February

Chief Executive Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st – 29th February 2020

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014
FINANCE, WATER SERVICES, ENVIRONMENT & EMERGENCY SERVICES

Revenue Account

February 2020 - Revenue Account Income & Expenditure Summary by Service Division
(PRELIMINARY February, 2020 - FIGURES)

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>INCOME</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditure €</strong></td>
<td><strong>Adopted Full Year Budget €</strong></td>
</tr>
<tr>
<td>A Housing &amp; Building</td>
<td>775,184</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>2,176,315</td>
</tr>
<tr>
<td>C Water Services</td>
<td>574,960</td>
</tr>
<tr>
<td>D Development Management</td>
<td>699,933</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>615,775</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>519,299</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>96,212</td>
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<tr>
<td>H Miscellaneous Services</td>
<td>629,818</td>
</tr>
<tr>
<td>LG Local Government Fund / GPG</td>
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<tr>
<td>RA Rates</td>
<td>0%</td>
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**Actual Overall Expenditure**

<table>
<thead>
<tr>
<th><strong>Surplus/ (Deficit) €</strong></th>
<th><strong>Fav/(Unfav) €</strong></th>
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</thead>
<tbody>
<tr>
<td>(737,405)</td>
<td>95,603</td>
</tr>
<tr>
<td>(1,284,708)</td>
<td>2,302,071</td>
</tr>
<tr>
<td>(42,584)</td>
<td>100,398</td>
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<tr>
<td>(605,400)</td>
<td>3,373,685</td>
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<tr>
<td>(586,074)</td>
<td>2,867,148</td>
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<tr>
<td>(507,837)</td>
<td>2,834,730</td>
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<td>(88,333)</td>
<td>161,177</td>
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<tr>
<td>(416,441)</td>
<td>997,168</td>
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<tr>
<td>1,546,205</td>
<td>(7,731,025)</td>
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<td>1,068,438</td>
<td>(5,342,191)</td>
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**Expenditure V Income**

Expenditure V Budget February 2020

Income V Budget 2020

MAIN POINTS AS AT END OF February, 2020

Water Expenditure in line with Income

The Preparation of 2019 AFS is currently ongoing for submission 31 March 2020
Water Services Department

Maximo: Asset Management

There were a total of 246 No. Work Orders for the month of February 2020. Breakdown as follows:

<table>
<thead>
<tr>
<th>Work Orders</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA Complaints</td>
<td>7</td>
</tr>
<tr>
<td>Planned Leak Detection</td>
<td>31</td>
</tr>
<tr>
<td>New Connections Water</td>
<td>5</td>
</tr>
<tr>
<td>New Connections (Waste Water)</td>
<td>3</td>
</tr>
<tr>
<td>First Fix Repairs</td>
<td>15</td>
</tr>
<tr>
<td>First Fix Surveys</td>
<td>7</td>
</tr>
<tr>
<td>Emergency Work Orders</td>
<td>0</td>
</tr>
<tr>
<td>Drinking Water RM</td>
<td>85</td>
</tr>
<tr>
<td>Waste Water RM</td>
<td>33</td>
</tr>
<tr>
<td>Contractor Related Work Orders</td>
<td>60</td>
</tr>
</tbody>
</table>

Unaccounted for Water
UFW is now 48.12% or 6463 m³

Capital Works – Water Services

Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million
Completed plants included Mohill, Manorhamilton, Ballinamore, Carrigallen, Leitrim Village and Drumshanbo WwTP’s. Snagging works remain outstanding. EPS are operating the Mohill and Manorhamilton plants for the 12 months service period up to September 2020 when the plant will be handed over to SLA for continued operation.

Irish Water Capital Programmes and Projects

Water Networks Portfolio Programme Frameworks (Farrans Construction Ltd)
Pipeline Rehabilitations:
St George’s Terrace: Approx 250m of cast iron watermain upgrade. Works commenced on site in mid February. Works expected to be complete in April 2020.

Trunk Main Upgrades: Under Tranche 5 Application to Irish Water in April 2019 for watermain upgrades the R209 Keshcarrigan to Castlefore and Drumlitten to Foxfield Church were identified as high priority sections for rehabilitation. The Gorvagh to Gortfada section of the R202 was also highlighted for upgrade works.
Irish Water has confirmed that the upgrade works identified under Tranche 5 will not proceed in 2020. LCC Water Services continue to report to Irish Water each burst and disruption on the network and reiterate the need to replace the aged water mains as soon as possible.

Newtownmanor: Previously approved upgrade works to Newtownmanor watermain are now placed on hold by Irish Water.

Find & Fix
Farrans are currently mobilised in Drumshanbo DMA progressing with Find and Fix/Pressure Management & DMA Establishment works and have repaired a number of watermain leaks to date. The minimum night flow has been reduced but more works needed. They are expected to remain in this DMA for another 2-3 weeks.

LCC Direct Labour Find and Fix crew
Have successfully met targets in the Eslin Mohill DMA the crew have now mobilized in Corraleehan DMA and have good gains made in reducing unaccounted for water. They will remain in Corraleehan for another 3-4 weeks.
Back Yard Services
- 9 nr service connections at Tullysheehany/ Cooladonnell to commence on 23rd March 2020 under the Back Yard Services Programme.
- Back Yard services to be progressed in Lahard, Ballinamore in 2020.
- Irish Water has confirmed that Mc Dermott Terrace, Manorhamilton and Rockwell Park, Drumshanbo will not now proceed in 2020.

Energy Efficiency Carrick on Shannon Water Treatment Plant - EPS Ltd Contractors
Significant Upgrade to Carrick WTP aimed at reducing overall electricity is now over 95% complete with only minor ESB connection works outstanding which are now programmed for early March.

