tullahan WwTP: Upgrade works to pump effluent from Tullahan WwTP to West End pump station near Bundoran has been tendered by Irish Water with works expected to commence on site in mid 2020. (1.8km of rising main has already been installed along the N15 to West End PS as part of a previous contract).

Capital Investment Plan

Upgrade of Drumshanbo Waste Water Treatment Plant – Pumping Station - Atkins Consulting Engineers

This project is included in Irish Waters Capital investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. These works are to be delivered in the period of this CIP 2021 – 2025.

Carrick on Shannon Water Treatment Plant – Future planning

Irish Water is developing a “National Water Resource Plan” which will consider provision for future demand. We continue to meet with Irish Water to highlight the future for Carrick on Shannon water treatment plant to ensure it is extended to meet the growing future demand in the South Leitrim Regional Water Supply Scheme.

ENVIRONMENT

RMCEI Plan

The Environment Department submitted the 2019 RMCEI Summary Report and the 2019 RMCEI Return and also the 2020 RMCEI Planned Target Environmental inspections to the EPA by a deadline of Friday 14th February 2020. The EPA have selected two Case Studies on a pesticide flyer and a Cross compliance report to DAFM prepared by Leitrim Staff to be presented at the EPA 2020 National Water Event in Late June 2020 which shows some of the good works carried out by staff. The COVID-19 pandemic has resulted in emergency call out inspections only to be completed in the Lock down period.

National Inspection Program (DWWTS)

We will now be planning the 25 No DWWTS inspections for 2020 with ongoing NIP – DWWTS Engagement and these should be completed from April 2020 to end of year. Where Advisory Notices were issued there will be ongoing verification inspections where works were due to be completed and re-inspections as requested to facilitate payment. The COVID-19 pandemic has resulted in emergency call out inspections only to be completed in the Lock down period.


Ongoing sampling in the Lough Forbes Catchment which includes Lough Rinn and surrounding catchment is to continue in 2020 and is included in the ALPHA monitoring programme. The COVID-19 pandemic has resulted in emergency call out inspections only to be completed in the Lock down period.

The 3rd Cycle (2022-2027) of the River Basin Management Plan is currently on track with a Public Consultation document “Significant Water Management Issues” – Consultation currently out for a 6 month period for Public Consultation. The Consultation period runs from 21st December 2019 to 26th June 2020. A link to this document is as follows: https://www.housing.gov.ie/water/water-quality/water-framework-directive/public-consultation-significant-water-management. Submission can be made to the Department at rbmp@housing.gov.ie and must be
submitted by Friday 26th June 2020. Template questionnaires are available from the Department of Housing, Planning and Local Government or online survey completed at www.surveymonkey.com/r/3HGB3HZ

The new 2022-2027 River Basin Management Plan is expected to be published in December 2021.

All RBMP workshops are now cancelled due to the COVID-19 Pandemic and the Environment Department has submitted proposed Priority Areas of Action for Leitrim under the new proposed 2021-2027 RBMP.

The Environment Department continue to work closely with EPA/LAWPRO staff on the various PAA desk top studies and the various queries raised by them and return associated reports to the Local Catchment Assessment Team.

EPA Ambient Air Quality Monitoring (AAQM)
The Environmental Protection Agency manages the national ambient air quality monitoring network. It is proposed to install an air quality monitor in Carrick-on-Shannon by end of year 2020. Works were ongoing in late 2019 and close collaboration with LCC/EPA staff in selecting an optimum location for this unit. This will be of great benefit to the public in Carrick-on-Shannon town, giving them real time information on the following air pollutant parameters.

**VETERINARY SERVICES**

<table>
<thead>
<tr>
<th>Slaughter Returns</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cattle</td>
</tr>
<tr>
<td>Sheep</td>
</tr>
<tr>
<td>Pigs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Premises Inspections</th>
</tr>
</thead>
<tbody>
<tr>
<td>Premises Inspections</td>
</tr>
<tr>
<td>Food Samples</td>
</tr>
<tr>
<td>Environmental Swabs</td>
</tr>
<tr>
<td>Water Samples</td>
</tr>
<tr>
<td>Veterinary Residue Samples</td>
</tr>
<tr>
<td>Carcass Swabs</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dog Warden Service Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stray Dogs</td>
</tr>
<tr>
<td>Surrendered Dogs</td>
</tr>
<tr>
<td>Dogs Re-Homed</td>
</tr>
<tr>
<td>Dogs Re-Claimed by Owner</td>
</tr>
<tr>
<td>Dog Deaths</td>
</tr>
<tr>
<td>Dog Euthanized</td>
</tr>
<tr>
<td>Service Requests</td>
</tr>
<tr>
<td>Dog Licence Inspections</td>
</tr>
<tr>
<td>Dogs Neutered</td>
</tr>
<tr>
<td>Neutering Vouchers Issued</td>
</tr>
<tr>
<td>Dogs Micro-Chipped and Registered</td>
</tr>
<tr>
<td>Fines Issued - Dogs</td>
</tr>
<tr>
<td>Stray Horses seized</td>
</tr>
</tbody>
</table>

Ante and post-mortem inspections were carried out at abattoirs throughout the Covid-19 crisis in accordance with government policy. Premises inspections have recommenced in accordance with LGMA/HSE Guidelines. The Veterinary Food Safety Laboratory, Cork County Council has re-opened and carcass swab samples were submitted during May.

