December

Chief Executive Monthly Management Report

Monthly Report

Leitrim County Council

for the period 1st – 31st December 2019

Prepared in accordance with Section 136 (2) of the Local Government Act, 2001 as inserted by Section 51 of the Local Government Act, 2014
FINANCE, WATER SERVICES, ENVIRONMENT & EMERGENCY SERVICES

Revenue Account

December 2019 - Revenue Account Income & Expenditure Summary by Service Division

(PRELIMINARY December, 2019 - FIGURES)

<table>
<thead>
<tr>
<th>EXPENDITURE</th>
<th>Income £</th>
<th>Adopted Full Year Budget £</th>
<th>% Budget Spent</th>
<th>Budget Remaining £</th>
</tr>
</thead>
<tbody>
<tr>
<td>A Housing &amp; Building</td>
<td>4,884,161</td>
<td>4,911,647</td>
<td>99%</td>
<td>27,486</td>
</tr>
<tr>
<td>B Road Transport &amp; Safety</td>
<td>18,807,529</td>
<td>12,705,065</td>
<td>148%</td>
<td>(6,102,464)</td>
</tr>
<tr>
<td>C Water Services</td>
<td>3,280,256</td>
<td>3,293,505</td>
<td>100%</td>
<td>13,249</td>
</tr>
<tr>
<td>D Development Management</td>
<td>4,686,618</td>
<td>4,708,585</td>
<td>100%</td>
<td>9,967</td>
</tr>
<tr>
<td>E Environmental Services</td>
<td>4,433,731</td>
<td>4,275,814</td>
<td>104%</td>
<td>(157,917)</td>
</tr>
<tr>
<td>F Recreation &amp; Amenity</td>
<td>3,144,018</td>
<td>3,268,396</td>
<td>96%</td>
<td>124,378</td>
</tr>
<tr>
<td>G Agriculture, Education, Health &amp; Welfare</td>
<td>517,889</td>
<td>496,159</td>
<td>104%</td>
<td>(21,730)</td>
</tr>
<tr>
<td>H Miscellaneous Services</td>
<td>2,492,622</td>
<td>2,832,081</td>
<td>88%</td>
<td>339,459</td>
</tr>
<tr>
<td>LG Local Government Fund / GPG</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
<tr>
<td>RA Rates</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

£42,258,823 £36,491,257 116% (£5,767,571)

<table>
<thead>
<tr>
<th>NET</th>
<th>Actual Overall Surplus/ (Fav/(Unfav)) £</th>
</tr>
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<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>(401,206) (55,327)</td>
</tr>
<tr>
<td></td>
<td>(3,842,447) (427,126)</td>
</tr>
<tr>
<td></td>
<td>(102,954) 34,729</td>
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<tr>
<td></td>
<td>(3,143,865) 50,000</td>
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<tr>
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<td>(3,409,846) (153,617)</td>
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<tr>
<td></td>
<td>(2,960,983) 137,713</td>
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<tr>
<td></td>
<td>(303,027) (49,903)</td>
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<tr>
<td></td>
<td>(247,442) 474,426</td>
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<tr>
<td></td>
<td>8,956,315 0</td>
</tr>
<tr>
<td></td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>5,466,193 5,466,193</td>
</tr>
</tbody>
</table>

£42,269,721 £36,491,257 116% (£5,778,468) £10,898 £10,897

Expenditure V Income

MAIN POINTS AS AT END OF DECEMBER, 2019

December Accounts are not yet finalised as AFS preparations are ongoing for 2019. The AFS will be presented to the members at the May 2020 Council Meeting.

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Water Services Department

Maximo: Asset Management

There were a total of 190 No. Work Orders for the month of December 2019. Breakdown as follows:

<table>
<thead>
<tr>
<th>Work Orders</th>
<th>#</th>
</tr>
</thead>
<tbody>
<tr>
<td>LA Complaints</td>
<td>3</td>
</tr>
<tr>
<td>Planned Leak Detection</td>
<td>11</td>
</tr>
<tr>
<td>New Connections Water</td>
<td>4</td>
</tr>
<tr>
<td>New Connections (Waste Water)</td>
<td>3</td>
</tr>
<tr>
<td>First Fix Repairs</td>
<td>3</td>
</tr>
<tr>
<td>First Fix Surveys</td>
<td>24</td>
</tr>
<tr>
<td>Emergency Work Orders</td>
<td>0</td>
</tr>
<tr>
<td>Drinking Water RM</td>
<td>63</td>
</tr>
<tr>
<td>Waste Water RM</td>
<td>19</td>
</tr>
<tr>
<td>Contractor Related Work Orders</td>
<td>56</td>
</tr>
</tbody>
</table>

Unaccounted for Water

UFW is now 43.58% or 5958 m³

Capital Works – Water Services

NLRWSS (Contract 3A) - €3.84m Moneyduff Water Treatment Plant Upgrade works are complete and the upgraded plant is now being managed by LCC Water Services.

Manorhamilton & Mohill Wastewater Treatment Plant Upgrade Project - €4.0 million

Completed plants included Mohill, Manorhamilton, Ballinamore, Carrigallen, Leitrim Village and Drumshanbo WwTP’s. Snagging works remain outstanding. EPS are operating the Mohill and Manorhamilton plants for the 12 months service period up to September 2020 when the plant will be handed over to SLA for continued operation.

Irish Water Capital Programmes and Projects

Water Networks Portfolio Programme Frameworks - Farrans Construction Ltd. Watermains Upgrades:

St George’s Terrace:  Approx 250m of cast iron watermain upgrade. Detailed design approved with works on site programmed to commence in late January 2020.

Newtownmanor: Design is approved on the replacement of circa 500m of defective 2” uPVC piping from the R278 to Newtownmanor hall. Works on site deferred to Q2 2020.