Disinfection Programme - Veolia Contractors
Design & Build works ongoing at Carrick on Shannon WTP & Glenade WTP’s. Works are well progressed at both facilities and commissioning works expected in April.
Drumshanbo WWTP: Significant upgrade carried out to Drumshanbo WwTP. Additional Civil works are being completed as variations to this contract.
IWSS (Inlet Works, storm & Sludge) Programme: Ballinamore and Leitrim Village WWTP have been approved for upgrades to their inlet works in 2020.

Capital Investment Plan

Upgrade of Drumshanbo Waste Water Treatment Plant – Pumping Station - Atkins Consulting Engineers
This project is included in Irish Waters Capital Investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. These works are to be delivered in the period of this CIP 2021 – 2025.

Carrick on Shannon Water Treatment Plant – Future planning
Irish Water is developing a “National Water Resource Plan” which will consider provision for future demand. We continue to meet with Irish Water to highlight the future for Carrick on Shannon water treatment plant to ensure it is extended to meet the growing future demand in the South Leitrim Regional Water Supply Scheme.

ENVIRONMENT

RMCEI Plan
The Environment Department submitted the 2019 RMCEI Summary Report and the 2019 RMCEI Return and also the 2020 RMCEI Planned Target Environmental inspections to the EPA by a deadline of Friday 14th February 2020.

National Inspection Program (DWWTS)
We will now be planning the 25 No DWWTS inspections for 2020 with ongoing NIP – DWWTS Engagement and these should be completed from April 2020 to end of year. Where Advisory Notices were issued there will be ongoing verification inspections where works were due to be completed and re-inspections as requested to facilitate grant payments.

Ongoing sampling in the Lough Forbes Catchment which includes Lough Rinn and surrounding catchment is to continue in 2020 and is included in the ALPHA monitoring programme. The next meeting is scheduled for 12th March 2020.

The 3rd Cycle (2022-2027) of the River Basin Management Plan is currently on track with a Public Consultation document “Significant Water Management Issues” – Consultation currently out for a 6 month period for Public Consultation. The Consultation period runs from 21st December 2019 to 26th June 2020. A link to this document is as follows: https://www.housing.gov.ie/water/water-quality/water-framework-directive/public-consultation-significant-water-management. Submission can be made to the Department at rbmp@housing.gov.ie and must be submitted by Friday 26th June 2020. Template questionnaires are available from the Department of Housing, Planning and Local Government or online survey completed at www.surveymonkey.com/r/3HGB3HZ

The new 2022-2027 River Basin Management Plan is expected to be published in December 2021.
EPA Ambient Air Quality Monitoring (AAQM)
The Environmental Protection Agency manages the national ambient air quality monitoring network. It is proposed to install an air quality monitor in Carrick-on-Shannon by end of year 2020. Works were ongoing in late 2019 and close collaboration with LCC/EPA staff in selecting an optimum location for this unit. This will be of great benefit to the public in Carrick-on-Shannon town, giving them real time information on the following air pollutant parameters.

**VETERINARY SERVICES**

<table>
<thead>
<tr>
<th>Slaughter Returns</th>
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<tbody>
<tr>
<td>Cattle</td>
<td>54</td>
</tr>
<tr>
<td>Sheep</td>
<td>142</td>
</tr>
<tr>
<td>Pigs</td>
<td>6</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Premises Inspections</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Premises Inspections</td>
<td>12</td>
</tr>
<tr>
<td>Food Samples</td>
<td>0</td>
</tr>
<tr>
<td>Environmental Swabs</td>
<td>0</td>
</tr>
<tr>
<td>Water Samples</td>
<td>3</td>
</tr>
<tr>
<td>Veterinary Residue Samples</td>
<td>2</td>
</tr>
<tr>
<td>Carcass Swabs</td>
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<table>
<thead>
<tr>
<th>Dog Warden Service Activities</th>
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</thead>
<tbody>
<tr>
<td>Stray Dogs</td>
<td>6</td>
</tr>
<tr>
<td>Surrendered Dogs</td>
<td>12</td>
</tr>
<tr>
<td>Dogs Re-Homed</td>
<td>17</td>
</tr>
<tr>
<td>Dogs Re-Claimed by Owner</td>
<td>3</td>
</tr>
<tr>
<td>Dog Deaths</td>
<td>0</td>
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<tr>
<td>Dog Euthanized</td>
<td>0</td>
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<tr>
<td>Service Requests</td>
<td>27</td>
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<tr>
<td>Dog Licence Inspections</td>
<td>111</td>
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<tr>
<td>Dogs Neutered</td>
<td>4</td>
</tr>
<tr>
<td>Neutering Vouchers Issued</td>
<td>3</td>
</tr>
<tr>
<td>Dogs Micro-Chipped and Registered</td>
<td>7</td>
</tr>
<tr>
<td>Fines Issued - Dogs</td>
<td>4</td>
</tr>
<tr>
<td>Cats - Trapped, Neutered &amp; Released</td>
<td>16</td>
</tr>
</tbody>
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**FIRE SERVICE**

**Capital Programme**

**Fire Stations**

- **Manorhamilton FS**

A submission was sent to the Department for approval to appoint the design consultants for the project. We are still awaiting approval.

**Replacement HP**

Approval was received from the Department of Housing, Planning and Local Government for capital funding in the amount of €60,000 to replace our existing Hydraulic Platform. We are making plans to import the vehicle before the end of March 2020.

