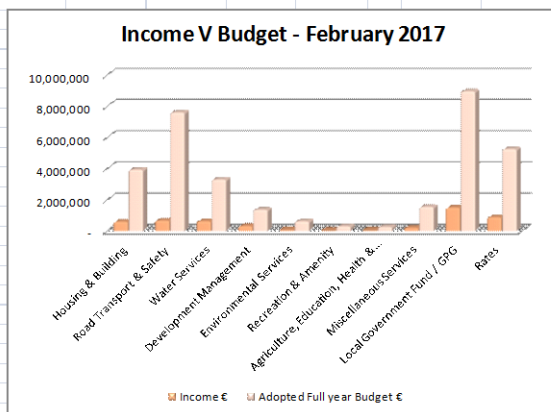
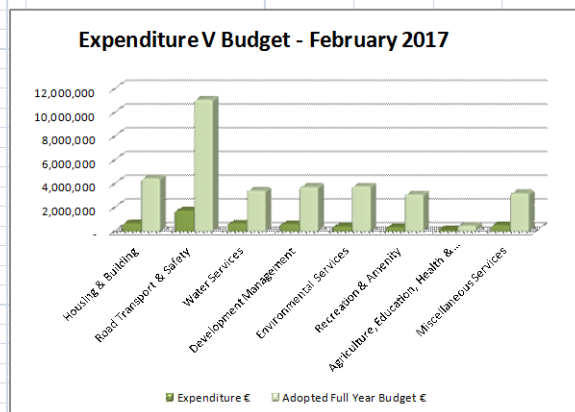


Finance & Water Services Directorate

FEBRUARY 2017 - Revenue Account Income & Expenditure Summary by Service Division (PRELIMINARY FEBRUARY 2017 - FIGURES)

	EXPENDITURE				INCOME				NET	
	Expenditure €	Adopted Full Year Budget €	% Budget Spent	Budget Remaining €	Income €	Adopted Full year Budget €	% Budget Raised	Budget outstanding €	Actual Overall Surplus/ (Deficit) €	Fav/(Unfav) €
A Housing & Building	650,397	4,437,795	15%	3,787,398	592,423	3,920,801	15%	3,328,378	(57,974)	459,020
B Road Transport & Safety	1,710,665	11,059,859	15%	9,349,194	660,997	7,594,997	9%	6,934,000	(1,049,668)	2,415,194
C Water Services	643,712	3,396,670	19%	2,752,958	621,092	3,292,124	19%	2,671,032	(22,620)	81,926
D Development Management	589,136	3,708,501	16%	3,119,365	310,341	1,356,904	23%	1,046,563	(278,795)	2,072,802
E Environmental Services	387,000	3,765,495	10%	3,378,495	75,028	615,031	12%	540,003	(311,973)	2,838,491
F Recreation & Amenity	317,961	3,083,430	10%	2,765,469	19,266	298,870	6%	279,604	(298,695)	2,485,865
G Agriculture, Education, Health & Welfare	89,743	453,433	20%	363,690	42,126	257,228	16%	215,102	(47,617)	148,588
H Miscellaneous Services	498,982	3,172,054	16%	2,673,072	205,718	1,539,937	13%	1,334,219	(283,265)	1,338,852
LG Local Government Fund/ GPG	-	-	0%	0	1,492,719	8,956,315	17%	7,463,596	1,492,719	(7,463,596)
RA Rates	-	-	0%	0	874,172	5,245,029	17%	4,370,858	874,172	(4,370,858)
	€4,887,596	€33,077,237	15%	28,189,641	€4,893,882	€33,077,236	15%	28,183,354	6,286	6,287



MAIN POINTS AS AT END OF February 2017

- * Water Expenditure in line with Income from Irish Water.
- * Development Management Income is ahead of budget due to LEO Grant Income from Enterprise Ireland, this is distributed throughout the year.

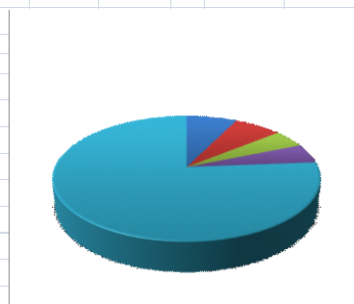
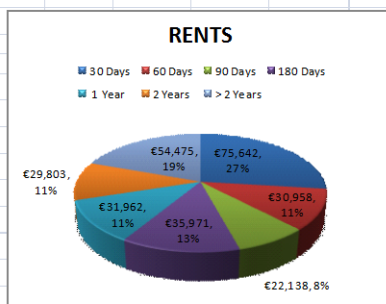
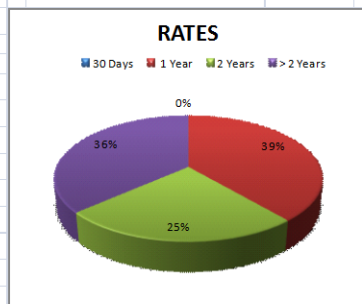
February 2017- Recourse to Overdraft

No. of Days in Overdraft during February 2017	0	Interest Incurred	€0
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February 2017 - Collection Rates