Jamestown: Ground investigation and preliminary design progressing on the 4” Cast Iron N4 to Jamestown pipeline rehab project. IW to confirm timeframe for this project

Find & Fix

Farrans have completed the Find and Fix/Pressure Management & DMA Establishment works in Carrick-on-Shannon having greatly reduced the leakage throughout the town. Minimum Night Flows reduced to 30% of the initial flows. Carrick has been successfully handed back to LCC Water Operations and Farrans have subsequently mobilised in Drumshanbo and Mohill.

The LCC Direct Labour Find and Fix crew are now mobilized in ‘Eslinbridge to Mohill DMA’ and on completion of this DMA will progress to Corraleehan DMA.

Back Yard Services

- Urgent works to restore pressure and flow to 6 nr houses at Marie Mount Terrace, Ballinamore was completed in Dec 2019. Minor snag works outstanding.
• 9 nr service connections at Tullyskeherny/ Cooladonnell to commence in Q1 2020 under the Back Yard Services Programme.
• Upcoming Backyard Services Projects in 2020:
  - McDermott Terrace Manorhamilton
  - Rockwell Pk, Drumshanbo &
  - Lahard, Ballinamore.

Energy Efficiency Carrick on Shannon Water Treatment Plant - EPS Ltd Contractors
Significant Upgrade to Carrick WTP aimed at reducing overall electricity is now over 90% complete with only minor ESB connection works outstanding.

Disinfection Programme - Veolia Contractors
Design & Build works ongoing at Carrick on Shannon WTP & Glenade WTP’s. Works are ongoing at both facilities.

Drumshanbo WWTP: Significant upgrade carried out to Drumshanbo WwTP. Additional Civil works are being completed as variations to this contract.

IWSS (Inlet Works, Storm & Sludge) Programme: Ballinamore and Leitrim Village WWTP have been approved for upgrades to their inlet works in 2020.

Capital Investment Plan

Upgrade of Drumshanbo Waste Water Treatment Plant – Pumping Station - Atkins Consulting Engineers
This project is included in Irish Waters Capital Investment Plan for 2017-2021 and is bundled with 5 similar WWTP’s in County Cavan. These works are to be delivered in the period of this CIP 2021 – 2025.

Carrick on Shannon Water Treatment Plant – Future Planning
Irish Water is developing a “National Water Resource Plan” which will consider provision for future demand. We continue to meet with Irish Water to highlight the future for Carrick on Shannon water treatment plant to ensure it is extended to meet the growing future demand in the South Leitrim Regional Water Supply Scheme.

ENVIRONMENT

RMCEI Plan

The works targeted in the Environmental Department based on the 2019 RMCEI Plan is on target and all Environmental inspections are completed. The EPA have now released a copy of the Local Authority Performance Assessment report for works completed in 2018. The 2018 overall Grade for Leitrim County Council is “Excellent”. The National Average for 2018 was “Above target”. The Ranking for Leitrim is one level above the National Average. The EPA have informed Leitrim County Council that the RMCEI Enforcement Plan Evaluation for 2019 had a overall Plan rating of “High” which takes into consideration Environmental Priorities, Environmental Outcomes and Enforcement Resourcing and Plan review.

National Inspection Program (DWWTS)

The Council have inspected 26 no DWWTS in 2019 as per the new EPA National Inspection Plan (NIP) 2018 – 2021 Programme. These inspections are now all completed. The sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016/2017/2018 there will be ongoing verification inspections where works were due to be completed and re-inspections as requested to facilitate grant payments.


Irish Water/LAWPRO had a Pesticide Meeting in Longford regards the Animal Plant & Health Association (ALPHA) Monitoring Programme for the Lough Forbes Catchment on the 20th November 2019. This was well attended and
ongoing sampling in the Lough Forbes Catchment which includes Lough Rinn and surrounding catchment is to continue in 2020 and is included in the ALPHA monitoring programme.

**VETERINARY SERVICES**

<table>
<thead>
<tr>
<th>Slaughter Returns</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Cattle</td>
<td>70</td>
</tr>
<tr>
<td>Sheep</td>
<td>189</td>
</tr>
<tr>
<td>Pigs</td>
<td>4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Premises Inspections</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Premises Inspections</td>
<td>4</td>
</tr>
<tr>
<td>Food Samples</td>
<td>0</td>
</tr>
<tr>
<td>Environmental Swabs</td>
<td>0</td>
</tr>
<tr>
<td>Water Samples</td>
<td>0</td>
</tr>
<tr>
<td>Veterinary Residue Samples</td>
<td>1</td>
</tr>
<tr>
<td>Carcass Swabs</td>
<td>0</td>
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</table>

<table>
<thead>
<tr>
<th>Dog Warden Service Activities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Stray Dogs</td>
<td>3</td>
</tr>
<tr>
<td>Surrendered Dogs</td>
<td>3</td>
</tr>
<tr>
<td>Dogs Re-Homed</td>
<td>12</td>
</tr>
<tr>
<td>Dogs Re-Claimed by Owner</td>
<td>1</td>
</tr>
<tr>
<td>Dog Deaths</td>
<td>0</td>
</tr>
<tr>
<td>Dog Euthanized</td>
<td>1</td>
</tr>
<tr>
<td>Service Requests</td>
<td>18</td>
</tr>
<tr>
<td>Dog Licence Inspections</td>
<td>8</td>
</tr>
<tr>
<td>Dogs Neutered</td>
<td>1</td>
</tr>
<tr>
<td>Neutering Vouchers Issued</td>
<td>2</td>
</tr>
<tr>
<td>Dogs Micro-Chipped and Registered</td>
<td>3</td>
</tr>
</tbody>
</table>

**FIRE SERVICE**

**Capital Programme**

**Fire Stations**

- Manorhamilton FS
  A submission is being prepared to send to the Department for approval to appoint the design consultants for the project.