**Fire Service Training**

The following training courses were attended / completed by fire service personnel during February 2020

- First Responder Refresher Training course – 5 participants for 3 days
• Swift Water Rescue Refresher Training – 8 participants for 0.5 days

**Building Control activity**

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<tr>
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<th>Received</th>
<th>Valid / Invalid</th>
<th>Granted</th>
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<tr>
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<td>9</td>
<td>10 / 1</td>
<td>-</td>
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<tr>
<td>Fire Safety Certificates</td>
<td>2</td>
<td>0</td>
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<tr>
<td>Regularisation Certificates</td>
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<td>Disabled Access Certificates</td>
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<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Completion Certificates</td>
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<td>1</td>
<td></td>
</tr>
<tr>
<td>Fire Safety Act / Planning Inspections</td>
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<td></td>
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</tr>
<tr>
<td>Building Control inspections</td>
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<td></td>
<td></td>
</tr>
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</table>

**Major Emergency Management**
The existing Major Emergency Plan is being reviewed and updated. Further meetings are to be held to review and discuss existing procedures for activating the Leitrim Major Emergency Plan. Further clarification is to be sought from CAMP West.

**Erasmus+ ‘BFireSafe@School’ project**
The content of the 10 training modules for the programme was completed. A number of Project Working Group meetings were held to finalise the content required. Preparations for the next Transnational Project meeting were ongoing.

**Section 26 Plan**
A new plan is being prepared for submission to the Council for final approval. The SPC was briefed in relation to the plan.

**CBEMG – Cross Border Notification Protocol and Risk Register documents**
A meeting of the CBEMG was held in Enniskillen. These two documents have been approved by the National Steering Group. They were also been sent to the Department of the Taoiseach and Department of Foreign Affairs for review. Some minor comments were received back in relation to Brexit. We also held a meeting with CAMP West and all the other relevant stakeholders in Carrick-on-Shannon on February 12th to discuss the CB protocol and to familiarise them with the procedures. They are revising their Action Cards required to implement the protocol internally within their own centre and to contact the relevant PRA’s in the Republic in the event of a notification received from Northern Ireland. We will organise a joint session with all relevant stakeholders in RoI and Ni. This is now planned for April 22nd.

**CIVIL DEFENCE**

**Flood response**
On 27 February Civil Defence was requested to assist in the response to flooding in the Carrick on Shannon area. Volunteers responded and over the following days carried out extensive checks of properties isolated by flood waters in the Rinnacurreen and Cornacorroo area. All properties were checked and confirmed as unoccupied and undamaged with the exception of one property occupied by an elderly resident. That resident wished to remain in her property which was undamaged. Civil Defence Volunteers have visited that resident on a daily basis and provided the necessary supports. Civil Defence Volunteers also carried out an extensive Drone survey of the flooded areas with the footage supplied to the Local Authority.
ECONOMIC DEVELOPMENT, PLANNING, AND INFRASTRUCTURE

LOCAL ENTERPRISE OFFICE (LEO)

Evaluation and Approvals Committee Meeting
The first Evaluation and Approvals Committee Meeting for 2020 was held on 18th February and a total of 4 projects were considered with all receiving letters of offer. The total awarded was €82,605.

Training
Training programmes continued through February with a Co-Innovate workshop hosted.

Mentoring
There continues to be a strong demand for one to one mentoring, particularly in the areas of General Business, Finance and Social Media Marketing.

Brexit
Brexit mentoring continues to be delivered to clients facing issues as a result of Brexit.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Enterprise Week
Local Enterprise Week takes place from 2nd to 6th March 2020 and the LEO have 6 events scheduled during the week.

Other
The launch of the LEO Competitive Funds project Fab Lab took place in The Hive on 28th February.

ECONOMIC DEVELOPMENT

LCDC
A meeting of the LCDC took place on February 20th, with updates on the various programmes, 6 expressions of interest for funding were outlined as having been received since the last meeting. There were no projects approved by the LAG at this meeting.

Carrick on Shannon Town Team
A meeting of Carrick on Shannon Town Team took place on Feb 13th 2020. Main agenda items included Carrick on Shannon Economic Development Plan, Marketing & Promotion for Carrick while regeneration works are going on as well as discussion about the proposed Carrick on Shannon to Battlebridge Blueway.

Carrick on Shannon Chamber
A meeting with the chamber was scheduled for February 11th but had to be rescheduled to early March due to inclement weather.

REDZ Town Team Manorhamilton
A meeting of the REDZ Town Team took place on Wed Feb 5th in Manorhamilton, key agenda items included updates from the various sub groups.

Clar/ORIS/ Town and Village Projects 2017 -2019
Ongoing follow up with Town and Village projects from 2017, 2018 and 2019 to check progress and offer support in submitting claims. Processing of claims for payment.

2020 Funding Schemes & Potential Applications
Meetings and discussions around potential projects for 2020 funding schemes, ORIS, Town and Village & Clar, Coiitc, Town Teams, and ongoing follow up on projects that didn't progress in 2019.
**National Broadband Plan**
Site visits for a number of the Broadband Connection Points took place around the County, more to complete in March 2020.

**WIFI 4 EU**
Tenders evaluated and successful and unsuccessful notified.

**RRDF**
The Rural Regeneration Development Fund closed on Feb 28th 2020. Cat 2 application for the Carrick on Shannon to Battlebridge Blueway was submitted with total costs of €634,711 of which we are applying for 75% €476,033 for development costs to bring the project through planning and detailed design.

**URDF**
The Urban Regeneration Development Fund is currently open and Leitrim County Council are working on a phase 2 application for Carrick on Shannon Town Centre that will further enhance the planned phase 1 work and increase town centre footfall and tourism visitors, closing date March 31st.

**ORIS**
Measure 2 – 1 Approved for “Mohill Walking Routes” grant amount approved €136,000.

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**TOURISM**

**Destination Marketing**
Ongoing work taking place on Glenfarne Ballroom of Romance Project, the Canal Promotions project and the Sliabh an Iarainn Visitor Centre Project

Attendance at Ireland’s Hidden Heartlands Regional Workshop in Athlone and the Wild Atlantic Way Regional Workshop in Galway

Preparation for ITB in Berlin. However, the event was subsequently cancelled by the German government.