	€			%			COMMENTARY
	Feb-17	Feb-16	FY 2016	Feb-17	Feb-16	FY 2016	
Housing Rents	355,267	279,309	2,043,177	55%	51%	88%	Collections up on 2016 in line with increased rents
Commercial Rates	154,145	130,698	4,157,307	16%	3%	81%	Collections slightly up on 2016, rate demands not issued for 2017
Housing Loans	27,457	23,588	168,124	25%	19%	65%	Collections slightly up on 2016

- Aged Debt Analysis



	30 Days	60 Days	90 Days	180 Days	1 Year	2 Years	> 2 Years
RATES	€0	€0	€0	€0	€99,435	€99,355	€885,808
RENTS	€75,642	€30,958	€22,138	€35,971	€31,962	€29,803	€54,475
LOANS	€12,896	€10,608	€5,454	€5,089	€3,461	€3,763	€7,056

Water Services

Maximo - Asset Management

The month of Feb saw 80 issues raised on Maximo, Irish Water Asset Management System.

- 68 related to water and 12 related to waste water
- There were 32 Bursts / Leaks detected and repaired

Water Conservation

UFW in this county is 49.8% - (new audit completed)

The following are DMA's which require urgent targeted leak detection and repair:

DMA Name	DMA Code	Total Nett Inflow m3/day	AFW Total m3/day	UFW Total m3/day	Percentage UFW %
Carrick on Shannon Town	1700_TEMP_005	1956.30	798.533	1157.76	59.181
Corraleehan Scheme	1700_TEMP_010	316.505	80.065	236.440	74.703
Dromahair PWS	2700MA045	694.737	233.69	461.047	66.363
Glenade WTP to Fertagh Res	1700MA007	229.900	56.151	173.749	75.576
Gowel to Kilnagross	1700MA003	244.2	44.406	199.764	81.814
Leckaun & Fivemilebourne	2700MA010	252.000	86.407	165.593	65.712
Manorhamilton PWS	1700MA005	1108.000	731.462	376.538	33.984
Mt. Campbell to Jamestown	1700MA058	221.000	61.141	159.859	72.334
Point X to Drumkeeran	1700MA046	53.500	3.551	49.949	93.363
Point X to Manorhamilton	1700MA001	126.100	32.494	93.606	74.232
School Road Black Road	1700_TEMP_007	101.000	11.404	89.596	88.709
Toomans to Gortfadda	1700MA022	494.800	144.600	350.200	70.776

Capital Update: February 2017

North Leitrim Regional Water supply Scheme (Project No. 1000390)

The contractor EPS has taken possession of the site at Moneyduff WTP and work commenced on 26th October 2016. Construction of the new extension of the WTP is progressing satisfactorily.

The Contractor now has full control and responsibility for the interim operation of the existing WTP during the 1 year Design Build phase. Following this the contractor will operate the new extended plant for a further 1 year Operate / commissioning phase. The Contract sum is €3.84 million.

There have been no issues with the Operation of the water treatment plant to date.

Extension of Supply to Rossinver and Kiltyclogher (Project No 10014315)

Ward and Burke Construction Ltd appointed and works commenced on site on 20th June 2016. Work on the Kiltyclogher 6.5Km rising main and the new pumping station at Coolodonnell and on the new distribution pipeline to Rossinver from Coolodonnell are both now substantially completed. Works on some connections, snagging and decommissioning of old AC water mains etc. outstanding.

The Boil water Notice on the old Kiltyclogher supply was lifted on 16th December 2016.

Manorhamilton Wastewater Treatment Plant Upgrade Project No 10000734 & Mohill Wastewater Treatment Plant Upgrade Project No 10000735

Closing date for receipt of Tenders WAS 25th January 2016. Nicholas O'Dwyer's, Leitrim County Council and Irish Water are currently evaluating tenders. The appointment of a contractor by IRISH WATER will be approved at their WIAC meeting in April 2017. Commencement of works on site now likely to be circa June 2017.

The all in cost of this project will exceed €3.0 million.

Minor Capital Works

The total cost of all Projects Approved to date is Estimated in excess of €2.5million

Energy Efficiency Program - Carrick on Shannon Water Treatment Plant is selected as a pilot project to examine the energy usage and efficiency at this facility. Proposals for major upgrade of Raw water pumps and delivery rising mains have been approved by Irish Water and will be delivered under Minor Capital. CaPO will be asked to prepare documents for the procurement of the approved works in due course.

Process Optimisation and Control Program - Reservoir Sites

Ryan Hanley consulting engineers have prepared preliminary designs and Tender documents for the delivery of a scope of the works at 10 No Reservoir sites in Leitrim. Once approved and a contractor is procured CaPO office will supervise the works on the ground.

DMA Program - (Upgrade and complete the District metering structure on the networks in Co. Leitrim). This project is progressing well and is substantially completed. Additional items have been approved in relation to connection to the existing SCADA and improvement of the SCADA. Completion and commissioning March 2017.