- Ballinamore FS
  Plans were finalised for the official opening of the new station. The official opening ceremony was held on Monday 16th December and was performed by Minister Eoghan Murphy TD.

- Drumshanbo FS
  Plans were finalised for the official opening of the new extension to the station. The official opening ceremony was held on Monday 16th December and was performed by Minister Eoghan Murphy TD.

**Fire Service Training**

The following training courses were attended / completed by fire service personnel during December 2019:

- CFBT training - 4 days
Building Control Activity

<table>
<thead>
<tr>
<th>Service</th>
<th>Received</th>
<th>Valid</th>
<th>Granted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commencement Notices</td>
<td>1</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Fire Safety Certificates</td>
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<td>4</td>
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<tr>
<td>Regularisation Certificates</td>
<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Disabled Access Certificates</td>
<td>1</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Fire Safety Act / Planning Inspections</td>
<td>3</td>
<td></td>
<td>-</td>
</tr>
<tr>
<td>Completion Certs</td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>Building Control inspections</td>
<td>1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Major Emergency Management
The existing Major Emergency Plan is being reviewed and updated. A meeting of senior officers in Leitrim County Council was held to review and discuss existing procedures for activating the Leitrim Major Emergency Plan and for implementing the roles of information managers and media liaison officers. Further clarification is to be sought from CAMP West. Training in the use of the new TETRA radios was organised for senior management.

Cross Border Emergency Management Group (CBEMG)
Members of the CBEMG attended an exercise in Belfast as part of the EU funded INPREP project. As part of this exercise the new CB protocol was tested.

Erasmus+ ‘BFireSafe@School’ project
The pilot test was completed just before Christmas. A briefing session was held with the teachers involved in the pilot schools to get their feedback. Three of the pilot schools are in Leitrim. The classroom training material was developed with a total of 10 modules. A further Project Working Group meeting was held to review progress. Plans are being finalised for the visit to the BT Young Scientist Exhibition in Dublin in early January to create further awareness of the project.

Staff meetings
A station officers meeting and a fire service health and safety meeting was held before Christmas.

CIVIL DEFENCE

Lake Sampling
Assistance was provided during the month to the Environment Section in order that the Lake Water sampling programme could continue.

Charity Swim
Safety Boat and First Aid assistance was provided during the Annual Charity Swim in Carrick on Shannon on Christmas Day.

Charity Walk
First Aid assistance was provided during a Charity Walk in Drumcong on 29th December.
Evaluation and Approvals Committee Meeting
The fifth Evaluation and Approvals Committee Meeting for 2019 was held on 10th December and a total of 3 projects were considered with all 3 receiving letters of offer. The total awarded was €77,803.

Training
Training ran during December included Trading Online Voucher which had a great interest in 2019.

Mentoring
December saw a strong demand for one to one mentoring.

Brexit
Brexit Sales mentoring continued during December in alternate venues including Carrick on Shannon, Manorhamilton and Ballinamore.

Outreach Office – Manorhamilton
The Outreach Office continues to run on the first Tuesday of the month in Manorhamilton.

Other
- Grow with Aldi event took place in December to encourage Leitrim food businesses consider Aldi for retail.
- A joint Women’s Networking event took place in December between Leitrim, Longford and Westmeath and was hosted in Longford.

ECONOMIC DEVELOPMENT

LCDC
A meeting of the LCDC took place on December 19th, with updates on the various programmes. 5 expressions of interest for funding were outlined as having been received since the last meeting, one project was approved a 6 month extension. There was 1 project approved by the LAG at this meeting totaling €37,222.

Carrick on Shannon Chamber
A meeting with members of Carrick on Shannon Chamber took place on December 4th specifically to discuss the public realm investment commencing in 2020, Shay O’ Connor Senior Engineer Leitrim County Council and Con McDermott resident engineer for the project were both in attendance.

Enterprising Towns
The 2019 Bank of Ireland Enterprising Towns Awards took place in the Lyraph Estate Kilkenny on Dec 5th, staff of Leitrim County Council and members of Manorhamilton Chamber of Commerce and Town Team attended as Manorhamilton were entered for Leitrim this year.

REDZ Town Team Manorhamilton
A meeting of the Manorhamilton Town Team took place on Wed Dec 11th.

Clar/ORIS/ Town and Village Projects 2017 -2019
Ongoing follow up with Town and Village projects from 2017, 2018 and 2019 to check progress and offer support in submitting claims. Processing of claims for payment.

2020 Funding Schemes & Potential Applications
Meetings and discussions around potential projects for 2020, Coillte, Town Teams, and ongoing follow up on projects that didn’t progress in 2019.
CCTV
LCC, Carrick Community CCTV Ltd and An Garda Síochána hosted a meeting with a couple of groups from Mayo who are in the early stages of installing a town centre CCTV Scheme.

RRDF
The Rural Regeneration Development Fund opened a second call for RRDF Category 2 projects with a closing date of Feb 28th 2020. A number of projects will be considered for this.

TOURISM

Destination Marketing
- Attended the Tourism Ireland launch of its 2020 plan. This plan is looking to assist the industry across the regions to be Brexit ready while developing and supporting a tourism sector that offers strength and sustainability to our economy next year.
- Attendance at the Ireland’s Hidden Heartlands website improvement Programme.
- Preparation for Holiday World Shows in Shannon, Belfast and Dublin.
- Ongoing work taking place on Glenfarne Ballroom of Romance Project, the Canal Promotions project and the Sliabh an Iarainn Visitor Centre Project.

Slow Adventure
- Having been successful under the ‘Slow Adventure Tourism Passion Community’ European Tourism Commission (ETC) initiative with funding awarded that will see Slow Adventure Leitrim benefitting from an additional €216,000 marketing budget we are now working in collaboration Tourism Ireland, Failte Ireland’s Hidden Heartlands, Derry City and Strabane District Council and Visit Derry; Leitrim County Council to target the US and Canadian markets for 2020.
- Preparation for the 2020 Tourism Team Plan.