Attended the Taste Leitrim event at the Food Hub to highlight the work of the Taste Leitrim network of local food producers who also announced their plans for 2020. We have received funding to carry out an audit on the walking product in Leitrim. Work on this is ongoing on this project.

**Slow Adventure**
Continued work on the Slow Adventure Website under the Ireland’s Hidden Heartlands web improvement plan.

ETC Meeting Dublin – Preparation for the ETC campaign took place.

**Tourist Information**
We continue to support the Tourist Office in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre.

**Support**
The Tourist Outreach sessions started in Ballinamore and Carrick on Shannon. These sessions are available for the trade to speak about any issues or concerns they may have and they are also coming for advice on new business and new ideas.

**Digital Marketing**
Updates were carried out on the Leitrim Tourism Website.
Updates were carried out on the Slow Adventure Ireland website.
Continued presence on all Social media platforms maintained.
DEVELOPMENT MANAGEMENT

Taking in Charge
Work is continuing with Irish Water in relation to the 37 estates which were taking in charge last September. Work is also underway to procure contractors to undertake works in an additional 10 - 12 no. estates which would allow the next tranche of estates to be advertised for taking in charge.

Pre Planning
8 no. pre planning enquiries were received during the month of February in addition to numerous enquiries received and replied to through e-mail.

Development Management
15 no. valid planning applications were received in February, 3 no. of which relate to commercial developments. Of the applications lodged, 2 no. applications seek the retention of planning permission. In addition, a further 3 no. applications submitted were deemed invalid and returned to the applicants. 2 no. of the previous invalid applications have been resubmitted and are now valid.

19 no. final decisions on planning applications were made during February, all of which received a grant of planning permission; 2 no. of which related to an application seeking retention of planning permission, 1 no. sought an extension of duration of planning permission and 1 no. sought outline planning permission. A request for Further Information issued with respect to a further 13 no. applications and 9 no. submissions of Further Information were received during February.

Forward Planning
Work has begun with the impending review of the County Development Plan 2015-2021 which is due to commence during the month of April 2020. This follows the adoption by the Northern and Western Regional Assembly of the draft Regional Spatial and Economic Strategy at a meeting on Friday 24th January 2020 in Ballaghadereen. A workshop was held with the Elected Members on Monday 24th February outlining the process and expected timelines of the review. A presentation to discuss the Strategic Issues Papers was given to the Strategic Policy Committee on 26th February.

Heritage
The public consultation phase of the draft Heritage Plan took place between 15th January - 12th February 2020. 2 no. submissions were received. This Plan was discussed at the Strategic Policy Committee meeting on 26th February. The Plan will be proposed for adoption at the March Council meeting.

The Heritage Officer has submitted applications for funding for 2 projects to the Heritage Council – Undertake a Geological Survey of Co. Leitrim and a Public Awareness Programme of Heritage Events. The Heritage Office is also preparing applications for funding through the National Biodiversity Action Plan – Undertake a swift survey in Co. Leitrim and Undertake a bat survey of all Council owned properties (excluding houses). Finally, the Heritage Officer is preparing an application for funding through Creative Ireland Programme – Mumming in Co. Leitrim.

Irish Planning Institute National Planning Awards
The Carrick on Shannon Public Realm Improvement Scheme was nominated by Leitrim County Council for the Irish Planning Institute National Planning Awards held in Dublin on February 27th. The project was shortlisted by the Panel of Judges for the Design and Management and Delivery Categories. The project was highly commended in the Design and Management category.

ROADS

• Road Crews continuing to carry out routine maintenance works.

• Road Crews carrying out Winter Maintenance Works as necessary.
• Annual Area Programme 2020 & Schedule of Municipal District Works 2020
Following receipt of the Road Grant Allocations for 2020 for both National and Non - National Roads, the Annual Area Programme 2020 and Schedule of Municipal District Works 2020 were prepared and approved at the February Municipal District Meetings

• Flooding – The persistent heavy rain throughout February led to Flooding issues throughout the County. Leitrim County Council Staff are engaged in ongoing works in recent weeks to deal with the flooding issues which have arisen particularly in Carrick on Shannon and Leitrim Village.

• Carrick on Shannon By-Pass
A Consultant Team has now been appointed by Leitrim County Council for Stage 1 – 4 of the Design of this By Pass Scheme.

• Pavement Overlays
N4 Pavement Overlay - Jamestown to Masonite Junction
A Contractor has been appointed for the Pavement Overlay on the N4 from Jamestown to the Masonite Junction and works are expected to commence in March 2020, weather permitting
N16 Pavement Overlay - Tomrud to Tawneymoyle
This Pavement Scheme is currently at Design Stage and works will commence later this year

• Re-alignment of N16
Realignment of the N16 at Drumnahon – Works on the detailed Design and Tenders for the Construction of this Realignment Scheme are currently in progress.
Realignment of the N16 at Munakill – A Consultant for this Scheme has been appointed.