Contract Cost €518,000

Killenna Water Main - Replacement of 2km of old cast iron water mains. CaPO has completed tender evaluation and has made a recommendation to IRISH WATER for procurement. Commencement likely on site February 2017. **Estimated Cost = €350,000**

Drumshanbo, Leitrim Village, Carrigallen and Ballinamore WWTP Upgrades - Nicholas O'Dwyers Consulting Engineers and CaPO currently undertaking the Tender evaluation. A recommendation to IRISH WATER on the preferred bidder will be made before the end of February following which IRISH WATER will appoint the preferred contractor. Works should commence on these works circa March April 2017. **Estimated Cost €370,000**

Inline UVT and Crypto Samplers - Coffey's Water Ltd. has completed all works at our two WTP's. The contract also includes for a 12 month monitoring of raw and treated water at these plants which will take place in 2017.

Trunk Main replacement Eslin to Mohill (2.5Km) - €500,000 - Tenders were received for these works in December 2016. These were passed to Leitrim CaPO on 27th January 2017 to complete the tender evaluation and recommendation on preferred bidder. Following the evaluation IRISH WATER will appoint a contractor in March 2017 with a possible commencement date in April 2017.

Cast Iron Mains Replacement, Bridge Street, Carrick-on Shannon - Work on the replacement of the old cast iron water-mains in Bridge Street Carrick on Shannon commenced on 27th September 2016 and are substantially completed. Some snags and decommissioning of old cast iron water-mains outstanding.

The Contract Cost of Circa €120,000

Cast Iron Mains Replacement, Ballinamore, Mohill and Manorhamilton - Irish Water has now decided that these Minor Capital works will be procured by Shared Services from Minor Capital frameworks in the normal way and will not be attached as a variation to some existing Capital project as earlier proposed.

It has been decided that the preliminary design and Contract documents for the procurement of these works will be prepared by us in CaPO. Water Services will prepare these documents with a view to construction of these pipelines in the Spring/Summer 2017.

New Cover to the flash mixers and flocculators in Carrick on Shannon water treatment plant - EPS appointed as contractor. Delays in November due to contractor error in manufacture of steel frames. EPS back on site and to resume construction now scheduled for completion in February 2017.

Estimated cost €50,000

“Filter Run To Waste” - Carrick on Shannon WTP completed in January 2017. Currently being process proved. EPS Contractors.

Other Projects recently approved under Minor Capital works

1. **Kinlough/Tullaghan - Glenade Water Treatment Plant**

Filter Run to Waste required. Tender documents to be prepared by CaPO office for procurement of contractor by IRISH WATER.

2. Irish Water has approved an ANB for Minor Capital upgrade of **Drumsna WWTP** to provide for optimisation of the treatment process. The works require the construction of a balancing tank and level sensor and linked communications to main pumping station. **The estimated cost is €62,000.** Design and tender document is underway by CaPO and will be submitted to Irish Water for procurement in due course.

Economic Development, Planning, Environment and Transportation Directorate

Local Enterprise Office (LEO)

Evaluation and Approvals Committee

The First meeting of the Evaluation and Approvals Committee took place on 27th February and a total of 6 projects were considered with 4 receiving letters of offer. The total awarded was €48,299.

Training - A training needs analysis was carried out in February to determine the training needs of clients. There has been strong interest in training to date, Start Your Own Business and Financial Management commenced in February.

Mentoring - There continues to be ongoing demand for mentoring, particularly in the areas of Finance and Social Media Marketing.

Student Enterprise 2016/2017 - School Finals took place in Carrigallen, Lough Allen College and Mohill during February in preparation for County finals on 6th March 2017.

Trading Online Vouchers - The closing date of 28th February was put on current round of Trading Online Vouchers. Demand continues to be strong for them.

Enterprise Week - Enterprise Week will run from March 5th to 10th, and all 31 LEOs will be celebrating the week with a range of events for start-ups, aspiring entrepreneurs and small businesses in their area. A total of 10 events have been organised in Co. Leitrim for Local Enterprise Week 2017. Promotion of the week has been taking place during February through road signage, flier and poster drop, local radio and newspaper advertising, website and social media.

Competitive Funds Projects USEFE - The Graduate Internship for Entrepreneurship Program has commenced and to date 16 of the 24 students have been matched with SME's.

Leitrim Design House has commenced work in the area of animation visits in the four counties on the Creative Connections Program phase 1-4. The tender for phase 5-7 has been awarded to Verling Consulting and will commence shortly.

Other -Leitrim will host the next Erasmus partner meeting for Smart Data Smart Regions takes place in The Hive on March 2nd

Economic Development

Local Economic Development Committee, Rural Development Program and SICAP

Implementation of Community Element of LECP -A draft terms of reference for the Social Inclusion, Community and Equality (SEC) working group was prepared to identify the areas/themes which could be grouped to be discussed at the one meeting of the Group. As a result of the review of the actions in the Community Element, it was recommended that the HSE and Teagasc be added as core members. At the LCDC Meeting on 22nd February, it was also agreed to invite a representative from the Environmental Pillar of the PPN to be a core member.

The Draft Terms of Reference will be reviewed by members ahead of the March meeting and nominees will be sought from Teagasc, HSE and Environmental Pillar. The LCDC meeting on 22nd February also discussed presentation schedule of agencies involved in the LECP.

Rural Development Program - LCDC discussed procurement changes received from Department and a Financial Report was outlined with LAG members.