The dog warden service has commenced re-homing of stray dogs.
Capital Programme

Fire Stations

- Manorhamilton FS
  Rhatigan Architects were appointed as design consultants for Manorhamilton Fire station by CE Order. The first project meeting was held on 20 May.
- Replacement HP
  A submission for the recoupment of the capital funding for the vehicle has been prepared.
- Ballinamore and Drumshanbo fire stations
  A submission for the recoupment of the capital funding from the Department of Housing, Planning and Local Government has been prepared for both stations.

Fire Service Training
All training courses have been suspended during the Covid-19 pandemic. Fire station drills have recommenced since from May 18th.

Building Control activity

<table>
<thead>
<tr>
<th></th>
<th>Received</th>
<th>Valid</th>
<th>Granted</th>
<th>Carried out</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement Notices</td>
<td>11</td>
<td>9</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Fire Safety Certificates</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Disabled Access Certificates</td>
<td>2</td>
<td>2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Building Control Inspections</td>
<td>-</td>
<td>-</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Fire Services Act / Planning inspections</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>1</td>
</tr>
</tbody>
</table>

Covid 19
Some HQ staff continues to work from home. Induction training for all crews on return to work was prepared and delivered to all HQ staff and to all crews at station level.

Erasmus+ ‘BFireSafe@School’ project
Work has commenced on the translation of the programme content into 9 other languages. Work on the production of the augmented reality app for the project has been completed and is available in the Android Playstore. We received the second round of funding from Leargas. Payments were processed for the project partners.

Section 26 Plan
The new Section 26 plan has been updated following comments received from crews. The plan has been updated and is ready for submission to the next planned meeting of the SPC.

Public Consultation
Comments were prepared and submitted for a number of documents that were circulated for public consultation in relation to the fire safety assessment of buildings and Dangerous Substances legislation.

Testing and Maintenance of Equipment
A proposal for the testing and maintenance of fire equipment was finalised in line with national guidelines. This includes a new drill programme. Consultation with the Unions is ready to commence.

Hoax Calls
We are assisting Gardai with their enquiries into a spate of hoax calls in the county in recent months.

New Courts Service eLicensing system
A number of meetings were held with Courts Service in relation to the implementation of the new eLicensing system.
CIVIL DEFENCE

Covid 19

- Civil Defence Volunteers remained on standby during the month to provide assistance to the Principle Response Agencies and the Community Response Forum.

- P.P.E. training was provided to L.C.C. Staff as part of the return to work preparations.

- P.P.E. was collected sorted and distributed to the various sections in L.C.C.

- Patients were transported to Hospital appointments in Dublin and Sligo.

- Patients were transported to G.P. and Optician appointments.

- Assistance was provided to some Senior Citizens with shopping requirements.

- On the 26/27/28 May assistance was provided to the Irish Blood Transfusion Service during the Donor Clinic in Carrick on Shannon.
LOCAL ENTERPRISE OFFICE (LEO)

Training
There continues to be strong interest in training, during May 11 courses were delivered to 194 participants. The courses included planning a way forward from Covid, Trading Online Voucher Workshop, SEO optimisation, Creating Video content, Linkedin, Direct Marketing, GDPR, Legal Obligations when Selling Online.

Mentoring
One to one mentoring continues to be strong particularly in relation to finance and marketing/social media.

Business Continuity Voucher
The new Business Continuity Voucher, worth up to €2,500 in third party consultancy costs had a good uptake with 158 applications by the deadline of 15th May.

Trading Online Voucher
The introduction of the second trading online voucher during April caused a great interest, particularly as it is now funded up to 90% to a max of €2,500. There has been a great interest in this voucher and the budget has been fully allocated and a request submitted for additional funding.

Networking
The Leitrim Business Network continued to host “Live and Online” weekly discussions during May and covered areas such as Getting more from Linkedin, How to write and Publish your own book and Making Professional Videos.

ECONOMIC DEVELOPMENT

LCDC
A meeting of the LCDC scheduled for May had to be postponed due to insufficient numbers for a quorum.

Carrick on Shannon Town Team
A meeting took place on May 21st with Carrick on Shannon Town Team via Zoom to outline the proposed Leitrim Design House Experience project being submitted to the URDF scheme for funding.

Carrick on Shannon Chamber
There were a couple of meetings with Carrick on Shannon chamber during May, one with the chamber heads to discuss progress on the public realm enhancements in the Town specifically and works commencing. The other meetings focused mainly on the submission to the URDF scheme for the end of May, the economic development plan for Carrick, Town centre Health check and the marketing and promotion for the Town. Meetings took place on May 14th & 21st.

Marketing and Promotion Campaign – Carrick on Shannon
Start date of contract revised to July 1st in line with Governments re-opening roadmap.

REDZ Town Team Manorhamilton
A meeting took place on May 12th with Manorhamilton Town Team, various agenda items including the RRDF project, updates from the sub groups in terms of various actions, overview of the Tourism marketing project with momentum.