Tourist Information
We continue to support the Tourist Office in Ballinamore and Tourist information points at Glencar Waterfall and Sliabh an Iarainn Visitor Centre.

Support
All Grants paid and 2019 Festival and Events programme completed.

Digital Marketing
- Updates were carried out on the Leitrim Tourism Website.
- Updates were carried out on the Slow Adventure Ireland website.
- Continued presence on all Social media platforms maintained.

DEVELOPMENT MANAGEMENT

Taking in Charge
Following the taking in charge of 37 no. estates in September, work is now underway to procure contractors to undertake works in a further 10 no. estates which would allow the next tranche of estates to be advertised for taking in charge in the new year. The undertaking of works in the respective estates will be managed through the Capital Projects office.

Pre Planning
6 no. pre planning enquiries were received during the month of December. This brought the total number of formal pre-planning enquires submitted to the Planning Authority over the course of 2019 to 107.
Development Management
22 no. valid planning applications were received in December, 4 no. of which relate to commercial developments. Of the applications lodged, 3 no. applications seek the retention of planning permission whilst one application seeks outline planning permission. In addition, a further 7 no. applications submitted were deemed invalid and returned to the applicants, one of which was invalidated on 2 separate occasions. 4 no. of the previous invalid applications have been resubmitted and are now valid.

11 no. final decisions on planning applications were made during December, all of which received a grant of planning permission; 2 no. of which related to applications seeking retention of planning permission. A request for Further Information issued with respect to a further 12 no. applications during the month of December and 13 no. submissions of Further Information were received during this month.

Forward Planning
Work has begun with the impending review of the County Development Plan 2015-2021 which is due to commence during the month of March 2020. This follows the adoption by the Northern and Western Regional Assembly of the draft Regional Spatial and Economic Strategy at a meeting on Friday 16th December in Ballaghadereen.

RPS Group has prepared a draft Renewable Energy Strategy part funded through the SECURE Programme. The Council has also appointed the RPS Group to undertake a review of the Landscape Character Assessment which was prepared in 2002. A draft of this report has also been received.

In addition, the Planning Authority the review of the Development Contributions Scheme 2016-2019 is underway.

Heritage
The Heritage Officer continues her work with the Heritage Forum on the preparation of a replacement Heritage Plan and has prepared a draft Heritage Plan which will be presented to the Council at their January meeting.

The Heritage Officer has completed a number of Heritage Projects including the Leitrim Thatched Survey and the Leitrim Wetland Survey. Work is also underway on the Carrick on Shannon River Front Amenity Park Biodiversity Project.

ROADS

- Road Crews continuing to carry out routine maintenance works.

- Annual Area Roads Programme Works are now complete.

- Road Crews carrying out Winter Maintenance Works as necessary.

- National Roads Pavement Schemes
  There were 3 No. Pavement Schemes scheduled to be completed on the N4 and N16 in 2019. The up to date position with regard to these 3 No. Pavement Schemes is as follows:-
  - N4 Pavement Scheme from Attirory to County Boundary – Works on this scheme are now fully complete.
  - N4 Pavement Scheme at Jamestown – This Scheme had to be retendered. In December 2019, the TII approved the appointment of a Contractor to complete this Pavement Scheme. Works are expected to commence in February/March 2020.
  - N16 Pavement Scheme from Pollboy to Cornastaulk – Works are substantially complete and snagging is in progress.

- N16 Realignment Scheme at Drummahan
  Works on the Advanced Earthworks Contract are now fully complete. Works on the detailed Design and Tenders for the Construction of this Realignment Scheme are in progress.
• Carrick on Shannon to Dromod By-Pass
A Suitability Assessment Process for the appointment of consultants for this scheme has now been completed and following assessment by an Independent Board, a Consultant Team has been recommended. Leitrim County Council is now in the process of appointing a Consultancy Company to carry out Phase 1 – 4 Technical Consultancy Services for the N4 Carrick on Shannon to Dromod By-Pass Scheme. It is expected that this Consultant will be formally appointed in early 2020, subject to Toll Approval.

• Bridges on Non National Roads
  North Leitrim
  Killavoggy Bridge - The Contract for Rehabilitation Works on Killavoggy Bridge has now been awarded and works are in progress.
  Beagh Bridge – Works on Beagh Bridge are expected to commence once works on Killavoggy Bridge are complete.
  Annaghgerry Bridge - Consultants have been appointed for Annaghgerry Bridge Widening. A Topographical Survey has been completed and it is hoped that design works will be complete by May 2020. Construction Works can then commence subject to Funding Approval.
  Drumconnor Bridge - Works on Drumconnor Bridge are now complete with the installation of new deck and parapets.
  Killyclogher North Village Bridge – Works on this Bridge are now complete.
  Meenagraun Bridge - A weight restriction was put in place on this Bridge, following the principal inspection report on this Bridge. However, the condition of this bridge worsened over the month of December and the bridge had to be closed for safety reasons. A Consultant has been appointed to design a new deck and repairs to the abutments.
  Aghnahaha Bridge - A Consultants Report has being completed on this Bridges in light of the recent damage discovered. A 3 Tonne weight limit is now in place on this Bridge. Emergency Funding has been requested from the Department in order to carry out necessary works to this Bridge. The Structural condition of this Bridge is now being assessed weekly and after each flood event in order to ensure no further deterioration. Tender Documents are being prepared for the necessary Works to this Bridge and it is hoped that Construction will commence in Summer 2020 subject to Funding.

  South Leitrim
  Drumharkin Glebe Bridge and Cloughlough Bridge - Works on Drumharkin Glebe Bridge and Cloughlough Bridge are now complete.
  Mullaun Bridge - Construction Works on Mullaun Bridge are now complete and the road has been re-opened.