Work continued on dealing with the Animation and Administration payments to the Implementing partner and dealing with queries arising from A48 checks.

SICAP - A staff member attended national workshop on next SICAP program.

Town Teams, Carrick on Shannon

- Carrick-on-Shannon Town and Village: Work with Carrick on Shannon Chamber of Commerce in relation to the completion of reports and finances for the Christmas Festival was completed.
- Work commenced with the Carrick Carnival Group in relation to running an event over the Easter weekend with funds from Town and Village set aside for Easter being used for decorative pieces in the Park. The Carrick Carnival Group is looking at running a Treasure Hunt in the Town over that weekend as a fundraising event.
- Carrick-on-Shannon Town Team meeting was held on February 1st and a list of priority actions for the year was agreed.
 - CCTV
 - Town Public Realm Project around Town Clock Area
 - Signage on approach roads
 - Events throughout year
- Work continued on progressing tender documents for Carrick-on-Shannon CCTV Scheme.

Town Teams, Manorhamilton

- Priority projects for the next 18 months updates
- Castle and Heritage - 2 meetings of the Group have been held - been headed up by Area Office and Senior Planner
- Public Realm and Event Lighting - Contact was made with Group leader Grainne McGarrity and she is going to meet each of the members individually. Nollaig Whyte followed up with Simon Wall who recommended the Group attend the National Tidy Towns event in Westport on March 25th and he will meet with the group after to answer any of their questions
- CCTV - the Group are working on this themselves
- Town and Village: Work has commenced on the Towns and Villages project for the town by the Area Engineer.

Purple Flag

- A Purple Flag Steering Group Meeting was held to plan for the Awards and look at the Action plan updates.
- Approximately 40 people attended the Irish Town Network meeting held in Carrick on Shannon on the highest number to have attended any of their meetings so far. There were presentations on Town Centre Trends and on Town Incentive Schemes from Department of Enterprise and Jobs.
- The Irish and UK Awards were held in Carrick on Shannon with a trip on Moonriver organised for all the towns involved ahead of the Awards.

Renewable Energy Group - No meeting was held, as awaiting a date from Minister Naughten to meet group.

SECURE Project - A partner meeting was held in Donegal to discuss next steps in relation to the low carbon baseline and developing the pilot energy efficiency pilots. There was also discussion on the next thematic conference and work required in advance of that date.

The first financial report for was prepared and a report on all activity during that time was submitted to the NPA and NWRA for review along with supporting documentation.

The Best Practice Guide on energy efficiency measures, which was fed into by LCC, was completed by the Finnish partners and is available to review on link <https://bestepi.wordpress.com/best-practices/>

District Heating System - Information on energy usage by a local business was forwarded to the consultant to review and local hotels were again asked if they wished to avail of the opportunity for free feasibility on changing to biomass. A meeting was set up to present latest report on March 27th.

National Planning Framework - A number of staff attended the Northern and Western Regional Assembly (NWRA) event on the national Planning Framework in Sligo.

USEFE - A USEFE Food Group meeting took place with agency staff in Leitrim County Council where an update on the EU TRINNO project was provided.

A lot of work took place in February in relation to developing the EU Laktive Tourism project. For example:

- A regional calendar of events was developed.
- A Skype meeting took place with the Laktive project partners on the 6th February.
- The Laktive Irish partner meeting took place on the 20th of February 2017 in Leitrim County Council Offices which was attended by Lucia Lopez from the Municipality of Manzanares El Real, Spain.
- A change of use of grant was also approved which will now allow us to translate the four Blueway brochures into French and German.

The Creative Connections project, which was funded under the Local Enterprise Fund, commenced engagement with the creative sector across counties Cavan, Leitrim, Longford and Roscommon on the 21st and 22nd of February 2017.

Tourism Development

The following actions have been undertaken throughout February 2017 facilitating the continued promotion of the tourism offering in the County:

Social Media and Website Networking - Updates were carried out on the Leitrim Tourism Website. Organisers of events in the county were contacted for information on their festivals and events and Events Diary on website is currently being updated to reflect all events taking place throughout the county in 2017.

Social Media - Tourism Development department continually maintained a strong presence on all Social media platforms.

Inland Fisheries Ireland - Leitrim County Council Tourism met with Inland Fisheries Ireland for an update on the Angling REDZ project in Ballinamore/Carrigallen

SAINT Project - Tourism Development took part in a SAINT Project Organised Case Study trip to Scotland. 9 Leitrim based, Slow Adventure Tourism Providers (SMES), took part in this case study.

Exhibiting Leitrim's Talent - Tourism Development hosted a stand at the Exhibition Centre in Swords, Co. Dublin. Trade members from Ballinamore and Carrigallen attended this show as part of the REDZ Angling Project

Multi Lingual Leaflets - Top attractions leaflets in French, Italian and German translation are now available to visitors and the general public at the Tourist Information Point at Glencar Waterfall.

Development Management

Unfinished Housing Developments / Taking in Charge - Works are continuing within 8 housing estates across the county which obtained funding under the National Taking in Charge Initiative and also in relation to the a research project on development bonds. The Council are also in the process of appointing a firm of consulting engineers to prepare Site Resolution Plans with respect to 4 estates funded as part of Measure 3 of the National Taking in Charge Initiative. This procurement was advertised through E-Tenders.