• Bridges on Non National Roads
North Leitrim
Beagh Bridge (2019 Road Works Programme) – Works on Beagh Bridge are due to commence in the coming weeks. The Contractor is waiting for the water levels to drop following the spate of heavy rain in February 2020.
Meenagraun Bridge - This Bridge remains closed. A Consultant has been appointed to design a new deck and repairs to the abutments. Leitrim County Council is currently in discussion with the Inland Fisheries in relation to the proposed works on this Bridge. Leitrim County Council are planning to undertake the works themselves and replace the bridge using box culverts or similar U units.
Aghnahaha Bridge – This Bridge is now closed due to structural damage caused by the recent flood waters. A Contractor has been appointed to carry out emergency repairs to this bridge. However, we are awaiting a Derogation Licence from Fisheries before these works can commence.
Lecknerainey Bridge & Aghanerrard East Bridge – Construction drawings and detailed tender documents are currently being prepared by the Consultants appointed for these 2 Bridges. Construction is expected to begin in the early summer. These are being completed as a single project due to their proximity to each other.
Gortnacorkoge Bridge – This Bridge is currently closed and it is expected that works on this Bridge will be completed in Summer 2020. It is planned that Leitrim County Council will undertake the works themselves and replace this structure with a box culvert.
South Leitrim
The following Bridges in South Leitrim have been approved for Funding in 2020 –
Battle Bridge – A Consultant has been appointed to carry out design works and contract documents for the works required to this Bridge. Tender process to commence in the coming weeks with a view that these works will commence in Summer 2020
Drumdarkin Bridge, Drumloughan School Bridge, Annaghveagh Bridge Toomans, Drumboher Bridge, Millpark Bridge and Kilbracken Bridge have all been approved for Funding in 2020 – these are all currently being reviewed to decide the best strategy for tendering and design works to these Bridges.

• CLAR Programme 2019
The following Schemes have been approved for funding under the CLAR Programme 2019:
- McDermotts Terrace Residents Association – Upgrade of existing footpaths – Works have commenced
- Dromod Road, Mohill – Extension of Footpaths & Public Lighting – Works have commenced and are 90%
complete

- **Fatima NS Cloone** - Pedestrian crossing and upgrade of road markings – Works have commenced and are 50% complete.

- **Carrigallen Vocational School** – Construction of a pedestrian crossing at Carrigallen Vocational School – Works have commenced and are 80% complete.

- **Leitrim Village** – Upgrade of footpaths and public lighting – Works have commenced and are 60% complete.

- **Shannonside Community Childcare Centre** – Pedestrian crossing, Road Markings and Signage – Works to commence later in 2020.

  **Kiltyclogher Sensory Garden** – Contractor has been appointed and works are due to commence in March 2020.

- **Community Involvement Schemes (CIS)**
  
  The Grant Allocation for 2020 for Community Involvement Schemes is €641,500. We will be finalising our CIS Programme for 2020 in the coming weeks. This Scheme remains open to new applicants - applicants may apply by completing and submitting the CIS Application Form which is available at our offices and from the Leitrim County Council Website, www.leitrимcoco.ie.

- **Hedge Cutting Grant Scheme**
  
  The Hedge Cutting Grant Scheme was continued for the Hedge Cutting season of 2019/2020. This Scheme aims to encourage Landowners/Groups of Residents to come together and arrange for the cutting of hedges/trees along the public road network which need attention. The Grant amounts to €75 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 2 km per application. The uptake on this Grant Scheme for 2019/2020 has been much higher than in previous years – this may be due to a combination of factors such as the Increase in the Grant from €50 to €75 per KM and better publication of the Grant Scheme which was publicised in the Local Newspaper, through the IFA, circulated to all Councillors in the County and TD’s representing the County and also publicised in the weekly Parish Mass Newsletters for a number of weeks. The **Deadline for submission of Grant Forms for this Scheme was 14th February, 2020.**

<table>
<thead>
<tr>
<th>No. of Hedge Cutting Applications Received in 2019/2020</th>
<th>No. Of Hedge Cutting Applications Provisionally Approved in 2019/2020</th>
<th>No. of Hedge Cutting Applications deemed Ineligible/Not Proceeded with</th>
<th>No. of Hedge Cutting Applications paid</th>
</tr>
</thead>
<tbody>
<tr>
<td>39 No.</td>
<td>23 No.</td>
<td>9</td>
<td>7 No.</td>
</tr>
</tbody>
</table>

- **Services in Charge Queries**

<table>
<thead>
<tr>
<th>No. of Services in Charge Queries processed in Feb 2020</th>
<th>Cumulative No. of Services in Charge Queries processed in 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 No.</td>
<td>45 No.</td>
</tr>
</tbody>
</table>

- **Abnormal Load Permits**

<table>
<thead>
<tr>
<th>No. of Abnormal Load Permits processed in February 2020</th>
<th>Cumulative No. of Abnormal Load Permits processed in 2020.</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 No.</td>
<td>15 No.</td>
</tr>
</tbody>
</table>

**RURAL WATER PROGRAMME**

Multi Annual Rural Water Programme 2019 - 2021

Leitrim County Council is working with the various Group Water Schemes and Group Sewerage Schemes approved for Funding under the Multi Annual Rural Water Programme 2019 – 2021.
Capital Works - Measure 3 Multi Annual Rural Water Programme 2019-2021
- Clonsarn GWS have appointed a contractor to carry out network upgrades on the scheme. It is expected that these works will commence by end March/April 2020.
- Carrigallen GWS have appointed a Contractor to carry out upgrade works on this scheme. It is expected that these works will commence end of March/April 2020.

Subsidy Payments
2 No. GWS’s were paid Subsidy Payment in February 2020 in respect of the Operational Costs of running the respective GWS. To date a total of 2 GWS’s have received Subsidy Payments in 2020.

New Community Water and Waste Water Connections - Measure 6 Multi Annual Rural Water Programme 2019-2021
1. Proposed Deerpark GWS - Irish Water is currently processing the full application and this office is awaiting the cost estimate from Irish Water
2. Proposed Gowlaun GWS – This GWS have submitted their Pre-Connection Enquiry to Irish Water and are awaiting a letter of feasibility from Irish Water.
3. Proposed Tully GSS - This GSS have submitted their Pre-Connection Enquiry to Irish Water and are awaiting a letter of feasibility from Irish Water.
Carrigeencor GWS, Ballynamony GSS and Edenvilla GSS are currently working on their Pre-Connection Enquiry Forms for submission to Irish Water.

