



## **Background:**

**Leitrim County Council, in association with Ireland 2016 and the Department of Arts, Heritage and the Gaeltacht wish to develop a programme of events to mark the 1916 centenary. Community funding is now available for local groups to play their part by developing a project to mark the event.**

Ireland 2016 is a National initiative to develop, coordinate and deliver a programme for the 2016 centenary year with local, national, and international events, based on five intersecting themes, drawing inspiration from the ideals of 1916, the Proclamation, and the events of that time.

It is a call to action to **REMEMBER** the events of 1916, **REFLECT** on the last 100 years, and **RE-IMAGINE** Ireland's future.

Each Local Authority will lead and enable an appropriate programme of '**Remembering**', '**Reflecting**', and '**Re-imagining**' for each county. An interim programme will be prepared for consultation in June/July 2015 and a final programme for each county will be published in Oct 2015.

## **What is the purpose of Leitrim County Council's 'Ireland 2016' grant fund?**

The key objective of the Fund is to provide support to local and community event organisers and activities/projects that will contribute to the commemoration of Ireland 2016 in County Sligo. The Fund is being administered by Leitrim County Council.

## **The Five Themes**

In order to be successful, projects must correspond with one or more of the following themes:

- *Remember* – Commemorating the historic events of 1916 in the full context of our history
- *Reconcile* – confronting the divisions of the past and reflect on how the ideals of the Proclamation were rekindled and contributed to reconciliation

- *Imagine* – engaging with all of our people to challenge our assumptions to re-imagine our legacy for future generations
- *Present* – Showing how as a Republic we took our place ‘among the nations’ expressing our individuality through our own distinctive culture
- *Celebrate* – the idealism of the Proclamation, exemplified by our legacy of UN peacekeeping, and the developmental and humanitarian work of Irish Aid and our NGOs

## **Criteria**

The following must be demonstrated:

- The extent to which the proposed initiative is aligned to the five themes of “Ireland 2016”
- The extent to which the proposed initiatives maximize community and citizen engagement and mobilization around the key “Ireland 2016” themes
- The extent to which the proposed initiative connects with the events of the 1916 Easter Rising and those who fought or died during that time
- The extent to which the project proposed is unique, innovative, creative, interesting and likely to make an impact
- The potential scope of the project within the local authority area and anticipated target audience
- The cost of completing the proposed project
- Any additional supports and funding that may be required and have been secured from relevant stakeholders
- The feasibility of project completion within the timeframe allocated

## **What Fund amounts are available?**

Fund amounts will be assessed and allocated on the basis of requirements of the project and will be directly related to the project’s relevance to the above themes. Leitrim County Council’s “Ireland 2016’ Assessment Panel will evaluate each application and make recommendations to Leitrim County Council’s “Ireland 2016’ Steering Group for approval

***It is anticipated projects will be funded up to a maximum of €5,000***

## **Who is eligible to apply?**

It is open to groups or organisations that are organising community events / projects in 2016. To be eligible for funding, the event / project must be based in County Leitrim and expenditure must be incurred by November 30<sup>th</sup> 2015. Projects should emphasise the following:

- Be focused on developing strong links with the community
- Demonstrate a capacity to deliver i.e. the Community event Organiser(s) must provide evidence of and have a clear plan for delivering the project
- Have the capability to promote the event and provide a potential for media coverage
- Be either a new event which will take place in 2016 or an addition to an existing event which is being expanded to celebrate the 1916 centenary
- Celebrate / commemorate the event in a sensitive manner

Funding available from this Grant Scheme in 2015 is designed to:

1. encourage development of projects on a phased basis that will be implemented in 2016,
2. facilitate development and implementation of remembrance projects throughout the county or
3. aid planning, preparation and promotion of events for 2016.

There is no guarantee of funding for events/projects which achieve the minimum eligibility criteria. The fund is limited and eligible applications will be evaluated on a competitive basis.

**Please note:**

**All applicants/organisations must be tax compliant in order to qualify for grant payment.**

**All applicants/organisations must provide their bank account details as part of the application process.**

**Leitrim County Council will only consider one application per project.**

**Tourism related events will not be eligible under this Grant Scheme.**

**What items and expenses are excluded from the fund?**

- Spend on alcoholic beverages, fines, penalty payments, legal cost, audit fees, financial consultancy fees and wages and salaries of consultants are excluded.

**How do I apply?**

You should apply directly to Leitrim County Council. Only completed submissions received via the approved application form will be considered. The completed form must be sent to **Ms Sinead McDermott, Co-Ordinator, 'Ireland 2016' Leitrim Co. Co., Aras an Chontae, Carrick on Shannon, Co. Leitrim. (Marked clearly on the outside of the envelope 'Ireland 2016' Funding**

**Application).** A signed version of the application may **be scanned and e-mailed** (with the appropriate signature(s) of the organiser) to [pfoley@leirimcoco.ie](mailto:pfoley@leirimcoco.ie) You may also submit accompanying additional documentation with your completed application form as appropriate.