  A number of other Bridge Projects are currently with Consultants for Design with construction expected to commence in Spring/Summer 2020 subject to Funding Approval – these are Battlebridge, Leckenarainey Bridge Meenagraun Bridge, Aghnahaha Bridge and Aghaderrarrad East Bridge.

• CLAR Programme 2019
The following Schemes have been approved for funding under the CLAR Programme 2019:
  - McDermotts Terrace Residents Association – Upgrade of existing footpaths – Works have commenced
  - Dromod Road, Mohill – Extension of Footpaths & Public Lighting – Works to commence in 2020
  - Fatima NS Cloone - Pedestrian crossing and upgrade of road markings – Works to commence in 2020
  - Drumkeeran – Upgrade of car park facilities at Drumkeeran GAA Pitch – Works to commence in 2020
  - Carrigallen Vocational School – Construction of a pedestrian crossing at Carrigallen Vocational School - Works have commenced and are 50% complete
  - Leitrim Village – Upgrade of footpaths and public lighting – Works have commenced and are 50% complete
  - Shannonside Community Childcare Centre – Pedestrian crossing, Road Markings and Signage – Works to commence in 2020

• Local Improvement Schemes (LIS)
  Works are complete on the 10 No. LIS Schemes which have been completed with the 2019 Funding Allocation of €250,000. No further LIS Allocation was received by Leitrim County Council in 2019. There are now 124 No. Applicants on the LIS Waiting List.
• **Community Involvement Schemes (CIS)**  
The Grant Allocation for 2019 for Community Involvement Schemes was €676,057. A total of 19 No. Community Involvement Schemes have been completed in 2019 - 4 No. in Manorhamilton MD, 4 No. in Carrick on Shannon MD and 11 No. in Ballinamore MD. Works on these 19 No. CIS Schemes are now complete.  
Leitrim County Council made a Submission to the Department of Transport, Tourism & Sport for Funding for these Schemes for 2020 & 2021 – A total of 38 No. CIS’s were submitted for Funding in 2020/2021 at a Total Cost of €3,310,760 with a Grant Requirement of €2,814,146 (85% Grant). This Scheme remains open to new applicants and interested applicants may apply by completing and submitting the CIS Application Form which is available at our offices and from the Leitrim County Council Website, www.leitrimcoco.ie.

• **Hedge Cutting Grant Scheme**  
The Hedge Cutting Grant Scheme was continued for the Hedge Cutting season of 2019/2020. This Scheme aims to encourage Landowners/Groups of Residents to come together and arrange for the cutting of hedges/trees along the public road network which need attention. The Grant amounts to €75 per km of roadside hedge/overhanging trees attended to along the Public Road Network subject to a minimum length of road network of 2 km per application. The Closing Date for Applications for this Hedge Cutting Grant Scheme was 20th December, 2019. The uptake on this Grant Scheme for 2019/2020 has been much higher than in previous years – this may be due to a combination of factors such as the increase in the Grant from €50 to €75 per KM and better publication of the Grant Scheme which was publicised in the Local Newspaper, through the IFA, circulated to all Councillors in the County and TD’s representing the County and also publicised in the weekly Parish Mass Newsletters for a number of weeks.

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<thead>
<tr>
<th>No. of Hedge Cutting Applications Received in 2019</th>
<th>No. Of Hedge Cutting Applications Approved in 2019</th>
<th>No. of Hedge Cutting Applications deemed Ineligible</th>
<th>No. of Hedge Cutting Applications currently being Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 No.</td>
<td>13 No.</td>
<td>8 No.</td>
<td>8 No.</td>
</tr>
</tbody>
</table>

• **Services in Charge Queries**

<table>
<thead>
<tr>
<th>No. of Services in Charge Queries processed in December 2019</th>
<th>Cumulative No. of Services in Charge Queries processed in 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>19 No.</td>
<td>274 No.</td>
</tr>
</tbody>
</table>

• **Abnormal Load Permits**

<table>
<thead>
<tr>
<th>No. of Abnormal Load Permits processed in December, 2019</th>
<th>Cumulative No. of Abnormal Load Permits processed in 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 No.</td>
<td>73 No.</td>
</tr>
</tbody>
</table>

• **Road Safety**  
The Road Safety Working Together Group had a meeting in December 2019. This Group meets on 2 – 3 occasions per annum in order to review the County Leitrim Road Safety Plan 2016 - 2020 and discuss and review Road Safety issues in County Leitrim. As part of our Road Safety Education Programme, an education Programme called “Drive for Life” was provided to Students in Carrigallen Vocational School on 5th December, 2019. This Programme provides education to young people about the importance of taking care on our roads and the dangers posed by speed, drink driving etc.
RURAL WATER PROGRAMME

Multi Annual Rural Water Programme 2019 - 2021
Leitrim County Council received Funding of €2,127,814 for Group Water Schemes (GWS’s) and Group Sewerage Schemes (GSS’s) under this 3 Year Multi Annual Programme.

Leitrim County Council Rural Water Department has written to all GWS’s and GSS’s informing them of their funding allocation. This office will be working with these GWS’s and GSS’s to progress these schemes.

Hartley-Cartown Group Sewerage Scheme (GSS) – Hartley Cartown GSS was approved under the previous Multi Annual Rural Water Programme 2016 – 2018. This GSS continues to be Approved under the current Multi Annual Rural Water Programme 2019 – 2021 subject to the scope of and cost of the Scheme reflecting Value for Money. Leitrim County Council and the Consultants engaged for this GSS have reviewed the estimated costings prepared for this GSS and Leitrim County Council is currently in consultation with the Department regarding the future of this GSS. The matter is currently with the Department as to whether the Scheme can proceed based on the estimated Costings submitted.