Manorhamilton Chamber
A meeting took place with Manorhamilton Chamber on May 11th, the chamber gave an update on various activities including village pod, information session on the Greenway in Waterford and other items.
Clar/ORIS/ Town and Village Projects 2017 -2019
Ongoing follow up with Town and Village projects from 2017, 2018 and 2019 to check progress and offer support in submitting claims. Processing of claims for payment.

2020 Funding Schemes & Potential Applications
Meetings and discussions around potential projects for 2020 funding schemes, ORIS, Town and Village & Clar, Coillte. Town Teams, and ongoing follow up on projects that didn’t progress in 2019. Clar & Town and Vilage 2020 announced the last week in May.

National Broadband Plan
Ongoing discussions and planning around Broadband connection points around the County

Town Centre Health Checks
Discussions with Queens regarding preparing a final report for presentation to the Town Team/Chamber

Community Helpline
Staff within Economic Development has worked on a number of shifts as part of the community helpline in April.

URDF
Completed application form submitted to the URDF scheme on May 28th for the Leitrim Design House Experience.

TOURISM

Destination Marketing
Work continues on the:
- upgrade to the Leitrim Tourism website.
- Canal Promotions project
- Sliabh an Iarainn Visitor Centre Project.
- ORIS Walking project along with
- developing the Rainbow Experience at the Ballroom of Romance in Glenfarne.

Slow Adventure
Continued work on the:
- Slow Adventure Website under the Ireland’s Hidden Heartlands web improvement plan and,
- Currently working with the European Travel Commission preparing for the revised date for the launch of the ongoing joint campaign on Slow Adventure.

Support
Weekly newsletter is being sent to all of the trade/tourism providers in the county where they are being kept up to date on tourism matters both county wide and nationally. We are also providing weekly updates on COVID 19 supports available in the tourism industry along with weekly one-to-one telephone contact with tourism providers in Leitrim keeping in touch the current situation and offering support if applicable. Also, assisting with the development of the Sean Mac Diarmada on-line Summer School.

Digital Marketing
Updates were carried out on the Leitrim Tourism Website and on the Slow Adventure Ireland website. Continued presence on all Social media platforms maintained along with a Competition ran on our Slow Adventure Instagram platform.

DEVELOPMENT MANAGEMENT

Taking in Charge
Work is also underway by the Capital Projects Office to procure contractors to undertake works in an additional 13 no. estates which would allow the next tranche of estates to be advertised for taking in charge during the month of June.
Pre Planning
4 no. pre planning enquiries were received during the month of May in addition to enquiries received and replied to through e-mail. No physical pre planning meetings were held during the month of May arising from the public health measures in place at present.

Development Management
Arising from the provisions of Section 251A of the Planning and Development Act 2000, as amended, the period from 29 March 2020 to 23 May 2020 are disregarded in the calculation of any appropriate period, specified period or other timeline in the Act or other related planning legislation. No decisions could therefore be made on planning applications during until Monday May 25th. Planning applications could be submitted, validated and referred but their decision period did not commence until the provisions of Section 251A no longer applied.

18 no. valid planning applications were received in May, 2 no. of which is seeking retention of planning permission. 8 no. applications seek planning permission to construct individual dwelling houses served by wastewater treatment systems with a further application seeking to construct a dwelling on the outskirts of Carrick on Shannon connecting to a group sewerage scheme. There is also an application seeking permission to demolish and replace an existing dwelling house. In addition, a further 2 no. applications submitted were deemed invalid and returned to the applicants. One of the previous invalid applications has been resubmitted and is now valid.

1 no. final decision to grant planning permission was made during May while 2 no. submissions of Further Information were received on planning applications during the month.

Forward Planning
Work has begun with the impending review of the County Development Plan 2015-2021 which will now commence on June 17th. The Strategic Issues Papers are being finalised at present. A review of the Landscape Character Assessment has been completed and will inform the draft County Development Plan. A draft Renewable Energy Strategy has also been completed which includes a landscape capacity assessment for wind energy. A review of the designated landscapes and views / prospects included in successive County Development Plans will shortly commence.

Heritage
The two Heritage Council funded projects are progressing – Field work has started on the Geological Heritage Audit of Co. Leitrim and several initiatives have been launched as part of the Public Awareness Programme. These initiatives have been launched under the banner ‘Connecting through Heritage’ and include Harnessing Leitrim’s Oral History and Leitrim’s Garden BioBlitz. The Heritage Officer has been approved funding for two projects under the National Biodiversity Action Plan – Undertake a swift survey in Co. Leitrim and Undertake a bat survey of all Council owned properties which are publically accessible. Swift survey fieldwork has started. Finally, the Creative Ireland funded Mumming project is being developed.

ROADS

- **COVID-19 Crisis**
The restrictions imposed due to the ongoing COVID-19 crisis delayed the commencement of works included in the 2020 Road Works Programme. However, with the easing of Covid-19 Restrictions introduced on 18th May, 2020, outdoor construction works have now commenced including works included in the Road Works Programme 2020. Social Distancing Requirements continue to apply to these works. All Outdoor Workers have received the necessary Induction Training in relation to Covid-19 requirements for outdoor works. The position will be kept under ongoing review by Leitrim County Council.