Hartley-Cartown Group Sewerage Scheme (GSS) – Leitrim County Council is currently in consultation with the Department regarding the future of this GSS. The matter is currently with the Department as to whether the Scheme can proceed based on the estimated Costings submitted in 2019.

CAPITAL PROJECTS OFFICE

Carrick on Shannon Flood Relief Scheme
Ryan Hanley Consulting Engineers have been appointed design consultant for this project. Design works have commenced. Full programme details will be advised later.

Leitrim Village Flood Relief Scheme
Contract documents have been prepared for the procurement of a consulting engineer to commence the design on the project and are with the OPW for approval.

Mohill Flood Relief Scheme
The OPW have decided to update the flood maps for Mohill which will then allow us to decide on location of defenses.

Carrick on Shannon Public Regeneration Scheme
Architect and Consulting Engineer carrying out detailed design of the project. Four construction contracts will be undertaken
- Reconstruction of Footpaths and Roads Main Street/St George’s Terrace
- Construction of Car Park at Flynn’s Field
- Construction of Boardwalk along river edge
- Lighting of N4 Bridge and Boardwalk at Linear Park

The contractors for the car park and marina have been chosen. We are waiting for final approval on insurances, bonds etc before appointment of these contractors.
Tenders have been received for the Streets Contract and are currently being assessed.

Manorhamilton Public Realm Scheme
Dhb Architects have been appointed as design team for this project. Design work has commenced.

The Junction Project Ballinamore
Tenders have been received for the appointment of a Design Consultant for this project and are currently being assessed. Steering group involving local community groups has been set up for this project.

SLNCR Greenway – Sligo to Enniskillen
Leitrim County Council has made an application for funding from the Department of Transport Tourism and Sport to bring this project through the Planning Process, Detailed Design and get the project ready for construction.

SLNCR – Manorhamilton to Boggaun
The contractor has commenced on site and the trail is under construction at present.

SLNCR – Dromahaire Demonstration Stretch
This project is under construction at present.

Cavan Leitrim Greenway – Ballinamore to Corgar
All land agreements have been secured for this project. Construction will commence shortly.

Leitrim Way
Final land agreements have been signed for the bridge construction project. We are in discussion with contractor regarding commencement of bridge construction project.

Carrick on Shannon Destination Towns
Funding of €500,000 has been received from Fálte Ireland for this project. Total budget is €760,000. Design team has been appointed for this project. We are currently working on options. Once agreed we will proceed to Part 8 Planning approval.

Carrick on Shannon to Battlebridge Blueway
Leitrim County Council has submitted an application for funding under the Rural Regeneration and Development Fund to bring this project through the planning process and up to detailed design to get it ready for construction.
### HOUSING, CORPORATE SERVICES, COMMUNITY AND CULTURAL SERVICES DIRECTORATE

#### HOUSING

**Housing Allocations**

<table>
<thead>
<tr>
<th>Offers Issued to 29th February 2020</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>6</td>
<td>80%</td>
<td>2</td>
<td>20%</td>
<td>2</td>
</tr>
</tbody>
</table>

**New Tenancies created from 1st February 2020 to 29th February 2020.**

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 29th February 2020</th>
<th>New Tenants (1st time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>6</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2019/2024 Targets</th>
<th>Outputs achieved at 29th February 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Rental Accommodation Scheme (Incl. renewals)</td>
<td></td>
<td>3 (3 No. Renewals)</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Totals</strong></td>
<td><strong>5</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

**Private Rented Inspection Programme**

<table>
<thead>
<tr>
<th>Overall target for delivery in 2020</th>
<th>No of inspections completed to 29th February 2020</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target - 331</td>
<td>Total – 67</td>
<td>20.24%</td>
</tr>
</tbody>
</table>
HOUSING GRANTS

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2020 Allocation - €330,513.95 (^1)</th>
<th>(80% of allocation - €264,411.16)</th>
<th>(\text{€}330,513.95)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01/02/2020 – 29/02/2020</td>
<td><strong>GRANT</strong></td>
<td><strong>NO</strong></td>
</tr>
<tr>
<td>PAID 2020</td>
<td>HGD</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>17</td>
</tr>
<tr>
<td>Approved not paid (^2)</td>
<td>HGD</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>22</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>34</td>
</tr>
<tr>
<td>Applications Rec'd Not Yet Approved (^3) (Averaged @ €2,000 / Grant)</td>
<td>HGD</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>MAG</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>HOP</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td>19</td>
</tr>
</tbody>
</table>

Available Balance: €4,412.90

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HOUSING CAPITAL

- **LA Construction Project**
  Autumn View, Summerhill, Carrick on Shannon
  Soil stabilisation works has commenced on site to expedite earthworks and deliver project by the programmed completion date of December 2020.

- **LA Projects at Planning/Design Stage**
  Meeting with Wynne Gormley Gilsenan Architects & Surveyors Ltd was held on 19\(^{th}\) February 2020 where progress to date on Manorhamilton, Ballinamore & Carrick projects was discussed with preliminary layouts presented.

- **LA Turnkey Projects**
  Ballinamore

---

1. 65% of 2019 Allocation of 508,483.00
2. Includes applications approved in 2019, not yet paid
3. Includes applications received in 2019, not yet approved
Commencement notice submitted on the delivery of 9 No. 2 bedroom units at Church Lane, Ballinamore under a Turnkey project with a budget of €1.75 million and a completion date of December 2020.

Expressions of Interest
Leitrim County Council received expressions of interest from 16 Developers/ Contractors to deliver turnkey social housing projects on 26 Sites with the potential to deliver a minimum of 99 units throughout Co. Leitrim during 2020-2022.

❖ Acquisitions
The Housing Capital Delivery Unit were successful in acquiring 2 properties during February bringing to 5 the total of sale agreed/sale closed during 2020. A further 2 properties have been identified and negotiations are ongoing.

