



Employment Opportunity

Youth Theatre Facilitators and Assistant Facilitators

Carrick on Shannon – Carrigallen – Manorhamilton

Closing Date for Application - Friday 12th November 2021

Leitrim County Council Arts Office together with Carrigallen Youth Theatre and The Glens Centre, Manorhamilton are seeking Youth Theatre Facilitators and Assistant Facilitators with a passion for providing creative, fun learning environments for young people to develop their skills and grow as individuals.

Programmes for Junior Groups (9 – 13 years) and for Senior Groups (14 – 18 years) will be re-commencing in all three locations in January 2022 and we are seeking interest from suitable candidates for all groups in all three centres. Candidates may propose to work more than one group and in more than one location as they wish.

WHEN APPLYING CANDIDATES SHOULD INDICATE WHICH LOCATION(S) AND WHICH GROUP(S) THEY ARE INTERESTED AND AVAILABLE TO WORK WITH.

	Age Group	Workshop Duration	Time/Day
Carrick on Shannon	9 to 13 years	1.5-hour workshops	TBC
	14 to 18 years	2-hour workshops	TBC
Carrigallen	9 to 13 years	1.5-hour workshops	Wed 6.30pm – 8.00pm
	14 to 18 years	2-hour workshops	Tues 6.30pm – 8.30pm
Manorhamilton	13 to 18 years	2-hour workshops	Mon 4.30pm – 6.30pm

Successful candidates for **Facilitator** roles will be responsible for the delivery of workshops in either Carrigallen, Manorhamilton or Carrick on Shannon. Facilitators will be responsible for designing and delivering two 10-week programmes per year for each group they work with, and to work with the group to programme, produce and direct a production during the year. Special programmes, theatre visits and other ad-hoc activities may be programmed from time to time and in such cases are provided for separately in addition to the standard contracted hours.

Assistant Facilitators assist in the co-ordination of the programme and supporting members during activities. In particular assistants play a key role in the preparation of venues for workshops, collection of fees, enrolment and parental consent forms, and general administration support and liaison with parents/guardians. Assistants need to be fully aware of all youth Theatre policies and ensure that they are adhered to at all times. We are particularly interested in supporting applications for assistant roles from people that want to develop their skills as facilitators.

TERMS OF CONTRACT

These positions are offered as Contracts for Services for a period of one year, and are subject to funding, health and safety/garda vetting, with an initial probationary period subject to performance.

- Facilitator** €60/hour for standard weekly 1.5- and 2-hour workshops. Workshop preparation, travel to and from workshop venues, set-up and clean-up time is included in this fee.
- Assistants** €30/hour for standard weekly 1.5- and 2-hour workshops. Workshop preparation, travel to and from workshop venues, set-up and clean-up time is included in this fee.

CANDIDATE PROFILE – FACILITATOR

Essential

- Passion for and commitment to theatre/youth theatre and the ability to share this with others.
- Proven experience, ability and enthusiasm for working with young people in a theatre/drama setting
- Experience of leading programmes of drama workshops built on innovation, core skills training and fun.
- A minimum of two years' work experience in theatre/drama or a related field
- Knowledge and understanding of codes of best practice in relation to child protection.

Desirable

- A relevant qualification or background in at least one of the following:
 - Professional Theatre
 - Youth Arts
 - Youth Work with Arts dimension
 - Community, Collaborative or Social Practice Arts
- Ability to write for theatre
- Experience of producing theatre

Personal Attributes

- Non-judgmental, empathic approach and attitude.
- Commitment to working within an equality framework.
- Understanding of group processes; managing balance between expression and discipline/respect.
- Strong desire to support and empower young people to develop confidence
- Be self-motivated, flexible and able to work on own initiative and as part of a team.

Skills and Abilities:

- Excellent communication skills.
- Ability to engage with young people and to involve them in decision-making.
- Ability to develop positive working relationships with a range of individuals, groups and organisations.
- Good organisational and administrative skills.
- Good level of standard I.T. skills.

CANDIDATE PROFILE – ASSISTANT

Essential:

- Passion for and commitment to theatre/youth theatre and the ability to share this with others.
- Enthusiasm to support and empower young people to develop artistically and as individuals.
- Knowledge and understanding of codes of best practice in relation to child protection.
- Excellent organisational and administrative skills (inc. basic report writing, record keeping etc.).
- Excellent communication skills (written and interpersonal).
- Good level of standard I.T. skills.
- Ability to develop positive working relationships with a range of individuals, groups and organisations.

APPLICATION PROCESS

Applicants are required to submit:

1. Specification of which role being applied for (Facilitator/Assistant), which location(s) (Carrigallen/Carrick on Shannon/Manorhamilton), and which age group(s) you want to work with (Junior/Senior).
2. An up-to-date CV including 2 appropriate referees and contact details.
3. A cover letter indicating your own interests and experience in youth theatre and why you believe you are suitable for the role you are applying for.

Application by email only to arts@leitrimcoco.ie

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About Carrigallen Youth Theatre

Carrigallen Youth Theatre was established in 2003 as a professional youth theatre organisation dedicated to helping young people develop confidence, express themselves and explore their own unique creativity. We believe strongly in giving young people confidence and seeing the potential of youth theatre in helping them to realise their potential and have it impact on their daily lives. Youth Theatre provides a valuable opportunity for young people who may wish to go on to become involved in film, acting and theatre - but for everyone it is a supportive youth network where members have fun and make new friends. Carrigallen Youth Theatre is an Unincorporated Association governed by a Voluntary Committee and managed by an Artistic Director.

About The Glens Centre

The Glens Centre is a gorgeously intimate venue housed in a converted church in Manorhamilton. Our performance space seats up to 130, has excellent natural acoustics and superb technical facilities. We host a wide-ranging programme including the best of contemporary, world, traditional and folk music as well as a feast of theatre, readings, children's events, Irish language events and cinema. Our Youth Theatres collaborate with Enniskillen Youth Theatre through our International Fund for Ireland programme, *Across the Lines* producing and attending shows.

About Leitrim County Council Arts Office

Leitrim County Council Arts Office provides information, advice and assistance to a wide range of groups and individuals and develops and co-ordinates a number of programmes independently and in association with these partners. The Arts Office provides for the development of youth theatre by working with organisations that have the capacity, skills and experience to provide high quality youth theatre services throughout the county.