- **Carrick on Shannon By-Pass**
A Consultant Team has now been appointed by Leitrim County Council for Stages 1 – 4 of the Design of this By Pass Scheme and has commenced working on this Project. Stage 1, (Project Inception and Feasibility) is well advanced, with it is planned to progress to Stage 2 next month, pending TII approval.
• **Pavement Overlays**

**N4 Pavement Overlay - Jamestown to Masonite Junction**
Road Re-Surfacing Works on this N4 Pavement Overlay Scheme commenced in late May. This Pavement Overlay Scheme is 6km in length and commences on the N4 at Corbally Townland (adjacent to Local Road No. L-3657-1) and ends at Annaduff Townland, (just beyond the Masonite Junction). These works will take approximately 14 weeks to complete and a traffic management is in place. All traffic delays will be kept to a minimum for the duration of the works.

**N16 Pavement Overlay – Tomrud to Tawnemoyle**
Consultants for this Pavement Scheme have been appointed and are currently working on the Design and Tender Documents for this Pavement Scheme. It is planned to advertise this contract for tender next month, with a view to having the works completed by year end.

• **Re-alignment of N16**

**Realignment of the N16 at Drummahon** – Works on the detailed Design and Tender documentation for the Main Construction of this Realignment Scheme are currently in progress. It is planned to commence the tender process in July with a contractor appointed before year end subject to TII approval.

**Realignment of the N16 at Munakill** – A Consultant for this Scheme has been appointed. Consultants are currently working on Phase 1 – Concept & Feasibility. Currently, the Consultants are conducting a Constraints Study within the selected study area to assist in the future development of possible route options for this road re-alignment scheme. In this regard, they have prepared a Public Information Leaflet indicating the project scope and study area under consideration – this has been sent to all affected landowners and is also available at [www.leitrимcoco.ie](http://www.leitrимcoco.ie). Landowners and Members of the public are invited to examine the study area and constraints and submit their comments in a questionnaire which should be forwarded to the e-mail addresses provided by 24th June 2020.

• **Bridges on Non National Roads**

**North Leitrim**

**Beagh Bridge (2019 Road Works Programme)** – Works on Beagh Bridge are now complete. There is a strip of Surface Dressing works to be completed and this work will be carried out by Leitrim County Council during the surface dressing program.

**Meenagraun Bridge** - This Bridge remains closed. Box culverts are now ordered and this work will be carried out by direct labour in LCC as part of the roadworks program this summer.

**Aghnahaha Bridge** – This Bridge is closed due to structural damage caused by flood waters. A Contractor has been appointed to carry out emergency repairs to this bridge. A Derogation Licence has been granted by the Inland Fisheries to undertake the works. These works will be commencing when an access issue is resolved after Phase 4 of the Covid Restrictions are lifted.

**Leckena Rainey Bridge & Aghaderrard East Bridge** Construction drawings and detailed tender documents are substantially completed by the Consultants for works on these two bridges. This Construction contract will be advertised for tender next month.

**Gortnacorkoge Bridge** – This Bridge is currently closed and it is expected that works on this Bridge will commence in June and be completed in Summer 2020 as part of the roadworks program. It is planned that Leitrim County Council will undertake the works themselves and replace this structure with a box culvert.

**South Leitrim**

The following Bridges in South Leitrim have been approved for Funding in 2020 –

**Battle Bridge** – A Consultant has been appointed to complete design works and contract documents for the works required to this Bridge. A Contractor is currently being appointed to carry out the required works on this bridge and it is planned that these works will commence in the coming weeks.

**Drumdarkin Bridge, Drumloughan School Bridge, Drumboher Bridge, Millpark Bridge and Killbracken Bridge** has all been approved for Funding in 2020. Tenders for works on these 5 No. Bridges have been received and we are currently in the process of appointing a Contractor to undertake these works which it is planned will commence next month.

**Annaghveagh Bridge Toomans** – Tenders have been received for the required works to this Bridge and these Tenders are currently being assessed.
Please note that the timeframe for the construction works on all of the above projects may change in light of the current COVID-19 crisis.

**CLAR Programme 2019**
The following Schemes have been approved for funding under the CLAR Programme 2019:
- **McDermott's Terrace Residents Association** – Upgrade of existing footpaths – Works are complete.
- **Dromod Road, Mohill** – Extension of Footpaths & Public Lighting – Works are 90% complete.
- **Fatima NS Cloone** – Pedestrian crossing and upgrade of road markings – Works are complete.
- **Carrigallen Vocational School** – Construction of a pedestrian crossing at Carrigallen Vocational School – Works are 90% complete.
- **Leitrim Village** – Upgrade of footpaths and public lighting – Works are 90% complete.
- **Shannonside Community Childcare Centre** – Pedestrian crossing, Road Markings and Signage – Works to commence later in 2020.
- **Kiltyclogher Sensory Garden** – The North Leitrim District Engineers Office are working with the Community Department and the Kiltyclogher Community Group to successfully deliver this project. A contractor has been engaged to undertake all civil engineering preparatory work for this project and works have commenced and are approx. 50% complete. The completion of these works has been delayed due to the Covid-19 crisis. Following completion of the preparatory works the garden will then be planted with shrubs, raised beds etc. finishing this project for the local community.