Pre Planning - The pre planning clinics continued during the month of February. The Clinic System operates on an appointment basis with the relevant Area Planner each Wednesday morning. 4 no. new pre planning consultations took place during February in addition to a number of other inquires which are dealt with through e-mail and phone.

Development Management - 15 no. valid planning applications were received in February of which 1 no. related to commercial development. 1 no. of the applications lodged is seeking retention of planning permission. A further 4 no. applications was deemed invalid, 2 of which related to the same development. 2 of the invalid applications had subsequent valid applications accepted by the Planning Authority. The Planning Authority are undertaking a review of the relatively high levels of invalidation of applications lodged and will work with agents submitting applications with a view to reducing the current levels of invalidation.

- 9 no. final decisions on planning applications were made during February all which were granted planning permission (6 no. related to applications seeking planning permission and 3 no. applications related to applications seeking retention of planning permission). A request for further information issued with respect to a further 8 no. applications.

Forward Planning - Work is being finalised in relation to the 2 Year Progress Report for implementing the objectives of the County Development Plan 2015-2021. It is expected that this will be presented to the Council in May.

Heritage - Notification was received from the Department of Arts, Heritage, Regional, Rural & Gaeltacht Affairs that funding is being made available in 2017 under the Built Heritage Investment Scheme and Structures At Risk Fund. Details of both potential funding streams, including application forms, were available on the Council website and from the Planning Department. Both schemes were also advertised in the local press. The closing date for receipt of completed applications for both is 4 p.m. on Tuesday 28th February 2017. The Planning Authority received 3 applications for funding under the Built Heritage Investment Scheme and 1 application for funding under the Structures at Risk Fund. These applications are

being assessed by the Planning Authority and a recommendation to their suitability will be made to the department by March 13th 2017.

Capital Projects

Lough Rynn Recreational Facility - Our Consulting Engineer on the Lough Rynn Recreational Project was just awarded the Contract and is currently preparing Tender Documents for the next phase of Project so The Environment Department can avail of the 2015 Sports Capital Grant allocation of €200,000. The Environment Department expects to have tender advertised on E-tenders before the end of March 2017.

Environment

National Inspection Program (DWWTS) - The Council are inspecting 28No DWWTS in 2017 and these inspections will take place during the summer months. The Sites were selected based on EPA Risk based methodology mapping across the Country. Where Advisory Notices were issued in 2015/2016 there will be ongoing inspections where works were due to be completed and re-inspections are requested.

RMCEI Plan - Works will be targeted in the Environment Department based on the 2017 RMCEI Plan. The 2017 RMCEI Plan was submitted to EPA in January 2017. The EPA have now concluded that Leitrim's 2016 RMCEI Plan had an overall ranking of High where all Evaluation of Environmental Priorities, Environmental Outcomes and Environmental Resourcing and Plan Review ranked as High.

The EPA has released the results of Leitrim's Environmental Enforcement for 2015 Performance Report & Local Authority Assessment. The National Average Assessment achieved in 2015 is "Target". The Overall 2015 Assessment for Leitrim County Council achieved was "Target" which represented two levels of Improvement from 2014 where Minimum was achieved. To put this in context Nationally 20 out of 31 Local Authorities met or exceeded the overall Target standard set for performance in environmental enforcement. This was up from 14 in 2014.

CFRAMs - OPW and their Consultant Jacobs Engineering are working on the development of suitable flood mitigation options regarding the management of flood risk in the Shannon River Basin District in the Leitrim area. The Flood Risk Management Options had Public Consultation meetings which took place within Leitrim in November 2015. The Office of Public Works (OPW) is leading the CFRAM Program in part to meet Ireland's obligations under the 2007 EU Floods Directive, in accordance with the European Communities "Assessment and Management of Flood risks) Regulations 2010, SI No. 122 of 2010, which transposed the EU Floods Directive into Irish Law, as amended by SI No. 495 of 2015.

The OPW in conjunction with their Consulting Engineers have Draft Flood Risk Management Plans completed. Public Consultation on the Draft Flood Risk Management Plan for the Shannon CFRAM catchment took place between Friday 15th July 2016 to 23rd September 2016 both dates inclusive with final adoption of plans by end of 2016.

The OPW/Consultants made a presentation to the elected members of the Council on Monday 5th September 2016 on the Draft Flood Risk Management Plans. This was followed where the OPW/Consultants had a public Consultation day in County Buildings on Tuesday 6th September 2016 where the Public were encouraged to make submissions on the Draft FRMP and have their say.

The OPW and their Consulting Engineers are currently examining all the submissions before making the final Draft Plan which will be then due to go for Ministerial approval. Further details on the draft Flood risk Management Plans consultation process, including the date which observations or comments are required, are now available on the website: www.opw.ie/Floodplans

Roads

- Roads discussed and agreed at all Municipal District Meetings.
- Works commenced on Town and Village Scheme in Mohill.
- Road Crews carrying out routine maintenance works.