Refurbishment Works
There is currently 1 property acquired in 2019 out to tender for refurbishment works.

❖ Vacant Homes
Latest vacant Home Survey Totals for Carrick on Shannon, Ballinamore, Manorhamilton & Mohill

<table>
<thead>
<tr>
<th>Potential Vacant</th>
<th>563</th>
</tr>
</thead>
<tbody>
<tr>
<td>Known Ownership</td>
<td>331</td>
</tr>
<tr>
<td>Not registered</td>
<td>232</td>
</tr>
<tr>
<td>Letters Issued to Owners</td>
<td>111</td>
</tr>
</tbody>
</table>

A number of vacant properties that are on the open market for sale were identified and discussions commenced with a view to potential Buy & Renew projects to regenerate the town centres.

❖ Framework for Architect Lead Design Teams
The tenders for the procurement of an Architect Led Design Team for a single stage approval project at St. Patricks Park, Carrick on Shannon were assessed during February and a letter of intent to appoint was issued to the successful tender on 24th February 2020.

❖ Collaboration with Approved Housing Bodies
Housing Delivery attended the Approved Housing Body Forum in Roscommon on 18th February. Currently AHB’s are examining 2 no. apartment and townhouse blocks with the potential to deliver 24 units in 2021.

COMMUNITY

PEACE IV
Children & Youth People and Building Positive Relations Programmes are complete and claiming is ongoing.

Shared Spaces
- Extension to Mohill Library for Peace Room: Works Ongoing and due for completion at the end of Jan 2020 and for Main Library by Easter 2020.
- Manorhamilton: Refurbishment and Extension to Sexton House: Clyhore Construction appointed as Contractor and works will complete by end June 2020

Healthy Ireland
Small Grants: 1st payment/30% of total grant, amounting to €30,000 issued to 14 community groups
Priority Themes: Plans received from project partners for proposed projects for the 5 Priority Themes
Community Mental Health: Plans received from project partners for proposed projects
Community Engagement: Balance Bike Programme commenced in Happy Feet PreSchool, Carrigallen

Comhairle na Nóg
A meeting was held with senior officials of An Garda Siochana in relation to the roll out of the ‘Use Your Brain Not Your Fists’ Workbook, in conjunction with the video as part of their Garda Schools programme and with Foroige as
part of their Drugs and Alcohol programme with young people in youth settings. Leitrim Comhairle hosted a stand at the event Leitrim’s Health is Wealth, attended by over 900 people on 12th February.

Love Where You Live
Love Where You Live was rebranded. Amendments to categories for 2020 were approved by SPC and PPN. Date & Venue for Awards provisionally arranged for 08th October 2020. Ready for launch.

Playgrounds
Annual Playground Inspections carried out – including 19 playgrounds and 1 outdoor gym. Mohill Playground: Refurbishment works started. New equipment installed.

Mohill Astro Turf Pitch
Booking Form & Terms of Licence for use of Mohill Astro Turf Pitch agreed with representatives of the community and Mohill Community College

PPN

Outstanding Leitrim PPN vacancies
As stated in February, a number of Leitrim PPN vacancies remain.
- Rep on the Housing, Community and Cultural Special Policy Committee.
- Rep for Forestry on the Programme for Endorsement of Forestry Certification (PEFC)
- Social Inclusion Rep on the Local Community Development Committee.
- Representative on the Special Policy Committee for Economic Development Enterprise and Planning

Members of the Leitrim PPN Secretariat are aware of these vacancies and have confirmed that vacancies will be filled at the next General Meeting (Plenary) due to take place towards the end of March.

Secretariat Meetings
One Secretariat meeting was held during January. Another took place in February to discuss proposed changes to the running of the annual Love Where You Live Leitrim Awards 2020. Members of the Secretariat formally agreed the changes. This will see the former Community Resource category being discontinued and instead a special merit/runner-up award will be presented in the Community Resilience category.

Members also agreed that they would participate in a pilot Programme by Development Perspectives of a new Adult & Community Education Programme called Saolta. As part of Saolta, free training is being offered to PPN members and staff. This work will be centered on supporting the integration of the Sustainable Development Goals (SDGs) to the work of community groups across Ireland. Leitrim is one of the first six PPN’s across the country taking part and is due to take place at the end of March/ early April.

PPN Members Directory
Leitrim PPN’s website has now been updated with a new ‘at a glance’ directory of all active community and voluntary, social inclusion and environmental groups in the county. As new groups register they are automatically added to this directory.

PPN Membership Campaign
Following on from last year’s Re-Registration process, it was decided to embark on a campaign to recruit new members or re-register those who might have lapsed in the New Year. The number of groups is currently at 280 and an increase of 20 groups in just over two months.

Communications
Twitter: 462 followers with 8.13K impressions.
Facebook: 709 followers with a reach of 12605 in February.
Website: 20 articles, 8 events. 9927 users over 11,224 sessions.
CSDO Programme:
Glow Dance in the Mayflower Hall Drumshanbo
The programme open to young people aged 10-14 years old gives children an opportunity to take part in fun physical activity in a safe manner. **Total participants: 13**

Men on the Move programme
This physical activity programme targets at Men who are not currently active is being rolled out from Gaelscoil Liatroma on Mondays and Wednesdays at 8pm. **Total participants: 21**

Sports Leadership with Ballinamore Transition Year Students
The intended outcome is that the trainee leader will be competent and confident in taking charge of a group for physical activity sessions. TY’s take part in a 3 day training course delivered in the schools sportshall and take part in an assessment at the end. **Total Participants: 20**

Junior Gymnastics programme
Senior infants in Gaelscoil Liatroma and Scoil Mhuire Carrick on Shannon are taking part in 4 weeks of gymnastics coaching in partnership with Carrick Gymnastics Club. **Total participants: 60**