**Local Improvement Schemes (LIS)**
There are now 124 Applicants on the LIS Waiting List. In March 2020, Leitrim County Council received its 2020 LIS Funding Allocation of €250,000. This Allocation should allow approx. 10 – 12 Schemes to be completed in 2020. We are currently in communication with the top 10 - 12 applicants on the LIS Waiting List in relation to the updating of their application details and documentation in order to confirm their eligibility for this Scheme in accordance with the Terms & Conditions of this Scheme.
When this is complete, we will be finalising our LIS Programme of Works for 2020.

**Community Involvement Schemes (CIS)**
The Grant Allocation for 2020 for Community Involvement Schemes is €641,500. The CIS Programme for 2020 is currently being finalised. This Scheme remains open to new applicants - applicants may apply by completing and submitting the CIS Application Form which is available from the Leitrim County Council Website - www.leitrimcoco.ie.

**Hedge Cutting Grant Scheme**
The Hedge Cutting Grant Scheme has now closed for the Hedge Cutting Season of 2019/2020.

<table>
<thead>
<tr>
<th>No. Of Hedge Cutting Applications Received in 2019/2020</th>
<th>No. Of Hedge Cutting Applications Provisionally Approved in 2019/2020.Waiting on EFT</th>
<th>No. Of Hedge Cutting Applications deemed Ineligible/Not Proceeded with</th>
<th>No. Of Hedge Cutting Grants paid up to 31.05.20</th>
</tr>
</thead>
<tbody>
<tr>
<td>39 No.</td>
<td>3</td>
<td>10</td>
<td>26</td>
</tr>
</tbody>
</table>

**Services in Charge Queries**

<table>
<thead>
<tr>
<th>No. of Services in Charge Queries processed in May,2020</th>
<th>Cumulative No. of Services In Charge Queries processed in 2020 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>22 No.</td>
<td>103 No.</td>
</tr>
</tbody>
</table>

**Abnormal Load Permits**

<table>
<thead>
<tr>
<th>No. of Abnormal Load Permits processed in May, 2020</th>
<th>Cumulative No. of Abnormal Load Permits processed in 2020 Year to Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 No.</td>
<td>20 No.</td>
</tr>
</tbody>
</table>
Guidance to Group Water Schemes during the COVID-19 Crisis
The Rural Water Department of Leitrim County Council circulated a further Advice Note, prepared by the National Federation for Group Water Schemes, to all Group Water Schemes in Co. Leitrim. The Advice Note contained information on returning to work in compliance with the Government’s Roadmap for Reopening Society and Business and Return to Work Safety Protocol.

Regulatory Testing of Group Water Schemes
Regulatory testing of Privately Sourced Group Water schemes has now recommenced with water samples being taken from outdoor taps etc., in order to comply with current government social distancing guidelines. Regulatory testing of Public Group Water Schemes also resumed with water samples being taken from empty public buildings, in order to comply with social distancing guidelines.

Multi Annual Rural Water Programme 2019 - 2021
Leitrim County Council is working with the various Group Water Schemes and Group Sewerage Schemes approve for Funding under the Multi Annual Rural Water Programme 2019 – 2021.

Capital Works - Measure 3 Multi Annual Rural Water Programme 2019-2021
- Cloonsam GWS have appointed a contractor to carry out network upgrade works on this GWS. However, the commencement of these works was delayed due to the COVID-19 restrictions and also due to the requirement for a Road Opening License in place for the required works. Works can now commence provided a road opening license is obtained.
- Carrigallen GWS have appointed a Contractor to carry out upgrade works on this scheme. However, the commencement of these works was delayed due to the COVID-19 restrictions. These works can now commence.

Transition of Group Water Schemes to Irish Water- Measure 5 Multi Annual Rural Water Programme 2019-2021
All required documentation in relation to the Taking in Charge of the following GWS’s has been forwarded to Irish Water in May 2020 for approval.
- Corduff GWS
- Annaghean GWS

Subsidy Payments to GWS’s
2 No. GWS’s were paid Subsidy Payments in May 2020 in respect of the Operational Costs of running the respective GWS. To date a total of 13 GWS’s have received Subsidy Payments in 2020.

New Community Water and Waste Water Connections - Measure 6 Multi Annual Rural Water Programme 2019-2021 (Current progress of these Group Water & Sewerage Schemes has been delayed due to COVID-19 restrictions)
1. Proposed Deerpark GWS – Irish Water is currently processing the full application and this office is awaiting the cost estimate from Irish Water.
2. Proposed Gowlaun GWS – This GWS have submitted their Pre-Connection Enquiry to Irish Water and are awaiting a letter of feasibility from Irish Water.
3. Proposed Carrigeencor GWS – Irish Water is currently processing the full application and this office is awaiting the cost estimate from Irish Water.
4. Proposed Tully GSS – This GSS have submitted their Pre-Connection Enquiry to Irish Water and are awaiting a letter of feasibility from Irish Water.

CAPITAL PROJECTS OFFICE

Works are ongoing in Capital projects during Covid 19 restrictions. Construction works ceased on all our projects Monday 30th March. In line with the Governments Roadmap construction activities were allowed to resume from 18th May. Design works on projects continued via remote working of all local authority and outside design staff.