Rural Water Program

- Enhancement of Schemes - Works on the following schemes are being progressed at present: Antfield GWS, Drumaleague GWS, Drumkeelan GWS, Mohercregg GWS and Tarmon GWS.
- Discussions continue with discussions with Kilmaddaroe and Lismoyle/Coolcrieve GWS.
- Pullboy GWS is now being finalized having been carried as a commitment from 2015 program.
- Environmental and Public Health Compliance - Meetings continue with the Cornashamsogue GWS in order to progress matters.
- Progress continues to be made with the Hartley/Cartown Sewerage Schemes and meetings continue with Leitrim County Council in order to progress matters.
- The Rural Water Program have advertised for pumping stations on Hartley Group Sewerage Scheme.

Housing and Community, Corporate Services, Culture and Emergency Services Directorate

Housing

Housing Allocations

Offers issued to 28 th February, 2017	Offers accepted	Acceptance Rate	Offers refused	Refusal Rate	Awaiting Reply
14	7	57%	5	43%	2

New Tenancies created from 1st January 2017 to 28th February, 2017

Existing tenants transferred to alternative accommodation to 28 th February, 2017	New Tenants (1 st time allocation)
0	16

Traveller Accommodation Program Targets – Progress Report at 28th February, 2017

Accommodation Type	2017	Outputs achieved at 28 th February, 2017
Group Housing Scheme – Existing	0	0
Service Block – Existing	0	0
Local Authority Standard Housing	1	1
Rental Accommodation Scheme (incl. renewals)	0	0
Long Term Leasing (incl. renewals)	2	0
Housing Assistance Payment (incl. new family formations)	5	0
Totals	8	1

Private Rented Inspection Program

Overall target for delivery in 2017	No of inspections completed to 28 th February, 2017	% Complete
70	1	1.4%

Housing Grants

NOTE: HGD = Housing Adaptation Grant; MAG = Mobility Aids Grant; HOP = Housing Aid for Older People

2017 Allocation				€
01/01/2017 – 28/02/2017	GRANT	NO	VALUE	
PAID 2017	HGD	3	€24,261.53	
	MAG	2	€5,988.85	
	HOP	8	€21,606.33	
	TOTAL	13	€51,856.71	€51,856.71
Approved not paid	HGD	6	€90,970.00	
	MAG	4	€9,710.00	
	HOP	14	€80,270.49	
	TOTAL	24	€180,950.49	€180,950.49
Applications Rec'd Not Yet Approved	HOP	5	€15,000.00	Estimated
	MAG	0	€0.00	Estimated
	HGD	7	€50,000.00	Estimated
	Total	12	€65,000.00	€65,000.00
Balance				€297,807.20
Balance				€

Housing Capital

Energy Efficiency Works - Leitrim County Council has proactively sought to improve the Council's Social Housing Stock by securing funding from the Department under the Energy Efficiency Program in addition to providing a level of match funding from the Council's own financial resources. The Program has been particularly beneficial to upgrade older social housing stock. Phase 1 Energy Efficiency works which included cavity wall and attic insulation has now been complete in all Council housing stock. In January works were ongoing to identify the remaining units for Phase 2 Energy Efficiency works which includes external wall and attic insulation. Approximately 20 potential units were identified and funds to complete these works will be sought pending the call for submissions from the Department.

Voids & Derelict Housing Units - A strong focus continues in relation to prioritising vacant units for inclusion in the 2017 Program for returning vacant properties to productive use. The Council made a comprehensive submission in February for maximum funding to continue the refurbishment program of 16 units requiring significant remedial works including 1 dwelling classed as derelict and awaits an approval response from the Department. Works to the remaining void units allocated funding under the 2016 voids program are now nearing completion.

Disability Works in Council Houses - An Adaptation Works (Disability related) scheme for Council housing stock will continue to be funded by the Department in 2017 to facilitate the Local Authority in carrying out adaptation works for tenants to address mobility problems, primarily associated with medical need and disability related. The works will render the dwelling more suitable to the particular needs of the Tenant, with typical works including, depending on the individual circumstances, installation of level access shower, installation of rails in bathrooms, installation of ramp access to front/back doors, installation of oil heating systems or storage heating and associated works. The funding for these works will be based on the provision of 90% funding by the Department with the remaining 10% to be funded by the Local Authority. The Council will identify suitable tenancies in February and make a submission to the Department. The Council awaits a request from the Department for a submission of Disability Works in Council Houses with details of necessary works and estimated associated costs.

Acquisitions - The Council is continuing an acquisition program subject to Departmental approval and targets identified in the Social program 2015 – 2017. In 2016 the Council purchased 25 number houses across the county and Contractor are currently been procured to complete energy and remedial works to these houses to return them to productive use in 2017.

Capital Construction Project, Taobh Tire, Manorhamilton - This project to construct an additional 7 units of social housing has gone to the market, completed tenders have been returned and are currently been analysed. Following tender analysis the Council will apply for Stage 4 approval from the Department; approval to appoint successful contractor and commence construction of the project. Construction works are anticipated to commence on site by April 2017. Approved construction costs have now been set at close to €1 Million.

Capital Project Appraisal for Construction of Social Housing in Carrick on Shannon - A capital project appraisal for the construction of 20 social housing units in Carrick on Shannon has received stage 1 approval in principle from the Department to the value of €3,949,500. A Design Team will be appointed to complete the stage processes involved in bringing this housing project to completion.