TY Olympic Handball
Mohill Community College and Ballinamore Community School began a 4 week coaching programme in their schools sports hall focusing on learning the skills of Olympic handball. **Total participants: 35**

Safeguarding 1:
This course educates participants on the implementation of best practice in protecting the welfare of children involved in sport. **Total Participants: 16**

Sports First Aid
This course is ideal for coaches and volunteers who deal with sports injuries or for those who offer immediate emergency care at sporting / training events. **Total Participants: 7**

Balance Bike programme delivered in Happy Feet Childcare Carrigallen
The programme funded by Healthy Leitrim Fund and is delivered on-site in the childcare services. The programme is aimed at pre-school children aged 2½ to 6 years old and is the fundamental starting point for children’s cycling and an excellent opportunity to promote active lifestyles at the earliest possible age. **Total participants: 17**

Disability Programmes
Rehab Tennis Programme
We have a Tennis programme being delivered in Rehab Ballinamore with 15 participating on this programme. **Total number 15**

St Ciaran’s Day Service Tennis Programme
We have a Tennis programme being delivered in St Ciaran’s day centre with 9 service users participating on this programme with 9 people attending. **Total Number 9**

Adults Inclusive Dance Workshop
On the 12th of Feb we had adults Inclusive Dance Workshop in Breffni Family Resource Centre, Carrick on Shannon with 12 people attending. **Total Number 12**

Sports 4 All children’s Programme
We have started a 12 week Sports 4 All programme for children with disabilities in Mohill. We have children with additional needs participating from this programme with 15 children participating.
CARA Autism in Sport Workshop
We organised a Autism in Sport Training Workshop for SNAs, carers, coaches, parents and anybody working with people with Autism with 17 adults attending this workshop. **Total Number 17**

Multi Sports Teen Programme
We have a Multi Sports programme being delivered in Manorhamilton with the Special Olympics group with 8 people participating on this programme. **Total Number 8**

Dance Fit Programme
We have started a Dance Fit programme for adults with additional needs in St Marys Hall Carrick and we have people from the community, Rehab Ballinamore, St Ciaran’s, Irish Wheelchair Association, National Learning Network and HSE Loughtown House Hostel with 34 people attending this programme.
**Total Number 34**

ASD Swim 4 All Programme
We have started a 6 week swim 4 All programme for children with autism in Aura Leisure centre. We have 11 children participating and benefitting from this programme. **Total Number 11**

Kids Inclusive Dance Workshop
We completed a children’s Inclusive Dance Workshop in Childhood Days with 3 children participating on the day.
**Total Number 3**

Ag Sughradh Le Chéile Programme Sughradh Le Chéile or ‘Playing Together’ is a programme which encourages active play between parents/carers and children in primary schools. We completed 2 workshops in Scoile Mhuire, Carrick on Shannon with 23 parent s and 60 children, one workshop in Aughnasheenin N.S. with 6 adults and 17 children, two workshops in Annaduff N.S. with 7 and 21 children and one workshop in Drumcong N.S. with 6 adults and 18 children attending. **Total number 158**

Chair Exercises Programme
We did chair exercises for older adults in Manorhamilton Library with 8 adults attending the programme.
**Total Number 8**

Chair Exercises We are doing chair exercises for older adults in Kiltyclogher Library with 3 adults attending.
**Total Number 3**

Go for Life Games
We have started a 6 week Go for Life Games programme for older adults with 8 people attending in the Bee Park, Manorhamilton.
**Total Number 8**

**LIBRARY SERVICES**

The highlight of February 2020 for the library service was its ‘Open Day’ on Saturday February 29th. All 9 branch libraries together with the local studies library were open to the public in an effort to promote the service and the range of events and activities taking place in our libraries around the county. Member of the public were invited to #takeacloserlook and #leapintolibraries to mark the day. Events included 3D Printing Workshops, Science Workshops, Creative Writing Workshops, Puppet Shows, Storytelling, Exercise and Fitness Classes, Art & Craft Workshops as well as demonstrations of library online services and showcasing of local studies material. The most popular items on display were leap year bound volumes of The Leitrim Observer 1980 – 2016. There was specific interest in the 1964 Leitrim Observer on microfilm. The Open Day events were promoted heavily through the use of social media and traditional media such as the local papers and local radio and received very positive feedback.
Throughout the month, almost 10,000 visits were made to our libraries around the county and just over 7,000 items were borrowed. There were under 100 new library memberships taken out. The biggest increase in use was seen in the borrowing of e-books and e-audio books online which saw an increase of just over 50% in the number of active users of this service.

Aside from the Open Day events, the usual extensive range of activities took place which included the weekly meetings of the Comhrá group and Fáilte Isteach groups in Ballinamore Library which also hosted the Digital Skills for Citizens computer course, parent and toddler group, writing group, Knitting/Craft group, walking group, and fitness group. Ballinamore library was also delighted to facilitate the local Community School in accommodating the sitting of one of their Mock Exams.

Events in other libraries included much of the above as well as Book Club/Reading Group Meetings and Healthy Ireland at Your Library events including yoga for children and talks on Asthma and COPD and Arthritis and Osteoporosis.

There were also a large number of school visits to branch libraries from pre-school, primary and second level schools. The local studies librarian visited Lough Allen College to present a copy of ‘Leitrim History and Society’ and gave a presentation to 32 second year history students about the Local Studies Library and how its collection could assist and support students with their special classroom based assessment projects. A sample of resources including; Manorhamilton Workhouse Minute books, bound volumes of Leitrim Observer 2005 and a School Roll Book and Register from Drumkeeran N.S. were also made available to the students. The local studies library also hosted a visit from Mohill Historical Society where members had an opportunity to carry out some personal research.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [Signature]
Lar Power, Chief Executive

Date: 13/3/20