Subsidy towards the Operational Cost of GWS’s
In 2019, a total of 32 No. Subsidies have been paid to GWS’s in respect of the Operational cost of running the respective GWS’s.

Individual Water Supply Grants (Well Grants)
In 2019, a total of 6 No. Well Grants have been paid.

Capital Grants to GWS’s and GSS’s
In 2019, 1 No. Capital Grant was paid to a GWS (Carrigallen GWS for Network Upgrade Works) and 1 No. Capital Grant was paid to a GSS (Ballinaclera GSS in respect of Taking in Charge by Irish Water of this GSS)

CAPITAL PROJECTS OFFICE

Carrick on Shannon Flood Relief Scheme
OPW has approved the appointment of design consultant for this project. Consultant will be fully appointed in January and work will commence on the design thereafter.

Leitrim Village Flood Relief Scheme
Contract documents have been prepared for the procurement of a consulting engineer to commence the design on the project and are with the OPW for review.

Mohill Flood Relief Scheme
This project will run as one contract with the Leitrim Village Flood Relief Scheme.

Carrick on Shannon Public Regeneration Scheme
Architect and Consulting Engineer carrying out detailed design of the project. Four construction contracts will be undertaken

- Reconstruction of Footpaths and Roads Main Street/St George’s Terrace
- Construction of Car Park at Flynn’s Field
- Construction of Boardwalk along river edge
- Lighting of N4 Bridge and Boardwalk at Linear Park

Tenders have been returned for the appointment of a contractor for Flynn’s field Car-park Contract and are been assessed. The contractor has been chosen and contracts will be signed in January will works to commence thereafter.

Tenders have been received for the Marina Contract. The contractor has been chosen and contracts will be signed in January will works to commence thereafter.

Tenders for the Streets Contract were advertised in Dec 2019 with a return date of January 2020.
Manorhamilton Public Realm Scheme
Tenders received for the procurement of a consultant to commence design on the project. We are currently assessing the tenders.

The Junction Project Ballinamore
Tenders have been advertised for the appointment of a design team for this project. Tenders are due back in January.

SLNCR Greenway – Sligo to Enniskillen
The Department of Transport Tourism and Sport has announced a funding call for National and Regional Greenways. We will be submitting an expression of interest for funding for this Greenway as part of this funding.

SLNCR – Manorhamilton to Boggaun
Trail Group received letter of offer for funding under the Leader programme. In discussion with contractor regarding start date.

SLNCR – Dromahaire Demonstration Stretch
Contractor has commenced construction on site. Works is programmed to be completed by the end of Jan 2020.

Cavan Leitrim Greenway – Ballinamore to Corgar
Negotiations still underway regarding final land agreement for project. Construction will commence once all land agreements in place.

Leitrim Way
The Leitrim Way from Leitrim Village to Drumshanbo to Dowra has been inspected and passed as acceptable by Sports Ireland Trails office. Trail has been added to their list of national trails and insurance is now in place for the trail.

Final land agreements have been signed for the bridge construction project. We are in discussion with contractor regarding commencement of bridge construction project.

Drumshanbo Blueway
Extension of Blueway from Acres Lake to the Drumshanbo Canal through Acres Cove housing estate is complete with signage and road markings to be finalised.

Carrick on Shannon Destination Towns
Funding of €500,000 has been received from Fáilte Ireland for this project. Total budget is €760,000. We are in the process of appointing a design team for this project.
**HOUSING, CORPORATE SERVICES, COMMUNITY AND CULTURAL SERVICES DIRECTORATE**

**HOUSING**

**Housing Allocations**

<table>
<thead>
<tr>
<th>Offers issued to 31\textsuperscript{st} December 2019</th>
<th>Offers accepted</th>
<th>Acceptance Rate</th>
<th>Offers refused</th>
<th>Refusal Rate</th>
<th>Awaiting Reply</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>1</td>
<td>50%</td>
<td>1</td>
<td>50%</td>
<td>0</td>
</tr>
</tbody>
</table>

**New Tenancies created from 1\textsuperscript{st} December 2019 to 31\textsuperscript{st} December 2019**

<table>
<thead>
<tr>
<th>Existing tenants transferred to alternative accommodation to 31\textsuperscript{st} December 2019</th>
<th>New Tenants (1\textsuperscript{st} time allocation)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>13</td>
</tr>
</tbody>
</table>

**Traveller Accommodation Programme 2019-2024 – (From 01.07.19 to 31.12.19)**

**Progress Report at 31\textsuperscript{st} December 2019**

<table>
<thead>
<tr>
<th>Accommodation Type</th>
<th>2019/20 Targets</th>
<th>Outputs achieved at 31\textsuperscript{st} December 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Group Housing Scheme – Existing</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td>Service Block – Existing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Local Authority Standard Housing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rental Accommodation Scheme (incl. renewals)</td>
<td></td>
<td>3 (3 No. Renewals)</td>
</tr>
<tr>
<td>Long Term Leasing (incl. renewals)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing provided by Approved Housing Body under CAS Scheme</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Housing Assistance Payment (incl new family formations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals</td>
<td>5</td>
<td>8</td>
</tr>
</tbody>
</table>

**Private Rented Inspection Programme**

<table>
<thead>
<tr>
<th>Overall target for delivery in 2019</th>
<th>No of inspections completed to 31\textsuperscript{st} December 2019</th>
<th>% Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target - 251</td>
<td>Total - 279</td>
<td>111%</td>
</tr>
</tbody>
</table>
HOUSING GRANTS

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

<table>
<thead>
<tr>
<th>2019 Allocation - €508,483.00</th>
<th>(80% of allocation - €406,786.00)</th>
<th>€ 508,483.00</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>01/01/2019 – 31/12/2019</strong></td>
<td><strong>GRANT</strong></td>
<td><strong>NO</strong></td>
</tr>
<tr>
<td><strong>PAID 2019</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>39</td>
<td></td>
</tr>
<tr>
<td><strong>Approved not paid</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>23</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>37</td>
<td></td>
</tr>
<tr>
<td><strong>Applications Rec'd Not Yet Approved</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(Averaged @ €2,000 / Grant)</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>HGD</td>
<td>7</td>
<td></td>
</tr>
<tr>
<td>MAG</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>HOP</td>
<td>9</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>20</td>
<td></td>
</tr>
</tbody>
</table>

Available Balance € 44,835.10

HOUSING CAPITAL

LA Construction Project
Autumn View, Summerhill, Carrick on Shannon
Work ongoing with site clearance commenced. Minister Eoghan Murphy performed official sod turning on 16th December. The project is programmed to be complete by the end of 2020.