Capital Assistance Schemes - Approval was received for a project led by St. Vincent de Paul Ballinamore for demolition of derelict properties and site preparation in Canaboe Terrace, Ballinamore and the construction of two family type two storey dwellings on the site. This project has gone to the market, completed tenders have been returned and analysed. The Council has applied for Stage 4 approval from the Department; approval to appoint successful contractor and commence construction of the project. Construction works are anticipated to commence on site by April 2017. Approved construction costs have now set at close to €280,000. The Council will have 100% tenancy nomination rights on all these CAS scheme properties from the Housing Waiting List.

Community

Peace IV

- Letter of offer of under €1.8 million was signed and submitted to SEUPB.
- All documents required to satisfy pre-commencement conditions of this Letter of Offer were submitted for 14th Feb 17 deadline.
- A meeting of the PEACE IV Partnership is taking place on 3rd March 2017.
- An Assessment Committee was formed in accordance with SEUPB Regulations.
- Policies on Sustainable Development and Conflict of Interest as it relates to PEACE IV Regulations were written and submitted to SEUPB.
- The Peace Team are currently working on the following which need to be submitted to SEUPB by 17th April 2017
 - Updated Cost plan
 - Operational timetable
 - Quarterly cash flow forecast
 - Forecast of project outputs
 - Proof of achievement of pre-commencement conditions
 - Confirmation of cash flow conditions
 - Signed Partnership agreement
 - Procurement plan with contracts
 - Monitoring plan

Public Participation Network

- Leitrim County Council – MOU, work plan and Budget 2017.

- A meeting was held with the Chief Executive and Director of Services to discuss the Draft MOU and work plan. Amended drafts have been circulated to the Secretariat for sign off before presenting to the council. The budget for 2017 is in draft form.
- Department of Housing, Planning, Community and Local Government Resource Worker attended a Resource Workers meeting on Thursday 26th January in Dublin. A national Advisory Group meeting has also taken place.
- PPN Representatives Update
 - All PPN groups have been contacted requesting nominations for the following vacancies as follows:
 - **Secretariat** - Environment Rep
 - **Peace IV Partnership** - Youth Rep on the Peace IV Partnership
 - **Leitrim Sports Partnership** - Active Age PPN Rep on the Partnership
- The Resource Worker met with the Environment Rep from the Environment, Transport and Infrastructure SPC to discuss ways to progress her Linkage Group.
- Leitrim Development Company: The Resource Worker met with both community development workers to discuss how the PPN and the Development Company can work together during the year. A number of groups were identified to be contacted and assisted with signing up to the PPN. A joint community event was also discussed with the topic to be agreed at a later date.
- PPN Website
First designs have been circulated to the Secretariat for consideration. A meeting was held with the webs developers to get feedback on the first designs of the website. A meeting was held with the website sub group to look at content.
- Outreach Work – Rossinver and Ballinamore.
February – 9th February in Ballinamore and 13th February in Rossinver.
- PPN Newsletters 2017.
February Newsletter went out to all groups.
- Joint Policing Committee – public meeting held on February 23rd at 8pm in the Mayflower Community Centre, Drumshanbo. The theme of the meeting was ‘Community Safety in County Leitrim’. A JPC PPN rep gave an overview of the PPN reps and their role at the meeting.
- Secretariat - A meeting was held on 23rd February.

Comhairle na nOg - A meeting took place in Jan of the Comhairle na NOg and plan for 2017 was agreed. Submission was made to POBAL for funding for 2017.

Age Friendly - A meeting will be held of the Age Friendly Alliance on 01/03/2017 to develop the Leitrim Age Friendly Strategy 2017-2019. Further consultations will be made with older person’s networks over the next month to progress the strategy.

Community and Environment Awards - A new scheme has been devised which will incorporate the Floral Pride Awards but also encompass Community Awards. The new Community Awards will include Community Facilities award, Social Inclusion Award and Unsung Hero Award. Both the PPN and Leitrim County Council will support these awards.

Smoke Alarm Scheme - A community smoke alarm scheme is being developed to provide battery operated smoke alarms to vulnerable homes in the county who do not currently have them. It is hoped that these will be installed by volunteers in addition to LDC who operate the Warmer Homes Scheme.

Leitrim Sports Partnership

Leitrim Athletics Schools Program - The Leitrim Sports Partnership in association with Leitrim County Athletics Board held the Leitrim Primary Schools Sports Hall Athletics Competition which is part of a National Sports Partnership Program. This program involved 17 primary Schools with over 982 children participating on this program over the 4 days, one heat in Manorhamilton for the north Leitrim primary

schools and two heats in Ballinamore. We also completed the County final in Ballinamore with 10 primary schools taking part and 265 children participating on the day:

Heat 1: Ballinamore – 6 Schools with 263 children participating on the day

Heat 2: Manorhamilton – 6 Schools with 271 children participating on the day

Total Participants: 534

Safe Guarding 1 - Leitrim Sports Partnership held 2 Code of Ethics/Safe Guarding 1 course in Carrick on Shannon in February with 25 participants from Lough Allen Adventure centre, Drumshanbo A.C. Drumshanbo Handball, and Community health care support group. The second workshop had 18 participants from GAA clubs, Athletics Club, Pony club, Swim Ireland, karate club and Community games.