Flood Relief Schemes
Carrick on Shannon - Ryan Hanley Consulting Engineers were appointed design consultant and design works commenced. Data collection is complete. Surveys incl. topographical, ground investigation anc environmental surveys are being organised.

Leitrim Village - Contract documents have been prepared for the procurement of a consulting engineer to commence the design on the project and are with OPW for approval. Tender for design consultant will be advertised once approval is received.

Mohill - OPW have decided to update the flood maps for Mohill which will then allow us to decide or location of defenses.

Carrick on Shannon Public Regeneration Scheme - Four construction contracts will be undertaken:
- Reconstruction of Footpaths and Roads Main Street/St George’s Terrace
- Construction of Car Park at Flynn’s Field
- Construction of Boardwalk along river edge
- Lighting of N4 Bridge and Boardwalk at Linear Park
Contractor has commenced on Flynns Field Car Park and contractors for Boardwalk and Street Works will recommence shortly. Lighting contract to be advertised in June.

Manorhamilton Public Realm Scheme
Dhb Architects are appointed as design team and design work has commenced. Topographical surveys complete.

The Junction Project Ballinamore
Cooney Architects are appointed as design team for this project. Site investigation works complete for the buildings.

SLNCR Greenway – Sligo to Enniskillen
Leitrim County Council has made an application for funding from the Department of Transport Tourism and Sport to bring this project through the Planning Process, Detailed Design and get the project ready for construction.

SLNCR – Manorhamilton to Boggaun
Construction contract 95% complete. Construction works have recommenced.

SLNCR – Dromahaire Demonstration Stretch
This project is complete. Outstanding snags completed and the final account is to be agreed with contractor.

Cavan Leitrim Greenway – Ballinamore to Corgar
Construction commenced in March. Construction works have recommenced.

Leitrim Way
Construction method statement agreed with Inland Fisheries. Fabrication of bridge has commenced off site. Construction works on site to commence in June.

Carrick on Shannon Destination Towns
Funding of €500,000 has been received from Fálte Ireland. Total budget is €760,000. Design team has been appointed for this project. We are working on options and once agreed Part 8 Planning approval will proceed.

Carrick on Shannon to Battlebridge Blueway
Leitrim County Council submitted an application for funding under the Rural Regeneration and Development Fund to bring this project through the planning process and up to detailed design to get it ready for construction.

Hartley Bridge
Planning application to An Bord Pleanála is required for the construction of this bridge due to the requirement to produce a Natura Impact Statement. Approval was received from the Dept of Transport to advance this project.

OPW Minor Flood Schemes Applications have been made to the OPW for a scheme at Ardakip More, Dromahaire involving increased capacity for an existing culvert/bridge along with the Glenaniiff River at Rossinver involving clearing vegetation for the river.
HOUSING, CORPORATE SERVICES, COMMUNITY AND CULTURAL SERVICES DIRECTORATE

HOUSING

Housing Allocations

<table>
<thead>
<tr>
<th>Offers issued to 31 May 2020</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>100%</td>
<td>0</td>
<td>0%</td>
<td>0</td>
</tr>
</tbody>
</table>

New Tenancies created from 1st May 2020 to 31st May 2020

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31st May 2020</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Traveller Accommodation Programme 2019-2024 –
Progress Report at 31st May 2020

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2019/2024 Targets</th>
<th>Outputs achieved at 31st May 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td></td>
<td>3 (Including Renewals)</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td>5</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8</td>
</tr>
</tbody>
</table>

Private Rented Inspection Programme

<table>
<thead>
<tr>
<th>Overall target for delivery in 2020</th>
<th>No of inspections completed to 31st May 2020</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target - 331</td>
<td></td>
<td>27.49%</td>
</tr>
<tr>
<td>Target - 91</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
HOUSING GRANTS
NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2020 Allocation - €330,513.95</th>
<th>(80% of allocation - €264,411.16)</th>
<th>€330,513.95</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/01/2020 – 31/05/2020</td>
<td>GRANT</td>
<td>NO</td>
</tr>
<tr>
<td>PAID 2020</td>
<td>HGD</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>18</td>
</tr>
<tr>
<td>TOTAL</td>
<td>28</td>
<td></td>
</tr>
<tr>
<td>Approved not paid ²</td>
<td>HGD</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>14</td>
</tr>
<tr>
<td>TOTAL</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Applications Rec’d Not Yet Approved ³ (Estimated) (Averaged @ €2,000 / Grant)</td>
<td>HGD</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>13</td>
</tr>
<tr>
<td>TOTAL</td>
<td>30</td>
<td></td>
</tr>
</tbody>
</table>

Available Balance: €-110,590.00

HOUSING CAPITAL

脆弱 Construction Project
Autumn View, Summerhill, Carrick on Shannon
Construction Work recommenced on site on 18th May 2020 after project was suspended on 30th March 2020 to comply with HSE guidelines due to the Covid 19 pandemic. Current delivery date changed to February 2021.

脆弱 LA Projects at Planning/Design Stage
Drawings submitted to LCC planners for comment in relation to potential projects in Manorhamilton (5 Units) Ballinamore (10 Units) & Carrick on Shannon (12 Units) and subsequently revised by Wynne Gormley Gilsenen Architects & Surveyors Ltd. A Cost Assessment was also prepared for each project and Stage 2 supporting documentation commenced.