Phase 1 Project Appraisal Reports
Stage 1 approval was received from DHPLG on 4/12/19 for 10 Units at Ballinamore with an approved budget of €1,948,001. Stage 1 approval was received from DHPLG on 4/12/19 for 5 Units at Manorhamilton with an approved budget of €974,796.

LA Turnkey Projects
Rooskey
The sale of the 7 No. four bedroom houses at Knockmacrory, Rooskey closed during December and the houses were tenanted on 12th December 2019 and officially opened by Minister Eoghan Murphy on 16th December 2019.
Pipeline Turnkey Projects
Preliminary discussions were held with a developer regarding areas of need for potential Turnkey Projects in 2020 & 2021.

- Approved Housing Body (AHB) Turnkey Project
Drumshanbo
The 10 No. 3 bedroom units at Cnoc an Luir estate, Drumshanbo were tenanted on 16th December and Minister Eoghan Murphy performed the official opening on that date.

- Acquisitions
The Housing Capital Delivery Unit closed 3 contracts of sale during December bringing the acquisition total to 10 for 2019. A number of Properties for acquisition in 2020 have been identified and negotiations.

- Vacant Homes
The Vacant Homes Officer has undertaken the 1st round of inspections in Mohill during December.

- Land/Site Acquisition
1 No. Site inspection of potential site for purchase undertaken in December.

- Framework for Architect Lead Design Teams
The tenders for the procurement of an Architect Led Design Team were assessed during December and a letter of intent to appoint was issued to the successful tenderer on 20th December 2019.

COMMUNITY

PEACE IV
Children & Youth People and Building Positive Relations Programmes are complete and claiming is ongoing.

Shared Spaces
- Extension to Mohill Library for Peace Room: Works Ongoing and due for completion at the end of Jan 2020. Additional funding received for toilets.
- Manorhamilton: Refurbishment and Extension to Sexton House: Clyhore Construction appointed as Contractor and works have commenced on site.

Age Friendly
A walkability study was carried in Carrick on Shannon with disability, age friendly groups and members of Leitrim Co Co, Councillors and PPN. A full report has been complied and discussed with the Area Office and Regeneration Team.

Comhairle na Nóg
A launch was held for the ‘Jse Your Brain Not Your Fists’ Workbook, a tool which can be used by all teachers and youth workers in conjunction with the video on 10th December 2019 in Ballinamore. The workbook was launched by Leitrim Hurler Zak Moradi and Leitrim Ladies Footballer Clare Owens.

Healthy Ireland
Póbal have given approval for the following;

- Priority Themes € 72,500
  Healthy North Leitrim – Bee Park Manorhamilton
  Stay Well Screening Health and Well being programme - Townspark Residents Association
  HSE, Primary Health Care – Smart Health and Wellbeing
  North West Regional Drug & alcohol Task Force – Prevention and Reduction of Alcohol
  Leitrim Sports Partnership – Leitrim Disability and Disadvantaged Communities
Community Engagement €30,000
Healthy Ireland branding, social media campaign, promotional events, community radio programming. Capacity building initiatives that target engagement with disadvantaged groups/communities

Mental Health Fund €32,050
- Brief Intervention/Counselling service
- Social Farming

Healthy Ireland Small Grants
The Scheme offers small grants of up to a minimum of €2000 to a maximum of €5000. Funding is for programme activity only under the Healthy Ireland theme of Mental Health. Only one application is accepted from each Community/Voluntary Group

PPN

Follow-Up from General Meeting of Leitrim PPN
At the last General Meeting a strong statement on both the decision of the Irish Wheelchair Association to close the Cuisle Holiday Centre in Roscommon and the fatal paucity of Mental Health Services was ratified. This statement was circulated to the Irish Wheelchair Association and to all local T.D.’s and Senators. Since then, responses have been received from both the IWA and some public representatives. These have been circulated to members of the Leitrim PPN Secretariat.

Outstanding Leitrim PPN vacancies
While a number of Leitrim PPN representatives were elected at the General Meeting in November, a vacancy exits for a representative on the Housing, Community and Cultural Special Policy Committee. Members of the Leitrim PPN Secretariat were aware of this vacancy and have decided that it will be filled at the next General Meeting which is due to take place in March. It was also decided that a decision on a forestry representative would also be deferred until this General Meeting. Meanwhile, while Bea Cullen was ratified as the LCDC representative for Leitrim PPN, Bea has now decided not to take up this position.

Secretariat Meeting
One Secretariat meeting was held during December.

Resource Worker Moves On
Leitrim PPN Resource Worker Tracy Ferguson has moved on to take up a new role in Economic Development with Leitrim County Council. Leitrim PPN Support Worker, Michael Moran, is in place to cover and deal with any queries, etc.

Directory
A new on-line directory for PPN’s is being compiled. This will soon be available on the Leitrim PPN website and will feature a database of all active community and voluntary, social inclusion and environmental groups in the county.

