Development Plan Process

5 stages in reviewing and making a development plan

STAGE 1: PRELIMINARY

1. Preparation of:
   - Technical working papers
   - Baseline report
   - Cross sectoral engagement
   - Issues and options paper
   - Preliminary scoping for SEA

At least 1 one year before commencing pre-draft

STAGE 2: PRE-DRAFT

2. Publish notice: Not later than 4 years from the making of the existing development plan [official commencement of Development Plan review process i.e. Day 1 of the process] Week 1

1-46 weeks

3. Public consultation: Invites submission and observations within a specified period (not less than 8 weeks) Week 8

4. Chief Executive’s (CE) report: To be prepared and submitted to the elected members within 16 weeks from the date of the public notice. Week 16

5. Directions: Elected members must issue directions within 10 weeks of receiving the CE’s report. Week 26

6. Draft development plan: Draft development plan is prepared and submitted to the elected members within 12 weeks of receiving the members’ directions. Week 38

7. Consideration of draft plan: Within 8 weeks of the CE submitting the draft development plan to members, amendments can be made and the draft plan is finalised. Week 46

STAGE 3: DRAFT

3. Publish notice: Within 2 weeks of the draft plan being made by the elected members, a notice is published. Week 48

47-82 weeks

5. Public consultation: The draft plan is placed on public display. Submissions and observations are invited for a period of not less than 10 weeks. Week 58

6. CE’s report: Within 22 weeks from the date of publishing the notice, the CE prepares and submits a report to the elected members on the submissions and observations received. Week 70

7. Consideration by members: Within 12 weeks of receiving the CE’s report, the elected members consider the draft plan and pass a resolution to accept or amend the draft plan. Week 82

STAGE 4: MATERIAL AMENDMENTS

4. Publish notice: Within 3 weeks of passing a resolution to amend the draft plan, a notice of material amendments is published. [Within this 3 week period it must be determined by the CE whether there is a requirement to carry out a Strategic Environment Assessment (SEA) and/or Appropriate Assessment (AA) on the material amendments. Within 2 weeks of the determination, the CE specifies the period required to facilitate the assessment(s)] Week 85

5. Public consultation: The material amendments are placed on public display. Submissions and observations are invited for a period of not less than 4 weeks. Week 89

6. CE’s report: Within 8 weeks of the date of the publication of the notice, the CE prepares and submits a report to the elected members on the submissions and observations received in respect of the material amendments. Week 93

7. Consideration by members: The elected members have a maximum of 6 weeks to consider the CE’s report in respect of the material amendments. Week 99

83-99 weeks

STAGE 5: MAKING OF PLAN

5. Making the plan: The elected members must pass a resolution to make the plan. Week 99

6. Publish notice: A notice is published confirming that the development plan is made and is available for inspection. Week 99

7. Plan operational: The plan becomes effective 6 weeks following the passing of the resolution by the elected members. Week 105

Week 99+

Note: The development plan process involves a series of stages that may take several weeks to complete.