



**An Roinn Forbartha
Tuaithe agus Pobail**
Department of Rural and
Community Development

Outdoor Recreation Infrastructure Scheme



2018 Application Form

Application Form
for the
Outdoor Recreation Infrastructure Scheme 2018

Please complete a separate application form in respect of
each proposal

All queries can be addressed to:

hdenning@leitrimcoco.ie

Application Reference No

Dept. Use Only

MEASURE 3 APPLICATION FORM

This form should be completed by the Lead Eligible Applicant¹ and returned by e-mail to hdenning@leirimcoco.ie by 4pm on Thursday 5th July 2018

Each project must be accompanied by a separate application form. Applicants should note the Scoring Frameworks provided at the end of this document. Incomplete applications may not be considered.

Lead Eligible Applicant:

Project Name:

Please indicate under which Measure funding is being applied for:

Measure 3 Details	Place an X in the appropriate box
3. Large Scale Repair/Upgrade and New Trail Development	

Total cost of project:

Amount of Funding sought in this application:

Lead applicant primary contact:

¹ Eligible Applicants are Local Development Companies as referenced under Section 128(1)(d) of the Local Government Act 2001 (as amended by the Local Government Reform Act 2014); Local Authorities and State Agencies.

Contact email address:

Postal Address:

Office phone number:

Mobile phone number:

Local Organisation Details, if applicable:

Please include contact name and details, including email and mobile contact number.

1. Lead Applicant FINANCIAL DETAILS:

Lead Applicant VAT No.:	
Tax Registration Number:	
Tax Clearance Access Number:	
CHY Number (if applicable):	

2. Detailed Costings for Proposed Project

Please provide a detailed breakdown of all elements of the proposed works including any administration/other fees/costs:

(itemise various elements)	€
	€
	€
	€
TOTAL COST	€
Funding amount sought: (Max of 80% of Total cost up to the Measure limit)	€
Match Funding: (at least 20% of Total Cost/Max grant)	€
of which – up to 15% may be “in-kind”:	€
With minimum Cash contribution of 5%	€
Please outline the Nature and source of “in-kind” contributions:	

3. Has funding for this project been sought from other sources?

 Yes

 No

(If "YES" yes please specify from what source and the up to date position with those applications)

4. Was funding provided for this project, or a different phase of this project under the Outdoor Recreation Scheme 2016 and/or 2017?

 Yes

 No

(If "YES" please provide information on amount of funding provided, amount expended and status of project e.g. completion date and confirmation that final funding has been drawn down.)

5. Please list all project stakeholders/community partners involved in this project i.e. LDC, Local Authority, Community group, etc. and outline their ongoing involvement in the project.

6. Outline and attach evidence of the project’s compliance with the scheme, relevance to plans – County Development Plan, LECP, NPF, etc.

7. Synopsis of Project: (maximum of 500 words). A detailed project proposal may be appended to this application (maximum 5 Pages, up to 10 pages for projects in excess of €100k)

8. Please outline the value of the project for the local area, explaining the rationale for the choice:

9. Please outline, if relevant, the strategic and collaborative nature of the project:

10. What is the overall objective of the proposed project and how will the intended outcomes be measured? (Please identify any metrics or benchmarks that will be applied).

11. Please outline, where ongoing maintenance arising from the project will be necessary, how this will this be provided for:

12. Please give details of all permissions and/or approvals required in order to complete the project and provide evidence that such permissions and/or approvals have been obtained. Where any such requirements have not as yet been obtained please give full details regarding the current position:

13. Please outline how this project will provide value for money:

14. If relevant, please give a brief outline of the tendering process planned/carried out in order to ensure compliance with Public Procurement Guidelines:

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15. Please give detailed breakdown of project timelines including commencement, indicative stage commencement and completion dates (insert additional rows as required):

	Indicative Date:	Brief description of work to be completed:
Commencement:		
Stage 1 date:		
Stage 2 date:		
Completion date:		

DECLARATION

I hereby confirm that I have read and understand the Scheme Outline and this document and declare that the particulars supplied in this application are true and correct. I request that assistance be given in support of the project as outlined and certify that, if made, the funding will be solely for the purpose for which it is approved. I hereby undertake to ensure the delivery of any project funded under this Scheme to comply with the terms of the Scheme as outlined in the Scheme Outline and in line with the particulars set out in this application, except with the express agreement of the Department of Rural and Community Development.

Signature _____

Position _____

Date _____

Important Notes:

- Each project proposal must be supported by a fully completed Application Form.
- Only applications submitted by eligible applicants as described in the Scheme Outline will be considered.
- **The closing date for receipt of applications to hdenning@leirimcoco.ie is 4pm on 5th of July 2018.**
- Scoring frameworks B, in the appendices, will be applied to all applications in order to ensure that successful projects are of a high quality.
- **Applications under Measures 3 will be assessed according to Scoring Framework B at Appendix B.** Applicants under these measures may wish to note the contents of the Scoring Framework.
- Applications must provide all the information required in order to be considered for funding.

Appendix B

Scoring Framework B:

Selection Criteria	Detailed Outline	Max Score	Minimum Qualifying Score
Value of the project for the local area	<ul style="list-style-type: none"> • Does the project have clear positive health, economic and/or tourism impacts? • Does the proposal add value to current infrastructure? • For projects exceeding €100,000 does the project demonstrate a strong economic case? • Does the application demonstrate a sustainable and positive impact on the local area? 	200	130
Strategic and collaborative nature of the project	<ul style="list-style-type: none"> • What evidence is there that the project proposal is in line with the aims and objectives of the LECP and/or local area/community plans? • Is the application collaborative in nature? • Is there evidence that the project complements or leverages other State-backed programmes or objectives? 	200	130
Demonstration of need and potential	<ul style="list-style-type: none"> • Does the application set out a clear need in the local area for a project of this type? • Does the proposed project address the needs identified in the rationale? • Does the application mean that increased potential from an existing project will be realised? • Does the application take account of, or consider, any additional potential that might arise from completion of this project? • Where it is found that there may be additional potential to be derived from this project, does the application give consideration to how this might be developed in the future? 	200	130
Realistic nature of the proposal?	<ul style="list-style-type: none"> • Are the timelines and costings for the project clearly set out in the application? • Does the application provide for the ongoing 	200	150

	<p>maintenance of the project?</p> <ul style="list-style-type: none"> • Is there evidence of any necessary permissions and approvals in place or likely to be granted? 		
Value for Money	<ul style="list-style-type: none"> • To what extent does the project address the needs identified in the rationale? • Is there evidence that funding this project will an impact at regional or greater level? • Does the application appear to demonstrate cost effectiveness with regard to the level, range and quality of outputs and outcomes to be delivered? • Would, by funding this project, another application under this Measure of greater merit be denied funding? 	200	130
Total		1000	670