Total Participants: 43

Disability Sports Ability - Leitrim Sports Partnership in partnership with Sligo Sport and Recreational partnership, IWA and the HSE delivered a Disability Sports Ability day in Sligo for children and adults with a physical and sensory disability. On the day we had 5 children and 5 family siblings that attended the morning session and 20 adults attended the afternoon session

Total participants: 30

The Arts

Creative Frame - In partnership with Leitrim Local Enterprise Office, Leslie Ryan has been appointed Creative Frame Manager to develop the Creative Frame program - a user driven continuous professional development network designed to facilitate the ongoing training and development requirements of practitioners in the creative sector in Leitrim and the wider region. A series of workshops and seminars have been organised with the most recent being "Making a Living in the Arts" attended by over 80 artists. A leaflet on Creative Frame has also been printed and distributed.

Spark - Artist Tinka Bechert is continuing her work with Prior PLM Medical as part of the 2016/2017 Spark Program with a final exhibition arranged for 31st March 2017.

Festivals and Events - A call out was made to Festivals for applications for funding for 2017 and 9 applications have been received from across the County.

Artists in Schools - All primary schools were contacted and invited to apply for the 2017 and 2018 Artist in Schools program and 13 applications have been received of which 4 will be selected for 2017 and 4 for 2018 covering the whole County. There has also been a call out to Artists to apply for the same scheme and 34 applications have been received.

Artist in the Community - A call out was made for Community Groups to participate in the 2017 Artist in the Community Program with 5 applications received covering all 3 Municipal Districts.

Drumshanbo Artist Studios - Artist, Kate Wilson and Writer, Gerry Boland are continuing their Residencies.

Leitrim Equation 4 - The Leitrim Equation DVD is now being made available in retail outlets and via online sales.

Youth Theatre - The 2017 term 1 has begun for the Youth Theatre groups in Manorhamilton, Carrick on Shannon and Carrigallen.

Film - Tenders were invited from individuals and/or companies to develop and manage the initial phase of a new Film Development Program for the Northwest region shared between Sligo, Leitrim and Roscommon Local Authorities.

Library Service

Library Development Plan - On hold, while awaiting outcome of Shared Services discussions.

National Library Management System - Leitrim Library Service joined a national Library Management System on **February 7th 2017**. This is a very significant move, providing our borrowers with access to one single national catalogue of almost 8 million items. This builds on the free Library membership initiative which was introduced in all public libraries in early 2016.

Event Programming - A busy program of activities took place in all branches across the county during the month of February, including Reading Group meetings, I.T. classes, Irish language classes, creative writing group meetings and craft activities.

Highlights

- Carrick Library created displays in conjunction with Carrick's Purple Flag Day.
- Drumshanbo Library commenced weekly Art Classes for Women on February 18th.
- A new Writers Group has been set up in Carrick Library, first meeting was held on February 28th.
- A Paired Reading initiative between local schoolchildren and an active age group took place in Kiltyclogher Library on February 15th

Class Visits - Schedule of class visits by local pre-schools, primary and post-primary schools continued in Branch Libraries across the county.

Fire Service

Building Control

- Received 1 Commencement Notice (valid)
- 3 Opt Out Commencement Notices (valid)
- 1 Short Commencement Notice (valid)
- Received 1 Fire Safety Certificate
- Processed 3 Fire Safety Certificates
- Received 0 Disabled Access Cert, processed 1 Disabled Access Certificate

Fire Stations

Manorhamilton - In discussion with landowner to finalise purchase of site.

Drumshanbo - Met with Housing Section to finalise the layout of the proposed extension. Housing is also preparing cost estimates for the proposed extension.

Ballinamore - Awaiting the conversion costs of Industrial Unit on Willowfield Road to be submitted.

Training - Our Fire Service personnel undertook the following training courses during February 2017

- Incident Control Room training on new Incident Command tablets for all 5 Stations. 19 FF's trained in total.
- New recruit assessments took place for positions in Carrick-on-Shannon and Drumshanbo.
- Cross Border RTC Workshop in Enniskillen. NIFRS, PSNI, NIAS, Leitrim Fire Service & Cavan Fire Service personnel in attendance.
- Additional Chainsaw Courses for Fire Service Chainsaw Operatives took place in February.
- These are 5 days City & Guilds accredited courses. Coillte are the training providers.

Civil Defence

Training - Leitrim Civil Defence personnel provided the first training session for colleagues from 9 Units in the operation of the newly acquired Sonar and Drop Down camera systems. This system was designed by Leitrim C.D. to assist search teams in water based missing person searches. Assistance will be provided by Leitrim CD over a number of months as Units become familiar with the new equipment.

Critical Incident Stress Management (CISM) - The Civil Defence Officer participated in CISM refresher training conducted by Civil Defence Headquarters.

Assistance was provided during the month to the Environment Section in order that the Lake Water sampling program could continue.

Signed:

Frank Curran
Chief Executive

Date: 10th March 2017