Walkability Study Meeting
Following on from the Walkability Study carried out in Carrick-on-Shannon in September, a meeting took place prior to the Christmas break with engineers. A good working relationship and cognisance of issues was established. Many of the issues identified in the study will be addressed by the forthcoming work in Carrick under the Public Realm Improvement Scheme and the Destination Town Project. The walkability study and a report following the meeting with the engineers was circulated to all those who participated in the study.

Newsletter
The final Leitrim PPN newsletter of 2019 was issued during December.

Outreach Programme
Resource Worker Tracy Ferguson spent two outreach days during December, one each in Ballinamore and Rossinver.
Communications
Twitter: 305 followers with 7.64K impressions.
Facebook: 730 followers with a reach of 12,911 in December.
Website: 14 articles, 10 events. 978 users over 10,170 sessions.

LEITRIM SPORTS PARTNERSHIP

Girls Active Programme

Girls Active is a physical activity programme targeting teenage girls in schools in the northwest region of Ireland. Drumkeeran Girls Active programme started Tuesday the 10th of December with 15 girls taking part in the following Activities include Zumba, aerobics, team bonding, circuits and multi sports.
Total Number 15

Youth Leadership TY Course

Leitrim Sports Partnership delivered the Youth Sports Leadership course in St Clare’s Post primary school, Manorhamilton in December with 22 students engaging and completing this course.
Total Number 22

Older Adults Dance

Leitrim Sports Partnership organised an older adults dance session on Thursday the 19th of December and 16 ladies took part.
Total number 16

THE ARTS

Creative Ireland
22 projects are currently in operation as part of Creative Ireland Open Call 2019.

Spark
Artist Fiona Mulholland has begun work with Merenda in Manorhamilton on the Spark Programme. Small Sparks, an arts and business collaboration developed under the Creative Ireland programme, selected 3 companies - Fitkicks and Image SkillNet in Mohill and Leitrim Organic Farmers Cooperative in Drumshanbo and 3 artists are working with these businesses until the end of the month.

Creative Frame
An online Survey is in the process of being completed by Creative Frame members, to identify the challenges as they evolve over the course of a career with feedback being sought from Leitrim artists.

A December networking event was held at the Glens Centre and our Leitrim Arts Awards were presented to artists Kate Wilson, Kate Murtagh Sheridan, Vanya Lambrecht Ward, Film maker Roisin Loughrey and musician Ciaran Rock.

Youth Theatre
The Autumn term came to an end with 2 groups in Manorhamilton 3 in Carrick on Shannon and 4 groups in Carrigallen and a meeting was held for the Youth Theatre leaders.

Artist in Schools
4 artists completed their Residency as part of the 2019 Artist in Schools programme in Rossinver, Cloone, Dromahair and Kinlough.

2020 Festivals
Applications were received from 7 Festivals from across the County and decisions will be made on funding early in 2020.
The month of December saw the usual busy month of meetings of Writers and Readers Groups, Clubs and Societies as well as Parent & Toddler Groups, Knitting and Craft Groups and the Junior Book Club meeting in Dromahair Library. There was also a meeting between a group of Enniskillen based writers and the Ballinamore Writing Group in Ballinamore Library as part of an ongoing cross-border initiative.

Exhibitions
An exhibition focusing on the effects of children in war entitled ‘Children in War: The Basque Children of ’37’ was on display at Ballinamore Library during the month of December. The exhibition formed part of a Museum of Childhood project.

Christmas themed Book Displays, Workshops and Movies
In addition to numerous book displays, there were a host of Christmas themed workshops held in a number of libraries. An Origami Christmas Stars workshop facilitated by Brendan Deane was held in Ballinamore Library pupils from 5th and 6th class at Scoil Chlann Naofa Ballinamore attended. In Manorhamilton library, Liz Byrne facilitated an event where children from 2nd class at St. Clare’s Primary School worked on making large decorations for the library window. Liz also facilitated a workshop in Kinlough Library which was attended by children from First Steps Pre-School. Jess from Mud Bugs explored different natural materials to create and decorate Christmas decorations in Carrick-on-Shannon library and children from 2nd class in Scoil Mhuire NS attended. Children also attended the very popular showing of the movies ‘Elf’ and Snow Buddies in Ballinamore Library.

Family Time at Your Library
A number of branches held sessions to encourage families to visit the library during the month of December. Sessions included a mix of storytime, songs and colouring and were hugely successful and enjoyed by all who attended.

Healthy Ireland at Your Library
Ballinamore Library hosted a presentation entitled ‘An Overview of Osteoporosis’ by Ms. Aoife McPartland, Osteoporosis Clinical Nurse Specialist at Manorhamilton Hospital, while in Manorhamilton Nurse Specialist Clodagh Duffy provided a talk which gave a general overview of Arthritis.

School visits
Libraries hosted a large number of visits from classes at local schools. In Manorhamilton, children form 5th and 6th class at Gaelscoil Chluainín attended the library where they were busy researching material for class projects while children from Junior and Senior infants at St. Clare’s Primary School enjoyed a storytime session. Children from the Junior Room from Masterson National School also paid a visit and were entertained with a storytime session and 12 children from Little Learners Pre-School attended a very special storytime session as part of their Christmas Outing which was hosted by Treasa Nealon. Carrigans Library hosted a visit from the LCVP class at Carrigans Vocational School and also a visit from the children attending Happy Feet Crèche.

Book Launch
Leitrim Library Service was involved in the organising and hosting of the launch of ‘Leitrim History and Society: interdisciplinany essays on the history of an Irish County’ in Aras an Chontae on Friday December 6th. Copies of the publication, which was launched by Mr. Bryan Dobson, are available for consultation and loan through the branch library network. A copy of the publication will also be presented to the 7 second level schools in the County as part of a series of school presentations aimed at promoting the Library’s Local Studies Collection.

SIGNED BY THE CHIEF EXECUTIVE

Signed: [Signature]

Date: 26/12/20