脆弱 Single Stage Approval project
Revisions to Preliminary Design layouts for delivery of 3 no 2 bedroom units at St. Patricks Park, Carrick on Shannon undertaken by Wynne Gormley Gilsenen Architects & Surveyors Ltd.

脆弱 LA Turnkey Projects
Ballinamore
Construction Work recommenced on site on 18th May 2020 after project was suspended on 30th March 2020 to comply with HSE guidelines due to the Covid 19 pandemic. Project encompasses 9 No. 2 bedroom units at Church

¹ 65% of 2019 Allocation of 508,483.00 (2020 Allocation not yet received)
² Includes applications approved in 2019, not yet paid
³ Includes applications received in 2019, not yet approved
Lane, Ballinamore under a Turnkey project with a budget of €1.75 million. Current delivery date changed to February 2021.

**Turnkey Submission to DHPLG**
A submission for 3 No. Units Turnkey at Ard na Drise, Mohill was submitted to the DHPLG on the 7th May 2020. Discussions are ongoing for 1 other potential turnkey to deliver an additional 2 units.

- **Acquisitions**
The Housing Capital Delivery Unit have progressed total of 7 properties to sale agreed/sale closed during 2020.

- **Refurbishment Works**
Refurbishment work to commence shortly on 2 properties and there are currently 2 properties out to tender for refurbishment works.

- **Vacant Homes**
Vacant homes surveys recommenced in May in Drumshanbo.

<table>
<thead>
<tr>
<th>Potential Vacant</th>
<th>613</th>
</tr>
</thead>
<tbody>
<tr>
<td>Known Ownership</td>
<td>361</td>
</tr>
<tr>
<td>Not registered</td>
<td>252</td>
</tr>
<tr>
<td>Letters Issued to Owners</td>
<td>128</td>
</tr>
</tbody>
</table>

- **Long Term Leasing**
3 No. potential Long Term Leases submissions from the private market were assessed during May 2020.

**COMMUNITY**

**PEACE IV**
**Manorhamilton Shared Spaces**
Construction: €238,299.00 Clyhore Construction
- Works have recommenced on 18th May 2020 at Sexton House in Manorhamilton
- Awaiting a revised timeline from builders
- Programming cannot commence due to restrictions and an extension has been sought from SEUPB until end Qtr 1 2021. A review of programming is taking place to determine if it could be completed virtually.

**Mohill – Shared Spaces**
Construction: €306,458.05 P. Bohan /Archeology - € 20,572.00/Project Manager - € 18,750.00
Work Rest and Play - € 30,000 (Interior Design and Furniture)
- Extension works all complete on Peace Room
- Main Library works have recommenced on 18th May and new heating system being installed and due for completion by end of June.
- Programming cannot commence due to restrictions and an extension has been sought from SEUPB until end Qtr 1 2021. A review of programming is taking place to determine if it could be completed virtually

Claiming of funding is ongoing for Children and Young People and Building Positive Relations Programmes which are now all complete.

An extension has been sought from SEUPB until April 2021 but no approval has been confirmed. SEUPB has granted a 3 month extension until end of June 2020 in the short term but this will need to be extended.

**Healthy Ireland**
Our lead funding organisation Pobal has requested a review of all Programme activity to determine if this can be completed in a different format e.g. run programming virtually, change programming to activities permitted under guidelines. Currently all programming is on hold but no extension past June 2021 is permitted. Work has commenced on Community Engagement projects re merchandising and updating website. We are also attending fortnightly briefings with Pobal.
Age Friendly
An age friendly questionnaire has been devised and is being circulated to older people for completion in preparation for our next Age Friendly Strategy 2021 to 2025.

Covid 19 Community Well Being Helpline
The Community Wellbeing Helpline is up and running 24/7 and calls are steady mainly for collection of goods, medical requirements, befriending services etc.

Covid 19 Emergency Payments
The Department of Rural and Community Development announced a grant programme to provide funding to groups that are directly involved in the Community Call response to the COVID-19 pandemic. Funding of €56,000 has been allocated to Leitrim with phase 1 of the funding allocated to community groups across the county. Phase 2 applications are now open for Community Groups.

The Scheme:
- The Scheme offers small grants of up to a maximum of €1,000
- Funding for work related to the response to COVID-19 in the delivery of frontline services to people, such as Meals on Wheels, Befriending Services, collection & delivery services of food and other essential items, and other similar activities.
- Groups that are directly involved in the Community Call response to the COVID-19 pandemic can apply.
- Commercial organisations and individuals are not eligible for funding.

PPN

Outstanding Leitrim PPN vacancies
A number of Leitrim PPN vacancies remain at this time. These are:
- Rep on the Housing, Community and Cultural Special Policy Committee.
- Social Inclusion Rep on the Local Community Development Committee.
- Social Inclusion Rep on the Peace IV Partnership
- Representative on the Special Policy Committee for Economic Development Enterprise and Planning
- Carrick on Shannon MD Rep on the LEADER Evaluation Committee.

Members of the Leitrim PPN Secretariat are aware of these vacancies. In view of the on-going COVID-19 situation, the Secretariat is now exploring the possibility of seeking nominations via email, social media, etc, and of hosting a Pleanary/ voting via email, zoom, etc. This matter is under review and a firm decision will be made shortly.