Applications must be received in Leitrim County Council offices by **Friday 12<sup>th</sup> June 2015 at 4.00 pm**

#### **If I am successful how do I draw down the Fund?**

In order to receive the payment, the successful applicant must complete a short ***Post Event Report Form*** (to be supplied by the Leitrim County Council) and provide the following:

- Evidence of expenditure for the event/project applied for in this application
- Receipts for the full costs
- Note: Payment be made to community groups and not to individual(s)

Funding not claimed by the agreed deadline will be cancelled.

#### **How will I know if my group has been successful?**

Successful applicants will receive a Letter of offer. This letter will form the contract between Leitrim County Council and the organiser and will detail all conditions and requirements.

#### **Acknowledgement**

Once you have been notified that your application has been successful in receiving funding, you must ensure that your event is promoted as part of this initiative and appropriate guidelines and requirements to support this will be included with the letter of offer.



## Ireland 2016 – Community Initiative – Leitrim County Council 2015

### APPLICATION FORM

All sections to be completed:

SECTION 1 – All Applicants	
APPLICANT DETAILS	
Name of Community Group / Organisation	
Address of Community Group / Organisation	
NAME AND CONTACT DETAILS OF THE PERSON DEALING WITH THE APPLICATION	
Name:	
Telephone:	
Email:	
DETAILS OF PROPOSED COMMUNITY EVENT/PROJECT	
Name of Event/Project:	
Location(s):	

**BRIEFLY DESCRIBE YOUR EVENT/PROJECT**

***Explain the rationale for its existence and how it will support Leitrim County Council's Ireland 2016 County Plan.***

***(Keep to a maximum of 100 words max)***

**State which (one or more) of the five themes the project relates to and explain this relevance**

<p><b>Capacity to deliver</b>  Do you have contacts, connections that will facilitate this event/project occurring? (If so, please detail). What structures are in place, who will oversee it etc.?</p>	
<p><b>SECTION 2 – For Event only</b></p>	
<p><b>Date of Event:</b></p>	
<p><b>Who are you inviting to your Event?</b></p> <p><i>Please list groups, clubs, and associations as appropriate. (If you have a listing please attach and include in your application).</i></p>	
<p><b>How have you identified the target group?</b></p>	

[illegible]

Amount being sought	€
Are you applying for other sources of public funding? (Please circle as appropriate )	Yes                      No
If yes, please state the source and amount of funding.	
<b>BANK DETAILS</b>	
<b>Bank Details: Must be completed by All Applicants</b>	
<p>Bank Account Name: _____</p> <p>Name &amp; Address of Bank: _____</p> <p>_____</p>	
Bank Account No.:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Bank Sort Code:	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<p>Your Organisation/Group's VAT Registration No.: _____</p>	

**Incomplete forms will NOT be considered**

**Disclaimer – please read carefully**

It will be a condition of any application for funding under the terms and conditions of the Leitrim County Council – Ireland 2016 project that the applicant has read, understood and accepted the following:

1. Leitrim County Council shall not be liable to the applicant or any other party, in respect of any loss, damage or costs of any nature arising directly or indirectly from:
  - a. The application or the subject matter of the application.
  - b. The rejection for any reason of any application.
2. Leitrim County Council shall not be held responsible or liable, at any time in any circumstances, in relation to any matter whatsoever arising in connection with the administration of activities.
3. By submitting an application, applicants agree to the processing and disclosure of the applicant's information by Leitrim County Council, and to other third parties if required, for Fund administration, reporting, evaluation and audit purposes; and successful applicants further consent to the disclosure of this information (e.g. name of successful applicant, amount of award, event details, etc.) by these parties in connection with the marketing or promotion of the Fund. Leitrim County Council and the Department of Arts, Heritage and the Gaeltacht are parties to a Memorandum of Understanding which reflects the terms of the arrangement between the parties and all such parties agree to employ appropriate measures to keep applicants' data safe and secure; to prevent its unauthorized or accidental disclosure, access or alteration; and to ensure that personal data will be processed only in accordance with the relevant provisions of the Data Protection legislation.

**Declaration of Applicant(s)**

We have read and understood the information and criteria applicable to the Fund and agree to comply in full therewith. I/we certify that all information provided in this application, and all information given in any documentation submitted in support of the application is truthful and accurate and that I have not applied to any other city / county council for funding for this Event. *More than 1 group member must sign the application.*

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name: (in block capitals):**

\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name: (in block capitals):**

\_\_\_\_\_

**On behalf of: (organisation's name):**

**You should apply directly to Leitrim County Council**