PPN and Community Response Forum
PPN Support Worker Michael Moran and Secretariat member Philip Rooney represent the PPN on the Community Response Forum. The Support Worker worked with colleagues in Leitrim County Council and Leitrim Development Company in establishing a map and directory of supports and services available in County Leitrim during the COVID-19 pandemic. The map was the second in the country to be launched in March, while the Support Worker also developed a directory to enable those manning the Helpline to easily access information.

PPN and COVID-19 Information
Leitrim PPN continues to circulate all relevant information, latest HSE bulletins, etc., to all member groups as it arrives on a daily basis.

PPN and the Leitrim Online Community Platform
Leitrim PPN is represented on the Leitrim Online Community Platform, hosted by Leitrim Development Company, by Support Worker, Michael Moran, and Secretariat member, Philip Rooney. This groups holds zoom meetings once every two weeks and discusses items such as support to community groups, funding, training, etc., during the COVID-19 pandemic and opportunities that will follow in the future. Information gathered is also circulated to PPN members.
Professional Development

- Collated and distributed E-News and Opportunities to the 350 Creative Frame professional network members.
- Hosted the first in a series of Online Artist Studio Tours with writer Esther Hoad, sean nos dancer Edwina Guckian and sound artist and musician Natalia Beyliss.
- Hosted Digital Marketing for Artists Webinar with Emma Dwyer followed by one to one clinics.
- Developed How to Shoot and Edit Video on Your Smartphone with artist Michael Fortune.
- Developed How to Present Your work To An Audience (on and off line) with Declan Drohan.
- Researched potential European partners with a view to developing a Collaborative Project which we intend to develop under the coming Creative Europe call in 2021.
- Finalising research report on the Career Development of Members of the Creative Frame Network with M.C.O.
- Ongoing development of implementation plan for Creative Headlands Enterprise Ireland project with Leitrim LEO and Sligo and Roscommon County Council Arts Offices.

Community Engagement

As part of the Creative Ireland programme, Leitrim County Council has this month added three new projects to those still ongoing and a further seven in development with groups across Leitrim:

Ongoing Projects

- Group project at Aras Breifhni with artist Crona Gallagher.
- Group projects with Carrick on Shannon Tidy Towns and Leitrim Village ICA with Helena Golden.
- On-line Readings with Manorhamilton Men’s Shed and Annaduff ICA with Brian Leyden.
- Women living with disabilities in Leitrim with writer Isolde Carmody.
- Creative Current Youth Dance with dancer Kate Wilson.
- Leitrim Down Syndrome with Photographer Anna Leisk.
- MuseHyper Autistic Adults Group with Denise Corbett.
- Drumsna Community Resource Centre Senior Citizens Group with singer Fionnuala Maxwell.
- Ballinamore Living Archive Project with Leitrim Library service, Solas Art Gallery and Artist Vanya Lambrecht-Ward.

For Cruinniú na nÓg, National Day of Creativity for Children (Sat 13th June) projects include:

- Virtual Sustainable Fashion Show with Rabbits Riot Theatre Company.
- NATURE NURTURE online exhibition with The Dock.
- ‘Build Your Own Wings’ with artist Crona Gallagher.
- Leitrim Organic Centre children’s groups with artist Sarah Lundy.
- Dungeons and Dragons workshop with Illustrator and group facilitator, Wayne O’Connor.
- Design Construction workshop with Fab Lab Manorhamilton and Mastersons NS.
- Mohill Storytelling workshop with Alan Woods and artist Kate Murtagh-Sheridan.
- Mudbugs workshops with Leitrim Library Service.
- Live Music broadcast from The Glens and masterclass programme with Glen Hansard.
- EZxploring Art Workshops with Leitrim Design House.

Additional Projects in development include:

- Project with Leitrim Cycling Festival and Natalia Beylis, Laura Mc Morrow and Kate McCarthy.
- Mohill Youth Street Art Project.
- Leitrim Sculpture Centre Community Workshops with Roisin Loughrey.
- Leitrim Intercultural Forum project with Ciaran Rock and Brian Sweeney.
- Fab Lab Manorhamilton Musical Contraptions Family Workshops.
- Céilí in the Community – visits to cocooning elderly with Edwina Guckian, Brian Mostyn and Fionnuala Maxwell.
- Shannonside Community Childcare Centre: Kate Murtagh Sheridan & Museum of County Life.
LIBRARY SERVICES

- The month of May saw the continued high use of all library online services. The number of e-book loans continues to increase as does the number of active users and is now almost 5 times greater than it was in May 2019.

- Library staff continued to be involved in the Community Support Helpline and dealt with a number of calls which related to requests for physical library books to be delivered to those cocooning due to covid 19 restrictions.

- The Spring into Storytime online storytime sessions proved extremely popular and an online weekly art and craft session for children was also added.

- Preparatory work was carried out in three libraries, Ballinamore, Carrick-on-Shannon and Manorhilton in terms of the reorganisation of space in advance of the commencement of the ‘Contact and Collect’ service which will provide library members with access to physical library material from the first week in June.

SIGNED BY THE CHIEF EXECUTIVE

Signed: Lar Power, Chief Executive

Date: ___________________